



Tomball
TX

FY2023 ANNUAL BUDGET

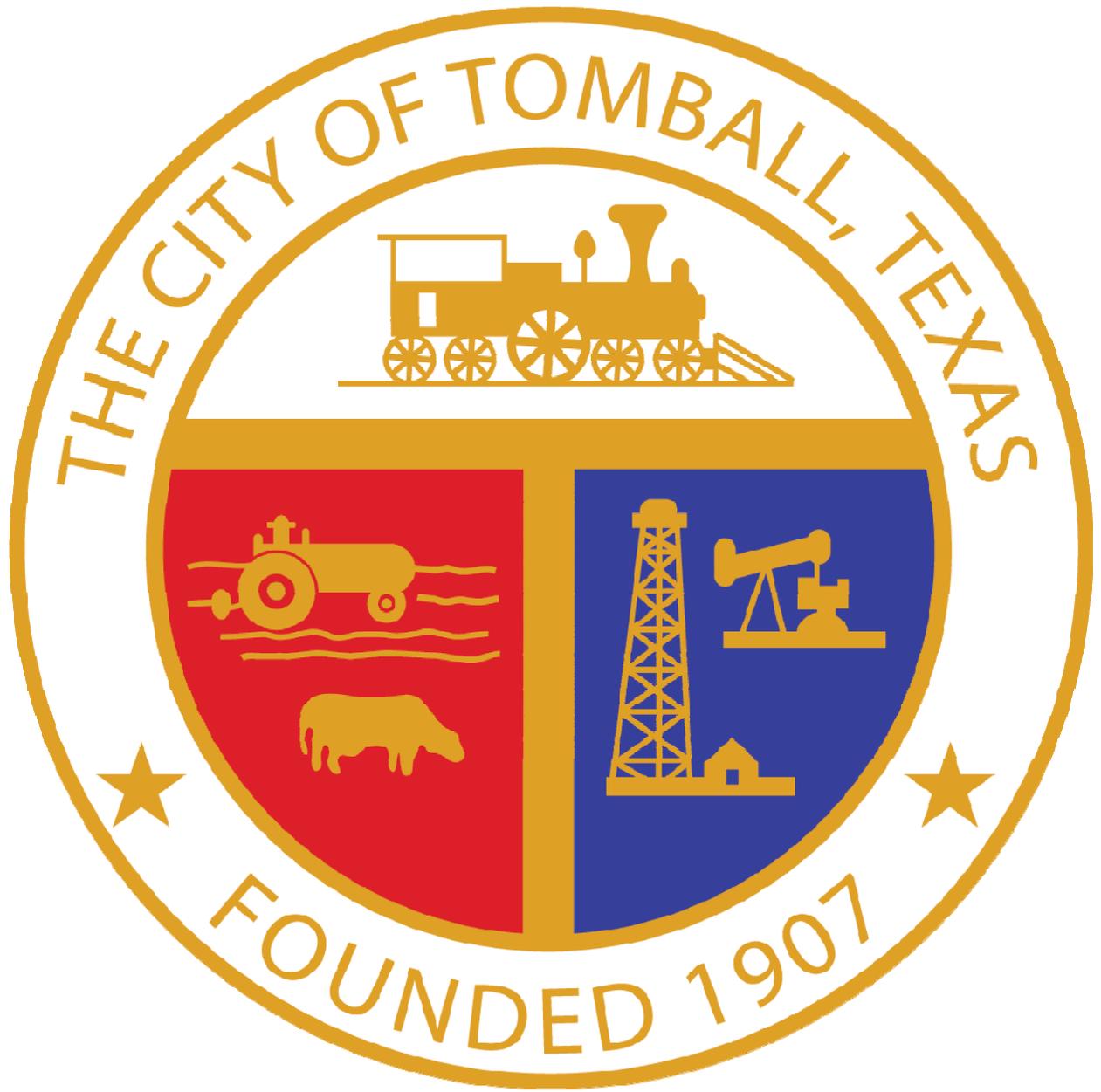


TABLE OF CONTENTS

Senate Bill 656 Requirement	3
Mayor & City Council	5
City Council Strategic Vision	6
City Manager's Budget Message	8
User Information	
Budget Book Overview	14
Budget Process	15
Budget Calendar	16
Financial Management Policies	18
Basis of Accounting & Budgeting	26
Historical/Demographics	
Tomball Fast Facts	29
History of Tomball	31
Comparative Tax Levies	33
Property Tax Calculations and Distribution	34
Personnel	
Employee Distribution	37
Staff Organizational Chart	38
Staffing Chart by Department	39
General Fund	
General Fund Overview	41
General Fund Summary	44
Department Budgets	
City Administration	45
Permits & Inspections	48
Mayor & City Council	51
City Secretary's Office	54
Human Resources	57
Finance	60
Information Technology	63
Legal	66
Non-Departmental	69
Police Department	72
Municipal Court	76
Community Center	79
Fire Department	82
Emergency Management	87
ESD#15	89
Public Works Administration	92
Garage Department	95
Parks Department	98
Streets Department	101
Sanitation Department	105
Engineering & Planning	107
Facilities Maintenance	110

TABLE OF CONTENTS

Special Revenue Funds	
General Special Revenue Fund Seizure	114
Police Grant Fund (LEOSE)	117
State & Federal Grants Fund	120
American Rescue Plan Fund	123
Municipal Court Building Security Fund	126
Municipal Court Technology Fund	129
Hotel Occupancy Fund	132
Child Safety Fund	141
Public Improvement Districts	144
PID #10 Raburn Reserve	147
PID #11 Wood Leaf	150
PID #12 Winfrey Estates	153
Debt Service Fund	
Debt Service Fund Overview	157
Debt Service Fund Summary	158
Debt Service Fund Revenues	159
Debt Service Fund Expenditures	160
Debt Service Fund Debt Schedules	161
Capital Projects Fund	
Capital Projects Fund Overview	167
Capital Projects Fund Summary	168
Capital Projects Fund Revenue	169
Capital Projects Fund Expenditures by Department	
Police - 121	170
Parks - 153	171
Streets - 154	172
Water - 613	173
Sewer - 614	174
Gas - 615	175
Water Capital Recovery - 731	176
Sewer Capital Recovery - 741	177
Capital Projects Business Park Fund	
Capital Projects Business Park Fund Summary	178
Capital Projects Business Park Fund Revenue	179
Capital Projects Business Park Fund Expenditures	180
Enterprise Fund	
Enterprise Fund Overview	182
Enterprise Fund Summary	184
Enterprise Fund Revenue	185
Enterprise Fund Expenditure by Department	
Department Budgets	
Utility Department	186
Utility Billing Department	190
Water Department	193
Sewer Department	197
Gas Department	201
Enterprise Fund Debt	205

TABLE OF CONTENTS

Fleet Replacement Fund	
Fleet Replacement Fund Overview	207
Fleet Replacement Fund Summary	208
Fleet Replacement Fund Revenue	209
Fleet Replacement Fund Expenditures	210
2019 Pierce Velocity Fire Truck Lease	212
Water Capital Recovery Fund	
Water Capital Recovery Fund Overview	214
Water Capital Recovery Fund Summary	215
Water Capital Recovery Fund Revenue	216
Water Capital Recovery Fund Expenditures	217
Sewer Capital Recovery Fund	
Sewer Capital Recovery Fund Overview	218
Sewer Capital Recovery Fund Summary	219
Sewer Capital Recovery Fund Revenue	220
Sewer Capital Recovery Fund Expenditures	221
Employee Benefits Trust Fund	
Employee Benefits Trust Fund Overview	223
Employee Benefits Trust Fund Summary	224
Employee Benefits Trust Fund Revenue	225
Employee Benefits Trust Fund Expenditures	226
Miscellaneous	
5-Year Financial Forecast	228
Ordinance No. 2022-29 - Adoption of the FY2023 Budget	235
Ordinance No. 2022-30 - Adoption of the 2022 Tax Rate	237
Glossary of Terms	242



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

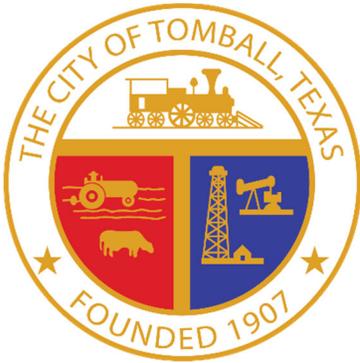
**City of Tomball
Texas**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morrill

Executive Director



Senate Bill 656 Requirement

Due to the passage of S.B. No. 656 102.007 of the Texas Local Government Code was amended to require that the following information be included as the cover page for a budget document:

This budget will raise more revenue from property taxes than last year's budgeted by an amount of \$800,000, which is 20.51% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$382,004.

Upon calling for a vote for approval of an ordinance adopting the City of Tomball 2022-23 Fiscal Year Budget, the members of the City Council voted as follows:

City Council	Aye	Nay
John Ford, Council 1	<input checked="" type="checkbox"/>	
Mark Stoll, Council 2	<input checked="" type="checkbox"/>	
Dane Dunagin, Council 3	<input checked="" type="checkbox"/>	
Derek Townsend, Sr., Council 4,	<input checked="" type="checkbox"/>	
Randy Parr, Council 5	<input checked="" type="checkbox"/>	

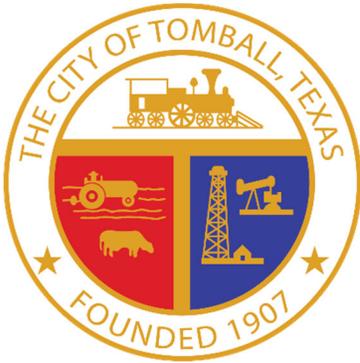
The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

Tax Year	2022	2021
Fiscal Year	2022-23	2021-22
Property Tax Rate	\$ 0.287248	\$ 0.333339
No New Revenue Tax Rate	\$ 0.292522	\$ 0.319369
Voter Approval Tax Rate	\$ 0.287248	\$ 0.331841
De Minimus Tax Rate	\$ 0.283794	\$ 0.333339
Operating Tax Rate (M&O)	\$ 0.180383	\$ 0.177557
Debt Tax Rate (I&S)	\$ 0.106865	\$ 0.155782

The total amount of outstanding municipal debt obligations (principal & interest) is as follows:

Type of Debt	Total Outstanding Debt	Current Year Debt
Property Tax Supported	\$ 33,524,654.00	\$ 3,485,323.00
Self-Supporting	\$ -	\$ -
Total Debt	\$ 33,524,654.00	\$ 3,485,323.00

Note: The total amount of outstanding debt obligations considered self-supporting is currently secured by user fees. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.



Mayor & City Council

Mayor & City Council



Lori Klein Quinn
Mayor
Elected May 2022
First Term



John F. Ford
Mayor Pro
Tem/Council,
Position 1



Mark Stoll
Council, Position 2
Elected June 2009
Fourth Term



Dane Dunigan
Council, Position 3
Elected June 2022
First Term



Derek Townsend Sr
Council, Position 4
Elected May 2009
Fourth Term



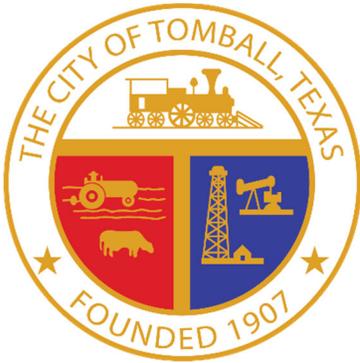
Randall Parr
Council, Position 5
Elected May 2022
First Term

Council's Vision

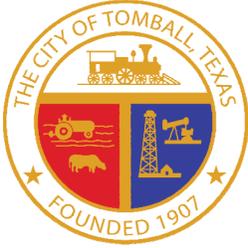
The City Council envisions major players coming together to create the future of Tomball to include:

- A sense of community
- A place to be proud of
- Pedestrian-friendly streets
- A positive business environment
- A hometown feeling with:
 - Excellent education
 - Healthcare
 - Churches
 - Public safety – including police, fire and EMS
 - Utilities – infrastructure and drainage
 - Internet – wireless and accessible website
 - Public facilities with adaptive re-use of facilities
 - Mobility

This vision is used as a guide by the City Council to assist in developing programs and strategies for the good of the community. Future management of growth issues and budget decisions will be with these initiatives in mind.



City Manager's Budget Message



City of Tomball

Lori Klein Quinn
Mayor

David Esquivel, PE
City Manager

To: Honorable Mayor and Council
From: David Esquivel, City Manager
Subject: Budget Memo – City Manager’s FY 2023 Budget

As required in Section 8.03 of the Tomball City Charter, please find attached the proposed budget for fiscal year 2022-2023 (FY23). The budget is a planning tool, providing guidance and direction for the upcoming budget year.

During this current fiscal year, we continued to experience growth and development. Many indicators prove Tomball’s economy continues to be strong. Sales Tax collections remained strong throughout the year and exceeded our initial projections. Actual annual sales tax collections will be the highest ever collected by our city in history. Residential permit applications and issuances continued at a high pace. Commercial and industrial development grew more this year than last with major projects started and more on the cusp of development. Lovett Industrial broke ground on their commercial/industrial 240 acre development, our festivals continue to be well attended, and there is excitement on the fresh rollout of the efforts of the Marketing department. New staff members are settling in their roles and we are reaping the rewards of incorporating their experiences and ideas into our work culture. Property valuations also continued to grow at approximately 7%.

While there are certainly great things happening, there are many challenges that the staff is working through on a daily basis. Turnover in staff has been higher than usual and recruitment is becoming more challenging. The private sector is rapidly outpacing the public sector in wages and is increasingly providing more alternative work schedules to attract employees. Supply chain issues plague our efforts of providing daily services and we are seeing projects delayed because of materials and equipment deliveries. Construction costs and inflation are increasing as we work to pin down these costs and develop a capital improvement program to meet the needs of our growing community.

For the FY23 proposed budget, City staff remains vigilant and conservative in our forecasting proposed revenues. Based on our estimates, it is anticipated that FY23 revenues will increase over year-end FY22. The FY23 budget allows us to continue to provide excellent service to our community, while continuing strong reserve balances that are well above our statutory requirement. This budget also addresses many needed one-time expenses. Because of the healthy fund balances, these one-time expenditures will be done without disrupting the needs of operations. Due to the new personnel needed to meet the demands of growth and to maintain our high level of service there are 27.5 new positions recommended. Also included in this budget is a

3% cost of living increase for our employees and we look to remain competitive in salaries as we have included a salary adjustment based on our comparable municipalities.

FY2023 Proposed Budget

Recommended budgeted expenditures for FY23, including capital projects, total \$102,192,994. This will leave us with a year-end fund balance (all funds) of \$53,123,644.

General Fund Overview

Revenues for FY22 are estimated to be approximately \$2.5 million more than originally budgeted. Meanwhile, expenditures for FY22 are over budget by approximately \$881,000 largely due to rising costs of materials and services throughout the city departments. The supply chain issues also triggered expenses outside of budget as a response to adapt to the changing operations climate. In spite of the challenges, the proposed FY23 budget continues strong reserves and funds needed expenditures and personnel.

The General Fund reserve climbed to 89% of annual expenditures as a result of strong sales tax collections, which are projected to end approximately 20% over last year. With these strong reserves the recommendation is to complete one time expenditures such as vehicles, equipment, master plans, facility improvements, park improvements and implementation of needed software. The recommendations in the FY23 budget addresses these items and still maintains a strong reserve of 68%. Historically, with Council guidance, the City of Tomball has maintained reserves well above the 25% required by Charter. In an era of incredible growth, we must also recognize that maintaining such high reserves over requirements may not be feasible to address all of the needs.

The proposed FY23 budget focuses on maintaining competitive salaries for recruiting and retaining personnel, park improvements, continuance of City operations, providing and updating critical equipment across all departments, and addressing facility needs and repairs. We are recommending a \$6.5 million increase over FY22 General Fund expenditures, recognizing that the proposed budget funds major items as well as numerous new positions.

The general fund's supplemental requests totaling \$6,732,763 address needs for effective public safety, improvement of public amenities, and enhancements to downtown.

Ad-valorem Tax Rate

The ad-valorem tax rate for maintenance and operations (M&O) is projected to yield approximately \$800,000 more than current year. This maintains a stable rate while providing the revenues needed for operations. The debt service tax rate is projected to remain consistent.

Special Revenue Fund Overview

This fund includes Police Seizure, Child Safety, Court Security and Technology, State and Federal Grants, Law Enforcement Officer Standards and Education (LEOSE), American Rescue Plan (ARP), PID funds and Hotel Occupancy. The FY23 ending fund balance will be \$1,050,446.

Hotel Occupancy Tax revenues have rebounded and the projection for this fund balance is 85% of operating expenditures at the end of FY23.

Debt Service Fund Overview

The FY23 ending fund balance in the Debt Service Fund (also known as Interest & Sinking Fund) is budgeted to be \$3,036,611. The current fund has the capacity to issue \$20 million in certificates of obligation to address water, sewer, streets and sidewalk projects.

Current bond ratings represent the second highest ratings assigned to a bond issuer:

- Standard & Poor's rating of AA+
- Moody's rating of Aa2

Enterprise Fund Overview

Expenditures for FY22 will be approximately \$1,465,000 more than budgeted. The bulk of this overage consists of development growth (meter purchases), NHCRWA increases, rising costs of fuel and equipment. However, we estimate revenues for FY22 to increase \$1,995,500, above the FY22 adopted budget, offsetting these unforeseen expenditures.

We estimate revenues for FY23 to remain healthy and stable when compared to historic data. Our ending fund balance in FY23 will be \$8,771,909 equating to a reserve of 55%, a decrease from FY22's projected reserve of 69%.

During FY22, fees paid to North Harris County Regional Water Authority remain at \$4.60.

Fleet Replacement Fund Overview

This is an internal service fund utilized to purchase specific capital assets such as vehicles and equipment costing \$20,000 dollars or more. Ending fund balance will be \$1,041,925.

Health Insurance Trust Fund

This is an internal service fund utilized to fund health, dental, and vision insurance. Ending fund balance will be \$2,400,163.

Water Capital Recovery Fund

This is an internal service fund utilized to fund water utility expansion. The ending fund balance will be \$1,354,439. Projects funded this budget include the elevated water storage tank at Grand Parkway and Hwy 249, south Persimmon water line and Rudolph road water line extension projects.

Sewer Capital Recovery Fund

This is an internal service fund utilized to fund sewer utility expansion. The ending fund balance will be \$5,300,238.

Personnel

A 3% COLA is recommended in the amount of \$509,600. Also recommended is a salary survey adjustment. In reviewing our comparable cities, salaries are being adjusted to meet the market demands. Typically salary survey adjustments happen approximately every 2-3 years however in this rapidly changing market, an adjustment is recommended.

In order to best attract and retain excellent employees, while adhering to the city standard of maintaining job positions at the 85th percentile of the midpoint of comparable cities, this budget recommends \$471,100 additional funds for salary survey adjustments. Doing this will also reduce the “catching-up” necessary during subsequent years in order to remain competitive from a municipal marketplace (salary survey) standpoint.

The total amount recommended in the FY23 budget for the COLA and Salary Survey adjustments is \$980,700.

Supplemental Items

During the budget preparation process, a variety of supplemental projects were identified as priorities and incorporated into the budget document. The proposed expenditures are projected in the budget document and include park improvements, technology upgrades, public safety enhancements, and utility system refinements. The total for supplemental items in the General Fund this fiscal year is \$6,732,763; Enterprise Fund \$2,435,750; Police Seizure Fund is \$100,000; Water Capital Recovery Fund is \$4,650,000; and Sewer Capital Recovery Fund is \$75,000.

Capital Projects Fund

Capital projects funded by the City of Tomball in FY23 include:

- Juergens Park (inclusive playground) - \$100,000
- Matheson Park - \$1,550,000
- Pine Street EST rehab - \$850,000
- East Water Plant Phase I - \$5,000,000
- Telge Easement acquisition - \$1,500,000
- FM 2920 Lift station - \$10,000,000
- Wastewater treatment plant design - \$415,000 (TEDC pending)
- Sidewalks - \$200,000
- Malone Lot (PD evidence storage) - \$300,000
- Depot renovations - \$150,000
- FM 2920 Main Street rehab (prelim design) - \$50,000
- Alley Improvement Project \$200,000
- SCADA - \$50,000

Fleet Replacement

Based on the staff review of maintenance, condition of the vehicle/equipment, and the vehicle replacement schedule, nine (9) vehicles and two (2) pieces of equipment are proposed to be replaced at a cost of \$1,307,000. The general fund accounts for \$1,151,000, and the enterprise fund \$156,000. The ending fund balance for the vehicle replacement fund is \$1,656,590.

Conclusion

The City of Tomball continues to receive annual recognition from the State Comptroller's Office for our high levels of transparency. The Finance Department has also recently received the Government Finance Officers Association Distinguished Budget Award for FY2021-2022.

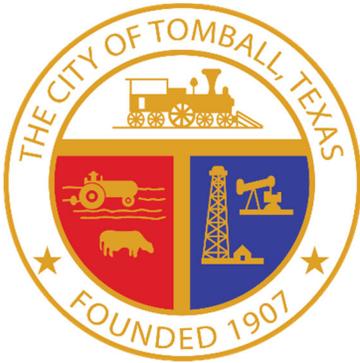
The entire staff appreciates the time and effort Council has taken to review the proposed budget document. This is a guiding document that will assist us in ensuring that we provide exceptional service to our community. The staff involved in the preparation of the budget has done an excellent job, led by Finance Director Katherine Tapscott. The entire City team is dedicated to providing the highest levels of customer service to the citizens of Tomball, and we pledge our efforts to that end.

Respectfully submitted,

A handwritten signature in blue ink that reads "David Esquivel". The signature is written in a cursive, flowing style.

David Esquivel, PE

City Manager



User Information

Budget Book Overview

The City of Tomball's annual budget is comprised of a table of contents and thirteen sections. These sections can be grouped into three broad categories as follows:

Introduction and Information

- Texas Senate Bill 656 Requirement: As required pursuant to Section 102.007 of the Texas Local Government Code and amended by S.B. 656, this section includes the following information:
 - Property Tax Revenue Details,
 - Record votes of City Council on the adoption of the Budget and the Property Tax Rate,
 - Listing of Property Tax Rates, such as the No New Revenue, Voter Approval, M & O, and I & S
 - Total Municipal Debt Obligations
- Mayor & City Council: Includes a listing of the Mayor and Council Members, their terms, District Map of the City of Tomball, TX and the City Council Strategic Vision.
- City Manager's Budget Message: This letter that accompanies the budget when it is submitted to the Council.
- User Information: Contains an overview of the budget book and its respective sections and categories. This section also includes the budget process summary and budget calendar, a brief summary of the Council-Manager form of municipal government as it relates to the City of Tomball and City policies.
- Historical/Demographics: Provides a synopsis of the City of Tomball's history.
- Personnel/Boards: Includes the City's organizational chart and a listing of City Administration.

Financial

- Budget Summaries: Contains all budgeted revenues, expenditures, major revenue sources, all funds budget summary, city departments by fund and fund structure.
- Fund Overview and Detail: These sections contain detailed budget information for the various funds, departments and divisions of the City. Where applicable, descriptions, goals and performance indicators are given.
- Municipal Debt: Contains payment schedules and bond information for the City's general obligation debt and the utility and Public Improvement District (PID) debt.
- Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- Fee Schedule: A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.
- Ordinances:
 - Ordinance No. 2022-29: Approving and Adopting the Budget for FY2022-23
 - Ordinance No. 2022-30: Adopting the Tax Rate for the Tax Year 2022
- Glossary: A list of words and acronyms contained in the annual budget and their meaning.

Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In March, Department Heads receive their budget packets from the Finance Department. These packets contain their budget worksheets, which include historical expenditure amounts, current expenditure and budget amounts, as well as the budget process calendar and supplemental request form.

While the Departments are preparing their budget requests, the Finance Department calculates the debt service requirements and revenue projections for the new year. The data combined with the Department requests form a preliminary draft of the budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving and reviewing the first draft of the budget, the Budget Team, which consists of the City Manager, Assistant City Manager, Finance Director and Budget Analyst, host a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in April and help the City Manager formulate priorities for the proposed budget.

After meeting with Department Heads in April, the Budget Team meets many more times during the month of May to discuss priorities and make needed adjustments to the department budgets before the final proposed budget books are created for City Council.

In July, City Council is provided with copies of the proposed budget and budget workshops are held in late July and early August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can be found on the City's website, as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council in September. A copy of the proposed budget will be available for citizen review on the City's website. State law requires that a public hearing on the proposed budget be held before the Council votes on it's adoption. A notice of public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the budget. The budget shall be adopted no later than the final day of the last month of the fiscal year, but the budget is normally accepted and formally approved by the City Council before then.

The City will amend the budget at year end, if needed, for expenditures that exceeded budgeted amounts. When deemed necessary, the City Council may also amend the budget throughout the year if any known adjustments are needed and approved at that time.

Budget Calendar

March 1 – 4, 2022

- Department Training
(Department Directors and designated employees attend training on Excel templates, if needed.)

March 21, 2022

- Departments Submit Year End Projections (FY 21-22)
(Department Directors submit year-end projections on their current year budget. This information provides the starting point for planning for the new budget)
- Departments Submit Base Budgets Amounts (FY 22-23)
(Department Directors submit budget requests for funding needed to continue operations, as they currently exist and any funding adjustments needed due to either changes in price or operating procedures)
- Departments Submit Supplemental Program Requests
(Department Directors submit budget requests for new positions and programs for significant expansions of existing programs)

March 28 – April 1, 2022

- Budget Team Review Supplemental Requests
(Budget Team reviews supplemental requests and project/propose expected expenditures)

April 8, 2022

- Budget Workbooks Created and Submitted to City Manager

April 11 – 14, 2022

- Department Budget Meetings
(A series of meetings conducted by the City Manager and Finance Director with individual departments to discuss their budget requests)

May 2, 2022

- Preliminary Estimate of Values from Harris County Appraisal District are Received
(Preliminary appraisal rolls are received from the Harris County Appraisal District showing initial taxable values)
**SUBJECT TO CHANGE*

April 18 – May 27, 2022

- Budget Team meets and makes corrections/updates

June 6, 2022*

- Preliminary Appraisal Rolls from Harris County Appraisal District are Received
(Preliminary appraisal rolls are received from the Harris County Appraisal District showing initial taxable values)
**SUBJECT TO CHANGE*

July 1, 2022

- Budget Notebooks to City Council
(Submit notebooks to City Council to review and ask questions)

July 18, 2022 – 4pm

- 1st Budget Workshop with City Council

August 1, 2022 – 4pm

- 2nd Budget Workshop with City Council (If needed)

August 15, 2022 – 4pm

- 3rd Budget Workshop with City Council (If needed)

Week of August 15, 2022*

- Certified Appraisal Rolls are Received
(Certified appraisal rolls from the Harris County Appraisal District rolls are received showing 17.1 taxable values)
**SUBJECT TO CHANGE*

September 6, 2022 (Tuesday)

- Public hearings on budget and present Final Proposed Budget
(Following the required newspaper notices, public hearings are scheduled on the proposed budget)
- First Reading of Ordinance Adopting the Budget
(First reading of the budget adoption is approved by City Council)
- 2022 Tax Rate Notice is Published
(Upon receipt of certified appraisal rolls, the Harris County Tax Office performs tax rate calculations as required by State law.)
**SUBJECT TO CHANGE*

September 19, 2022

- Second Reading of Ordinance Adopting the Budget
(Second reading of the budget adoption is approved by City Council)
- Resolution to adopt master fee schedule

Financial Management Policies

Introduction

The City of Tomball has an important responsibility to its citizens to carefully account for public funds, to manage municipal finance wisely, and to plan for adequate funding of services desired by the public. The overriding goal of the Financial Management Policy is to enable the City to achieve a longterm stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure. The purpose of the Financial Management Policy is to provide guidelines for planning and directing the City's day to day financial affairs and to assist staff in developing recommendations to the Tomball City Council. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

- **Revenues:** Design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.
- **Expenditures:** Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
- **Capital Expenditures and Improvements:** Annual review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.
- **Staffing and Training:** Staffing levels shall be adequate for the fiscal departments of the City's to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Possible ways to increase efficiency shall be explored before adding staff. However, the staffing levels shall not be inadequate or marginal such that the internal controls are jeopardized or personnel turnover rates are unacceptable. The City shall support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff shall be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences and related education efforts.
- **Fund Balance/Working Capital/Retained Earnings:** Maintain the fund balance, working capital and retained earnings of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from the emergencies.
- **Debt Management:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of the debt payments on current and future revenues.
- **Investments:** Invest the City's operating cash to ensure its safety, provide necessary liquidity optimize yield.
- **Intergovernmental Relations:** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.
- **Grants:** Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid which address the City's current priorities and policy objectives.

