

# City of Tomball

## BUILDING PERMIT (MOVING) APPLICATION

**501 James St.  
Tomball, TX 77375  
Phone: 281-290-1402  
Fax: 281-351-4735**

**PLEASE FILL OUT COMPLETELY EXCEPT FOR SHADED AREAS**

JOB ADDRESS			PERMIT NUMBER	
LEGAL DESCRIPTION	LOT NO.	BLOCK	TRACT	
OWNER	MAILING ADDRESS		PHONE	
CONTRACTOR	MAILING ADDRESS		PHONE	
USE OF BUILDING	___ RESIDENTIAL ___ COMMERCIAL			
CLASS OF WORK	___ NEW ___ ADDITION ___ REPAIR			
DESCRIBE CONSTRUCTION WORK				
CITY COMMENTS				
<p style="text-align: center;"><b>NOTICE</b></p> <p>Separate permits are required for electrical, plumbing, heating, ventilation or air conditioning. This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is abandoned for a period of 6 months at any time after work is commenced. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law relating to construction, nor does it give authorization or approval to encroach on any easement or property or violate any deed restrictions. The City of Tomball shall never be liable for any damage or loss by reason of the issuance hereof. Each holder and other persons acting under authority of this permit are personally responsible for compliance with all the above provisions and assume the entire risks incidental to the work being permitted.</p> <p><b>I hereby certify that I have read and examined this application and know the same to be true and correct.</b></p>			TOTAL PROJECT VALUATION	
			\$	
			PLAN CHECK FEE	BUILDING PERMIT FEE
			TAP FEES	OCCUPANCY CLASS
			FIRE SPRINKLER YES ___ NO ___	PARKING SPACES
			NUMBER OF STORIES	TOTAL PAVING
			TYPE OF CONSTRUCTION	TOTAL BUILDING AREA (SF)
			OCCUPANT LOAD	
			<b>THERE SHALL BE NO REFUND OF FEES</b>	
			<b>PLEASE NOTE:</b>	
SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT	DATE	-CONSTRUCTION DEBRIS WILL NOT BE COLLECTED WITH THE REGULAR TRASH SERVICE. -ALL DUMPSTERS INCLUDING ROLL-OFFS MUST BE ORDERED FROM THE City of Tomball ONLY.		
SIGNATURE OF BUILDING OFFICIAL	DATE			

**TYPE OF WORK**

(Please check box)

**MOVING**

- 911T -Moving building(s) within the city

**MISCELLANEOUS INFORMATION**

DESCRIBE THE TYPE AND KIND OF BUILDING TO BE MOVED				ORIGINAL COST OF BUILDING	
EXTREME LENGTH DIMENSIONS		EXTREME HEIGHT DIMENSIONS		EXTREME WIDTH DIMENSIONS	
<b>PRESENT LOCATION OF BUILDING</b>			<b>PROPOSED LOCATION OF BUILDING</b>		
STREET NUMBER	STREET NAME		STREET NUMBER	STREET NAME	
SUBDIVISION NAME			SUBDIVISION NAME		
LOT NUMBER	BLOCK NUMBER	TRACT NUMBER	LOT NUMBER	BLOCK NUMBER	TRACT NUMBER
PRESENT USE OF STRUCTURE			PROPOSED USE OF STRUCTURE		

**ENTITIES AFFECTED BY MOVING ROUTE THAT ARE TO BE NOTIFIED**

- Fire Department
- Telephone Company
- Electric Company
- Property Owners (Please provide list)

- **The time that the building will be upon the streets (from start to finish) and the contemplated route of the move must be submitted for approval upon application of this permit.**

**OTHER PERMITS REQUIRED**

- Building
- Electric
- Mechanical
- Plumbing

**CONNECTIONS NEEDED**

- Electric
- Gas
- Sewer
- Water

**PUBLIC SAFETY REQUIREMENTS**

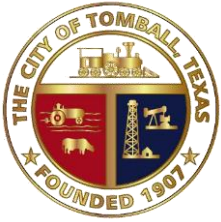
Every building which occupies any portion of public property after sundown shall have sufficient lights continuously burning between sunset and sunrise for the protection of the public. There shall be a minimum of five red lights placed on each street side of the building. Such red lights shall be attached to the building in such a fashion as to indicate extreme width, height, and size. In addition to the red lights on the building, flares shall be placed at regular intervals for a distance of 200 ft. (61 m) up the street on each side of the building. When more than 50% of the street, measured between curbs, is occupied at night by the building, or when in the opinion of the building official, flagmen are necessary to divert or caution traffic, the owner or person moving such building shall employ at their expense, two flagmen, one at each street intersection beyond the building. Such flagmen shall remain at these intersections diverting or cautioning traffic from sunset to sunrise. Red lights shall be employed in flagging traffic at night. Any building being moved for which permit was granted shall not be allowed to remain in or on the streets for more than 48 hours.

**Payment of permit fees does not guarantee approval of this application.** Should the permit application be denied, and there is no violation of any code or law of the City of Tomball, the fees will be refunded via the City’s Accounts Payable Department.

By signing the front of this form I agree to follow the Code of Ordinances for the City of Tomball and any associated laws applicable in the City of Tomball, Harris County and the State of Texas. I also understand that any structure being moved into the city limits must be accompanied by an application for a building permit with complete plans and specifications, bearing the Engineer/Architect seal, showing the changes or conditions of said structure. **A Certificate of Occupancy must be issued before moving into the structure for which this permit is issued. Permits expire after 180 days.**

\*\*Contractor must provide Liability Insurance with a minimum of \$500,000 of combined single limit coverage Equal to or Greater than the contract amount, whichever is greater. The City of Tomball must be listed as the “Certificate Holder” on the policy.

\*\*Property Owner or Authorized Agent must sign the Moving Application form.



# City of Tomball

*Gretchen Fagan  
Mayor*

*George Shackelford  
City Manager*

Friday, August 18, 2017

To Whom It May Concern,

Re: Roll-off and Compactor Customers

Effective October 2, 2017 WCA will take over the direct billing for all new and permanent roll-off and compactor customers. Temporary roll-off accounts that have a start date before October 2, 2017 will continue to receive a bill from the City of Tomball until the account has been finalized. You will need to contact WCA directly at the information listed below for new service, haul requests and billing inquiries. In the event you need additional information or assistance please feel free to contact our Utility Billing Department.

New Service	Haul Requests	Billing Inquiries	City of Tomball
WCA	WCA	WCA	Utility Billing
Customer Care Line	Please Email:	Please Email:	501 James St.
Phone:(281)368-8397	<a href="mailto:CSHouston@wcamerica.com">CSHouston@wcamerica.com</a>	<a href="mailto:WCABilling@wcamerica.com">WCABilling@wcamerica.com</a>	Tomball, TX 77375
			Phone:(281)290-1401
			Phone:(281)290-1424

**\*\*Please identify that you are a business operating in the city limits of the City of Tomball\*\***

Key WCA Contacts are: Cadi Pena [cpena@wcamerica.com](mailto:cpena@wcamerica.com) or

Melvin Moore [mwmoore@wcamerica.com](mailto:mwmoore@wcamerica.com)

Sincerely,

Lauren Sykora  
Utility Billing Supervisor  
501 James St.  
Tomball, TX 77375  
Phone: 281-290-1423  
FAX: 281-351-4735  
[lsykora@tomballtx.gov](mailto:lsykora@tomballtx.gov)