

**MINUTES OF SPECIAL CHARTER REVIEW COMMISSION MEETING
CITY OF TOMBALL, TEXAS**



**TUESDAY, DECEMBER 3, 2013
6:00 P.M.**

1.0 Call to Order: The meeting was called to order by Chair Steven Vaughan.

1.1 Roll call was taken.

Members present were:

Commissioner Richard Anderson
Commissioner Lori Ball
Commissioner Chad Degges
Commissioner John Lynch
Commissioner Kit Pfeiffer
Commissioner Tina Salem
Commissioner Latrell Shannon
Commissioner Wes Sumner
Commissioner Mark Walicki

Members absent:

Commissioner Will Benson
Commissioner Pat Brautigam
Commissioner Gloria Monzingo

Others present:

Don Edmonds, Consultant
George Shackelford, City Manager
Loren B. Smith, City Attorney
Doris Speer, City Secretary

2.0 Motion was made by Commissioner Pfeiffer, second by Commissioner Shannon, to approve the Minutes of the November 12, 2013 Charter Review Commission Meeting.

Motion carried unanimously.

3.0 New Business:

3.1 Consideration and Action regarding Final Report of Proposed Amendatory Language for Articles I-XII of the Charter to City Council on December 16, 2013

Motion was made by Commissioner Degges, second by Commissioner Sumner, to further amend Section 6.12 – Meetings of Council by removing the requirement to set meetings by ordinance:

AMEND: SECTION 6.12 – MEETINGS OF COUNCIL:

The Council shall schedule at least two (2) regular meetings each month and as many additional meetings as it deems necessary to transact the business of the City and its citizens. The Council shall fix, [by ordinance,] the days and time of the regular meetings. All regular meetings of the Council shall be held at the City of Tomball City Hall, unless the City Council votes to approve a location other than the City Hall in the event it is determined to be in the public interest. All meetings shall be open and accessible to the public; however, the Council may recess to an Executive Session only for the purposes provided by the Texas Open Meetings Act. Final action thereon shall not be taken by the Council until the matter is placed on the agenda and a vote taken in an open meeting.

The City Secretary, upon written request of the Mayor or any three (3) Council members, shall call special meetings of the Council, notice of such special meetings shall be given to each member of the Council, which said notice shall state the date for such meeting and the subject to be considered at such meeting, and no other subject shall be thereby considered. [Said notice to the Council shall be sufficient if delivered to the Council members in person or in the event of the inability to locate said Council member within the City of Tomball, Texas, delivery of such notice to his or her home shall be sufficient.]

Motion carried unanimously.

Motion was made by Commissioner Ball, second by Commissioner Walicki, to approve the draft of the Final Report in the whole, as presented, with minor corrections as presented.

Motion carried unanimously.

4.0 No Public Comments were received.

5.0 Motion was made by Commissioner Pfeiffer, second by Commissioner Shannon, to adjourn.

Motion carried unanimously.

Meeting adjourned.

PASSED AND APPROVED this the 16th day of December 2013.

Doris Speer
Doris Speer, TRMC, CMC
City Secretary

Steven L. Vaughan
Steven L. Vaughan
Chair