- **Economic Development:** Initiate, encourage and participate in economic development efforts to create job opportunities, and strengthen the local economy and tax base.
- **Fiscal Monitoring:** Prepare and present reports for the current and multi-year periods that analyze, evaluate, and forecast the City's financial performance and economic condition.
- **Accounting, Auditing, and Financial Reporting:** Comply with prevailing federal, state, and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), The American Institute of Certified Public Accountants (AICPA), and the Government Finance Officer's Association (GFOA).
- **Internal Controls:** Maintain an environment to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition.
- **Risk Management:** Prevent and/or reduce financial impact to the City due to claims and losses through prevention, through transfer of liability, and/or through a program of self-insuring of the liability.
- **Budget:** Develop and maintain a balanced budget which presents a clear understanding of goals, services levels, and performance standards and which shall be to the extent possible "user friendly" for citizens.

Revenues

1. **Balance and Diversification in Revenue Sources:** The City shall strive to maintain a balance diversified revenue system to protect the City from fluctuation in any one source due to the changes in economic conditions which adversely impact that source.

2. **User Fees:** For services that benefit specific users, which possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs whereas not to prohibit economic development. City staff shall review user fees on a regular basis to calculate their full costs recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

3. **Property Tax Revenues/Tax Rates:** The City shall endeavor to balance its reliance on property tax revenues by revenue diversification, implementation and continued use of user fees, and economic development. The City shall also strive to minimize tax rate increases.

4. **Utility/Enterprise Funds User Fees:** Utility rates and Enterprise Funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital.

5. **Administrative Service Charges:** The City shall prepare a cost allocation plan annually to determine the administrative service charges due the General Fund from Enterprise Funds for overhead and staff support. Where appropriate, the Enterprise Funds shall pay the General Fund for direct services rendered.

6. **Revenue Estimates for Budgeting:** in order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates for current and multi-year periods. The process shall include the analysis and probability of economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach

should reduce the likelihood of actual revenues falling short of budget estimates during the year and mid-year service reductions.

Expenditures

1. **Current Funding Basis:** The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year's savings.

2. **Contracted Labor:** The City will utilize contracted labor for the provision of City services whenever private contractors can perform the established levels of service are performed at the lease expense to the City.

3. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit is projected at year-end.

4. **Maintenance of Capital Assets:** Through the Fleet Replacement Fund and within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue services levels.

5. **Periodic Program Review:** Periodic program reviews for efficiency and effectiveness shall be performed. Programs not meeting efficiency or effectiveness shall be brought up to required standards or be subject to reduction or elimination.

6. **Purchasing:** The City shall make every effort to maximize any discounts offered by creditors/vendors. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall obtain the most favorable terms and pricing possible. Every effort will be made to include minority business enterprises in the bidding process.

Capital Expenditures and Improvements

1. **Capital Improvements Planning Program:** The City shall annually review the Capital Improvement Plan ("CIP"), the current status of the City's infrastructure, replacement and renovation needs, and potential new projects and update the plan as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every project, all operation, maintenance and replacement costs shall be fully estimated and disclosed. The CIP shall also present the City's long-term borrowing plan, debt payment schedules, and other debt outstanding or planned including general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements when appropriate.

2. **Capital Assets:** A capital asset will be defined as equipment that exceeds \$20,000 and has a useful life that exceeds 3 years.

3. **Replacement of Fleet Capital Assets on a Regular Schedule:** The City shall annually prepare a schedule for the replacement of its fleet and fleet related capital assets associated with General Fund and Enterprise Fund operations through the Fleet Replacement Fund. Capital assets included in this fund will be authorized by charges to the departments using the assets. The amortization charges will be sufficient for replacing the capital equipment at the end of its expected useful life. The amortization charges and application of those funds for replacement purposes will be accounted for in the Fleet Replacement Fund.

4. **Capital Expenditure Financing:** The City recognizes that there are several methods of financing capital requirements: budget the funds from current revenues; take the funds from fund balance/retained earnings as allowed by the Fund Balance/ Retained Earning Policy; utilize funds from grants and foundation; or borrow money through debt. Debt financing includes general obligations, and lease/purchase agreements when appropriate.

Fund Balance:

1. **General Fund Undesignated Fund Balance:** The City shall strive to maintain the General Fund undesignated fund balance at a target of 18% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 20%.

2. **Debt Service Fund Balance:** The City shall strive to maintain the Debt Service Fund balance at a target of 18% of the next year's total principle and interest requirements on bonded debt with the minimum being 15% and the maximum balance being 20%.

3. **Utility Working Capital and Retained Earnings of Other Operating Funds:** In other operating funds, the City shall strive to maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the minimum working capital in the Water, Wastewater and Natural Gas funds shall be a target level of 18% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 20%.

4. **Use the Fund Balance / Retained Earnings:** Fund Balance / Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases and capital projects that cannot be accommodated through current year savings. Should such use reduce the balance below the minimum level set as the objective for that fund, recommendations will be made on how to restore it.

Debt Management

1. **Use of Debt Financing:** Debt financing to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, and lease/purchase agreements, shall only be used to purchase capital assets.

2. **Amortizations of Debt:** Amortization of debt shall be structured in accordance with a multi-year capital improvement plan. The term of a debt issue will never exceed the useful life of the capital asset being financed.

3. **Affordability Targets:** The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall

compare general accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update to the Capital Improvement Plan. The decision on whether or not to assume new debt shall be based on these costs and benefits.

4. **Bidding Parameters:** The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market condition and other prevailing factors. Parameters to be examined include: • Limits between lowest and highest coupons • Coupon requirements relative to the yield curve • Method of underwriter compensation, discount or premium coupons • Use of True Interest Cost (TIC) vs. Net Interest Cost (NIC) • Use of bond insurance • Deep discount bonds • Variable rate bonds • Call provisions

5. **Bond Issuance Advisory Fees and Costs:** The City will be actively involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The City shall evaluate the merits of rotating professional advisors and consultants as well as the kinds of services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City will carefully itemize and scrutinize all costs associated with the issuances of the bonds.

6. **Sale Process:** The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

7. **Rating Agencies Presentation:** Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

8. **Continuing Disclosure:** The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

9. **Debt Refunding:** City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. A proposed refunding of debt should provide a present value benefit as a percent of refunded principal of at least 3.5%.

Investments

The City's cash shall be invested in such a manner so as to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest possible yield in accordance with the City's Investment Policy. Interest earned from investment shall be provided. Cash forecasting models and procedures will be employed to maximize the amount of investment funds.

Intergovernmental Relations

1. **Inter-local Cooperation in Delivery Services:** In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis

the costs of services, to share facilities, and to develop joint programs to improve service to its citizens.

2. **Legislative Program:** The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding from implementation.

Grants

1. **Grant Guidelines:** The City shall seek, apply for, and obtain those grants that are consistent with priority needs and objectives identified by Council.

2. **Indirect Costs:** The City shall recover indirect costs to the maximum amount allowed by the funding source. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

3. **Grant Review:** The City shall review all grant submittals for their cash or in-kind match requirement, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application. An annual report on the status of Grant programs and their effectiveness shall also be prepared.

4. **Grant Program Termination:** the City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

Economic Development

1. **Commitment to Expansion and Diversification:** The City shall encourage and participate in economic development efforts to expand Tomball's economy and tax base, to increase local employment and to invest when there is defined specific long-term return. These efforts shall not only focus on new areas but on inner city areas, and other established sections of Tomball where development can generate additional jobs and other economic benefits.

2. **Tax abatements:** The City shall develop and maintain a tax abatement policy to encourage commercial and/or industrial growth and development throughout Tomball. The City shall balance the long-term benefit of tax abatements with the short-term loss of tax revenues by granting the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Tomball's economy and other factors.

3. **Coordinate Efforts with Other Jurisdictions:** the City's economic development program shall encourage close corporation with other local jurisdictions to promote economic well-being of this area.

Fiscal Monitoring

1. **Financial Status Reports:** Monthly Reports shall be prepared and distributed to executive and managerial staff comparing expenditures and revenues to current budget, for the month and fiscal year-to-date. Quarterly financial reports of the City's major funds (General Fund, Debt Service Fund, and Enterprise Fund) shall be presented to City Council to highlight the City's financial performance to date as well as outline any remedial actions necessary to maintain the City's financial position in light of unfavorable variances that are not anticipated to reserve by fiscal year end.

2. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures that include a discussion of major trends affecting the City's financial position shall be prepared. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall provide insight into the City's financial position and serve as planning tool to alert the Council to potential problem areas requiring attention.

3. **Performance Measurement and Benchmarking Reporting System:** The City staff shall work to establish a performance measurement and benchmarking program to demonstrate its commitment to the achievement of Council established goals, fiscal accountability and quality delivery of services. Performance measures, goals and benchmarks will be presented to City Council during each budget process. Progress reports will be submitted to Council as part of the quarterly report.

Accounting, Auditing, and Financial Reporting

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Governmental Finance Officers Association (GFOA). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The City will follow a five-year review and optional rotation of outside (independent) auditors. The audit firm must demonstrate that they have the breadth and depth of staff to handle the City's audit in a timely manner. The audited financial statement should be prepared and presented to Council for approval within 180 days of the close of the fiscal year. The City's audited annual financial report and the City's adopted budget will be posted on the City's website for access by the public. In addition, copies will be on file in the City's Secretary's Office.

Internal Controls

The Director of Finance is responsible for development citywide written guidelines on purchasing, cash handling, internal controls and other financial matters. The Director of finance will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's specific requirements. Each department manager is responsible to ensure that good internal controls are followed throughout his or her department, that all finance department guidelines on purchase and internal controls are implemented, and that all independent auditor control recommendations are addressed.

Risk Management

The City will utilize a safety program, an employee health program, and a risk management program to prevent and/or reduce the financial impact to the City due to claims and losses. Transfer of liability for claims through transfer to other entities through insurance and/or by contract will be utilized where appropriate. Prevention of claims through the safety program and the employee health program will be employed.

Operating Budget

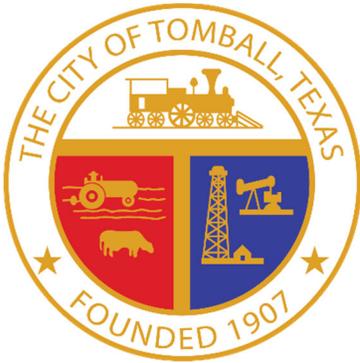
The City shall establish an operating budget that shall link revenues and expenditures to goals, objectives, and service and performance standards. The operation budget shall also incorporate a minimum of five (5) years projections. It will be the City's goal to obtain the Distinguished Budget Presentation Award from the Government Finance Officers Association each year.

Basis of Accounting & Budgeting

The City's finances are accounted for in accordance with generally accepted accounting principles established by the Government Accounting Standards Board.

- The accounts of the City are organized and operated on the basis of funds and account groups. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded in those funds. Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, Debt Service and Capital Project Funds.
- Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (When they are measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Substantially all revenues are considered to be susceptible to accrual. Ad valorem, sales, hotel, franchise, and tax revenues recorded in the General fund and ad valorem revenues recorded in the Debt Service fund are recognized under the susceptible to accrual concept. Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues (except earnings on investments) are recorded as revenues when they are received in cash because they are generally not measurable until they are actually received. Investment earnings are recorded as earned since they are measurable and available. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.
- The City utilizes encumbrance accounting for its Governmental fund types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.
- The City's Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
- The City's annual budgets are prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which adopt project-length budgets. Also depreciation of fixed assets is not recognized in proprietary budgets. All annual appropriation lapses at fiscal year-end. Under the City's budgetary process, outstanding encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be reappropriated and honored the subsequent fiscal year.
- The issuance of Statement 34 by the Governmental Accounting Standards Board has influenced the creation and reporting of individual funds. GASB 34 essentially mandates dual accounting systems; one for government-wide (i.e. the government as a single entity) reporting and

another for individual fund reporting. Under GASB 34 for individual funds, the City will continue utilizing the accounting and budgeting process as described above. However, because GASB 34 mandates the flow of economic resources measurement focus and accrual basis of accounting for government-wide reporting, extensive reconciliation must be performed to present aggregated fund information in the government-wide reporting model. Therefore, individual operating funds will be created with the objective of reducing funds to government-wide reconciliation as much as possible. When appropriate, individual funds will be examined as to whether it will be appropriate to account for them as proprietary fund types. Also, the City will limit the use of internal service funds and incorporate the financial transactions of those funds into other governmental funds.



Historical / Demographics

“A Hometown with a Heart”



Tomball Fast Facts

- 2021 Population: 12,366
- 2021 Assessed Value: \$3,145,716,407
- Median Age: 33.6 years
- Median Household Income: \$61,492
- Average Household Income: \$128,425
- Number of households: 19,496
- Employed Labor Force: 5,880
- Square Miles: 12.287
- Education Level (pop. 25+): 31.3% with a bachelor’s degree or higher
- 5 Major Employers in Tomball:
 1. Tomball ISD
 2. HCA Houston Healthcare Tomball
 3. Lone Star College
 4. Baker Hughes
 5. Walmart

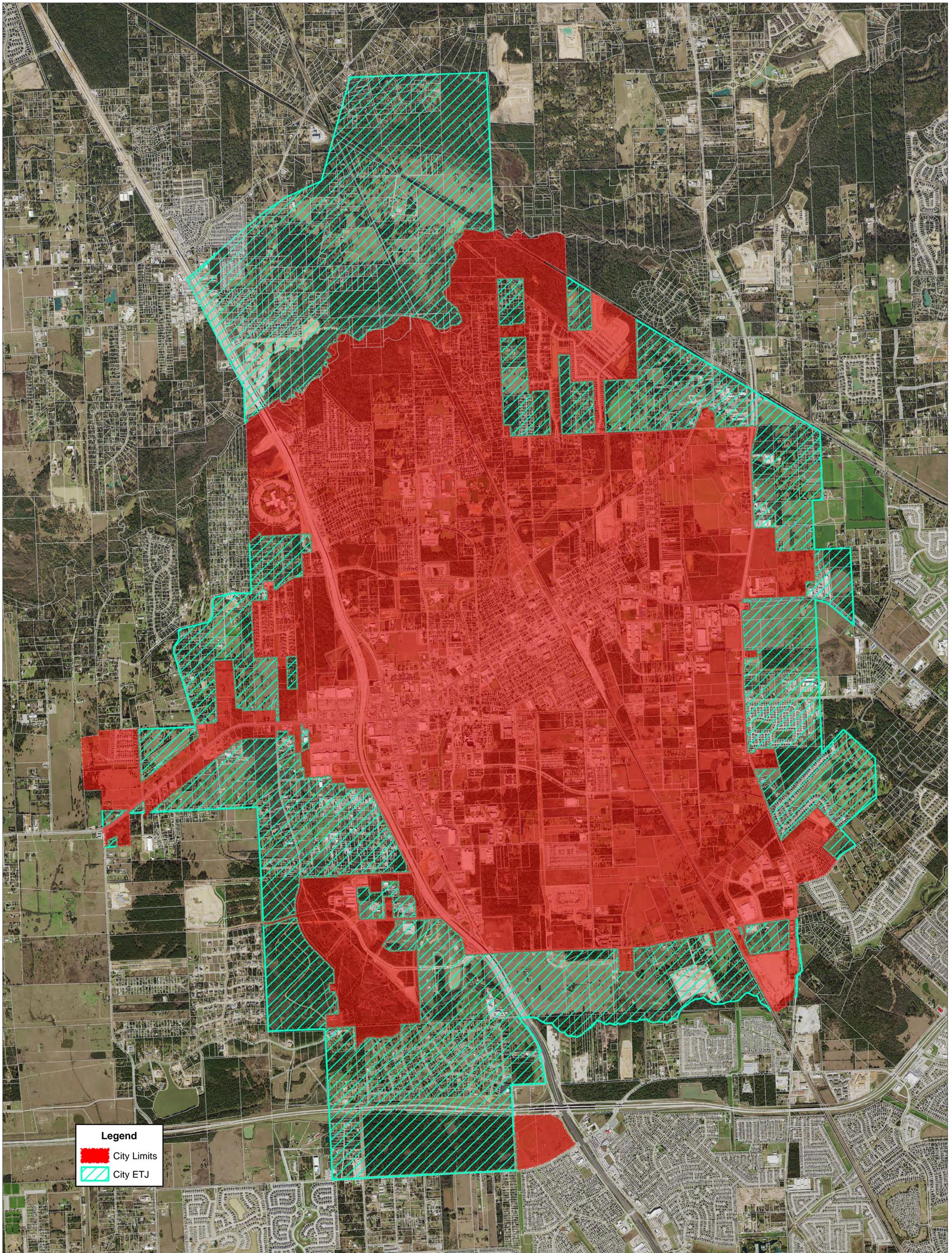
Tomball is located 40 minutes NW of downtown Houston on highway 249/45.

Despite rapid growth and monumental change in the area in the last decade, Tomball is still widely known for it’s spirit of community. Suburban pressures have fueled subdivision development and steady population growth. The City enjoys a varied manufacturing and technology base that adds to the relative stability of the unemployment rate. Major industries with headquarters or divisions located within the City’s boundaries or in close proximity include a regional hospital with related healthcare facilities and computer and software manufacturers.

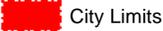
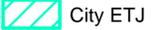
The City of Tomball and its citizens will continue to work hard to foster continued growth while maintaining the hometown

Source: Tomball Economic Development Corporation

CITY OF TOMBALL



Legend

-  City Limits
-  City ETJ



501 James St.
Tomball, Tx. 77375

Disclaimer:
The City of Tomball assumes no responsibility
for any errors which might have occurred.
Any use made thereof is the responsibility of the user.

This map has been prepared in the coordinate system of
State Plan NAD 83, Texas South Central, US, feet, Grid.

Sources: Layers contains data from HCAD, Harris Co.,

Data Compiled by: 02/11/2021



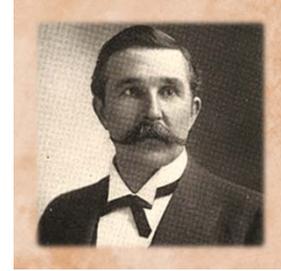
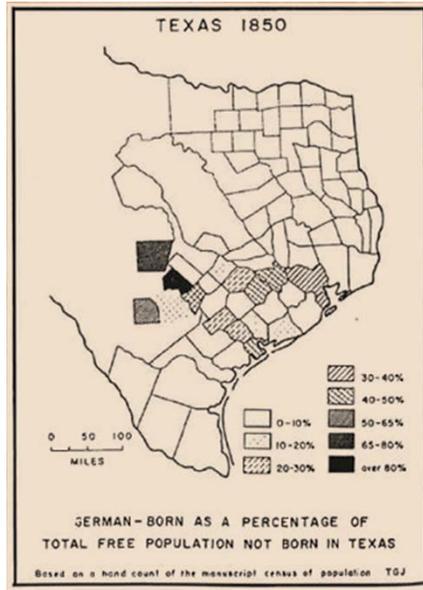
1 in = 1,400 ft

HISTORY OF TOMBALL

1750's

Spanish sought to fortify an area named Arroyo Santa Rosa del Alcazar. Now called Spring Creek was located in the south of Montgomery County

1850's



1907

The community of Peck was renamed for local congressman Thomas Henry Ball. Ball was a Texas politician and a Democratic member of the U.S. House of Representatives. Because Ball had been instrumental in routing a railroad through Peck, TX, the town was renamed Tomball, TX in his honor

> 1500's

Spring Creek near Tomball was inhabited by a group of Indians known as the Orquoisacs



1840's

Revolutionary disturbances throughout Germany resulted to many migrating to America. Due to opportunities available as well as the beauty and amount of land in Texas, many found their way from New York towards the Galveston coastlines

1906

The Valley Route Town-site and Loan Company of Fairfield began a land promotion therefore the company named the town "Peck" for the engineer of the old Trinity and Brazos Valley Railroad



FOUNDED 1907



1933

People began to call Tomball “a floating island of oil” when a drill hit a 100 ft gusher of oil. Tomball was immediately flooded with over two dozen oil companies, which drew thousands of workers and boosted the economy like never before.

1948

The original Tomball Hospital, located at the corner of Hospital Rd. and Carrell St. was built. The hospital began as a community project headed by businessmen of the area



1933

Tomball incorporated therefore Houston did not integrate Tomball's territory into it's City limits

1908

Piney woods and cool creek waters drew the greater Tomball area's first inhabitants

1945

People desired a more comfortable life from the “big city” to the countryside migrating to the Tomball area

1950's

1970

Tomball's population soared again. The entire “Sun Belt” experienced a huge influx of residents who desired the affordable land and housing, nice weather, low taxes and abundant job opportunities.



Comparative Tax Levies

For an average Tomball Single-Family Residence

	2021	2022
<u>Harris County</u>		
Market Value	\$ 276,340	\$ 341,594
Homestead Exemptions	20%	20%
Taxable Value	\$ 221,072	\$ 273,275
Tax Rate/ \$100	0.37693	0.34373
Tax Levy	\$ 833.29	\$ 939.33

<u>Tomball ISD</u>		
Market Value	\$ 276,340	\$ 341,594
Homestead Exemptions	(25,000)	(25,000)
Taxable Value	\$ 251,340	\$ 316,594
Tax Rate/ \$100	1.25	1.23
Tax Levy	\$ 3,141.75	\$ 3,894.11

<u>City of Tomball</u>		
Market Value	\$ 276,340	\$ 341,594
Homestead Exemptions	-	-
Taxable Value	\$ 276,340	\$ 341,594
Tax Rate/ \$100	0.333390	0.287248
Tax Levy	\$ 921.29	\$ 981.22

TOTAL TAX LEVY \$ 4,896.33 \$ 5,814.66

Levy does not include calculation of taxes for Harris County Flood Control District and other overlapping special taxing jurisdictions

PROPERTY TAX CALCULATION AND DISTRIBUTION

2022 Certified Tax Roll & Levy

Assessed Valuation (100%)	\$ 2,642,352,130
Rate Per \$100	\$ 0.287248
Total Tax Levy	\$ 7,590,104
Percent of Current Tax Collection	98.00%
Estimated Current Tax Collections	\$ 7,438,302

Summary of Tax Collections

Current Tax	\$ 7,450,000
Delinquent Tax	50,000
Penalty and Interest	50,000
Total 2022-2023 Tax Collections	<u>\$ 7,550,000</u>

Proposed Distribution:

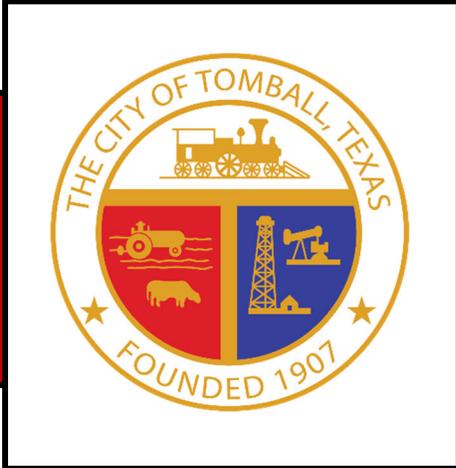
	Tax Rate*	% of Total	Amount
General Fund:			
Current Tax			\$ 4,700,000
Delinquent Tax			25,000
Penalty and Interest			25,000
Total General Fund	\$ 0.180382	62.80%	\$ 4,750,000
Debt Service Fund:			
Current Tax			\$ 2,750,000
Delinquent Tax			25,000
Penalty and Interest			25,000
Total Debt Service Fund	\$ 0.106865	37.20%	\$ 2,800,000
TOTAL DISTRIBUTION	<u>\$ 0.287247</u>	<u>100.00%</u>	<u>\$ 7,550,000</u>

* Tax rate is expressed as cents per \$100 of valuation.

MUNICIPAL TAX RATE COMPARISON

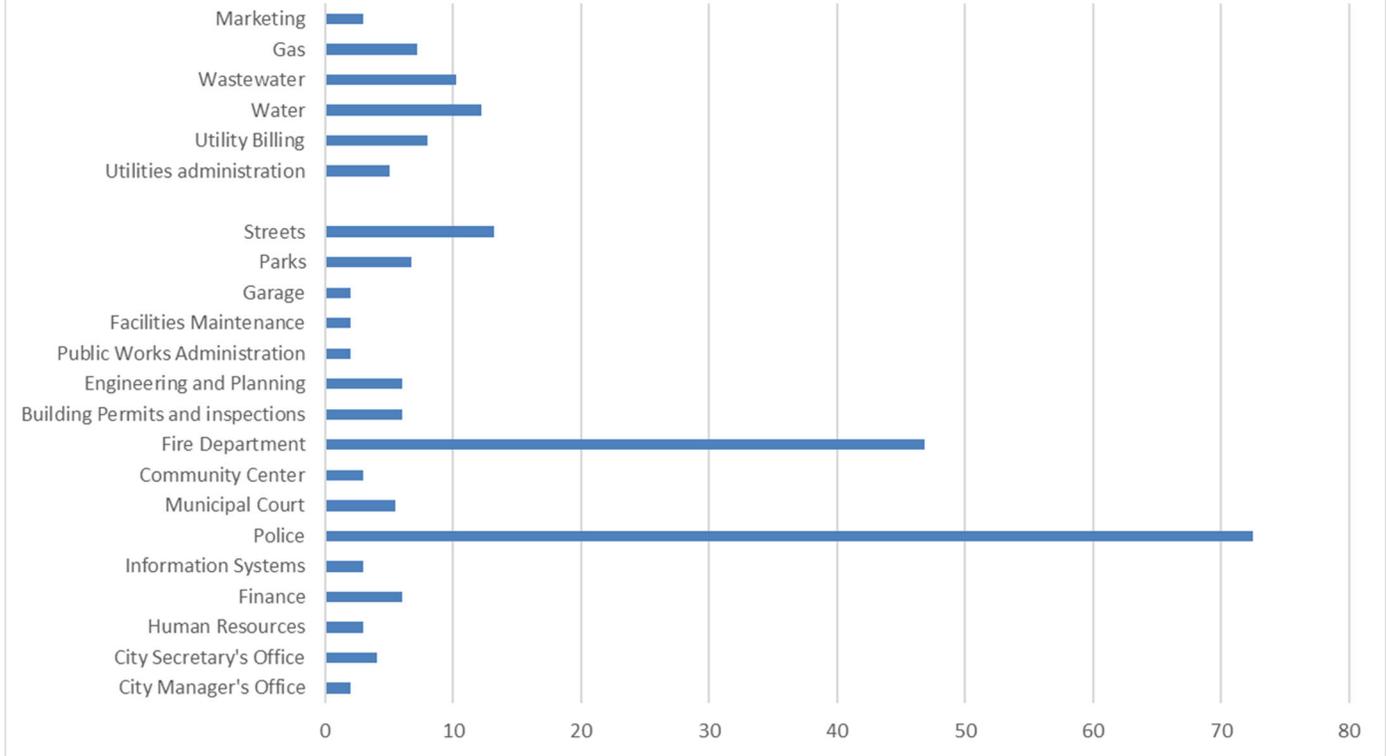
	FY 2022-23 Proposed Tax Rate*
Jersey Village	0.742500
Deer Park	0.720000
La Porte	0.710000
Pearland	0.623800
Missouri City	0.573750
Houston	0.533640
Waller	0.503200
Pasadena	0.497583
Humble	0.497583
Seabrook	0.476526
Bellaire	0.447300
Katy	0.440000
Webster	0.364750
Tomball	0.287248

* Tax rate is expressed as cents per \$100 of valuation.

