



City of Tomball

Lori Klein Quinn
Mayor

David Esquivel, PE
City Manager

NOTICE OF REQUEST FOR PROPOSALS

The City of Tomball, Harris County, Texas is accepting sealed proposals for Primary Depository Services.

Sealed proposals shall be addressed to Katherine Tapscott – Finance Director City of Tomball, 501 James Street, Tomball, Texas 77375 and shall be labeled “**RFP Number 2023-16 – “Primary Depository Services”**”, “**DO NOT OPEN**”. Proposals will be accepted until **2:00 p.m. CST on Friday, September 22, 2023**.

The City will host a non-mandatory pre-proposal meeting at 2:00 p.m. CST, Wednesday, August 30, 2023 at the City of Tomball Administration Building located at 501 James Street, Tomball, Texas 77375. At this time respondents will have the opportunity to ask questions.

Upon consideration of the qualifications submitted, the City of Tomball reserves the right to accept or to reject any submittal, to waive technicalities and to make any investigation deemed necessary concerning the bidder’s ability to provide the service(s) required and covered by the specifications, and to accept what in its judgment is the most advantageous bid.

During the period between the Request for Proposal, submission date, and the contract award, respondents including their agents and/or representatives/owners, shall not directly or indirectly promote their proposal or bid to any member of the Tomball City Council or City staff except in the course of City-sponsored inquires, briefings, interviews, and/or presentations requests. Violation of this provision may result in the rejection of the respondent’s Proposal submittal.

A copy of the Request for Proposal Packet may be obtained by emailing finance@tomballtx.gov.

David Esquivel

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City Manager

CERTIFICATION

I certify that the above "Notice to Bidders" was posted on the bulletin board of City Hall, City of Tomball, Texas on the 16th day of August 2023.

Tracylynn Garcia

Tracylynn Garcia
City Secretary