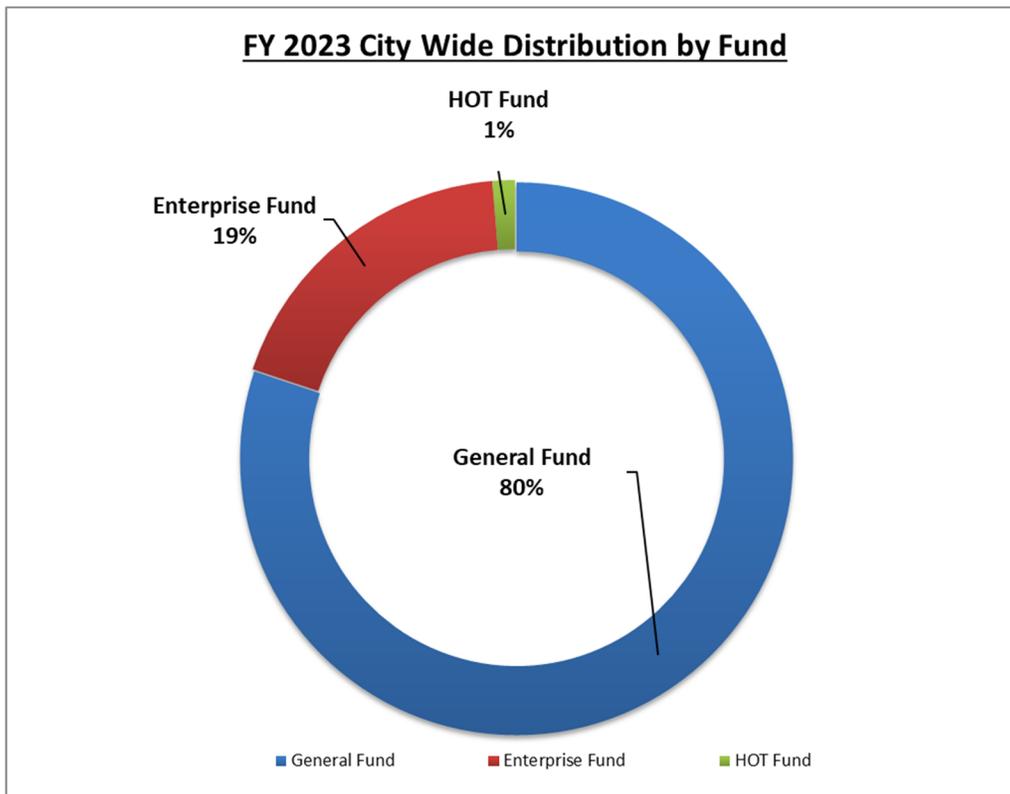


Personnel

FY2023 City Wide Employee Distribution



FY 2023 City Wide Distribution by Fund



Staff Organizational Chart

Tomball Citizens

Mayor and City Council

- Tomball Economic Development Corporation
- Planning Commission
- Municipal Judge
- City Attorney
- Other Boards & Commissions

City Manager

— City Secretary

— Reception/Vital Statistics

— Director of Human Resources

— Personnel

— Payroll

— Risk Management

— Fire Chief

— Fire Prevention

— Fire Department

— Emergency Management

— Police Chief

— Investigations

— Patrol

— Special Services

Assistant City Manager

— Director of Community Development

— Engineering

— Planning

— Construction Inspection

— Building Inspections

— Permits

— Code Compliance

— Director of Public Works

— General Services

— Facilities

— Streets

— Parks

— Garage

— Sanitation

— Utility Services

— Water

— Sewer

— Gas

— Director of Information Systems

— Information Technology

— Geographical Information Systems

— Municipal Court

— Director of Marketing

— Community Center

— Director of Finance

— Accounting

— Budgeting

— Purchasing

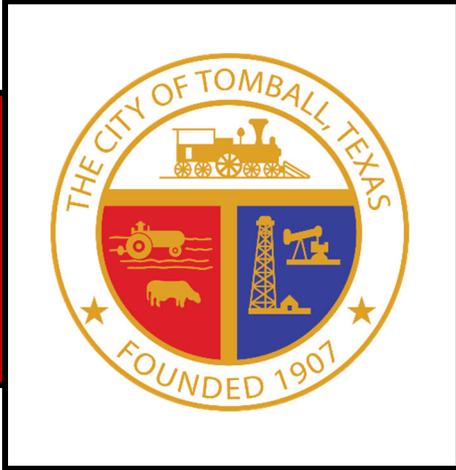
— Utility Billing

Full-Time Employee Equivalents By Fund and Department

	2018	2019	2020	2021	2022	Adopted 2023
General Fund						
City Hall Administration						
City Manager's Office	2	2	2	2	2	3
Mayor and Council	-	-	-	-	-	-
City Secretary's Office	4	4	4	4	4	4
Human Resources	3	3	3	3	3	3
Finance	5.5	6	6	6	6	5
Information Systems	3	3	3	3	3	3
Legal	-	-	-	-	-	-
Police	62	62	62	62	69	75.5
Municipal Court	5	5.5	5.5	5.5	5.5	5.5
Community Center	3	3	3	3	3	3
Fire Department	30.5	32.3	35.3	45.2	37.8	46.8
Community Development						
Building Permits and Inspections	6	6	6	5	5	5
Engineering and Planning	5	5	5	5	5	6
Public Works						
Public Works Administration	1	1	1	1	2	3
Facilities Maintenance	2	2	2	2	2	2
Garage	2	2	2	2	2	2
Parks	6.2	6.2	6.2	6.2	6.7	6.7
Streets	9.2	9.2	9.2	9.2	9.2	13.2
Total General Fund	149.4	152.2	155.2	164.1	165.2	186.7
Enterprise Fund						
Utilities Administration	4	4	4	4	4	5
Utility Billing	5	5	5	5	7	8
Water	8.2	8.2	8.2	8.2	8.2	12.2
Wastewater	10.2	10.2	10.2	10.2	10.2	10.2
Gas	6.2	6.2	6.2	6.2	6.2	7.2
Total Enterprise Fund	33.6	33.6	33.6	33.6	35.6	42.6
Special Revenue Funds	3.5	3.5	4	3	3	2
Total Full-Time Employee Equivalents	186.5	189.3	192.8	200.7	203.8	231.3

FY 2022-2023 Additions:

Police Dept - 1 new Day Shift Sergeant, 1 SRO, 2 Jailers, 2 Police Officers, 1 part-time Bailiff
 Fire Dept - 3 new Lieutenants, 3 Driver/Operators, 3 Firefighters
 PW Admin - 1 new Construction Inspector
 Streets - 1 new Crew Chief, 3 Service People
 Engineering & Planning - 1 new Assistant City Engineer
 Utilities Admin - 1 new Environmental Coordinator
 Utility Billing - 1 new Customer Service Coordinator
 Water - 1 new Crew Chief, 2 Utilities Service People, 1 Utilities Technician



General Fund

General Fund

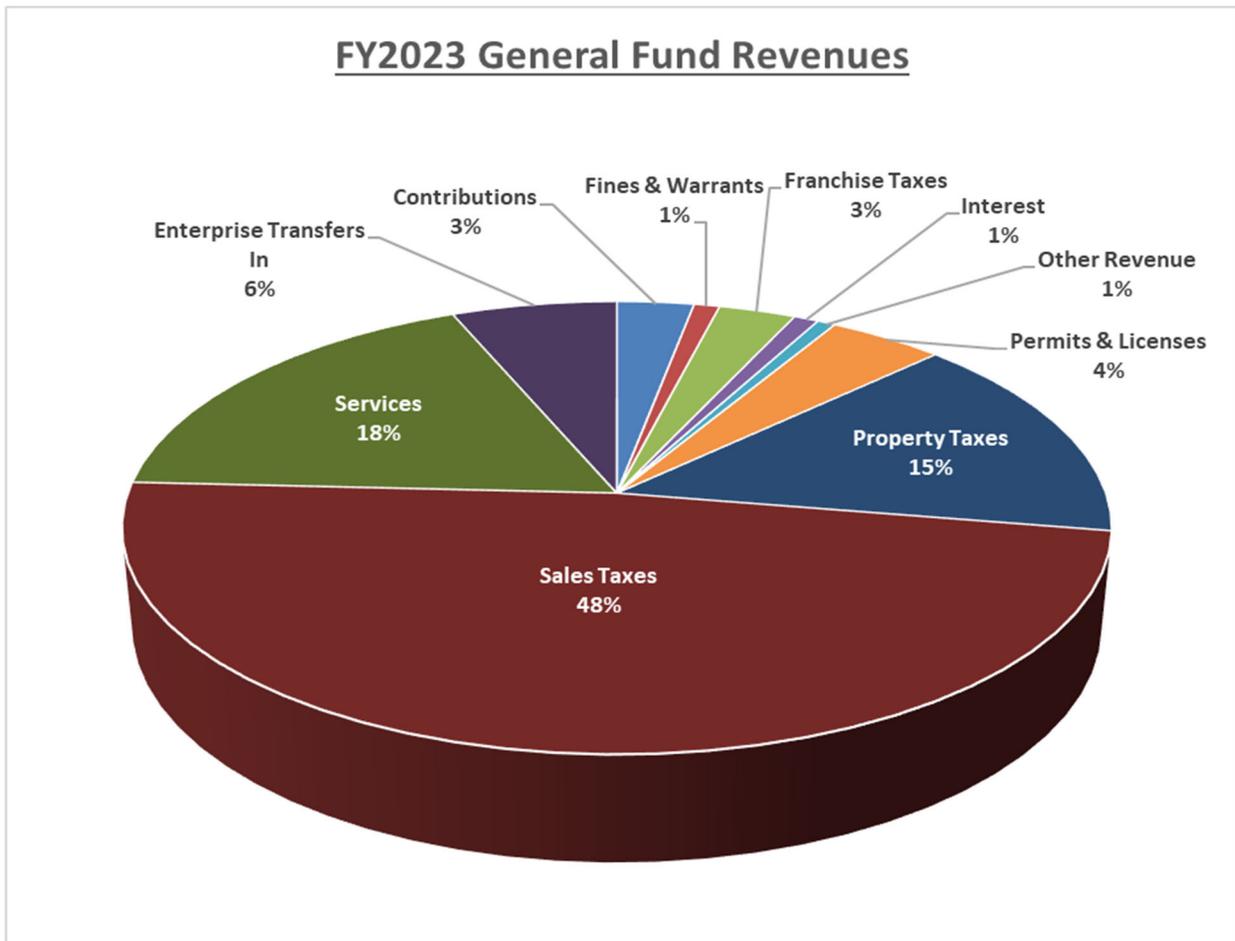
The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include sales tax, local property tax, services, permits & licenses & franchise tax. Expenditures include general government, public safety, public works, and community development. Revenues are budgeted at \$31,885,990 with the primary revenues sources as follows:

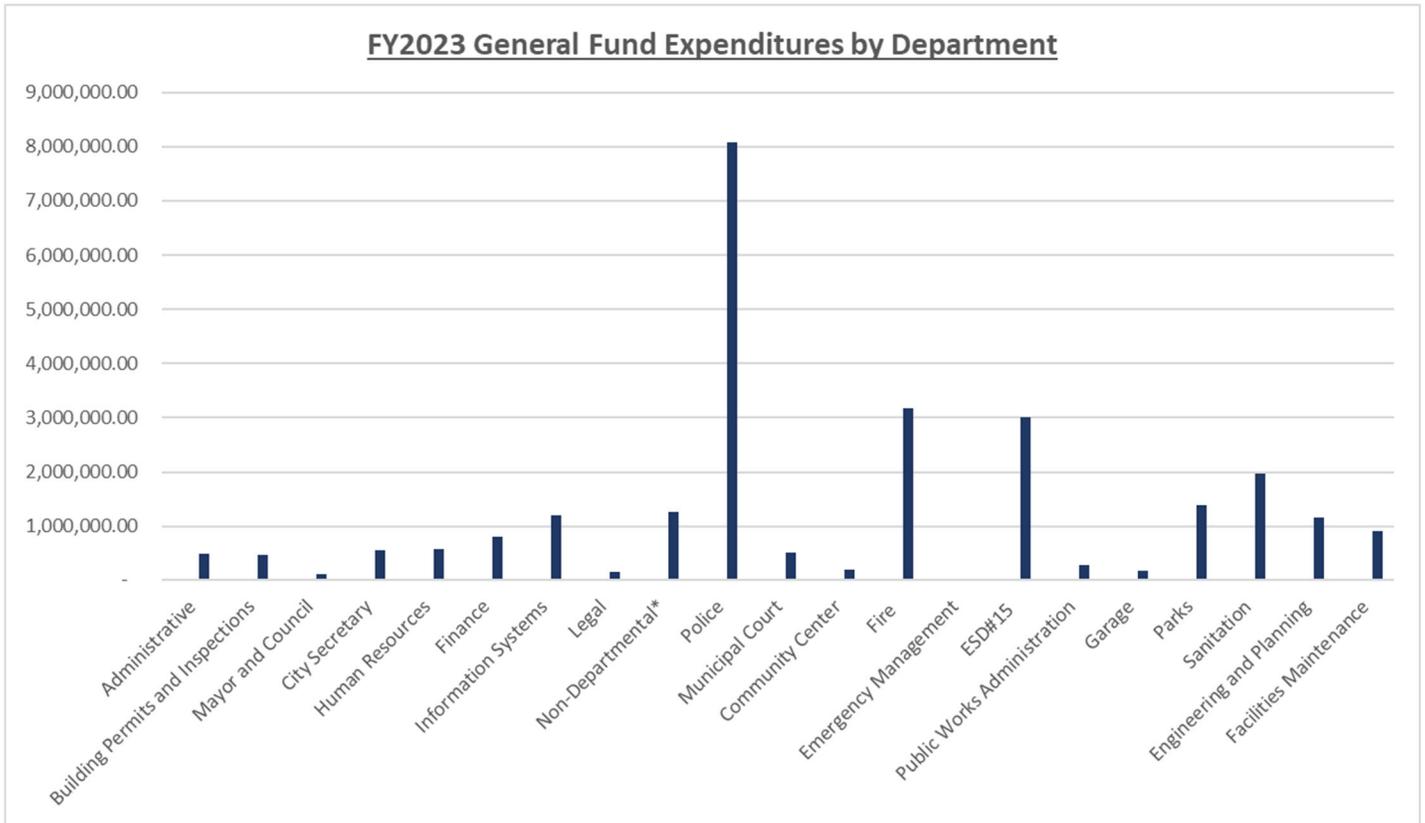
- **Ad Valorem Taxes** – Property tax collections are budgeted at \$4,750,000, an increase of \$1,205,000 from FY 2022 budget. Property taxes account for approximately 15% of total revenue for governmental activities.
- **Sales Tax revenue** is budgeted at \$15,390,000, which is an increase of \$2,800,000 (22%) from the current budget. Sales tax revenues for FY 2022 have been much higher than the conservatively budgeted amount, and it is estimated that actual collections for the fiscal year will be approximately \$14,805,000. Sale tax revenues in the proposed FY 2023 budget are \$585,000, or 4% more than the estimated collections for the current fiscal year based on trends.
- **Franchise Taxes**, which consists of Electric, Cable, Telephone, and Mixed Beverage represents approximately 2.9% of General Fund revenues.
- **Permits and Licenses** are budgeted at \$1,402,500. This is the General Fund's 5th largest revenue source.
- **Services** are budgeted at \$5,653,190, which is 17.7% of the total revenue for the General Fund.
- Budgeted **Inter-Fund Transfers** covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$2,000,000 is a decrease of \$668,418 from the current fiscal year.

General Fund **expenditures** are budgeted at \$33,016,606; this is an increase of \$7,455,916 or 29% from the current year adopted budget. The increase reflects the conservative approach taken during the development of the FY 2022 budget compared to the more traditional approach taken for FY 2023. It also includes expenditures related to the full-year costs of items added during the current fiscal year, increased personnel due to growth and development, and inflationary cost increases. A few budget highlights include:

- 21 new positions in several departments in the General Fund have been added to meet the needs of the growing community, which total \$2,294,963
- Several software programs, including Permitting Software, Budget Software and License Plate Reader software are \$227,225.
- Purchase of a new fire engine is \$900,000
- Comp Plan/Major Thoroughfare Plan Update as well as a Zoning Ordinance Updated are budgeted for \$450,000

Fund balance is anticipated to remain at approximately \$22,537,902.





General Fund - 100
Statement of Revenues, Expenditures, and Changes in Fund Balance
2022-2023 Adopted Budget

	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023
	Actuals	Actuals	Budget	Projection	Budget
Revenues:					
Contributions	\$ 441,777	\$ 1,383,419	\$ 748,000	\$ 821,000	\$ 930,000
Fines & Warrants	349,302	307,568	350,000	297,250	310,250
Franchise Taxes	1,084,860	973,053	1,050,000	937,000	930,000
Interest	167,887	(15,621)	7,500	150,000	300,000
Other Revenue	226,535	291,446	102,650	275,550	220,050
Permits & Licenses	1,113,989	1,633,906	1,542,500	1,892,500	1,402,500
Property Taxes	2,265,470	3,511,281	3,545,000	3,940,000	4,750,000
Sales Taxes	12,291,928	13,361,050	12,590,000	14,805,000	15,390,000
Services	2,942,033	2,988,861	3,294,867	3,332,425	5,742,490
Enterprise Transfers In	2,603,335	2,671,317	2,668,418	2,001,314	2,000,000
Total Revenues	\$ 23,487,115	\$ 27,106,280	\$ 25,898,935	\$ 28,452,039	\$ 31,975,290
Expenditures:					
Administrative	\$ 383,298	\$ 348,812	\$ 412,818	\$ 388,375	\$ 519,200
Building Permits and Inspections	400,824	382,202	428,631	408,750	475,400
Mayor and Council	58,628	48,948	85,660	78,430	93,230
City Secretary	327,110	334,455	465,409	455,575	572,800
Human Resources	434,353	408,710	478,812	532,500	589,100
Finance	871,849	927,873	858,441	844,775	830,300
Information Systems	829,172	705,256	875,120	906,425	1,216,400
Legal	144,705	108,315	140,000	145,000	145,000
Non-Departmental*	757,835	1,204,414	1,182,838	1,233,601	1,267,981
Police	5,915,354	6,139,796	7,014,095	7,265,700	8,448,010
Municipal Court	401,138	391,261	472,246	440,950	516,850
Community Center	147,274	147,307	179,318	187,250	196,825
Fire	2,747,943	2,793,929	3,296,791	3,651,785	3,359,300
Emergency Management	19,626	15,183	21,800	26,850	24,500
ESD#15	837,626	770,801	1,057,918	1,063,900	3,095,150
Public Works Administration	66,849	60,290	90,666	87,650	284,550
Garage	156,336	170,497	194,220	202,550	178,100
Parks	1,092,566	988,534	760,864	821,450	1,402,300
Streets	1,109,920	1,409,200	1,571,328	1,630,625	2,879,050
Sanitation	1,758,032	1,734,249	1,815,200	1,902,200	1,980,200
Engineering and Planning	496,003	563,340	578,975	596,175	1,182,960
Facilities Maintenance	605,992	1,031,576	852,958	984,300	913,400
Transfer Out to Hotel Occupancy	126,000	126,000	126,000	126,000	126,000
Transfer Out to Health Insurance	2,300,000	2,327,000	2,600,581	2,461,081	2,720,000
Total Expenditures	\$ 21,988,433	\$ 23,137,947	\$ 25,560,690	\$ 26,441,897	\$ 33,016,606
Revenues Over/(Under) Expenditures	\$ 1,498,681	\$ 3,968,333	\$ 338,245	\$ 2,010,141	\$ (1,041,316)
Beginning Fund Balance	\$ 16,102,062	\$ 17,600,743	\$ 21,569,077	\$ 21,569,077	\$ 23,579,218
Ending Fund Balance	\$ 17,600,743	\$ 21,569,077	\$ 21,907,321	\$ 23,579,218	\$ 22,537,902
25% of Operating Expenses - Target	80%	93%	86%	89%	68%

City Administration

The mission of the City Manager's Office is to be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Tomball residents and the growth of business while providing quality customer service.

The **City Manager** provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. The City Manager's primary responsibility is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to citizen requests are handled efficiently.

The **Assistant City Manager** provides assistance to the City Manager in planning, organization and the directions of City programs, departments and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient, and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

FY 2022 Major Accomplishments

- ✓ Updated the Master Fee schedule
- ✓ Continued to oversee completion of Capital Projects
- ✓ Funded 3% pay adjustment for employees

FY2023 Major Goals & Objectives

- Review and update the CIP
- Complete the compensation study
- Continue to look for opportunities to implement technology improvements
- Continue to build upon partnerships within the community
- Implement new utility rates, to stabilize the Enterprise Fund and allow for additional projects to be funded

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

111 - City Manager's Office

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$327,846	\$379,118	\$356,325	\$507,500
Supplies	\$3,129	\$3,900	\$2,700	\$2,450
Maintenance	\$0	\$0	\$0	\$0
Services and charges	\$17,837	\$29,800	\$29,350	\$9,250
Total Operating Expenditures	\$348,812	\$412,818	\$388,375	\$519,200
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$348,812	\$412,818	\$388,375	\$519,200

Staffing	FY2021	FY2022	FY2023
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Assistant to the City Manager/Communications Coordinator	0.00	0.00	1.00
Total	2.00	2.00	3.00

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ADMINISTRATIVE	100-111 ADMINISTRATIVE
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$263,494	\$190,566	\$266,115	\$265,000	\$397,300
6009 WAGES-OTHER	\$12,258	\$9,668	\$14,150	\$7,200	\$0
6011 VACATION PAY	\$11,932	\$27,260	\$14,957	\$11,500	\$0
6012 SICK PAY	\$0	\$36,461	\$11,791	\$5,700	\$0
6013 EMERGENCY PAY	\$507	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$4,411	\$4,499	\$2,533	\$2,350	\$2,300
6019 LONGEVITY	\$995	\$1,115	\$420	\$425	\$600
6021 FICA-MED/SS	\$21,341	\$19,650	\$25,199	\$22,750	\$32,100
6022 TMRS-EMPLOYER	\$42,874	\$38,482	\$43,753	\$41,200	\$55,400
6025 WORKER COMPENSATION INS.	\$180	\$145	\$200	\$200	\$300
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$2,700
6035 AUTO ALLOWANCE	\$0	\$0	\$0	\$0	\$16,800
PERSONNEL SERVICES	\$357,991	\$327,846	\$379,118	\$356,325	\$507,500
6101 OFFICE AND COMPUTER SUPPLIES	\$284	\$219	\$1,000	\$300	\$300
6102 EDUCATIONAL SUPPLIES	\$488	\$155	\$500	\$250	\$250
6105 FOOD SUPPLIES	\$269	\$954	\$1,000	\$1,000	\$1,000
6107 CLOTHING AND UNIFORMS	\$366	\$46	\$400	\$400	\$400
6109 POSTAGE	(\$5)	\$0	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$134	\$1,755	\$1,000	\$500	\$500
6130 FURNITURE >\$20,000	\$0	\$0	\$0	\$250	\$0
SUPPLIES	\$1,534	\$3,129	\$3,900	\$2,700	\$2,450
6312 PHONE & INTERNET SERVICES	\$2,199	\$1,704	\$2,500	\$1,300	\$0
6329 OTHER SERVICES	\$227	\$41	\$500	\$250	\$250
6332 TRAVEL AND MEALS	\$431	(\$120)	\$4,000	\$4,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$3,635	\$4,265	\$4,000	\$4,000	\$4,000
6334 AUTOMOBILE ALLOWANCES	\$16,688	\$11,947	\$16,800	\$16,800	\$0
6337 TRAINING	\$593	\$0	\$2,000	\$3,000	\$1,000
SERVICES AND CHARGES	\$23,772	\$17,837	\$29,800	\$29,350	\$9,250
TOTAL GENERAL-ADMINISTRATIVE	\$383,298	\$348,812	\$412,818	\$388,375	\$519,200

Permits & Inspections

The mission of the Permits & Inspections Department is to administer permits and perform inspections according to the City's adopted codes to ensure the adequate construction of residential and commercial structures, while providing exceptional customer service.

The Permits & Inspections Department is committed to performing the following functions, while maintaining excellent customer service and professionalism:

- Plan review
- Inspections
- Code enforcement complain investigation
- Code enforcement case management

FY 2022 Major Accomplishments

- ✓ Continued improvements with our staff through training and receiving necessary certifications
- ✓ Completed inspections within one business day
- ✓ Processed all permits within the required timeframes

FY2023 Major Goals & Objectives

- Continue to pinpoint areas that we can improve inside the development process
- Continue to provide excellent customer service
- Create efficiencies including, but not limited to the update of the website and standardizing procedures and workflows
- Continue improvements with our staff through training and elevating staff with additional plumbing certifications

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

112 - Permits & Inspections

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$349,142	\$372,331	\$366,900	\$386,600
Supplies	\$19,476	\$14,500	\$14,450	\$35,800
Maintenance	\$1,946	\$3,000	\$7,000	\$2,500
Services and charges	\$11,638	\$38,800	\$20,400	\$50,500
Total Operating Expenditures	\$382,202	\$428,631	\$408,750	\$475,400
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$382,202	\$428,631	\$408,750	\$475,400

Staffing	FY2021	FY2022	FY2023
Building Official	1.00	1.00	1.00
Assistant Building Official	1.00	1.00	1.00
Comb. Building Inspector	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00
Total	5.00	5.00	5.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Outputs:			
# of inspections completed	13,252	12,408	12,800
# of plan reviews completed	875	775	715
# of Code Enforcement cases processed	66	67	75

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	PERMITS/INSPECTIONS	100-112 PERMITS/INSPECTIONS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$127,336	\$86,878	\$124,020	\$127,000	\$142,100
6003 WAGES-FULL TIME	\$130,702	\$165,743	\$137,183	\$139,000	\$171,800
6005 WAGES-OVERTIME	\$1,077	\$1,517	\$2,833	\$1,500	\$1,500
6009 WAGES-OTHER	\$12,595	\$11,650	\$13,765	\$9,500	\$0
6011 VACATION PAY	\$15,114	\$12,027	\$14,895	\$15,000	\$0
6012 SICK PAY	\$11,021	\$8,497	\$11,471	\$9,000	\$0
6013 EMERGENCY PAY	\$399	\$717	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,153	\$0	\$1,561	\$800	\$2,000
6019 LONGEVITY	\$2,030	\$1,825	\$1,090	\$1,100	\$1,400
6021 FICA-MED/SS	\$21,479	\$20,499	\$23,577	\$22,600	\$24,500
6022 TMRS-EMPLOYER	\$42,008	\$39,066	\$40,936	\$40,400	\$42,300
6025 WORKER COMPENSATION INS.	\$1,048	\$722	\$1,000	\$1,000	\$1,000
PERSONNEL SERVICES	\$366,962	\$349,142	\$372,331	\$366,900	\$386,600
6101 OFFICE AND COMPUTER SUPPLIES	\$3,333	\$8,328	\$3,000	\$1,000	\$20,500
6102 EDUCATIONAL SUPPLIES	\$651	\$150	\$1,000	\$300	\$1,000
6105 FOOD SUPPLIES	\$40	\$215	\$0	\$300	\$300
6107 CLOTHING AND UNIFORMS	\$1,368	\$2,624	\$3,000	\$1,800	\$3,000
6108 FUEL, OIL AND LUBRICANTS	\$7,018	\$8,117	\$7,500	\$11,000	\$11,000
6119 OTHER SUPPLIES	\$0	\$42	\$0	\$50	\$0
SUPPLIES	\$12,411	\$19,476	\$14,500	\$14,450	\$35,800
6205 VEHICLE MAINTENANCE	\$1,791	\$1,946	\$3,000	\$7,000	\$2,500
REPAIRS AND MAINTENANCE	\$1,791	\$1,946	\$3,000	\$7,000	\$2,500
6304 PROFESSIONAL SERVICES, OTHER	\$4,594	\$1,450	\$10,000	\$4,000	\$10,000
6312 PHONE & INTERNET SERVICES	\$5,577	\$3,886	\$4,500	\$4,500	\$9,000
6332 TRAVEL AND MEALS	\$3,882	\$1,765	\$12,000	\$5,000	\$12,000
6333 DUES AND SUBSCRIPTIONS	\$485	\$342	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$4,766	\$4,035	\$10,000	\$5,000	\$10,000
6362 PERMITS AND LICENSES	\$357	\$160	\$800	\$400	\$8,000
SERVICES AND CHARGES	\$19,661	\$11,638	\$38,800	\$20,400	\$50,500
TOTAL GENERAL-PERMITS/INSPECTIONS	\$400,824	\$382,202	\$428,631	\$408,750	\$475,400

Mayor & City Council

The City of Tomball provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Tomball at the lowest reasonable cost and highest level of service.

City Council's vision for Tomball is: A Livable City, A Connected City, An Effective City, A Strong City.

The City of Tomball is a home rule city which operates under a Council-Manager form of government. Policymaking and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Tomball.

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
113 - Mayor and Council

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$25,960	\$32,980	\$29,950	\$33,050
Supplies	\$18,628	\$14,580	\$19,580	\$21,080
Maintenance	-	-	-	-
Services and charges	\$4,360	\$38,100	\$28,900	\$39,100
Total Operating Expenditures	\$48,948	\$85,660	\$78,430	\$93,230
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$48,948	\$85,660	\$78,430	\$93,230

Staffing	Elected	Term
Mayor	Lori Klein Quinn	May 2022
Mayor Pro Tem, Council, Position 1	John F. Ford	May 2017
Council, Position 2	Mark Stoll	June 2009
Council, Position 3	Dane Dunagin	June 2022
Council, Position 4	Derek Townsend Sr.	May 2009
Council, Position 5	Randy Parr	May 2022

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	MAYOR AND COUNCIL	100-113 MAYOR AND COUNCIL
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6004 WAGES- PART TIME	\$24,896	\$24,086	\$30,600	\$27,700	\$30,600
6021 FICA- MED/ SS	\$1,905	\$1,843	\$2,341	\$2,200	\$2,400
6025 WORKER COMPENSATION INS.	\$36	\$32	\$39	\$50	\$50
PERSONNEL SERVICES	\$26,837	\$25,960	\$32,980	\$29,950	\$33,050
6101 OFFICE AND COMPUTER SUPPLIES	\$162	\$0	\$80	\$80	\$80
6105 FOOD SUPPLIES	\$2,628	\$3,036	\$2,500	\$4,500	\$5,000
6107 CLOTHING AND UNIFORMS	\$134	\$0	\$0	\$0	\$0
6119 OTHER SUPPLIES	\$5,747	\$15,592	\$12,000	\$15,000	\$16,000
SUPPLIES	\$8,671	\$18,628	\$14,580	\$19,580	\$21,080
6304 PROFESSIONAL SERVICES- OTHER	\$7,507	\$0	\$10,000	\$5,000	\$10,000
6329 OTHER SERVICES	\$0	\$0	\$100	\$100	\$100
6332 TRAVEL AND MEALS	\$0	\$40	\$5,000	\$4,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$3,960	\$4,105	\$5,000	\$4,800	\$5,000
6337 TRAINING	\$220	\$215	\$3,000	\$3,000	\$3,000
6398 BANQUETS, DEDICATION, RECEP	\$11,433	\$0	\$15,000	\$12,000	\$16,000
SERVICES AND CHARGES	\$23,120	\$4,360	\$38,100	\$28,900	\$39,100
TOTAL MAYOR AND COUNCIL	\$58,628	\$48,948	\$85,660	\$78,430	\$93,230

City Secretary's Office

The mission of the City Secretary's Office is to serve the residents, staff and visitors of the City of Tomball in an efficient, courteous and professional manner, while performing the functions and duties of the Office in accordance with State and Federal laws.

The City Secretary is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council, including:

- Attend Council meetings
- Prepare Council agendas and meeting minutes
- Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code and the City Charter
- Respond to Open Records requests
- Maintain birth and death records

FY 2022 Major Accomplishments

- ✓ Oversaw successful May Council Member election
- ✓ Received the 2021 Exemplary Five Star Award for the 11th consecutive year
- ✓ Completed implementation of Trello to improve the City's electronic data/information sharing processes and efficiency with Council and city staff

FY2023 Major Goals & Objectives

- Continue to provide information in a timely and efficient manner and in accordance with state and federal laws.
- Continue improvements to the City's electronic records storage and preservation for electronic search, access and retrieval
- Continue certification training for staff
- Complete Supplements 10, 11 & 12 to the City's Code of Ordinances
- Conduct 2023 General Election

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

114 - City Secretary

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$301,245	\$337,734	\$340,000	\$356,800
Supplies	\$11,876	\$16,900	\$18,600	\$18,900
Maintenance	\$0	\$200	\$0	\$200
Services and charges	\$21,334	\$110,575	\$96,975	\$196,900
Total Operating Expenditures	\$334,455	\$465,409	\$455,575	\$572,800
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$334,455	\$465,409	\$455,575	\$572,800

Staffing	FY2021	FY2022	FY2023
City Secretary	1.00	1.0	1.00
Assistant City Secretary	1.00	1.0	1.00
Senior Administrative Assistant	1.00	1.0	1.00
Administrative Assistant	1.00	1.0	1.00
Total	4.00	4.00	4.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Outputs:			
Council meeting agendas posted	42	35	40
Council meeting minutes prepared	42	35	40
Open Records Requests filled	774	847	1000
# of birth certificates issued	3048	2,823	3350
# of death certificates issued	218	293	325
Efficiencies:			
% Reports timely submitted	100%	100%	100%
% Open Records Requests fulfilled	100%	100%	100%
% Council agendas drafted, posted & minutes prepared	100%	100%	100%

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	CITY SECRETARY	100-114 CITY SECRETARY
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$146,856	\$136,432	\$151,857	\$164,000	\$194,600
6003 WAGES-FULL TIME	\$52,270	\$63,850	\$75,111	\$79,000	\$87,800
6005 WAGES-OVERTIME	\$2,234	\$2,730	\$4,120	\$4,100	\$4,000
6009 WAGES-OTHER	\$11,093	\$11,436	\$12,241	\$9,200	\$0
6011 VACATION PAY	\$16,594	\$18,252	\$17,981	\$12,000	\$0
6012 SICK PAY	\$4,100	\$12,271	\$10,201	\$6,000	\$0
6013 EMERGENCY PAY	\$466	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,231	\$934	\$4,080	\$3,400	\$4,100
6019 LONGEVITY	\$2,695	\$2,460	\$2,702	\$2,700	\$3,000
6021 FICA-S.S. AND MEDICARE TAXES	\$17,624	\$18,414	\$21,577	\$21,500	\$22,800
6022 TMRS-EMPLOYER	\$33,176	\$34,176	\$37,464	\$37,700	\$39,200
6025 WORKER COMPENSATION INS.	\$361	\$291	\$400	\$400	\$400
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
PERSONNEL SERVICES	\$289,700	\$301,245	\$337,734	\$340,000	\$356,800
6101 OFFICE AND COMPUTER SUPPLIES	\$7,406	\$7,518	\$12,000	\$11,150	\$12,000
6102 EDUCATIONAL SUPPLIES	\$361	\$606	\$1,000	\$800	\$1,000
6104 JANITORIAL AND CLEANING SUPPLY	\$1,062	\$707	\$1,000	\$700	\$1,000
6105 FOOD SUPPLIES	\$1,503	\$1,881	\$1,300	\$2,500	\$2,500
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$0	\$600	\$1,000
6109 POSTAGE	\$467	\$510	\$1,000	\$1,000	\$800
6119 OTHER SUPPLIES	\$410	\$653	\$600	\$1,000	\$600
6130 FURNITURE >\$20,000	\$0	\$0	\$0	\$850	\$0
SUPPLIES	\$11,211	\$11,876	\$16,900	\$18,600	\$18,900
6201 OFFICE EQUIPMENT MAINT.	\$0	\$0	\$200	\$0	\$200
REPAIRS AND MAINTENANCE	\$0	\$0	\$200	\$0	\$200
6304 PROF.SERV.-OTHER	\$4,460	\$3,883	\$15,000	\$12,500	\$37,800
6312 PHONE & INTERNET SERVICES	\$895	\$900	\$900	\$900	\$0
6316 PRINTING AND BINDING	\$0	\$0	\$75	\$75	\$100
6329 OTHER SERVICES	\$0	\$156	\$600	\$500	\$500
6332 TRAVEL AND MEALS	\$5,735	\$1,015	\$5,500	\$6,000	\$6,000
6333 DUES AND SUBSCRIPTIONS	\$2,245	\$2,048	\$3,500	\$3,000	\$3,500
6335 ADVERTISING COST	\$9,102	\$10,251	\$20,000	\$15,000	\$20,000
6337 TRAINING	\$1,920	\$1,815	\$5,000	\$4,000	\$5,000
6371 ELECTION SERVICES	\$1,217	\$1,266	\$60,000	\$55,000	\$124,000
6398 BANQUETS, DEDICATION, RECEPTIONS	\$625	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$26,200	\$21,334	\$110,575	\$96,975	\$196,900
TOTAL CITY SECRETARY	\$327,110	\$334,455	\$465,409	\$455,575	\$572,800

Human Resources

The Human Resources Department supports the City's effort to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Tomball.

The department is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 24 departments, as well as processing payroll. The department consist of 3 full time employees (Director and 2 HR Generalists) and reports to the City Manager. Some key responsibilities are:

- Coordinate open enrollment and new employee enrollment for benefits, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedures and systems.
- Coordinate recruiting and facilitating onboarding of new employees.
- Support positive employee relations.
- Administer drug and alcohol testing program to include pre-employment, random, post-accident and follow drug and alcohol testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title Ull of the Civil Rights Act, Family & Medical Leave Act, American's with Disabilities Act and Fair Labor Standards Act.
- Process payroll on a bi-weekly basis.

FY 2022 Major Accomplishments

- ✓ Promote annual physicals for all employees to ensure overall health and allow for discounted premium rates
- ✓ Hosted financial seminar with Mission Square for employees
- ✓ Began working on an electronic filing system by scanning in payroll and personnel files
- ✓ Implemented new pay codes to better track data and increase payroll efficiencies

FY2023 Major Goals & Objectives

- Conduct city-wide classification and compensation study
- Review and update City's Personnel Policies & Procedures
- Enhance the City's payroll process to comply with audit recommendations and best payroll practices
- Assist departments in screening job applicants
- Export time clock data into Incode using employee, supervisor approvals
- Conduct employee training – Drug & Alcohol Prevention and Harassment Prevention

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

115 - Human Resources

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$336,235	\$379,112	\$379,550	\$440,400
Supplies	\$10,521	\$19,400	\$22,150	\$19,300
Maintenance	\$0	\$0	\$0	\$0
Services and charges	\$61,954	\$80,300	\$130,800	\$129,400
Total Operating Expenditures	\$408,710	\$478,812	\$532,500	\$589,100
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$408,710	\$478,812	\$532,500	\$589,100

Staffing	FY2021	FY2022	FY2023
HR Director	1.00	1.0	1.00
Senior HR Generalist	1.00	1.0	1.00
HR Generalist	1.00	1.0	1.00
Total	3.00	3.00	3.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of Unemployment claims filed	3	4	5
# of Worker's Comp claims filed with TML	24	39	35
# of positions filled	61	80	85

CITY OF TOMBALL					
FUND	DEPARTMENT			DIVISION	
GENERAL FUND	HUMAN RESOURCES			100-115 HUMAN RESOURCES	
DETAILS					

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$110,737	\$109,396	\$114,929	\$123,000	\$149,300
6003 WAGES-FULL TIME	\$106,177	\$103,530	\$107,398	\$105,900	\$121,200
6004 WAGES-PART TIME	\$16,029	\$28,761	\$32,960	\$39,000	\$32,000
6005 WAGES-OVERTIME	\$2,555	\$1,053	\$6,180	\$6,200	\$6,000
6009 WAGES-OTHER	\$11,478	\$9,642	\$12,012	\$8,500	\$0
6011 VACATION PAY	\$17,745	\$17,763	\$16,529	\$13,800	\$0
6012 SICK PAY	\$1,184	\$2,824	\$10,010	\$6,500	\$0
6013 EMERGENCY PAY	\$0	\$2,996	\$0	\$650	\$0
6014 RETIREMENT PAYOUTS	\$0	\$0	\$0	\$0	\$50,000
6015 SICK TIME BUYBACK	\$3,729	\$2,956	\$3,106	\$3,100	\$3,100
6019 LONGEVITY	\$1,760	\$1,705	\$1,886	\$1,900	\$2,100
6021 FICA-S.S. AND MEDICARE TAXES	\$19,087	\$19,923	\$23,505	\$23,000	\$24,100
6022 TMRS-EMPLOYER	\$35,246	\$34,457	\$36,297	\$36,700	\$37,400
6025 WORKER COMPENSATION INS.	\$271	\$218	\$300	\$300	\$300
6026 STATE UNEMPLOYMENT TAXES	\$2,156	\$1,009	\$10,000	\$10,000	\$10,000
6030 TUITION REIMBURSEMENT	\$0	\$0	\$4,000	\$1,000	\$4,000
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
PERSONNEL SERVICES	\$328,154	\$336,235	\$379,112	\$379,550	\$440,400
6101 OFFICE AND COMPUTER SUPPLIES	\$5,400	\$4,016	\$7,200	\$9,000	\$7,200
6102 EDUCATIONAL SUPPLIES	\$0	\$0	\$750	\$500	\$500
6105 FOOD SUPPLIES	\$5,524	\$2,340	\$5,000	\$5,000	\$5,000
6107 CLOTHING AND UNIFORMS	\$276	\$0	\$300	\$300	\$300
6109 POSTAGE	\$114	\$344	\$150	\$350	\$300
6119 OTHER SUPPLIES	\$10,701	\$3,821	\$6,000	\$7,000	\$6,000
SUPPLIES	\$22,016	\$10,521	\$19,400	\$22,150	\$19,300
6304 PROF.SERV.-OTHER	\$500	\$5,960	\$6,000	\$51,000	\$50,000
6312 PHONE & INTERNET SERVICES	\$894	\$900	\$900	\$900	\$0
6329 OTHER SERVICES	\$45,368	\$30,356	\$35,000	\$35,000	\$35,000
6332 TRAVEL AND MEALS	\$2,337	\$683	\$2,900	\$2,900	\$2,900
6333 DUES AND SUBSCRIPTIONS	\$348	\$165	\$1,500	\$2,000	\$1,500
6335 ADVERTISING COST	\$2,428	\$0	\$2,000	\$2,000	\$2,000
6337 TRAINING	\$22,713	\$11,547	\$20,000	\$20,000	\$20,000
6398 BANQUETS, DEDICATION, RECEP	\$9,594	\$12,343	\$12,000	\$17,000	\$18,000
SERVICES AND CHARGES	\$84,182	\$61,954	\$80,300	\$130,800	\$129,400
TOTAL HUMAN RESOURCES	\$434,353	\$408,710	\$478,812	\$532,500	\$589,100

Finance

The Finance Department is dedicated to providing quality financial management for the City of Tomball's resources; to provide the highest level of customer service and customer support to the citizens of Tomball regarding financial matters; and to assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in all of the financial matters of the City of Tomball.

The Finance Department is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include accounts payable, procurement, debt management and budgeting.

The Finance Department provides appropriate, essential and timely financial reports, as well as assists the City Manager and various departments by providing direction in preparing the annual operating budget in accordance with financial policies. The Finance Department aims to protect and maintain the City's financials and provide accountability for financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standards Board (GASB); audit and financial report: fixed asset management; grant accounting; centralized accounts payable services and implementation of approved financial policies.

FY 2022 Major Accomplishments

- ✓ Completed the Annual Comprehensive Financial Report for fiscal year ending September 30, 2021.
- ✓ Awarded the Government Finance Officer's Association (GFOA) Distinguished Budget Award for the FY2022 budget.
- ✓ Moody's upgraded the City's bond rating from Aa3 to Aa2 in November 2021

FY2023 Major Goals & Objectives

- To earn the GFOA Distinguished Budget Award
- Develop a formal 5-year Capital Improvement Plan
- Complete the FY2021-2022 financial statement audit by March 31, 2023
- Issue the 2022 Certificates of Obligation to secure funding for budgeted capital projects
- Implement electronic approvals for non-purchase order invoices
- Update financial policies and procedures, including purchasing and capital assets

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

116 - Finance

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$484,788	\$484,441	\$448,025	\$441,100
Supplies	\$4,639	\$5,950	\$4,100	\$5,100
Maintenance	\$0	\$0	\$0	\$0
Services and charges	\$438,447	\$368,050	\$392,650	\$384,100
Total Operating Expenditures	\$927,874	\$858,441	\$844,775	\$830,300
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$927,874	\$858,441	\$844,775	\$830,300

Staffing	FY2021	FY2022	FY2023
Finance Director	1.0	1.0	1.0
Senior Accountant	1.0	1.0	0.0
Accountant	2.0	2.0	1.0
Accounting Assistant	2.0	2.0	0.0
Accounts Payable Specialist	0.0	0.0	1.0
Financial Analyst	0.0	0.0	1.0
Budget Analyst	0.0	0.0	1.0
Total	6.00	6.00	5.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Outputs:			
# Purchase Orders issued	75	115	400
# of invoices processed/paid	5,611	6,088	6,500
# of bond issuances managed	4	4	5
# Annual Comprehensive Reports	1	1	1
Effectiveness:			
% 1099 issued on time	100%	100%	100%
GFOA Distinguished Budget Award	1	1	1
Bond Rating (Standard & Poor's)	AA	AA+	AA+
Bond Rating (Moody's)	Aa3	Aa2	Aa2

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	FINANCE	100-116 FINANCE
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$270,969	\$260,583	\$301,216	\$166,500	\$199,800
6003 WAGES-FULL TIME	\$68,879	\$75,571	\$37,596	\$123,000	\$151,700
6005 WAGES-OVERTIME	\$1,272	\$1,621	\$773	\$3,000	\$4,000
6009 WAGES-OTHER	\$17,435	\$17,059	\$18,114	\$6,500	\$0
6011 VACATION PAY	\$16,074	\$25,279	\$21,373	\$25,000	\$0
6012 SICK PAY	\$3,838	\$12,240	\$15,095	\$42,600	\$0
6013 EMERGENCY PAY	\$0	\$491	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$3,564	\$4,651	\$3,125	\$0	\$0
6019 LONGEVITY	\$1,745	\$2,105	\$1,751	\$825	\$1,400
6021 FICA-S.S. AND MEDICARE TAXES	\$28,936	\$29,870	\$31,027	\$27,000	\$27,500
6022 TMRS-EMPLOYER	\$53,146	\$54,881	\$53,871	\$49,000	\$47,300
6025 WORKER COMPENSATION INS.	\$541	\$436	\$500	\$600	\$500
6030 TUITION REIMBURSEMENT	\$0	\$0	\$0	\$4,000	\$8,000
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
PERSONNEL SERVICES	\$466,399	\$484,788	\$484,441	\$448,025	\$441,100
6101 OFFICE AND COMPUTER SUPPLIES	\$4,692	\$3,925	\$4,000	\$3,000	\$4,000
6102 EDUCATIONAL SUPPLIES	\$228	\$0	\$500	\$0	\$0
6105 FOOD SUPPLIES	\$315	\$186	\$350	\$350	\$350
6107 CLOTHING AND UNIFORMS	\$704	\$493	\$750	\$500	\$500
6108 FUEL, OIL AND LUBRICANTS	\$108	\$0	\$0	\$0	\$0
6109 POSTAGE	\$35	\$35	\$150	\$50	\$50
6119 OTHER SUPPLIES	\$94	\$0	\$200	\$200	\$200
SUPPLIES	\$6,176	\$4,639	\$5,950	\$4,100	\$5,100
6204 OTHER EQUIPMENT MAINTENANCE	\$370	\$0	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$370	\$0	\$0	\$0	\$0
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$89,750	\$114,084	\$80,000	\$91,500	\$91,500
6304 PROF.SERV.-OTHER	\$12,580	\$61,130	\$25,000	\$29,700	\$16,000
6312 PHONE & INTERNET SERVICES	\$1,712	\$1,931	\$3,000	\$1,500	\$600
6316 PRINTING AND BINDING	\$0	\$142	\$350	\$250	\$300
6317 APPRAISAL SERVICES	\$50,510	\$52,164	\$52,000	\$55,000	\$56,000
6329 OTHER SERVICES	\$1	\$0	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$1,475	\$40	\$3,500	\$3,500	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$2,705	\$2,350	\$2,700	\$3,200	\$3,200
6335 ADVERTISING COST	\$6,496	\$3,978	\$3,000	\$4,000	\$8,000
6337 TRAINING	\$1,174	\$1,771	\$3,500	\$9,000	\$8,500
6397 CREDIT CARD PROCESSING FEE	\$212,027	\$179,912	\$175,000	\$175,000	\$175,000
6399 SERVICE CHARGES	\$20,474	\$20,945	\$20,000	\$20,000	\$20,000
SERVICES AND CHARGES	\$398,904	\$438,447	\$368,050	\$392,650	\$384,100
TOTAL FINANCE	\$871,849	\$927,873	\$858,441	\$844,775	\$830,300

Information Technology

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Tomball. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

FY 2022 Major Accomplishments

- ✓ Replaced on premises Exchange system
- ✓ Replaced POTs lines at well sights and lift stations with FirstNet cellular service for a substantial savings
- ✓ Replaced 3 computer aided dispatch workstations
- ✓ Hired a new employee

FY2023 Major Goals & Objectives

- Replacement of network switches
- Database upgrade for Incode/TCM
- Refine Council chamber and conference room presentation systems

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

117 - Information Systems

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$299,050	\$313,436	\$336,500	\$320,900
Supplies	\$37,511	\$40,800	\$50,100	\$82,700
Maintenance	\$3,754	\$8,500	\$9,000	\$12,000
Services and charges	\$364,941	\$512,384	\$510,825	\$742,800
Total Operating Expenditures	\$705,256	\$875,120	\$906,425	\$1,158,400
Capital Outlay	-	-	-	\$58,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$705,256	\$875,120	\$906,425	\$1,216,400

Staffing	FY2021	FY2022	FY2023
IT Director	1.00	1.0	1.00
IT Senior Specialist	1.00	1.0	1.00
It Support Tech	1.00	1.0	1.00
Total	3.00	3.00	3.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Inputs:			
# of full-time employees	3	3	3
# of part-time employees	0	0	0
Outputs:			
# of Personal Computers & Laptops	238	240	245
# of Networks/Email/Web/File Servers	62	62	62
# of cyber security systems	7	7	7
# of Service Requests	377	360	350

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	INFORMATION SYSTEMS		100-117 INFORMATION SYSTEMS		
DETAILS					

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$155,365	\$153,076	\$155,199	\$168,000	\$193,700
6003 WAGES- FULL TIME	\$55,902	\$56,445	\$54,339	\$54,500	\$48,900
6005 WAGES-OVERTIME	\$1,164	\$1,024	\$2,575	\$5,000	\$5,000
6009 WAGES- OTHER	\$10,491	\$10,566	\$11,349	\$7,000	\$0
6011 VACATION PAY	\$12,089	\$16,803	\$16,796	\$15,150	\$0
6012 SICK PAY	\$0	\$255	\$9,458	\$19,400	\$0
6015 SICK TIME BUYBACK	\$3,557	\$3,609	\$3,783	\$3,800	\$2,800
6019 LONGEVITY	\$1,975	\$2,155	\$2,336	\$2,350	\$1,700
6021 FICA-S.S. AND MEDICARE TAXES	\$19,126	\$19,324	\$20,689	\$21,800	\$20,300
6022 TMRS-EMPLOYER	\$34,896	\$34,939	\$35,922	\$38,300	\$35,000
6025 WORKER COMPENSATION INS.	\$965	\$853	\$990	\$1,200	\$1,200
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$2,700
6035 AUTO ALLOWANCE	\$0	\$0	\$0	\$0	\$9,600
PERSONNEL SERVICES	\$295,532	\$299,050	\$313,436	\$336,500	\$320,900
6101 OFFICE AND COMPUTER SUPPLIES	\$38,435	\$35,753	\$40,000	\$49,200	\$80,000
6103 COMPUTER EQUIPMENT <\$20,000	\$65,480	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$0	\$0	\$0	\$100	\$0
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$500	\$500	\$500
6109 POSTAGE	\$0	\$88	\$100	\$100	\$0
6119 OTHER SUPPLIES	\$0	\$181	\$200	\$200	\$0
6130 FURNITURE <\$20,000	\$0	\$1,489	\$0	\$0	\$2,200
SUPPLIES	\$103,916	\$37,511	\$40,800	\$50,100	\$82,700
6201 OFFICE EQUIPMENT MAINTENANCE	\$968	\$3,754	\$7,500	\$7,500	\$12,000
6202 COMPUTER EQUIPMENT MAINT	\$690	\$0	\$1,000	\$1,500	\$0
REPAIRS AND MAINTENANCE	\$1,658	\$3,754	\$8,500	\$9,000	\$12,000
6304 PROF.SERV.-OTHER	\$29,580	\$11,409	\$60,000	\$50,000	\$60,000
6312 PHONE & INTERNET SERVICES	\$80,249	\$42,246	\$70,000	\$70,000	\$57,300
6320 COMPUTER SOFTWARE SERV.	\$307,576	\$298,017	\$368,034	\$375,250	\$619,500
6332 TRAVEL AND MEALS	\$0	\$976	\$1,500	\$1,500	\$1,500
6333 DUES AND SUBSCRIPTIONS	\$1,120	\$2,119	\$1,000	\$2,000	\$2,000
6334 AUTOMOBILE ALLOWANCES	\$9,541	\$9,600	\$9,600	\$9,825	\$0
6337 TRAINING	\$0	\$575	\$2,250	\$2,250	\$2,500
SERVICES AND CHARGES	\$428,067	\$364,941	\$512,384	\$510,825	\$742,800
6402 COMPUTER & OFFICE EQUIP >\$20K	\$0	\$0	\$0	\$0	\$58,000
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$58,000
TOTAL INFORMATION SYSTEMS	\$829,172	\$705,256	\$875,120	\$906,425	\$1,216,400

Legal

The Legal Department provides counsel and advice to the Mayor, City Council and all departments of the City of Tomball. The City Attorney represents the City in litigation and is responsible for drafting and preparing contracts, resolutions and ordinances.

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

118 - Legal

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	-	-	-	-
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services and charges	\$108,315	\$140,000	\$145,000	\$145,000
Total Operating Expenditures	\$108,315	\$140,000	\$145,000	\$145,000
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$108,315	\$140,000	\$145,000	\$145,000

CITY OF TOMBALL		
FUND GENERAL FUND	DEPARTMENT LEGAL	DIVISION 100-118 LEGAL
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6102 EDUCATIONAL SUPPLIES	\$221	\$0	\$0	\$0	\$0
SUPPLIES	\$221	\$0	\$0	\$0	\$0
6303 PROF.SERV.-LEGAL	\$144,484	\$108,315	\$140,000	\$145,000	\$145,000
SERVICES AND CHARGES	\$144,484	\$108,315	\$140,000	\$145,000	\$145,000
TOTAL LEGAL	\$144,705	\$108,315	\$140,000	\$145,000	\$145,000

Non-Departmental

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.

It may include items such as interfund transfers out of the General Fund, payment of insurance premiums and deductibles, and copier lease fees, for example.

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

119 - Non-Departmental

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	-	-	-	-
Supplies	\$18,947	\$12,000	\$13,075	\$13,500
Maintenance	-	-	-	-
Services and charges	\$725,358	\$736,300	\$785,400	\$751,450
Total Operating Expenditures	\$744,305	\$748,300	\$798,475	\$764,950
Capital Outlay	-	-	-	-
Bad Debt Expense	\$44,560	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$2,868,549	\$3,161,119	\$3,022,207	\$3,349,031
Total Expenditures	\$3,657,414	\$3,909,419	\$3,820,682	\$4,113,981

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	NON-DEPARTMENTAL	100-119 NON-DEPARTMENTAL
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$9,369	\$7,548	\$6,000	\$6,000	\$6,000
6104 JANITORIAL SUPPLIES	\$1,840	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$283	\$0	\$0	\$0	\$0
6109 POSTAGE	\$6,939	\$8,884	\$6,000	\$7,000	\$7,500
6119 OTHER SUPPLIES	\$3,158	\$2,515	\$0	\$75	\$0
SUPPLIES	\$21,590	\$18,947	\$12,000	\$13,075	\$13,500
6304 PROF. SERVICES - OTHER	\$0	\$33,000	\$30,000	\$28,500	\$50,000
6329 OTHER SERVICES	\$42,214	\$46,413	\$55,300	\$50,000	\$23,950
6330 INSURANCE	\$365,450	\$391,711	\$400,000	\$425,000	\$400,000
6332 TRAVEL AND MEALS	\$69	\$0	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$99	\$0	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$23,776	\$28,932	\$31,200	\$29,500	\$29,500
6340 SPECIAL EVENTS	\$38,714	\$54,259	\$47,300	\$47,300	\$48,000
6346 ECONOMIC DEVELOPMENT AGREEMENT	\$150,418	\$150,418	\$172,500	\$200,000	\$200,000
6399 SERVICE CHARGES	\$0	\$20,626	\$0	\$5,100	\$0
SERVICES AND CHARGES	\$620,740	\$725,358	\$736,300	\$785,400	\$751,450
6501 BAD DEBT EXPENSE	\$0	\$44,560	\$0	\$0	\$0
BAD DEBT	\$0	\$44,560	\$0	\$0	\$0
6691 TRANSFER OUT	\$126,000	\$126,000	\$126,000	\$126,000	\$126,000
6692 TRANSFER TO EMP. BEN. TRUST	\$2,300,000	\$2,327,000	\$2,600,581	\$2,461,081	\$2,720,000
6998 TRANSFER TO FLEET REPLACEMENT	\$115,505	\$415,549	\$434,538	\$435,126	\$503,031
TRANSFERS	\$2,541,505	\$2,868,549	\$3,161,119	\$3,022,207	\$3,349,031
TOTAL NON-DEPARTMENTAL	\$3,183,835	\$3,657,414	\$3,909,419	\$3,820,682	\$4,113,981

Police Department

It is the mission of the Tomball Police Department to provide the highest level of proactive and responsive service to the City of Tomball in partnership with neighborhoods and the entire community. As members of the Tomball Police Department, we dedicate ourselves to provide fair, impartial and ethical police service to all members of the community, with the highest degree of integrity, professionalism, and respect.

The Tomball Police Department is a progressive, values-based organization that works in partnership with the community to address issues that affect the quality of life and seeks to improve the quality of life for the residents, businesses and visitors of the City of Tomball. We are a 24/7 full-service law enforcement agency with our own communications/911 center. Tomball continues to maintain a low violent crime rate.

FY 2022 Major Accomplishments

- ✓ Participated in the Annual Texas Special Olympics Fund Raising Breakfast as a key note speaker
- ✓ Received Certification of Accreditation by the Texas Police Chief's Association
- ✓ Received 7 awards from the Mother's Against Drunk Driving for exemplary service in enforcing DWI laws
- ✓ Vastly improved technology capabilities with Axon body worn cameras and evidence.com for the whole department

FY2023 Major Goals & Objectives

- Make improvements to the Malone Lot to be in compliance with
- Reduce crime and victimization by utilizing a Camera Grant to purchase Flock cameras with license plate readers in subdivisions and entrances to the city
- Develop a comprehensive strategy to address homelessness in the City limits
- Continue to improve school safety by enriching School Resource Officers in training in tactics, law & best practices
- Improve community engagement by re-implementing quarterly Coffee with a Cop, VIP Program and the Citizen's Police Academy
- Reduce traffic accidents by education, enforcement and engineering: develop and grow an Accident Reconstruction Team to analyze major crash areas, use of speed trailers, etc
- Enrich officer wellness by revamping the Chaplain program, develop a city-wide peer counseling group, maintain and enrich awards ceremony, physical fitness testing, and teambuilding
- Enhance professionalism by training, rollout of new class A uniforms, create an Enhance Tactical Team to bring training back to the department, yearly inspection & pinning ceremony

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

121 - Police Department

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$5,550,889	\$6,337,795	\$6,265,000	\$7,360,310
Supplies	\$262,466	\$323,400	\$478,200	\$442,400
Maintenance	\$140,546	\$86,000	\$282,000	\$98,000
Services and charges	\$185,894	\$218,900	\$240,500	\$282,300
Total Operating Expenditures	\$6,139,795	\$6,966,095	\$7,265,700	\$8,183,010
Capital Outlay	-	\$48,000	-	\$65,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	\$200,000
Total Expenditures	\$6,139,795	\$7,014,095	\$7,265,700	\$8,448,010

Staffing	FY2021	FY2022	FY2023
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	3.00	3.00
Police Sergeant	4.00	5.00	6.00
Police Corporal	3.00	3.00	3.00
Air Support Officer	2.00	0.00	0.00
Police Officer	29.00	37.00	40.00
Public Service Officer	3.00	3.00	5.00
Police Records Specialist	2.00	2.00	2.00
Communications Supervisor	1.00	0.00	0.00
Dispatcher	10.00	9.00	9.00
Administrative Assistant	1.00	1.00	1.00
Property & Evidence Room Manager	1.00	1.00	1.00
Evidence/Property Technician	1.00	1.00	1.00
Accreditation Coordinator	0.00	1.00	1.00
Part-Time Bailiff	0.00	0.00	0.50
Total	62.00	69.00	75.50

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Outputs:			
Offense reports - total	1,230	1,467	1,500
Arrests	481	648	650
Calls for service	40,851	51,075	55,000
Traffic stops	11,149	11,546	12,000
Citations	4,169	2,862	3,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$251,165	\$247,502	\$208,764	\$311,500	\$350,100
6003 WAGES-FULL TIME	\$2,999,822	\$3,196,299	\$3,731,973	\$3,649,500	\$4,896,000
6004 WAGES-PART TIME	\$44,800	\$29,270	\$73,259	\$78,000	\$106,800
6005 WAGES-OVERTIME	\$552,681	\$526,339	\$480,804	\$525,000	\$598,400
6009 WAGES-OTHER	\$177,722	\$180,650	\$210,577	\$151,000	\$0
6011 VACATION PAY	\$189,401	\$204,133	\$251,347	\$226,000	\$0
6012 SICK PAY	\$119,871	\$122,133	\$175,481	\$140,000	\$0
6013 EMERGENCY PAY	\$2,506	\$6,596	\$0	\$2,500	\$0
6015 SICK TIME BUYBACK	\$16,553	\$11,992	\$30,209	\$19,000	\$39,500
6019 LONGEVITY	\$26,315	\$25,845	\$29,379	\$28,500	\$31,660
6021 FICA-MED/SS	\$321,888	\$333,501	\$398,790	\$384,500	\$463,000
6022 TMRS-EMPLOYER	\$595,830	\$615,972	\$682,677	\$674,000	\$783,250
6025 WORKER COMPENSATION INS.	\$56,277	\$50,659	\$64,535	\$71,500	\$78,000
6030 TUITION REIMBURSEMENT	\$0	\$0	\$0	\$4,000	\$4,000
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$3,600
6036 CLOTHING ALLOWANCE	\$0	\$0	\$0	\$0	\$6,000
PERSONNEL SERVICES	\$5,354,833	\$5,550,889	\$6,337,795	\$6,265,000	\$7,360,310
6101 OFFICE AND COMPUTER SUPPLIES	\$14,418	\$17,006	\$12,000	\$13,000	\$14,000
6102 EDUCATIONAL SUPPLIES	\$82	\$410	\$1,000	\$1,000	\$1,200
6104 JANITORIAL SUPPLIES	\$729	\$441	\$700	\$700	\$700
6105 FOOD SUPPLIES	\$9,431	\$11,521	\$10,000	\$12,000	\$14,000
6106 MATERIALS AND PARTS	\$59,605	\$62,794	\$115,200	\$207,000	\$178,000
6107 CLOTHING AND UNIFORMS	\$65,432	\$67,323	\$70,000	\$70,000	\$84,000
6108 FUEL, OIL AND LUBRICANTS	\$69,369	\$93,143	\$90,000	\$150,000	\$150,000
6109 POSTAGE	\$210	\$256	\$500	\$500	\$500
6119 OTHER SUPPLIES	\$1,001	\$2,385	\$21,000	\$21,000	\$0
6130 FURNITURE <\$20,000	\$69	\$7,187	\$3,000	\$3,000	\$0
SUPPLIES	\$220,346	\$262,466	\$323,400	\$478,200	\$442,400
6201 OFFICE EQUIPMENT MAINTENANCE	\$611	\$0	\$1,000	\$1,000	\$1,000
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$54,780	\$0	\$0	\$0
6204 OTHER EQUIPMENT MAINTENANCE	\$18,963	\$13,677	\$10,000	\$185,000	\$12,000
6205 VEHICLE MAINTENANCE	\$78,947	\$72,089	\$75,000	\$90,000	\$85,000
6206 BUILDING MAINTENANCE	\$78	\$0	\$0	\$6,000	\$0
REPAIRS AND MAINTENANCE	\$98,599	\$140,546	\$86,000	\$282,000	\$98,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$19,983	\$6,527	\$12,000	\$12,000	\$12,000
6312 PHONE & INTERNET SERVICES	\$82,130	\$78,016	\$75,000	\$83,000	\$79,400
6316 PRINTING AND BINDING	\$0	\$264	\$0	\$1,500	\$1,500
6318 ANIMAL CONTROL-HARRIS COUNTY	\$22,000	\$24,000	\$24,000	\$34,000	\$36,000
6320 SOFTWARE SERVICE	\$27,526	\$0	\$0	\$0	\$2,400
6324 JAIL SERVICE EXPENSE	\$2,741	\$5,705	\$5,000	\$5,000	\$5,000
6325 BUY MONEY	\$0	\$0	\$2,000	\$2,000	\$2,000
6328 BIKE PATROL	\$80	\$0	\$1,000	\$1,000	\$1,000
6329 OTHER SERVICES	\$5,412	\$5,230	\$4,500	\$5,500	\$6,000
6332 TRAVEL AND MEALS	\$13,861	\$27,296	\$45,000	\$45,000	\$60,000
6333 DUES AND SUBSCRIPTIONS	\$6,313	\$6,702	\$5,000	\$6,500	\$7,000
6335 ADVERTISING COST	\$25	\$0	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$291	\$0	\$400	\$0	\$0
6337 TRAINING	\$34,973	\$32,153	\$45,000	\$45,000	\$70,000
SERVICES AND CHARGES	\$215,336	\$185,894	\$218,900	\$240,500	\$282,300
6404 RADIO EQUIPMENT	\$24,962	\$0	\$48,000	\$0	\$0
6405 VEHICLE EQUIPMENT	\$1,279	\$0	\$0	\$0	\$65,000
CAPITAL OUTLAY	\$26,240	\$0	\$48,000	\$0	\$65,000
6999 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$0	\$0	\$200,000
TRANSFERS	\$0	\$0	\$0	\$0	\$200,000
TOTAL POLICE DEPARTMENT	\$5,915,354	\$6,139,796	\$7,014,095	\$7,265,700	\$8,448,010

Municipal Court

The mission of the Municipal Court is to impartially administer justice fairly and efficiently while making a positive impact in our community.

The Municipal Court has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules and orders that occur in the territorial jurisdiction of the City. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers and defense counsels.

The Municipal Court prepares and provides all the processing of cases filed in the Court. The clerks' primary responsibilities include managing cases to ensure that the required court procedures are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and coordinating the scheduling of cases.

FY 2022 Major Accomplishments

- ✓ Published Standing Orders online
- ✓ Completed lobby security enhancements
- ✓ Implemented a notification program for defendants for upcoming court dates, pending warrants, etc
- ✓ Conducted in-house collections

FY2023 Major Goals & Objectives

- Migration to Incode 10
- Conduct warrant inventory
- Conduct warrant review
- Implement online resolutions kiosk

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

122 - Municipal Court

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
Personnel services	\$329,048	\$391,696	\$360,900	\$392,500
Supplies	\$3,048	\$4,850	\$4,850	\$4,850
Maintenance	-	-	-	-
Services and charges	\$59,165	\$75,700	\$75,200	\$119,500
Total Operating Expenditures	\$391,261	\$472,246	\$440,950	\$516,850
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$391,261	\$472,246	\$440,950	\$516,850

Staffing	FY2021	FY2022	FY2023
Court Administrator	1.00	1.00	1.00
Municipal Court Clerk	2.00	0.00	0.00
Senior Court Clerk	0.00	1.00	1.00
Assistant Court Clerk	2.00	3.00	3.00
Municipal Judge	0.50	0.50	0.50
Total	5.50	5.50	5.50

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of warrants issued	511	677	650
# of warrants closed	1,302	1,577	1,500
# of cases filed	2,574	2,862	2,800
# of cases closed	3,296	3,731	3,700

CITY OF TOMBALL					
FUND	DEPARTMENT			DIVISION	
GENERAL FUND	MUNICIPAL COURT			100-122 - MUNICIPAL COURT	
DETAILS					

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$72,510	\$73,597	\$77,080	\$81,500	\$91,300
6003 WAGES-FULL TIME	\$138,265	\$126,881	\$157,817	\$145,000	\$186,300
6004 WAGES-PART TIME	\$42,104	\$42,727	\$45,901	\$46,500	\$45,900
6005 WAGES-OVERTIME	\$1,350	\$2,620	\$8,240	\$2,000	\$2,000
6009 WAGES-OTHER	\$10,861	\$9,890	\$12,383	\$7,200	\$0
6011 VACATION PAY	\$12,575	\$12,923	\$13,784	\$11,200	\$0
6012 SICK PAY	\$3,761	\$5,282	\$10,319	\$7,300	\$0
6013 EMERGENCY PAY	\$414	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$1,267	\$1,386	\$1,400	\$1,400
6019 LONGEVITY	\$840	\$995	\$1,296	\$1,100	\$1,400
6021 FICA-MED/SS	\$21,227	\$20,617	\$25,227	\$22,900	\$25,200
6022 TMRS-EMPLOYER	\$33,133	\$31,845	\$37,704	\$34,200	\$37,500
6025 WORKER COMPENSATION INS.	\$499	\$402	\$559	\$600	\$600
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
PERSONNEL SERVICES	\$337,538	\$329,048	\$391,696	\$360,900	\$392,500
6101 OFFICE AND COMPUTER SUPPLIES	\$1,497	\$2,020	\$3,500	\$3,500	\$3,500
6102 EDUCATIONAL SUPPLIES	\$411	\$366	\$400	\$400	\$400
6104 JANITORIAL SUPPLIES	\$8	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$0	\$170	\$350	\$350	\$350
6107 CLOTHING AND UNIFORMS	\$498	\$482	\$600	\$600	\$600
6119 OTHER SUPPLIES	\$0	\$10	\$0	\$0	\$0
SUPPLIES	\$2,415	\$3,048	\$4,850	\$4,850	\$4,850
6303 PROFESSIONAL SERVICES,LEGAL	\$56,500	\$54,000	\$60,000	\$58,000	\$104,500
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$0	\$0	\$5,500	\$0
6312 PHONE & INTERNET SERVICES	\$894	\$900	\$900	\$900	\$0
6316 PRINTING AND BINDING	\$989	\$1,019	\$2,000	\$2,000	\$3,000
6329 OTHER SERVICES	\$114	\$0	\$2,000	\$1,000	\$2,000
6332 TRAVEL AND MEALS	\$938	\$96	\$4,000	\$3,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$675	\$600	\$1,300	\$800	\$1,000
6337 TRAINING	\$1,075	\$2,550	\$5,500	\$4,000	\$5,000
SERVICES AND CHARGES	\$61,185	\$59,165	\$75,700	\$75,200	\$119,500
TOTAL MUNICIPAL COURT	\$401,138	\$391,261	\$472,246	\$440,950	\$516,850

Community Center

To enhance community engagement in the City of Tomball by facilitating quality activities and programming and maintaining the Community Center.

The Community Center Department is responsible for maintaining the center and hosting special events held by the City, as well as by the citizens of Tomball. The Community Center staff ensure that the center is a safe and clean facility for all to enjoy.

FY 2022 Major Accomplishments

- ✓ Maintained the Community Center to provide a clean and safe place for residents to rent for events
- ✓ Hosted 35 events for residents

FY2023 Major Goals & Objectives

- Continue to host events at the Community Center
- Continue to maintain the Community Center to provide a clean and safe place for residents to rent for events

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

131 - Community Center

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$138,072	\$154,068	\$156,750	\$159,525
Supplies	\$6,963	\$18,550	\$23,800	\$30,100
Maintenance	\$370	\$0	\$500	\$500
Services and charges	\$1,902	\$6,700	\$6,200	\$6,700
Total Operating Expenditures	\$147,308	\$179,318	\$187,250	\$196,825
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$147,308	\$179,318	\$187,250	\$196,825

Staffing	FY2021	FY2022	FY2023
Community Center Manager	1.00	1.00	1.00
Community Center Assistant	1.00	1.00	1.00
Community Center Attendant	1.00	1.00	1.00
Total	3.00	3.00	3.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

Revenue generated by Community Center	\$ 24,885	\$ 46,000	\$ 30,000
# of events held per year	0	35	40

Efficiencies:

# of visitors per event	0	55	70
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CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	COMMUNITY CENTER	100-131 - COMMUNITY CENTER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$50,774	\$49,064	\$51,745	\$55,900	\$64,350
6003 WAGES-FULL TIME	\$30,699	\$30,075	\$32,709	\$33,200	\$36,200
6004 WAGES-PART TIME	\$23,484	\$25,204	\$29,790	\$32,500	\$29,800
6005 WAGES-OVERTIME	\$312	\$69	\$2,060	\$2,000	\$2,000
6009 WAGES-OTHER	\$3,809	\$4,602	\$4,506	\$2,700	\$0
6011 VACATION PAY	\$2,659	\$2,933	\$4,915	\$3,400	\$0
6012 SICK PAY	\$883	\$3,113	\$3,755	\$2,300	\$0
6015 SICK TIME BUYBACK	\$838	\$855	\$0	\$0	\$1,500
6019 LONGEVITY	\$435	\$605	\$726	\$750	\$850
6021 FICA-MED/SS	\$8,495	\$8,784	\$10,057	\$10,200	\$10,425
6022 TMRS-EMPLOYER	\$12,522	\$12,551	\$13,505	\$13,500	\$14,100
6025 WORKER COMPENSATION INS.	\$271	\$218	\$300	\$300	\$300
PERSONNEL SERVICES	\$135,181	\$138,072	\$154,068	\$156,750	\$159,525
6101 OFFICE AND COMPUTER SUPPLIES	\$577	\$646	\$800	\$2,000	\$1,000
6104 JANITORIAL SUPPLIES	\$630	\$394	\$750	\$1,000	\$1,000
6105 FOOD SUPPLIES	\$4,491	\$1,792	\$8,000	\$11,000	\$11,000
6119 OTHER SUPPLIES	\$3,020	\$1,752	\$8,000	\$8,000	\$9,500
6130 FURNITURE <\$20,000	\$123	\$2,380	\$1,000	\$1,800	\$7,600
SUPPLIES	\$8,841	\$6,963	\$18,550	\$23,800	\$30,100
6205 VEHICLE MAINTENANCE	\$42	\$370	\$0	\$500	\$500
REPAIRS AND MAINTENANCE	\$42	\$370	\$0	\$500	\$500
6329 OTHER SERVICES	\$136	\$40	\$1,000	\$1,000	\$1,000
6332 TRAVEL AND MEALS	\$450	\$450	\$2,000	\$1,000	\$1,000
6335 ADVERTISING COST	\$2,624	\$1,412	\$3,500	\$3,500	\$4,000
6362 PERMITS AND LICENSES	\$0	\$0	\$200	\$700	\$700
SERVICES AND CHARGES	\$3,210	\$1,902	\$6,700	\$6,200	\$6,700
TOTAL COMMUNITY CENTER	\$147,274	\$147,307	\$179,318	\$187,250	\$196,825



Fire Department

It is the mission of the Tomball Fire Department to deliver timely, effective and courteous service and professional protection from all hazards that may occur in the community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with professionalism, integrity and respect, while taking ownership of our decisions and responsibilities as we strive to make a difference in our community.

The Tomball Fire Department provides fire, rescue, emergency management, hazardous materials responses, fire prevention education, and fire investigations as an essential service the community has grown to depend upon. Through the leadership of the Fire Chief, Fire Marshal, administrative staff and company officers, we provide a professional, efficient and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives.

The employees of the Fire Department are our greatest assets and we firmly believe that training is a vital component of retaining valued personnel. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection and the National Fire Protection Association, as well as gaining us the highest point value possible on our Insurance Services Office PPC rating.

The department continues to seek ways to work more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

FY 2022 Major Accomplishments

- ✓ Hired an Assistant Fire Chief
- ✓ Added a full-time Deputy Fire Marshal position to the Prevention Division
- ✓ Added 3 Battalion Chief positions
- ✓ Purchased 2-Bottle Air Refill Stations for Fire Stations 2 and 5
- ✓ Harris County ESD #15 broke ground on Fire Station 4
- ✓ Conducted 2 live fire evolutions for each shift
- ✓ Purchased Squad 1
- ✓ Completed NFPA physicals on all firefighters
- ✓ Initiated a Behavioral Health initiative to bring more awareness to mental health
- ✓ Initiated Peer Support groups to augment the Behavioral Health Initiative

FY2023 Major Goals & Objectives

- Purchase a replacement for Engine 3
- Assist with the facilitation of construction of Fire Station 4 with Harris County ESD #15
- Hire and promote staff for Fire Station 4
- Continue training and education of firefighters by sending them to conferences
- Build a vertical ventilation training prop with little to no budget impact

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

142 - Fire Department

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$2,324,464	\$2,681,312	\$2,674,050	\$2,871,350
Supplies	\$212,951	\$276,975	\$245,835	\$209,200
Maintenance	\$154,422	\$184,600	\$198,700	\$128,400
Services and charges	\$102,045	\$153,904	\$160,950	\$150,350
Total Operating Expenditures	\$2,793,883	\$3,296,791	\$3,279,535	\$3,359,300
Capital Outlay	\$47	-	\$372,250	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$2,793,929	\$3,296,791	\$3,651,785	\$3,359,300

Staffing	FY2021	FY2022	FY2023
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief	1.00	0.00	1.00
Fire Marshal	1.00	0.00	0.00
Assistant Fire Marshal	1.00	1.00	1.00
Deputy Fire Marshal	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Battalion Chief	0.00	2.00	2.00
Captain	3.00	3.00	0.00
Lieutenant	6.00	4.00	6.00
Driver/Operator	9.00	6.00	7.00
Firefighter	6.00	7.00	5.00
Part Time Firefighter	3.00	0.60	0.60
Logistics Specialist	0.20	0.20	0.20
Total	33.20	26.80	25.80

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of calls for service	1,836	2,069	2,200
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Effectiveness:

Average response time	6:35	6:52	6:30
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Total property saved	\$ 18,260,540	\$ 4,232,294	\$ 5,000,000
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CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	FIRE DEPARTMENT		100-142 - FIRE DEPARTMENT		
DETAILS					

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$254,858	\$214,783	\$182,063	\$169,600	\$200,300
6003 WAGES - FULL TIME	\$1,019,319	\$1,079,585	\$1,324,215	\$1,322,500	\$1,591,500
6004 WAGES - PART TIME	\$166,355	\$167,721	\$206,184	\$136,200	\$200,000
6005 WAGES - OVERTIME	\$162,001	\$203,214	\$222,046	\$335,000	\$350,000
6009 WAGES - OTHER	\$66,946	\$67,543	\$81,125	\$81,100	\$0
6010 FIRE RUN PAYMENTS	\$31,480	\$17,343	\$29,200	\$6,000	\$6,000
6011 VACATION PAY	\$67,979	\$80,142	\$83,759	\$83,000	\$0
6012 SICK PAY	\$44,612	\$60,537	\$70,747	\$50,900	\$0
6013 EMERGENCY PAY	\$5,374	\$1,669	\$0	\$800	\$0
6015 SICK TIME BUYBACK	\$12,068	\$9,902	\$8,984	\$9,300	\$11,500
6019 LONGEVITY	\$7,240	\$9,730	\$6,994	\$5,800	\$6,750
6020 VOLUNTEERS' STATE RETIREMENT	\$0	\$0	\$5,000	\$1,000	\$1,000
6021 SOCIAL SECURITY AND MEDICARE TAX	\$135,482	\$141,301	\$169,893	\$165,400	\$183,200
6022 TMRS-RETIREMENT-EMPLOYER	\$224,551	\$234,420	\$262,602	\$272,600	\$285,300
6025 WORKER COMPENSATION INS.	\$36,926	\$34,361	\$28,500	\$34,850	\$33,100
6030 EMPLOYEE TUITION REIMBURSEMENT	\$2,326	\$2,213	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$2,700
PERSONNEL SERVICES	\$2,237,518	\$2,324,464	\$2,681,312	\$2,674,050	\$2,871,350
6101 OFFICE AND COMPUTER SUPPLIES	\$4,159	\$2,449	\$5,500	\$3,500	\$3,900
6102 EDUCATIONAL SUPPLIES	\$6,153	\$10,889	\$9,200	\$8,050	\$8,650
6104 JANITORIAL SUPPLIES	\$9,841	\$6,343	\$6,900	\$6,900	\$6,900
6105 FOOD SUPPLIES	\$5,252	\$6,137	\$9,940	\$6,750	\$7,900
6106 MATERIALS AND PARTS	\$2,504	\$2,671	\$4,700	\$3,500	\$4,700
6107 CLOTHING AND UNIFORMS	\$53,451	\$74,258	\$78,500	\$78,500	\$83,800
6108 FUEL, OIL AND LUBRICANTS	\$27,634	\$33,308	\$39,000	\$60,000	\$44,000
6109 POSTAGE	\$45	\$109	\$135	\$135	\$150
6110 CHEMICAL SUPPLIES	\$8,065	\$1,832	\$8,500	\$4,700	\$2,700
6119 OTHER SUPPLIES	\$4,605	\$5,471	\$6,700	\$11,000	\$7,000
6130 FURNITURE <\$20,000	\$5,516	\$4,864	\$23,800	\$23,800	\$5,000
6141 SCBA PARTS AND SUPPLIES	\$6,300	\$12,995	\$55,000	\$14,500	\$17,000
6142 COMMUNICATION PARTS AND SUPPLIES	\$24,793	\$26,649	\$6,600	\$6,000	\$6,000
6143 FF TOOL PARTS AND SUPPLIES	\$18,694	\$24,975	\$22,500	\$18,500	\$11,500
SUPPLIES	\$177,011	\$212,951	\$276,975	\$245,835	\$209,200
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$10	\$1,400	\$700	\$1,000
6204 OTHER EQUIPMENT MAINTENANCE	\$1,134	\$576	\$5,000	\$1,800	\$2,400
6205 VEHICLE MAINTENANCE	\$140,504	\$115,973	\$130,750	\$142,750	\$85,750
6206 BUILDING MAINTENANCE	\$55,516	\$4,361	\$0	\$0	\$0
6219 OTHER MAINTENANCE	\$11,277	\$9,455	\$12,000	\$22,000	\$12,000
6241 SCBA MAINTENANCE AND TESTING	\$8,714	\$12,352	\$12,500	\$15,000	\$10,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	FIRE DEPARTMENT	100-142 - FIRE DEPARTMENT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6242 COMMUNICATION MAINTENANCE	\$5,653	\$4,040	\$8,950	\$8,950	\$7,250
6243 FIREFIGHTING TOOL MAINTENANCE	\$10,519	\$7,656	\$14,000	\$7,500	\$10,000
REPAIRS AND MAINTENANCE	\$233,316	\$154,422	\$184,600	\$198,700	\$128,400
6304 PROFESSIONAL SERVICES-OTHER	\$15,217	\$30,421	\$37,000	\$40,600	\$43,800
6312 PHONE & INTERNET SERVICES	\$32,226	\$28,490	\$29,804	\$30,800	\$23,050
6316 PRINTING AND BINDING	\$0	\$53	\$1,900	\$2,300	\$2,300
6320 COMPUTER SOFTWARE SERVICES	\$992	\$0	\$0	\$0	\$0
6329 OTHER SERVICES	\$5,367	\$5,716	\$6,250	\$6,250	\$6,250
6332 TRAVEL AND MEALS	\$4,655	\$5,906	\$19,200	\$19,200	\$19,200
6333 DUES AND SUBSCRIPTIONS	\$14,019	\$9,305	\$8,700	\$10,000	\$10,000
6335 ADVERTISING COST	\$1,175	\$609	\$2,000	\$2,000	\$1,750
6336 EQUIPMENT RENTALS	\$428	\$0	\$500	\$0	\$0
6337 TRAINING	\$24,321	\$15,468	\$29,250	\$34,500	\$34,500
6350 CHILD SAFETY EDUCATION	\$1,576	\$3,851	\$4,300	\$4,300	\$3,500
6362 PERMITS & LICENSES	\$34	\$0	\$0	\$0	\$0
6398 BANQUETS, DEDICATIONS AND RECEIPT	\$89	\$2,228	\$15,000	\$11,000	\$6,000
SERVICES AND CHARGES	\$100,099	\$102,045	\$153,904	\$160,950	\$150,350
6403 MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$47,250	\$0
6405 VEHICLE EQUIPMENT	\$0	\$47	\$0	\$325,000	\$0
CAPITAL OUTLAY	\$0	\$47	\$0	\$372,250	\$0
TOTAL FIRE DEPARTMENT	\$2,747,943	\$2,793,929	\$3,296,791	\$3,651,785	\$3,359,300

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
143 - Emergency Mgmt

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	-	-	-	-
Supplies	\$344	\$3,750	\$3,300	\$2,800
Maintenance	-	\$3,000	\$3,000	\$500
Services and charges	\$14,838	\$15,050	\$20,550	\$21,200
Total Operating Expenditures	\$15,183	\$21,800	\$26,850	\$24,500
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$15,182	\$21,800	\$26,850	\$24,500

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	EMERGENCY MANAGEMENT	100-143 EMERGENCY MANAGEMENT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$0	\$63	\$200	\$0	\$0
6102 EDUCATIONAL SUPPLIES	\$0	\$0	\$750	\$0	\$0
6103 COMPUTER EQUIPMENT <\$20,000	\$0	\$0	\$0	\$500	\$0
6105 FOOD SUPPLIES	\$79	\$227	\$300	\$300	\$300
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$500	\$500	\$500
6119 OTHER SUPPLIES	\$0	\$54	\$0	\$0	\$0
6144 EMERGENCY SUPPLIES	\$0	\$0	\$2,000	\$2,000	\$2,000
SUPPLIES	\$79	\$344	\$3,750	\$3,300	\$2,800
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$3,000	\$3,000	\$500
REPAIRS AND MAINTENANCE	\$0	\$0	\$3,000	\$3,000	\$500
6304 PROF.SERV.-OTHER	\$0	\$0	\$0	\$0	\$0
6312 PHONE & INTERNET SERVICES	\$5,220	\$5,302	\$6,350	\$6,350	\$6,500
6332 TRAVEL AND MEALS	\$0	\$0	\$750	\$750	\$750
6333 DUES AND SUBSCRIPTIONS	\$792	\$0	\$700	\$700	\$700
6337 TRAINING	\$0	\$0	\$750	\$750	\$750
6345 KTTF EXPENSES	\$13,535	\$9,537	\$6,500	\$12,000	\$12,500
SERVICES AND CHARGES	\$19,547	\$14,838	\$15,050	\$20,550	\$21,200
TOTAL EMERGENCY MANAGEMENT	\$19,626	\$15,183	\$21,800	\$26,850	\$24,500

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
145 - ESD#15 Station 5

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$678,252	\$955,863	\$895,900	\$1,805,450
Supplies	\$41,540	\$41,460	\$42,950	\$165,000
Maintenance	\$15,809	\$13,285	\$22,300	\$85,300
Services and charges	\$35,200	\$47,310	\$55,450	\$139,400
Total Operating Expenditures	\$770,802	\$1,057,918	\$1,016,600	\$2,195,150
Capital Outlay	-	-	\$47,300	\$900,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$770,801	\$1,057,918	\$1,063,900	\$3,095,150

Staffing	FY2021	FY2022	FY2023
Battalion Chief	0.00	1.00	1.00
Captain	1.00	0.00	0.00
Lieutenant	3.00	3.00	6.00
Driver/Operator	3.00	3.00	6.00
Firefighter	3.00	2.00	6.00
Part-time Firefighter	2.00	2.00	2.00
Total	12.00	11.00	21.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Outputs:			
# of calls for service	210	513	600
Effectiveness:			
Average response time	6:35	6:52	6:30

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ESD #15	100-145 - ESD #15
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$460,669	\$391,136	\$515,386	\$477,200	\$1,193,900
6004 WAGES-PART TIME	\$20,730	\$30,101	\$88,423	\$57,500	\$83,200
6005 WAGES-OVERTIME	\$77,540	\$75,006	\$99,992	\$140,000	\$196,000
6009 WAGES-OTHER	\$22,476	\$22,073	\$27,842	\$13,200	\$0
6010 FIRE RUN PAYMENTS	\$20,531	\$12,497	\$14,600	\$2,000	\$2,000
6011 VACATION PAY	\$15,839	\$21,214	\$30,273	\$27,400	\$0
6012 SICK PAY	\$13,219	\$13,199	\$24,567	\$17,500	\$0
6013 EMERGENCY PAY	\$490	\$1,262	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$3,791	\$1,600	\$3,100
6019 LONGEVITY	\$0	\$0	\$2,436	\$3,000	\$3,300
6021 FICA-S.S. AND MEDICARE TAXES	\$46,146	\$41,663	\$54,875	\$55,000	\$113,200
6022 TMRS-EMPLOYER	\$80,626	\$70,102	\$81,528	\$87,800	\$183,100
6025 WORKER COMPENSATION INS.	\$0	\$0	\$12,150	\$13,700	\$27,650
PERSONNEL SERVICES	\$758,266	\$678,252	\$955,863	\$895,900	\$1,805,450
6101 OFFICE AND COMPUTER SUPPLIES	\$1,064	\$878	\$960	\$1,500	\$3,000
6102 EDUCATIONAL SUPPLIES	\$65	\$4,497	\$3,250	\$3,250	\$7,600
6104 JANITORIAL AND CLEANING SUPPLY	\$5,089	\$2,836	\$5,000	\$3,250	\$6,900
6105 FOOD SUPPLIES	\$1,587	\$1,767	\$1,500	\$3,000	\$6,000
6106 MATERIALS AND PARTS	\$164	\$52	\$1,500	\$1,000	\$4,000
6107 CLOTHING AND UNIFORMS	\$22,699	\$28,060	\$26,500	\$26,500	\$72,000
6108 FUEL, OIL AND LUBRICANTS	\$602	\$0	\$0	\$200	\$30,000
6110 CHEMICAL SUPPLIES	\$3,765	\$0	\$0	\$0	\$2,500
6119 OTHER SUPPLIES	\$600	\$1,690	\$1,500	\$3,000	\$5,000
6130 FURNITURE<\$20,000	\$590	\$1,313	\$1,000	\$1,000	\$5,000
6141 SCBA PARTS & SUPPLIES	\$0	\$0	\$0	\$0	\$7,000
6142 COMMUNICATION PARTS & SUPPLIES	\$0	\$0	\$0	\$0	\$4,000
6143 FF TOOL PARTS & SUPPLIES	\$4	\$447	\$250	\$250	\$12,000
SUPPLIES	\$36,228	\$41,540	\$41,460	\$42,950	\$165,000
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$0	\$1,000
6204 OTHER EQUIPMENT MAINT.	\$316	\$431	\$750	\$300	\$2,700
6205 VEHICLE MAINTENANCE	\$167	\$0	\$0	\$0	\$35,000
6206 BUILDING MAINTENANCE	\$17,578	\$15,378	\$11,535	\$15,000	\$23,200
6219 OTHER MAINTENANCE	\$0	\$0	\$0	\$6,000	\$4,000
6241 SCBA MAINTENANCE	\$0	\$0	\$0	\$0	\$8,400
6242 COMMUNICATION MAINTENANCE	\$717	\$0	\$1,000	\$1,000	\$6,000
6243 FIREFIGHTING TOOL MAINTENANCE	\$53	\$0	\$0	\$0	\$5,000
REPAIRS AND MAINTENANCE	\$18,831	\$15,809	\$13,285	\$22,300	\$85,300
6304 PROF.SERV.-OTHER	\$0	\$2,786	\$5,000	\$5,000	\$25,000
6312 PHONE & INTERNET SERVICES	\$1,121	\$1,648	\$2,860	\$3,200	\$18,000
6313 UTILITIES	\$17,446	\$21,885	\$26,500	\$26,500	\$53,000
6316 PRINTING AND BINDING	\$0	\$0	\$0	\$0	\$1,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ESD #15	100-145 - ESD #15
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6329 OTHER SERVICES	\$1,563	\$1,354	\$0	\$0	\$4,000
6332 TRAVEL AND MEALS	\$389	\$1,196	\$3,750	\$3,750	\$10,000
6333 DUES AND SUBSCRIPTIONS	\$914	\$1,453	\$2,200	\$5,000	\$4,400
6337 TRAINING	\$2,868	\$4,877	\$7,000	\$12,000	\$18,000
6398 BANQUETS, DEDICATIONS AND RECEPTIONS	\$0	\$0	\$0	\$0	\$6,000
SERVICES AND CHARGES	\$24,300	\$35,200	\$47,310	\$55,450	\$139,400
6403 MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$47,300	\$0
6405 VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0	\$900,000
CAPITAL OUTLAY	\$0	\$0	\$0	\$47,300	\$900,000
TOTAL ESD #15	\$837,626	\$770,801	\$1,057,918	\$1,063,900	\$3,095,150

Public Works Administration

The mission of the Public Works Administrative Department is to provide the highest level of customer service to the citizens and staff of the City of Tomball.

The Public Works Administrative staff is committed to providing excellent customer service and support for all City staff. This department is responsible for administrative duties, such as ordering supplies and inputting work orders, as well as customer service duties, such as taking reservations for the City's parks and recreational courts.

FY 2022 Major Accomplishments

- ✓ Took over 140 reservations for city parks
- ✓ Provided efficient support for Public Works staff

FY2023 Major Goals & Objectives

- Hire a new Construction Inspector to keep up with the needs of the growing community
- Continue to take park reservations
- Create a reservation system for City pickleball courts

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

151 - Public Works Administration

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$50,337	\$67,466	\$53,400	\$206,250
Supplies	\$8,091	\$10,950	\$21,850	\$21,550
Maintenance	\$856	\$2,000	\$2,000	\$2,000
Services and charges	\$1,007	\$10,250	\$10,400	\$18,750
Total Operating Expenditures	\$60,289	\$90,666	\$87,650	\$248,550
Capital Outlay	-	-	-	\$36,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$60,289	\$90,666	\$87,650	\$284,550

Staffing	FY2021	FY2022	FY2023
Administrative Assistant	1.00	1.00	1.00
Project Assistant	0.00	0.00	1.00
Construction Inspector	0.00	0.00	1.00
Total	1.00	1.00	3.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of park reservations taken	162	148	150
Revenue generated by park reservations	\$ 14,145	\$ 13,820	\$ 12,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	PUBLIC WORKS ADMIN.	100-151-PUBLIC WORKS ADMINISTRATION
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$31,512	\$36,303	\$37,430	\$38,500	\$161,900
6005 WAGES-OVERTIME	\$447	\$325	\$1,030	\$1,000	\$3,000
6009 WAGES-OTHER	\$1,809	\$1,854	\$2,014	\$1,000	\$0
6011 VACATION PAY	\$2,201	\$998	\$2,518	\$1,900	\$0
6012 SICK PAY	\$3,259	\$1,275	\$1,678	\$1,400	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$0	\$0	\$700
6019 LONGEVITY	\$195	\$255	\$315	\$300	\$350
6021 FICA-MED/SS	\$3,004	\$3,072	\$6,681	\$3,300	\$12,900
6022 TMRS-EMPLOYER	\$5,398	\$5,565	\$11,600	\$5,900	\$22,200
6025 WORKER COMPENSATION INS.	\$90	\$73	\$200	\$100	\$1,200
6030 EMPLOYEE TUITION REIMBURSEMENT	\$2,459	\$617	\$4,000	\$0	\$4,000
PERSONNEL SERVICES	\$50,374	\$50,337	\$67,466	\$53,400	\$206,250
6101 OFFICE AND COMPUTER SUPPLIES	\$1,443	\$1,819	\$1,000	\$2,000	\$4,900
6102 EDUCATIONAL SUPPLIES	\$225	\$0	\$200	\$200	\$500
6105 FOOD SUPPLIES	\$3,156	\$5,033	\$4,000	\$7,500	\$5,000
6107 CLOTHING AND UNIFORMS	\$182	\$30	\$300	\$300	\$600
6108 FUEL, OIL AND LUBRICANTS	\$2,582	\$428	\$5,000	\$10,000	\$10,000
6109 POSTAGE	\$22	\$0	\$50	\$50	\$50
6119 OTHER SUPPLIES	\$867	\$780	\$400	\$1,000	\$500
6130 FURNITURE<\$20,000	\$0	\$0	\$0	\$800	\$0
SUPPLIES	\$8,477	\$8,091	\$10,950	\$21,850	\$21,550
6205 VEHICLE MAINTENANCE	\$2,742	\$856	\$2,000	\$2,000	\$2,000
REPAIRS AND MAINTENANCE	\$2,742	\$856	\$2,000	\$2,000	\$2,000
6312 PHONE & INTERNET SERVICES	\$910	\$707	\$750	\$750	\$2,250
6329 OTHER SERVICES	\$0	\$135	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$879	\$20	\$2,000	\$2,000	\$3,000
6337 TRAINING	\$3,396	\$145	\$7,500	\$7,500	\$13,000
6362 PERMITS & LICENSES	\$71	\$0	\$0	\$150	\$500
SERVICES AND CHARGES	\$5,256	\$1,007	\$10,250	\$10,400	\$18,750
6405 VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0	\$36,000
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$36,000
TOTAL PUBLIC WORKS ADMINISTRATION	\$66,849	\$60,290	\$90,666	\$87,650	\$284,550

Garage

The Garage Department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

The Garage Department oversees and provides service for vehicle maintenance and repair for the City of Tomball. Our mission is to keep the City's fleet safe and reliable so that all City employees can do their jobs efficiently and safely.

The City's fleet is comprised of 145 vehicles and pieces of equipment consisting of pickup trucks, SUVs, dump trucks, mowers, tractors, backhoes, loaders, trailers and Fire Department pumpers and aerial ladders. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

FY 2022 Major Accomplishments

- ✓ Maintained preventative maintenance on all City vehicles and pieces of equipment on a regular basis
- ✓ Resolved all needed repairs of City vehicles and equipment, either in house or recommending an outside vendor

FY2023 Major Goals & Objectives

- Continue to provide safety to all City employees by performing timely preventative maintenance and repairs on all City vehicles and equipment
- Install a safety lift for mowers to ensure the well-being of the Garage Department staff

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
152 - Garage

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$132,713	\$142,070	\$148,350	\$148,200
Supplies	\$7,698	\$39,050	\$42,450	\$22,200
Maintenance	\$25,530	\$8,050	\$7,350	\$5,100
Services and charges	\$4,555	\$5,050	\$4,400	\$2,600
Total Operating Expenditures	\$170,497	\$194,220	\$202,550	\$178,100
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$170,497	\$194,220	\$202,550	\$178,100

Staffing	FY2021	FY2022	FY2023
Lead Mechanic	1.00	1.00	1.00
Heavy Equip/Fleet Mechanic	1.00	1.00	1.00
Total	2.00	2.00	2.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Inputs:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
Outputs:			
# of fleet vehicles & equipment	143	145	156
# of work orders completed	397	825	850

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	GARAGE	100-152 - GARAGE
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$88,139	\$86,722	\$87,605	\$89,000	\$107,200
6005 WAGES-OVERTIME	\$10,130	\$7,286	\$10,300	\$10,000	\$10,000
6009 WAGES-OTHER	\$4,544	\$4,848	\$4,723	\$3,000	\$0
6011 VACATION PAY	\$4,446	\$5,961	\$6,985	\$8,500	\$0
6012 SICK PAY	\$493	\$2,264	\$3,935	\$9,000	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$866	\$0	\$900
6019 LONGEVITY	\$1,000	\$1,120	\$1,241	\$1,250	\$800
6021 FICA-MED/SS	\$8,017	\$8,018	\$8,996	\$9,100	\$9,300
6022 TMRS-EMPLOYER	\$15,103	\$14,934	\$15,619	\$16,300	\$16,000
6025 WORKER COMPENSATION INS.	\$1,765	\$1,560	\$1,800	\$2,200	\$2,200
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$1,800
PERSONNEL SERVICES	\$133,638	\$132,713	\$142,070	\$148,350	\$148,200
6106 MATERIALS AND PARTS	\$2,501	\$2,896	\$32,000	\$34,400	\$14,000
6107 CLOTHING AND UNIFORMS	\$1,501	\$1,348	\$1,550	\$1,550	\$1,700
6108 FUEL, OIL AND LUBRICANTS	\$1,506	\$1,070	\$1,500	\$2,500	\$2,500
6119 OTHER SUPPLIES	\$1,245	\$2,384	\$4,000	\$4,000	\$4,000
SUPPLIES	\$6,753	\$7,698	\$39,050	\$42,450	\$22,200
6204 OTHER EQUIPMENT MAINTENANCE	\$518	\$270	\$300	\$300	\$300
6205 VEHICLE MAINTENANCE	\$1,056	\$2,103	\$1,000	\$1,300	\$1,800
6206 BUILDING MAINTENANCE	\$5,514	\$0	\$2,750	\$2,750	\$0
6207 SYSTEM MAINTENANCE	\$3,903	\$23,157	\$4,000	\$3,000	\$3,000
REPAIRS AND MAINTENANCE	\$10,991	\$25,530	\$8,050	\$7,350	\$5,100
6312 PHONE & INTERNET SERVICES	\$1,996	\$2,296	\$2,150	\$2,150	\$350
6332 TRAVEL AND MEALS	\$148	\$0	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$1,728	\$1,728	\$1,800	\$1,800	\$1,800
6336 EQUIPMENT RENTALS	\$542	\$450	\$450	\$450	\$450
6337 TRAINING	\$540	\$81	\$500	\$0	\$0
6362 PERMITS AND LICENSES	\$0	\$0	\$150	\$0	\$0
SERVICES AND CHARGES	\$4,953	\$4,555	\$5,050	\$4,400	\$2,600
TOTAL GARAGE	\$156,336	\$170,497	\$194,220	\$202,550	\$178,100



Parks

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing parks facilities and athletic fields.

The Parks Department is responsible for maintaining 4 tennis courts, 2 pickleball courts, 2 basketball courts, 1 pool, 3 rentable pavilions, and 69.81 acres of park acreage.

FY 2022 Major Accomplishments

- ✓ Maintained all City parks ensuring safety of citizens by performing need repairs, maintenance and daily upkeep of parks grounds
- ✓ Ensured all restrooms at all City parks were cleaned routinely

FY2023 Major Goals & Objectives

- Begin Matheson Park Improvements
- Upgrade Juergen's Park Playground Area
- Update the Parks Masterplan
- Continue to provide safety to all City of Tomball residents and guests by maintaining all City parks and restrooms

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

153 - Parks

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$371,093	\$396,804	\$419,600	\$425,920
Supplies	\$78,500	\$64,200	\$71,750	\$108,300
Maintenance	\$200,451	\$145,860	\$176,600	\$170,000
Services and charges	\$53,490	\$54,000	\$53,500	\$208,080
Total Operating Expenditures	\$703,535	\$660,864	\$721,450	\$912,300
Capital Outlay	-	-	-	\$40,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$285,000	\$100,000	\$100,000	\$450,000
Total Expenditures	\$988,532	\$760,864	\$821,450	\$1,402,300

Staffing	FY2021	FY2022	FY2023
Parks Foreman	1.00	1.00	1.00
Parks Crew Leader	2.00	2.00	2.00
Parks Serviceperson	3.00	3.00	3.00
Pool Manager	-	0.50	0.50
Laborer/PT	0.20	0.20	0.20
Total	6.20	6.70	6.70

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Inputs:

# of full-time employees	6	6	6
# of part-time employees	1	2	2

Outputs:

Park acres maintained	69.81	69.81	69.81
Pools maintained	1	1	1
Splashpads maintained	0	0	1
Pavilions maintained	3	3	3
Tennis courts/Pickleball courts maintained	6	6	10
Basketball courts maintained	2	2	2

CITY OF TOMBALL					
FUND	DEPARTMENT			DIVISION	
GENERAL FUND	PARKS			100-153 - PARKS	
DETAILS					

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$201,426	\$208,234	\$224,949	\$235,700	\$284,900
6004 WAGES-PART TIME	\$57,366	\$53,191	\$52,405	\$52,400	\$51,500
6005 WAGES-OVERTIME	\$16,286	\$8,939	\$12,360	\$12,500	\$15,000
6009 WAGES-OTHER	\$11,990	\$12,133	\$13,249	\$9,300	\$0
6011 VACATION PAY	\$13,100	\$16,453	\$13,637	\$15,900	\$0
6012 SICK PAY	\$9,155	\$7,117	\$9,999	\$21,900	\$0
6013 EMERGENCY PAY	\$1,221	\$465	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$2,167	\$1,637	\$0	\$0
6019 LONGEVITY	\$1,225	\$2,230	\$2,631	\$2,600	\$3,000
6021 FICA-MED/SS	\$23,359	\$22,736	\$25,417	\$26,000	\$27,300
6022 TMRS-EMPLOYER	\$34,871	\$34,851	\$37,170	\$39,700	\$40,100
6025 WORKER COMPENSATION INS.	\$3,237	\$2,575	\$3,350	\$3,600	\$3,700
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$420
PERSONNEL SERVICES	\$373,236	\$371,093	\$396,804	\$419,600	\$425,920
6106 MATERIALS AND PARTS	\$37,169	\$27,829	\$30,000	\$30,000	\$35,000
6107 CLOTHING AND UNIFORMS	\$4,520	\$3,163	\$4,200	\$3,750	\$4,800
6108 FUEL, OIL AND LUBRICANTS	\$8,259	\$8,890	\$10,000	\$14,000	\$14,000
6110 CHEMICAL SUPPLIES	\$3,186	\$6,699	\$3,500	\$7,500	\$6,000
6119 OTHER SUPPLIES	\$17,258	\$31,919	\$16,500	\$16,500	\$48,500
SUPPLIES	\$70,392	\$78,500	\$64,200	\$71,750	\$108,300
6204 OTHER EQUIPMENT MAINTENANCE	\$8,154	\$7,372	\$8,000	\$8,000	\$8,000
6205 VEHICLE MAINTENANCE	\$3,366	\$3,244	\$3,000	\$4,000	\$5,000
6207 SYSTEM MAINTENANCE	\$229,851	\$189,831	\$124,860	\$153,100	\$148,500
6219 OTHER MAINTENANCE	\$20,930	\$4	\$10,000	\$11,500	\$8,500
REPAIRS AND MAINTENANCE	\$262,301	\$200,451	\$145,860	\$176,600	\$170,000
6304 PROFESSIONAL SERVICES,OTHER	\$506	\$17,469	\$7,500	\$7,500	\$157,500
6312 PHONE & INTERNET SERVICES	\$3,204	\$2,915	\$3,500	\$4,500	\$4,080
6321 SYSTEM CONTRACT SERVICES	\$2,524	\$3,448	\$10,000	\$10,000	\$10,000
6329 OTHER SERVICES	\$380	\$28,419	\$28,000	\$28,000	\$33,000
6335 ADVERTISING COST	\$275	\$0	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$1,050	\$1,240	\$5,000	\$3,500	\$3,500
SERVICES AND CHARGES	\$7,938	\$53,490	\$54,000	\$53,500	\$208,080
6409 SYSTEM EXPANSION	\$28,700	\$0	\$0	\$0	\$0
6411 LITTLE LEAGUE EXPENSE	\$0	\$0	\$0	\$0	\$40,000
CAPITAL OUTLAY	\$28,700	\$0	\$0	\$0	\$40,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$350,000	\$285,000	\$100,000	\$100,000	\$450,000
TRANSFERS	\$350,000	\$285,000	\$100,000	\$100,000	\$450,000
TOTAL PARKS	\$1,092,566	\$988,534	\$760,864	\$821,450	\$1,402,300



Streets

The Streets Department maintains and repairs all public streets and right of way owned by the City of Tomball within the city limits. The department performs many activities including street repair, overlays, maintenance on drainage systems, cleaning ditches, maintaining street signs, street sweeping, mowing right of ways, and repairing sidewalks. The Streets Department also responds to citizens' requests quickly and professionally to resolve issues and assists all departments in the City of Tomball, as needed.

FY 2022 Major Accomplishments

- ✓ Maintained all City of Tomball streets by completing repairs of potholes, providing safety to the guests and residents
- ✓ Improved drainage throughout the City
- ✓ Maintained landscaping to ensure that Tomball is a beautiful place to work and play
- ✓ Contracted out with a third-party to have routine mosquito control performed

FY2023 Major Goals & Objectives

- Complete mill & overlay project to improve street conditions
- Complete asphalt overlay over South Persimmon Street
- Continue to improve drainage throughout the City
- Hire an additional Streets & Drainage crew to help with the needs of a growing city

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
154 - Streets

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$515,789	\$574,743	\$564,100	\$752,650
Supplies	\$102,455	\$98,285	\$151,625	\$143,000
Maintenance	\$342,280	\$357,200	\$364,000	\$415,700
Services and charges	\$187,664	\$166,100	\$199,800	\$1,056,700
Total Operating Expenditures	\$1,148,189	\$1,196,328	\$1,279,525	\$2,368,050
Capital Outlay	\$0	\$45,000	\$21,100	\$111,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$261,012	\$330,000	\$330,000	\$400,000
Total Expenditures	\$1,409,200	\$1,571,328	\$1,630,625	\$2,879,050

Staffing	FY2021	FY2022	FY2023
Streets & Drainage Superintendent	1.00	1.00	1.00
Streets & Drainage Foreman	1.00	1.00	1.00
Heavy Equipment Operator/Crew Leader	2.00	2.00	3.00
Streets & Drainage Serviceperson	5.00	5.00	8.00
Laborer/PT	0.20	0.20	0.20
Total	9.20	9.20	13.20

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Inputs:			
# of full-time employees	9	9	13
# of part-time employees	1	1	1
Efficiencies:			
Street miles maintained	58.9	58.9	58.9
Street miles maintained per employee	6.54	6.54	4.53

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	STREETS	100-154 - STREETS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$65,334	\$67,020	\$65,537	\$67,400	\$78,600
6003 WAGES-FULL TIME	\$258,007	\$268,598	\$300,107	\$299,100	\$488,900
6004 WAGES-PART TIME	\$8,283	\$8,720	\$5,150	\$15,000	\$5,000
6005 WAGES-OVERTIME	\$9,619	\$19,946	\$26,265	\$20,000	\$22,100
6009 WAGES-OTHER	\$15,405	\$18,683	\$21,100	\$11,900	\$0
6011 VACATION PAY	\$17,046	\$17,411	\$21,795	\$17,200	\$0
6012 SICK PAY	\$4,436	\$11,160	\$16,206	\$18,700	\$0
6013 EMERGENCY PAY	\$0	\$106	\$0	\$500	\$0
6015 SICK TIME BUYBACK	\$1,123	\$2,663	\$3,457	\$700	\$2,800
6019 LONGEVITY	\$3,125	\$2,775	\$3,307	\$3,200	\$2,750
6021 FICA-MED/SS	\$27,615	\$30,196	\$35,688	\$33,900	\$46,200
6022 TMRS-EMPLOYER	\$51,430	\$55,570	\$61,281	\$58,600	\$79,200
6025 WORKER COMPENSATION INS.	\$14,689	\$12,941	\$14,850	\$17,900	\$26,200
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
PERSONNEL SERVICES	\$476,113	\$515,789	\$574,743	\$564,100	\$752,650
6106 MATERIALS AND PARTS	\$38,789	\$52,694	\$55,500	\$55,500	\$65,500
6107 CLOTHING AND UNIFORMS	\$6,224	\$5,417	\$6,785	\$6,125	\$11,500
6108 FUEL, OIL AND LUBRICANTS	\$19,106	\$26,268	\$20,000	\$35,000	\$35,000
6119 OTHER SUPPLIES	\$16,525	\$18,076	\$16,000	\$55,000	\$31,000
SUPPLIES	\$80,645	\$102,455	\$98,285	\$151,625	\$143,000
6204 OTHER EQUIPMENT MAINTENANCE	\$39,997	\$32,194	\$30,000	\$35,000	\$35,000
6205 VEHICLE MAINTENANCE	\$11,278	\$11,153	\$7,200	\$9,000	\$10,700
6206 BUILDING MAINTENANCE	\$0	\$59	\$0	\$0	\$0
6207 SYSTEM MAINTENANCE	\$80,567	\$298,874	\$320,000	\$320,000	\$370,000
REPAIRS AND MAINTENANCE	\$131,842	\$342,280	\$357,200	\$364,000	\$415,700
6302 PROFESSIONAL SERVICES,ENGINEER	\$0	\$4,800	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES,OTHER	\$12,129	\$10,726	\$15,000	\$15,000	\$865,000
6312 PHONE & INTERNET SERVICES	\$3,262	\$4,023	\$4,100	\$4,100	\$4,700
6313 UTILITIES-ELECTRIC	(\$3,018)	\$0	\$0	\$0	\$0
6319 MOSQUITO CONTROL	\$15,681	\$31,275	\$16,000	\$20,000	\$20,000
6329 OTHER SERVICES	\$3,940	\$0	\$44,000	\$44,000	\$50,000
6332 TRAVEL AND MEALS	\$9	\$0	\$0	\$0	\$0
6336 EQUIPMENT RENTALS	\$0	\$1,050	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$535	\$0	\$0	\$0	\$0
6338 STREET LIGHTS - ELECTRIC	\$105,728	\$135,591	\$85,000	\$115,000	\$115,000
6362 PERMITS AND LICENSES	\$200	\$200	\$500	\$200	\$500
SERVICES AND CHARGES	\$138,465	\$187,664	\$166,100	\$199,800	\$1,056,700

CITY OF TOMBALL		
FUND GENERAL FUND	DEPARTMENT STREETS	DIVISION 100-154 - STREETS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$45,000	\$21,100	\$55,000
6405 VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0	\$56,000
6409 SYSTEM EXPANSION	\$32,855	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$32,855	\$0	\$45,000	\$21,100	\$111,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$250,000	\$261,012	\$330,000	\$330,000	\$400,000
TRANSFERS	\$250,000	\$261,012	\$330,000	\$330,000	\$400,000
TOTAL STREETS	\$1,109,920	\$1,409,200	\$1,571,328	\$1,630,625	\$2,879,050

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

155 - Sanitation

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	-	-	-	-
Supplies	\$40,400	\$45,000	\$42,000	\$45,000
Maintenance	-	-	-	-
Services and charges	\$1,693,849	\$1,770,200	\$1,860,200	\$1,935,200
Total Operating Expenditures	\$1,734,250	\$1,815,200	\$1,902,200	\$1,980,200
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$1,734,249	\$1,815,200	\$1,902,200	\$1,980,200

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	SANITATION	100-155 SANITATION
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6119 OTHER SUPPLIES	\$68	\$40,400	\$45,000	\$42,000	\$45,000
SUPPLIES	\$68	\$40,400	\$45,000	\$42,000	\$45,000
6304 PROFESSIONAL SERVICES-OTHER	\$57,674	\$72,619	\$65,000	\$75,000	\$75,000
6327 GARBAGE SERVICES	\$1,700,091	\$1,617,015	\$1,700,000	\$1,775,000	\$1,850,000
6329 OTHER SERVICES	\$0	\$4,014	\$5,000	\$10,000	\$10,000
6362 PERMITS AND LICENSES	\$200	\$200	\$200	\$200	\$200
SERVICES AND CHARGES	\$1,757,964	\$1,693,849	\$1,770,200	\$1,860,200	\$1,935,200
TOTAL SANITATION	\$1,758,032	\$1,734,249	\$1,815,200	\$1,902,200	\$1,980,200

Engineering & Planning

The mission of the Engineering & Planning Department is to facilitate the construction of the City of Tomball's public infrastructure in a coordinated, efficient and environmentally responsible manner, which providing excellent customer service, superior drinking water, safe streets, mobility, effective drainage and wastewater collections & treatment.

The Engineering & Planning Department is committed to implementing the City's land use codes and guiding documents to provide guidance to the developing community in regards to the land use and development regulations.

FY 2022 Major Accomplishments

- ✓ Processed all applications within required timeframes
- ✓ Prepared numerous code amendments to achieve City strategic goals and developmental trends
- ✓ Active participation with surrounding agencies being able to have a cause and effect, regionally
- ✓ Continue with the implementation and improvement to the Livable Center/Downtown Plan
- ✓ Assisted in updating the Master Fee schedule
- ✓ Created an interactive Geographic Information System (GIS) map for all citizens and development partners to use to convey information and data freely

FY2023 Major Goals & Objectives

- Update the Comprehensive Plan
- Update the Zoning Ordinance and Development Standards
- Update the Major Thoroughfare Plan
- Update the City's engineering and design manual
- Evaluate and determine standard operating procedures and processes in order to be more effective
- Continue to provide exceptional customer service

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

156 - Engineering & Planning

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$485,131	\$488,075	\$406,900	\$603,060
Supplies	\$4,105	\$11,250	\$8,925	\$11,250
Maintenance	\$96	\$1,000	\$500	\$1,000
Services and charges	\$74,008	\$78,650	\$179,850	\$567,650
Total Operating Expenditures	\$563,340	\$578,975	\$596,175	\$1,182,960
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$563,339	\$578,975	\$596,175	\$1,182,960

Staffing	FY2021	FY2022	FY2023
Director of Community Development	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00
Assistant City Engineer	0.00	0.00	1.00
City Planner	1.00	1.00	1.00
Construction Coordinator	1.00	1.00	1.00
Community Development Coordinator	1.00	1.00	1.00
Total	5.00	5.00	6.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of rezoning cases	23	25	20
# of platting applications	36	38	25
# of BOA cases	8	5	6

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ENGINEERING AND PLANNING	100-156 ENGINEERING & PLANNING
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$177,864	\$146,498	\$250,265	\$169,800	\$380,000
6003 WAGES-FULL TIME	\$160,573	\$166,654	\$89,828	\$120,100	\$103,500
6005 WAGES-OVERTIME	\$133	\$665	\$3,348	\$3,300	\$3,250
6009 WAGES-OTHER	\$16,993	\$16,918	\$18,146	\$8,000	\$0
6011 VACATION PAY	\$11,842	\$29,260	\$19,812	\$21,800	\$0
6012 SICK PAY	\$3,118	\$33,049	\$15,122	\$10,000	\$0
6015 SICK TIME BUYBACK	\$2,976	\$4,323	\$3,059	\$800	\$1,600
6019 LONGEVITY	\$1,235	\$1,535	\$1,301	\$900	\$860
6021 FICA-S.S. AND MEDICARE TAXES	\$28,488	\$30,270	\$31,391	\$25,700	\$38,100
6022 TMRS-EMPLOYER	\$52,598	\$55,210	\$54,503	\$45,500	\$65,800
6025 WORKER COMPENSATION INS.	\$864	\$749	\$1,300	\$1,000	\$1,550
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$3,600
6035 AUTO ALLOWANCE	\$0	\$0	\$0	\$0	\$4,800
PERSONNEL SERVICES	\$456,683	\$485,131	\$488,075	\$406,900	\$603,060
6101 OFFICE AND COMPUTER SUPPLIES	\$1,832	\$1,019	\$4,000	\$2,500	\$5,000
6105 FOOD SUPPLIES	\$296	\$405	\$1,000	\$300	\$1,000
6107 CLOTHING AND UNIFORMS	\$507	\$383	\$750	\$750	\$1,250
6108 FUEL, OIL AND LUBRICANTS	\$963	\$1,182	\$1,500	\$1,500	\$1,500
6109 POSTAGE	\$4,430	\$1,116	\$4,000	\$2,000	\$2,500
6119 OTHER SUPPLIES	\$0	\$0	\$0	\$1,500	\$0
6130 FURNITURE<\$20,000	\$0	\$0	\$0	\$375	\$0
SUPPLIES	\$8,028	\$4,105	\$11,250	\$8,925	\$11,250
6205 VEHICLE MAINTENANCE	\$310	\$96	\$1,000	\$500	\$1,000
REPAIRS AND MAINTENANCE	\$310	\$96	\$1,000	\$500	\$1,000
6302 PROF.SERV.-ENGINEERING	\$11,750	\$61,913	\$50,000	\$61,250	\$519,400
6304 PROF.SERV.-OTHER	\$4,296	\$20	\$0	\$100,000	\$25,000
6312 PHONE & INTERNET SERVICES	\$3,794	\$3,568	\$3,600	\$3,000	\$0
6332 TRAVEL AND MEALS	\$1,139	\$0	\$7,500	\$3,000	\$7,500
6333 DUES AND SUBSCRIPTIONS	\$358	\$423	\$1,500	\$1,000	\$1,500
6334 AUTOMOBILE ALLOWANCES	\$4,768	\$3,867	\$4,800	\$4,800	\$0
6335 ADVERTISING COST	\$2,676	\$3,943	\$5,000	\$4,000	\$4,000
6337 TRAINING	\$1,965	\$75	\$5,500	\$2,500	\$8,500
6362 PERMITS AND LICENSES	\$237	\$200	\$750	\$300	\$1,750
SERVICES AND CHARGES	\$30,982	\$74,008	\$78,650	\$179,850	\$567,650
TOTAL ENGINEERING AND PLANNING	\$496,003	\$563,340	\$578,975	\$596,175	\$1,182,960



Facilities Maintenance

To provide quality facilities which support the requirements of the City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing and structural systems with effective use of in-house and contract resources.

The Facilities Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventative maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks include painting and general repairs.

FY 2022 Major Accomplishments

- ✓ Replaced the roof at the Public Works Administration Building
- ✓ Performed citywide upgrade of lighting to LED
- ✓ Maintained all City facilities

FY2023 Major Goals & Objectives

- Replace the HVAC unit at the Community Center
- Replace the carrier units at City Hall
- Remodel the customer service area at the Public Works Administration Building
- Build a cubicle area at the Public Works Administration Building to make room for new employees
- Perform upgrades to the offices at the Tomball Municipal Court
- Perform a Facility Needs Assessment on all City facilities

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

157 - Facilities Maintenance

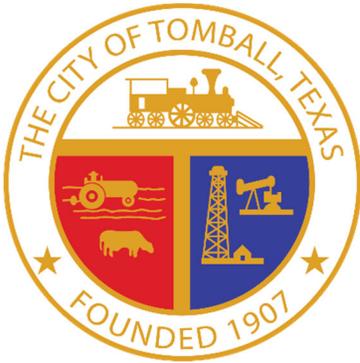
Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$121,042	\$128,458	\$128,400	\$134,700
Supplies	\$37,404	\$24,200	\$41,300	\$30,950
Maintenance	\$460,705	\$431,000	\$437,000	\$316,200
Services and charges	\$337,299	\$269,300	\$282,800	\$314,300
Total Operating Expenditures	\$956,450	\$852,958	\$889,500	\$796,150
Capital Outlay	\$75,126	\$0	\$94,800	\$117,250
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$1,031,576	\$852,958	\$984,300	\$913,400

Staffing	FY2021	FY2022	FY2023
Facilities Maintenance Crew Chief	1.00	1.00	1.00
Facilities Maintenance Specialist	1.00	1.00	1.00
Total	2.00	2.00	2.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Inputs:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
Outputs:			
# of City facilities maintained	9	9	9
Efficiencies:			
Facility Maintenance Cost	\$ 457,379	\$ 469,262	\$ 315,200

CITY OF TOMBALL					
FUND	DEPARTMENT			DIVISION	
GENERAL FUND	FACILITIES MAINTENANCE			100-157 FACILITIES MAINTENANCE	
DETAILS					

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$82,283	\$72,102	\$80,989	\$83,100	\$100,800
6005 WAGES-OVERTIME	\$1,138	\$3,613	\$5,150	\$5,300	\$5,000
6009 WAGES-OTHER	\$5,034	\$4,308	\$4,914	\$3,300	\$0
6011 VACATION PAY	\$9,640	\$6,816	\$6,817	\$5,900	\$0
6012 SICK PAY	\$799	\$8,321	\$3,709	\$3,600	\$0
6013 EMERGENCY PAY	\$0	\$1,026	\$0	\$200	\$0
6015 SICK TIME BUYBACK	\$1,529	\$629	\$829	\$800	\$700
6019 LONGEVITY	\$2,530	\$1,790	\$1,911	\$2,000	\$2,000
6021 FICA-S.S. AND MEDICARE TAXES	\$7,858	\$7,154	\$8,091	\$7,800	\$8,400
6022 TMRS-EMPLOYER	\$14,310	\$13,563	\$14,048	\$14,000	\$14,500
6025 WORKER COMPENSATION INS.	\$1,945	\$1,719	\$2,000	\$2,400	\$2,400
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
PERSONNEL SERVICES	\$127,066	\$121,042	\$128,458	\$128,400	\$134,700
6101 OFFICE AND COMPUTER SUPPLIES	\$166	\$0	\$0	\$0	\$0
6104 JANITORIAL AND CLEANING SUPPLY	\$9,861	\$8,710	\$10,500	\$10,000	\$11,000
6105 FOOD SUPPLIES	\$4,069	\$3,366	\$3,000	\$4,500	\$3,500
6106 MATERIALS AND PARTS	\$3,718	\$4,151	\$3,000	\$5,500	\$5,500
6107 CLOTHING AND UNIFORMS	\$1,440	\$1,299	\$1,450	\$1,300	\$1,600
6108 FUEL, OIL AND LUBRICANTS	\$1,799	\$8,633	\$2,000	\$5,000	\$5,000
6119 OTHER SUPPLIES	\$2,221	\$9,396	\$4,250	\$15,000	\$4,350
6130 FURNITURE<\$20,000	\$0	\$1,848	\$0	\$0	\$0
SUPPLIES	\$23,274	\$37,404	\$24,200	\$41,300	\$30,950
6204 EQUIPMENT MAINT.	\$314	\$0	\$0	\$0	\$0
6205 VEHICLE MAINTENANCE	\$683	\$841	\$1,000	\$1,500	\$1,000
6206 BUILDING MAINTENANCE	\$175,170	\$457,379	\$430,000	\$435,500	\$315,200
6219 OTHER MAINTENANCE	\$1,263	\$2,485	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$177,429	\$460,705	\$431,000	\$437,000	\$316,200
6304 PROF.SERV.-OTHER	\$7,060	\$6,164	\$0	\$3,500	\$28,000
6311 JANITORIAL SERVICES	\$92,829	\$86,645	\$87,000	\$87,000	\$95,000
6312 PHONE & INTERNET SERVICES	\$36,634	\$37,759	\$40,000	\$40,000	\$39,100
6313 UTILITIES	\$139,166	\$196,909	\$140,000	\$150,000	\$150,000
6336 EQUIPMENT RENTALS	\$2,534	\$9,822	\$2,200	\$2,200	\$2,200
6362 PERMITS AND LICENSES	\$0	\$0	\$100	\$100	\$0
SERVICES AND CHARGES	\$278,224	\$337,299	\$269,300	\$282,800	\$314,300
6403 MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$20,700	\$75,250
6406 LAND AND BUILDINGS	\$0	\$75,126	\$0	\$74,100	\$42,000
CAPITAL OUTLAY	\$0	\$75,126	\$0	\$94,800	\$117,250
TOTAL FACILITIES MAINTENANCE	\$605,992	\$1,031,576	\$852,958	\$984,300	\$913,400



Special Revenue Funds

200 - General Special Revenue Fund Seizure

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Seized Funds	\$ 6,574	\$ -	\$ -	\$ 2,100	\$ -
Interest	1,032	105	150	500	1,000
Total	\$ 7,605	\$ 105	\$ 150	\$ 2,600	\$ 1,000
Expenditures:					
Transfers	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Revenues Over (Under)					
Expenditures	\$ 7,605	\$ 105	\$ 150	\$ 2,600	\$ (99,000)
Beginning Fund Balance	\$ 107,180	\$ 114,785	\$ 114,890	\$ 114,890	\$ 117,490
Ending Fund Balance	\$ 114,785	\$ 114,890	\$ 115,040	\$ 117,490	\$ 18,490

Fund Description:

The General Special Revenue fund accounts for Police forfeiture funds. Forfeiture funds are awards of monies or property by the courts related to cases that involve the Tomball Police Department. According to Chapter 59, Article 6, Paragraph (d) of the Code of Criminal Procedure, "Proceeds awarded under this chapter to a law enforcement agency may be spent by the agency after a budget for the expenditures of the proceeds has been submitted to the governing body of the municipality."

**CITY OF TOMBALL
GENERAL SPECIAL FUND - 200**

GENERAL SPECIAL FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5785 POLICE SEIZED FUNDS	\$ 6,574	\$ -	\$ -	\$ 2,100	\$ -
5800 INTEREST	1,032	105	150	500	1,000
TOTAL GENERAL SPECIAL FUND	\$ 7,605	\$ 105	\$ 150	\$ 2,600	\$ 1,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL SPECIAL FUND	POLICE SEIZURE FUNDS	200-221 POLICE SEIZURE FUNDS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6691 TRANSFERS OUT	\$0	\$0	\$0	\$0	\$100,000
TRANSFERS	\$0	\$0	\$0	\$0	\$100,000
TOTAL POLICE SEIZURE FUNDS	\$0	\$0	\$0	\$0	\$100,000

201 - POLICE GRANT FUND (LEOSE)

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
LEOSE Funds	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
Total	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
Expenditures:					
Services and Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 28,350	\$ 31,350
Ending Fund Balance	\$ -	\$ -	\$ -	\$ 31,350	\$ 34,350

Fund Description:

The Police Grant Fund (LEOSE) fund was created to properly account for Police LEOSE funds received by the City of Tomball. The law enforcement officer standards and education (LEOSE) funds are intended to be used to provide continuing education for law enforcement officers.

**CITY OF TOMBALL
POLICE GRANT FUND (LEOSE) - 201**

POLICE GRANT FUND (LEOSE)	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5740 OTHER GRANTS	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
TOTAL POLICE GRANT FUND (LEOSE)	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
POLICE GRANT FUND (LEOSE)	POLICE GRANT FUND (LEOSE)	201-121 POLICE GRANT FUND (LEOSE)
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6337 TRAINING	\$0	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$0	\$0	\$0	\$0	\$0
TOTAL POLICE SEIZURE FUNDS	\$0	\$0	\$0	\$0	\$0

205 - State & Federal Grants

Statement of Revenues, Expenditures and Changes in Fund Balance

2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
State Grants	\$ 57,074	\$ 1,523,566	\$ -	\$ -	\$ -
Interest	-	808	50	-	-
Other	-	-	-	14,800	-
Total	\$ 57,074	\$ 1,524,374	\$ 50	\$ 14,800	\$ -
Expenditures:					
Capital Outlay	\$ 57,074	\$ 1,523,566	\$ -	\$ -	\$ -
Transfers	-	808	-	-	-
Total	\$ 57,074	\$ 1,524,374	\$ -	\$ -	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ -	\$ 50	\$ 14,800	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 14,800
Ending Fund Balance	\$ -	\$ -	\$ 50	\$ 14,800	\$ 14,800

CITY OF TOMBALL
STATE & FEDERAL GRANTS FUND - 205

STATE & FEDERAL GRANTS FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5711 STATE GRANT	\$ 57,074	\$ 1,523,566	\$ -	\$ -	\$ -
5740 OTHER GRANTS	-	-	-	14,800	-
5800 INTEREST	-	808	50	-	-
TOTAL STATE & FEDERAL GRANTS FUND	\$ 57,074	\$ 1,524,374	\$ 50	\$ 14,800	\$ -

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
STATE & FEDERAL GRANTS	STATE & FEDERAL GRANTS	205-154 STATE & FED GRANTS FUND
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$57,074	\$1,523,566	\$0	\$0	\$0
CAPITAL OUTLAY	\$57,074	\$1,523,566	\$0	\$0	\$0
6691 TRANSFERS OUT	\$0	\$808	\$0	\$0	\$0
TRANSFERS	\$0	\$808	\$0	\$0	\$0
TOTAL STATE & FEDERAL GRANTS FUNDS	\$57,074	\$1,524,374	\$0	\$0	\$0

215 - American Rescue Plan Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
American Rescue Plan Funds	\$ -	\$ -	\$ -	\$ 70,000	\$ 2,848,422
Total	\$ -	\$ -	\$ -	\$ 70,000	\$ 2,848,422
Expenditures:					
Supplies	\$ -	\$ -	\$ -	\$ 70,000	\$ 2,848,422
Total	\$ -	\$ -	\$ -	\$ 70,000	\$ 2,848,422
Revenues Over (Under)					
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Description:

As a result of the American Rescue Plan Act of 2021, the City received an allocation State and Local Fiscal Recovery Funds (SLFRF). This fund is used to track the allocated funds and the associated expenditures.

**CITY OF TOMBALL
AMERICAN RESCUE PLAN FUND - 215**

AMERICAN RESCUE PLAN FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5712 AMERICAN RESCUE PLAN ACT FUND	\$ -	\$ -	\$ -	\$ 70,000	\$ 2,848,422
TOTAL AMERICAN RESCUE PLAN FUND	\$ -	\$ -	\$ -	\$ 70,000	\$ 2,848,422

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
AMERICAN RESCUE PLAN FUND	AMERICAN RESCUE PLAN FUND	215-215 AMERICAN RESCUE PLAN FUND
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6106 MATERIALS AND SUPPLIES	\$0	\$0	\$0	\$70,000	\$2,848,422
SUPPLIES	\$0	\$0	\$0	\$70,000	\$2,848,422
TOTAL AMERICAN RESCUE PLAN FUND	\$0	\$0	\$0	\$70,000	\$2,848,422

220 - Municipal Court Building Security Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Fines and Warrants	\$ 8,480	\$ 11,284	\$ 11,000	\$ 9,000	\$ 9,000
Interest	2,074	224	150	800	1,500
Total	\$ 10,553	\$ 11,508	\$ 11,149	\$ 9,800	\$ 10,500
Expenditures:					
Supplies	\$ -	\$ 11,606	\$ 10,000	\$ 10,000	\$ -
Maintenance	-	-	150,000	100,000	-
Services and Charges	-	-	-	1,050	-
Total	\$ -	\$ 11,606	\$ 160,000	\$ 111,050	\$ -
Revenues Over (Under)					
Expenditures	\$ 10,553	\$ (98)	\$ (148,851)	\$ (101,250)	\$ 10,500
Beginning Fund Balance	\$ 243,799	\$ 254,352	\$ 254,254	\$ 254,254	\$ 153,004
Ending Fund Balance	\$ 254,352	\$ 254,254	\$ 105,403	\$ 153,004	\$ 163,504

Fund Description:

In prior years, the General Fund accounted for the City's court building security fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Building Security Fee fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

CITY OF TOMBALL
MUNICIPAL COURT BUILDING SECURITY - 220

MUNICIPAL COURT- BUILDING SECURITY	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5311 MUNICIPAL COURT BLDG-SECURITY	\$ 8,480	\$ 11,284	\$ 11,000	\$ 9,000	\$ 9,000
5800 INTEREST INCOME	2,074	224	150	800	1,500
TOTAL MUNICIPAL COURT- BUILDING SECURITY	\$ 10,553	\$ 11,508	\$ 11,150	\$ 9,800	\$ 10,500

FUND	CITY OF TOMBALL	DIVISION
MUNICIPAL COURT- BUILDINGG SECURITY	DEPARTMENT MUNICIPAL COURT	220-122 - MUNICIPAL COURT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6119 OTHER SUPPLIES	\$0	\$11,606	\$10,000	\$10,000	\$0
SUPPLIES	\$0	\$11,606	\$10,000	\$10,000	\$0
6206 BUILDING MAINTENANCE	\$0	\$0	\$150,000	\$100,000	\$0
REPAIRS AND MAINTENANCE	\$0	\$0	\$150,000	\$100,000	\$0
6304 PROFESSIONAL SERVICES, OTHER	\$2,623	\$2,326	\$0	\$1,050	\$0
SERVICES AND CHARGES	\$2,623	\$2,326	\$0	\$1,050	\$0
TOTAL MUNICIPAL COURT - BUILDING SECURITY	\$2,623	\$13,932	\$160,000	\$111,050	\$0

230 - Municipal Court Technology Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2023 Projection	FY 2023 Budget
Revenues:					
Fines and Warrants	\$ 9,372	\$ 10,058	\$ 12,000	\$ 8,000	\$ 8,000
Interest	1,846	141	150	800	1,500
Total	\$ 11,218	\$ 10,199	\$ 12,149	\$ 8,800	\$ 9,500
Expenditures:					
Supplies	\$ -	\$ 41,542	\$ 28,000	\$ 26,875	\$ 15,800
Services and Charges	8,292	-	-	-	-
Total	\$ 8,292	\$ 41,542	\$ 28,000	\$ 26,875	\$ 15,800
Revenues Over (Under)					
Expenditures	\$ 2,927	\$ (31,343)	\$ (15,851)	\$ (18,075)	\$ (6,300)
Beginning Fund Balance	\$ 181,091	\$ 184,018	\$ 152,675	\$ 152,675	\$ 134,600
Ending Fund Balance	\$ 184,018	\$ 152,675	\$ 136,824	\$ 134,600	\$ 128,300

Fund Description:

In prior years, the General Fund accounted for the City's court technology fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Technology Fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

CITY OF TOMBALL
MUNICIPAL COURT TECHNOLOGY FUND - 230

MUNICIPAL COURT TECHNOLOGY FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5312 COURT TECHNOLOGY FEE	\$ 9,372	\$ 10,058	\$ 12,000	\$ 8,000	\$ 8,000
5800 INTEREST INCOME	1,846	141	150	800	1,500
TOTAL MUNICIPAL COURT TECHNOLOGY FUND	\$ 11,218	\$ 10,199	\$ 12,150	\$ 8,800	\$ 9,500

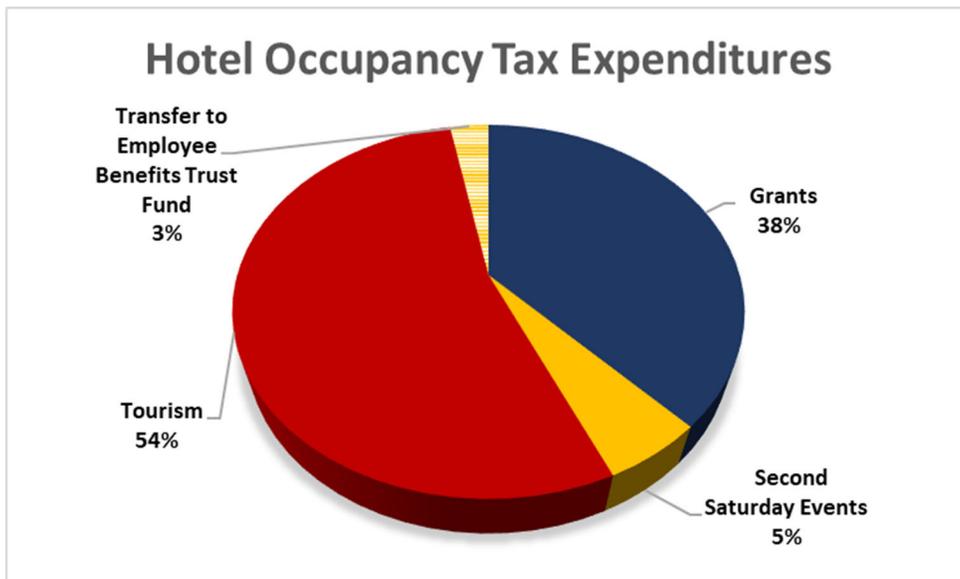
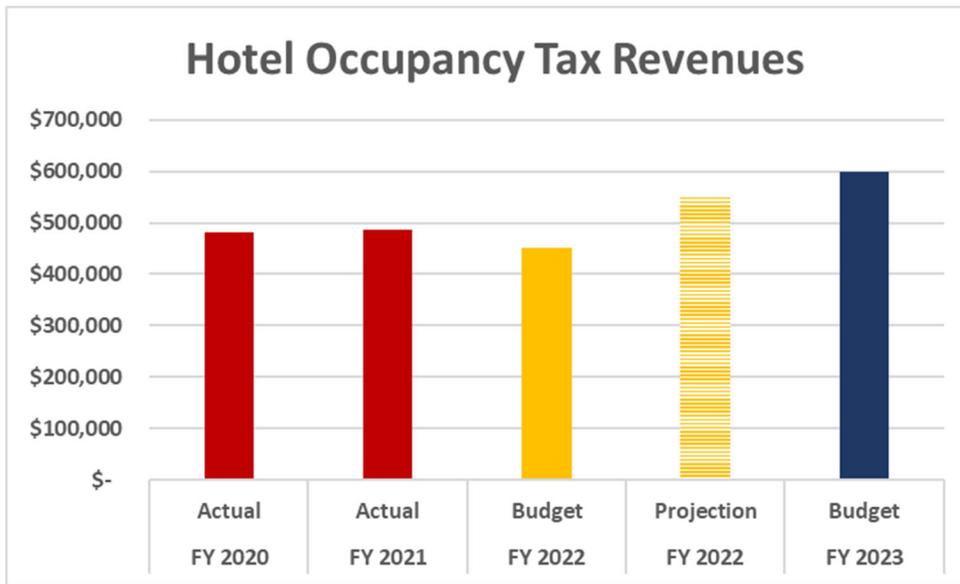
FUND	CITY OF TOMBALL	DIVISION
MUNICIPAL COURT TECHNOLOGY FUND	DEPARTMENT MUNICIPAL COURT	230-122 - MUNICIPAL COURT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$0	\$41,542	\$28,000	\$26,875	\$15,800
SUPPLIES	\$0	\$41,542	\$28,000	\$26,875	\$15,800
6320 COMPUTER SOFTWARE	\$8,292	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$8,292	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT TECHNOLOGY	\$8,292	\$41,542	\$28,000	\$26,875	\$15,800

Hotel Occupancy Tax Fund Overview

Revenues for the Hotel Occupancy Tax fund come from taxes levied on guests staying at hotels/motels in Tomball. The tax rate is 7% of the charges for the lodging. The funds are used for expenses related to marketing and tourism in order to increase awareness of the City of Tomball as a fun-filled destination for festivals, unique shopping and dining experiences, live music and other leisure time activities.

Revenues are budgeted at \$731,000 and expenditures are budgeted at \$702,100.



240 - Hotel Occupancy Tax Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Occupancy Tax	\$ 480,982	\$ 486,519	\$ 450,000	\$ 550,000	\$ 600,000
Miscellaneous Income	-	-	1,000	-	-
Event Revenue	3,050	-	3,000	-	-
Interest	4,592	342	500	2,500	5,000
Transfers In	126,000	126,000	126,000	126,000	126,000
Total	\$ 614,624	\$ 612,861	\$ 580,500	\$ 678,500	\$ 731,000
Expenditures:					
Grants	\$ 208,403	\$ 179,370	\$ 256,000	\$ 258,500	\$ 266,000
Second Saturday Events	22,511	5,031	38,100	38,300	38,300
Tourism	353,536	346,793	469,971	462,800	377,200
Transfer to Employee Benefits Trust Fund	20,128	20,128	32,969	32,969	20,600
Total	\$ 604,579	\$ 551,322	\$ 797,040	\$ 792,569	\$ 702,100
Revenues Over (Under)					
Expenditures	\$ 10,075	\$ 61,569	\$ (216,510)	\$ (114,039)	\$ 28,930
Beginning Fund Balance	\$ 612,397	\$ 622,472	\$ 684,041	\$ 684,041	\$ 570,002
Ending Fund Balance	\$ 622,472	\$ 684,041	\$ 467,531	\$ 570,002	\$ 598,932

Fund Description:

The Hotel Occupancy Tax Fund accounts for revenues received from hotel occupancy taxes. By state statute, cities with populations of less than 125,000 must spend at least 1% of hotel tax revenues on advertising, no more than 15% on the encouragement, promotion, improvement, and application of the arts and a maximum of 50% on historical preservation. Hotels submit quarterly to the City an occupancy tax based upon 7% of total room receipts. Compliance with the provisions of the state statutes is monitored by the City administration on a continuing basis.

25% of Operating Expenses - Target	103%	124%	59%	72%	85%
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CITY OF TOMBALL
HOTEL OCCUPANCY TAX FUND - 240

HOTEL OCCUPANCY FUND	2020	2021	2022	2022	2023
	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5180 HOTEL OCCUPANCY TAX	\$ 480,982	\$ 486,519	\$ 450,000	\$ 550,000	\$ 600,000
5550 MISCELLANEOUS INCOME	-	-	1,000	-	-
5555 EVENT SPONSORSHIP REVENUE	3,050	-	3,000	-	-
5800 INTEREST INCOME	4,592	342	500	2,500	5,000
5910 TRANSFER FROM GENERAL FUND	126,000	126,000	126,000	126,000	126,000
TOTAL HOTEL OCCUPANCY TAX FUND	\$ 614,624	\$ 612,861	\$ 580,500	\$ 678,500	\$ 731,000

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND	DEPARTMENT
240 - Hotel Occupancy Tax Fund	240 - HOT

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	-	-	-	-
Supplies	-	-	-	-
Maintenance	-	-	-	-
Services and charges	\$179,370	\$256,000	\$258,500	\$266,000
Total Operating Expenditures	\$179,370	\$256,000	\$258,500	\$266,000
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$179,370	\$256,000	\$258,500	\$266,000

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of grants awarded	4	4	4
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CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	HOTEL OCCUPANCY TAX	240-240 HOT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$4,193	\$1,100	\$3,000	\$3,000	\$3,000
6342 DEPOT MUSEUM	\$710	\$1,542	\$5,000	\$5,000	\$5,000
6351 TOMBALL CHAMBER OF COMMERCE	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
6356 TOMBALL SISTER CITY ORG.	\$122,000	\$106,000	\$160,000	\$160,000	\$160,000
6359 GRANTS	\$46,500	\$35,729	\$53,000	\$55,500	\$63,000
SERVICES AND CHARGES	\$208,403	\$179,370	\$256,000	\$258,500	\$266,000
TOTAL HOTEL OCCUPANCY TAX	\$208,403	\$179,370	\$256,000	\$258,500	\$266,000

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

240 - Hotel Occupancy Fund

DEPARTMENT

241 - 2nd Saturday

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	-	-	-	-
Supplies	\$182	\$10,000	\$10,000	\$10,000
Maintenance	-	-	-	-
Services and charges	\$4,849	\$28,100	\$28,300	\$28,300
Total Operating Expenditures	\$5,031	\$38,100	\$38,300	\$38,300
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$5,031	\$38,100	\$38,300	\$38,300

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 ACTUAL
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Outputs:

# of 2nd Saturday events hosted	0	6	6
# of attendees of 2nd Saturday events	0	390	600

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	2ND SATURDAY EVENTS	240-241 2ND SATURDAY EVENTS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES- ADMINISTRATIVE	(\$164)	\$0	\$0	\$0	\$0
6021 FICA-S.S. AND MEDICARE TAXES	(\$12)	\$0	\$0	\$0	\$0
6022 TMRS RETIREMENT-EMPLOYER	(\$22)	\$0	\$0	\$0	\$0
PERSONNEL SERVICES	(\$198)	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$817	\$155	\$1,500	\$1,500	\$1,500
6119 OTHER SUPPLIES	\$1,947	\$27	\$8,500	\$8,500	\$8,500
SUPPLIES	\$2,763	\$182	\$10,000	\$10,000	\$10,000
6304 PROFESSIONAL SERVICES, OTHER	\$4,060	\$0	\$6,500	\$6,500	\$6,500
6312 COMMUNICATION SERVICES	(\$6)	\$0	\$0	\$0	\$0
6327 GARBAGE SERVICES	\$570	\$0	\$600	\$800	\$800
6329 OTHER SERVICES	\$7,765	\$3,384	\$8,500	\$8,500	\$8,500
6334 AUTOMOBILE ALLOWANCE	(\$291)	\$0	\$0	\$0	\$0
6335 ADVERTISING COST	\$1,176	\$145	\$3,500	\$3,500	\$3,500
6336 EQUIPMENT RENTALS	\$1,448	\$0	\$5,000	\$5,000	\$5,000
6337 TRAINING	\$275	\$0	\$0	\$0	\$0
6358 OTHER TOURISM EXPENDITURE	\$4,951	\$1,320	\$4,000	\$4,000	\$4,000
SERVICES AND CHARGES	\$19,946	\$4,849	\$28,100	\$28,300	\$28,300
TOTAL 2ND SATURDAY EVENTS	\$22,511	\$5,031	\$38,100	\$38,300	\$38,300

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND

240 - Hotel Occupancy Tax Fund

DEPARTMENT

243 - Marketing/Tourism

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$228,196	\$241,671	\$233,000	\$146,500
Supplies	\$7,053	\$15,600	\$14,100	\$14,600
Maintenance	-	-	\$1,500	-
Services and charges	\$111,544	\$212,700	\$214,200	\$216,100
Total Operating Expenditures	\$346,793	\$469,971	\$462,800	\$377,200
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$20,128	\$32,969	\$32,969	\$20,600
Total Expenditures	\$366,921	\$502,940	\$495,769	\$397,800

Staffing	FY2021	FY2022	FY2023
Marketing & Tourism Director	1.00	1.00	0.00
Marketing & Tourism Manager	0.00	0.00	1.00
Marketing Assistant	1.00	1.00	0.00
Marketing & Communications Specialist	0.00	0.00	1.00
Community Events Coordinator	1.00	1.00	0.00
Total	3.00	3.00	2.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

# of festivals hosted	0	9	5
# of attendees of all festivals	0	30,000	30,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	MARKETING/INFORMATION CENTER	240-243 MARKETING
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$137,630	\$125,381	\$129,913	\$96,900	\$71,100
6003 WAGES- FULL TIME	\$34,484	\$36,096	\$36,359	\$37,900	\$40,500
6005 WAGES-OVERTIME	\$1,466	\$1,342	\$1,545	\$6,000	\$6,000
6009 WAGES-OTHER	\$9,858	\$7,252	\$8,915	\$5,000	\$0
6011 VACATION PAY	\$6,503	\$10,779	\$10,342	\$13,200	\$0
6012 SICK PAY	\$1,549	\$2,675	\$7,429	\$29,100	\$0
6013 EMERGENCY PAY	\$0	\$0	\$0	\$1,000	\$0
6015 SICK TIME BUYBACK	\$2,329	\$1,561	\$1,689	\$1,700	\$0
6019 LONGEVITY	\$835	\$1,030	\$776	\$700	\$100
6021 FICA-S.S. AND MEDICARE TAXES	\$15,272	\$14,660	\$16,498	\$15,000	\$9,300
6022 TMRS-EMPLOYER	\$28,212	\$27,041	\$27,905	\$26,200	\$16,000
6024 HEALTH INSURANCE	\$0	\$161	\$0	\$0	\$0
6025 WORKER COMPENSATION INS.	\$271	\$218	\$300	\$300	\$200
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$900
6035 AUTO ALLOWANCE	\$0	\$0	\$0	\$0	\$2,400
PERSONNEL SERVICES	\$238,410	\$228,196	\$241,671	\$233,000	\$146,500
6101 OFFICE AND COMPUTER SUPPLIES	\$1,441	\$1,125	\$4,700	\$4,200	\$4,700
6105 FOOD SUPPLIES	\$840	\$589	\$1,200	\$1,200	\$1,200
6107 CLOTHING AND UNIFORMS	\$537	\$127	\$1,700	\$1,700	\$1,700
6109 POSTAGE	\$105	\$173	\$1,500	\$500	\$500
6119 OTHER SUPPLIES	\$2,580	\$4,749	\$6,000	\$6,000	\$6,000
6130 FURNITURE <\$20,000	\$0	\$290	\$500	\$500	\$500
SUPPLIES	\$5,502	\$7,053	\$15,600	\$14,100	\$14,600
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$0	\$0	\$1,500	\$0
REPAIRS AND MAINTENANCE	\$0	\$0	\$0	\$1,500	\$0
6304 PROFESSIONAL SERVICES, OTHER	\$22,936	\$28,217	\$50,000	\$50,000	\$50,000
6312 PHONE & INTERNET SERVICES	\$1,922	\$900	\$2,000	\$2,000	\$1,100
6327 GARBAGE SERVICES	\$855	\$5,036	\$3,500	\$5,000	\$5,000
6329 OTHER SERVICES	\$4,388	\$2,435	\$6,000	\$6,000	\$6,000
6332 TRAVEL AND MEALS	\$2,058	\$1,564	\$7,000	\$7,000	\$7,000
6333 DUES AND SUBSCRIPTIONS	\$5,013	\$4,032	\$10,000	\$10,000	\$10,000
6334 AUTOMOBILE ALLOWANCE	\$7,169	\$6,400	\$7,200	\$7,200	\$0
6335 ADVERTISING COST	\$46,660	\$27,486	\$60,000	\$60,000	\$70,000
6336 EQUIPMENT RENTALS	\$15,306	\$32,888	\$55,000	\$55,000	\$55,000
6337 TRAINING	\$984	\$806	\$5,000	\$5,000	\$5,000
6358 OTHER TOURISM EXPENDITURES	\$2,335	\$1,780	\$7,000	\$7,000	\$7,000
SERVICES AND CHARGES	\$109,624	\$111,544	\$212,700	\$214,200	\$216,100
6692 TRANSFER TO EMP. BEN. TRUST	\$20,128	\$20,128	\$32,969	\$32,969	\$20,600
TRANSFERS	\$20,128	\$20,128	\$32,969	\$32,969	\$20,600
TOTAL MARKETING/INFORMATION CENTER	\$373,664	\$366,921	\$502,940	\$495,769	\$397,800

260 - Child Safety Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Child Safety	\$ 12,194	\$ 13,384	\$ 15,000	\$ 12,000	\$ 12,000
Interest	-	123	100	-	-
Total	\$ 12,194	\$ 13,507	\$ 15,100	\$ 12,000	\$ 12,000
Expenditures:					
Services and Charges	\$ 1,265	\$ 10,051	\$ 10,000	\$ 10,000	\$ 10,000
Total	\$ 1,265	\$ 10,051	\$ 10,000	\$ 10,000	\$ 10,000
Revenues Over (Under)					
Expenditures	\$ 10,929	\$ 3,456	\$ 5,100	\$ 2,000	\$ 2,000
Beginning Fund Balance	\$ 67,066	\$ 77,995	\$ 81,451	\$ 81,451	\$ 83,451
Ending Fund Balance	\$ 77,995	\$ 81,451	\$ 86,551	\$ 83,451	\$ 85,451

Fund Description:

These fees represent a portion of each citation written by the Tomball Police Department. The State of Texas allocates a percentage of each court fee to the Child Safety Program and is remitted back to the municipality to be used for educational material for children, coloring books, pencils, goody bags, etc and are distributed at various community events each year.

**CITY OF TOMBALL
CHILD SAFETY FUND - 260**

CHILD SAFETY FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5790 CHILD SAFETY FUND	\$ 12,194	\$ 13,384	\$ 15,000	\$ 12,000	\$ 12,000
5800 INTEREST	-	123	100	-	-
TOTAL CHILD SAFETY FUND	\$ 12,194	\$ 13,507	\$ 15,100	\$ 12,000	\$ 12,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL SPECIAL FUND	CHILD SAFETY FUND	260-222 CHILD SAFETY FUND
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6350 CHILD SAFETY EDUCATION	\$1,265	\$10,051	\$10,000	\$10,000	\$10,000
SERVICES AND CHARGES	\$1,265	\$10,051	\$10,000	\$10,000	\$10,000
TRANSFERS	\$0	\$0	\$0	\$0	\$0
TOTAL CHILD SAFETY FUND	\$1,265	\$10,051	\$10,000	\$10,000	\$10,000

295 - PUBLIC IMPROVEMENT DISTRICTS

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023
	Actual	Actual	Budget	Projection	Budget
Revenues:					
Contributions Revenue	\$ -	\$ 769,412	\$ -	\$ 1,027,564	\$ 1,774,500
Total	\$ -	\$ 769,412	\$ -	\$ 1,027,564	\$ 1,774,500
Expenditures:					
PID Payments	\$ -	\$ 837,057	\$ -	\$ 1,027,564	\$ 1,774,500
Total	\$ -	\$ 837,057	\$ -	\$ 1,027,564	\$ 1,774,500
Revenues Over (Under)					
Expenditures	\$ -	\$ (67,645)	\$ -	\$ -	\$ -
Beginning Fund Balance	\$ -	\$ 67,645	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF TOMBALL
PUBLIC IMPROVEMENT DISTRICTS - 295**

PUBLIC IMPROVEMENT DISTRICTS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5001 PID #01 PINE COUNTRY	\$ -	\$ 85,638	\$ -	\$ 82,634	\$ 82,700
5002 PID #02 RALEIGH CREEK	-	485,167	-	598,771	855,000
5003 PID #03 RESERVE AT SPRING LAKE	-	95,424	-	159,721	170,500
5004 PID #04 ALEXANDER ESTATES	-	-	-	-	265,000
5005 PID #05 YAUPON TRAILS	-	83,583	-	83,561	83,600
5006 PID #06 COPPER COVE	-	19,600	-	68,738	101,900
5007 PID #07 GRAND JUNCTION	-	-	-	34,139	77,400
5008 PID #08 TIMBER TRAILS	-	-	-	-	138,400
TOTAL PUBLIC IMPROVEMENT DISTRICTS	\$ -	\$ 769,412	\$ -	\$ 1,027,564	\$ 1,774,500

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
PUBLIC IMPROVEMENT DISTRICTS	PUBLIC IMPROVEMENT DISTRICTS	295-295 PUBLIC IMPROVEMENT DISTRICTS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6701 PID #01 PINE COUNTRY PAYMENTS	\$0	\$87,073	\$0	\$82,634	\$82,700
6702 PID #02 RALEIGH CREEK PAYMENTS	\$0	\$549,865	\$0	\$598,771	\$855,000
6703 PID #03 RESERVE AT SPRING LAKE PAYMENTS	\$0	\$96,881	\$0	\$159,721	\$170,500
6704 PID #04 ALEXANDER ESTATES PAYMENTS	\$0	\$0	\$0	\$0	\$265,000
6705 PID #05 YAUPON TRAILS PAYMENTS	\$0	\$83,638	\$0	\$83,561	\$83,600
6706 PID #06 COPPER COVE PAYMENTS	\$0	\$19,600	\$0	\$68,738	\$101,900
6707 PID #07 GRAND JUNCTION PAYMENTS	\$0	\$0	\$0	\$34,139	\$77,400
6708 PID #08 TIMBER TRAILS PAYMENTS	\$0	\$0	\$0	\$0	\$138,400
PID PAYMENTS	\$0	\$837,057	\$0	\$1,027,564	\$1,774,500
TOTAL PUBLIC IMPROVEMENTS DISTRICTS	\$0	\$837,057	\$0	\$1,027,564	\$1,774,500

296 - PID #10 RABURN RESERVE

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Contributions Revenue	\$ -	\$ 784,999	\$ -	\$ 374,606	\$ -
Miscellaneous Revenue	-	16,397	-	-	-
Interest	-	81	-	-	-
Total	\$ -	\$ 801,476	\$ -	\$ 374,606	\$ -
Expenditures:					
Services and Charges	\$ -	\$ 39,050	\$ -	\$ 15,000	\$ -
PID Payments	-	428,889	-	350,000	-
Interest	-	87,237	-	-	-
Total	\$ -	\$ 467,939	\$ -	\$ 365,000	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ 333,537	\$ -	\$ 9,606	\$ -
Beginning Fund Balance	\$ -	\$ (26,606)	\$ 306,931	\$ 306,931	\$ 316,537
Ending Fund Balance	\$ -	\$ 306,931	\$ 306,931	\$ 316,537	\$ 316,537

CITY OF TOMBALL
PID #10 RABURN RESERVE - 296

PID #10 RABURN RESERVE	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5001 PID #10 RABURN RESERVE-CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ 331,606	\$ -
5550 MISCELLANEOUS INCOME	-	16,397	-	-	-
5772 DEVELOPER CONTRIBUTIONS	-	469,312	-	43,000	-
5800 INTEREST INCOME	-	81	-	-	-
5905 CONTRIBUTION FROM PROPERTY OWNER	-	315,687	-	-	-
TOTAL PID #10 RABURN RESERVE	\$ -	\$ 801,476	\$ -	\$ 374,606	\$ -

CITY OF TOMBALL

FUND

DEPARTMENT

DIVISION

PID #10 RABURN RESERVE

PID #10 RABURN RESERVE

296-296 PID #10 RABURN RESERVE

DETAILS

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$39,050	\$0	\$15,000	\$0
SERVICES AND CHARGES	\$0	\$39,050	\$0	\$15,000	\$0
6750 DEBT PID PAYMENTS	\$0	\$0	\$0	\$350,000	\$0
6755 CONTRIBUTIONS TO CITY	\$0	\$428,889	\$0	\$0	\$0
PID PAYMENTS	\$0	\$428,889	\$0	\$350,000	\$0
6901 INTEREST-BONDS	\$0	\$87,237	\$0	\$0	\$0
INTEREST	\$0	\$87,237	\$0	\$0	\$0
TOTAL PID #10 RABURN RESERVE	\$0	\$555,176	\$0	\$365,000	\$0

297 - PID #11 WOOD LEAF

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Contributions Revenue	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
Expenditures:					
Services and Charges	\$ -	\$ 30,576	\$ -	\$ 60,000	\$ -
Total	\$ -	\$ 30,576	\$ -	\$ 60,000	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ 19,424	\$ -	\$ (10,000)	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ 19,424	\$ 19,424	\$ 9,424
Ending Fund Balance	\$ -	\$ 19,424	\$ 19,424	\$ 9,424	\$ 9,424

CITY OF TOMBALL					
PID #11 WOOD LEAF					
PID #11 WOOD LEAF	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5772 DEVELOPER CONTRIBUTIONS	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -
TOTAL PID #11 WOOD LEAF	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
PID #11 WOOD LEAF	PID #11 WOOD LEAF	297-297 PID #11 WOOD LEAF
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$30,576	\$0	\$60,000	\$0
SERVICES AND CHARGES	\$0	\$30,576	\$0	\$60,000	\$0
TOTAL PID #11 WOOD LEAF	\$0	\$30,576	\$0	\$60,000	\$0

298 - PID #12 WINFREY ESTATES

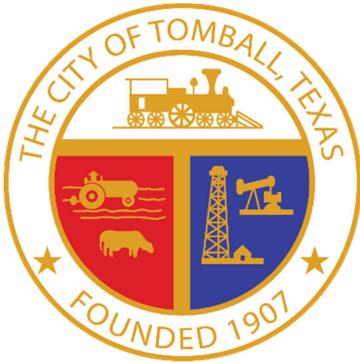
Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Contributions Revenue	\$ -	\$ -	\$ -	\$ 43,000	\$ -
Total	\$ -	\$ -	\$ -	\$ 43,000	\$ -
Expenditures:					
Services and Charges	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Total	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ -	\$ -	\$ 13,000	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 13,000
Ending Fund Balance	\$ -	\$ -	\$ -	\$ 13,000	\$ 13,000

CITY OF TOMBALL					
PID #12 WINFREY ESTATES					
PID #12 WINFREY ESTATES	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5772 DEVELOPER CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ 43,000	\$ -
TOTAL PID #12 WINFREY ESTATES	\$ -	\$ -	\$ -	\$ 43,000	\$ -

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
PID #12 WINFREY ESTATES	PID #12 WINFREY ESTATES	298-298 PID #12 WINFREY ESTATES
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$0	\$0	\$30,000	\$0
SERVICES AND CHARGES	\$0	\$0	\$0	\$30,000	\$0
TOTAL PID #12 WINFREY ESTATES	\$0	\$0	\$0	\$30,000	\$0



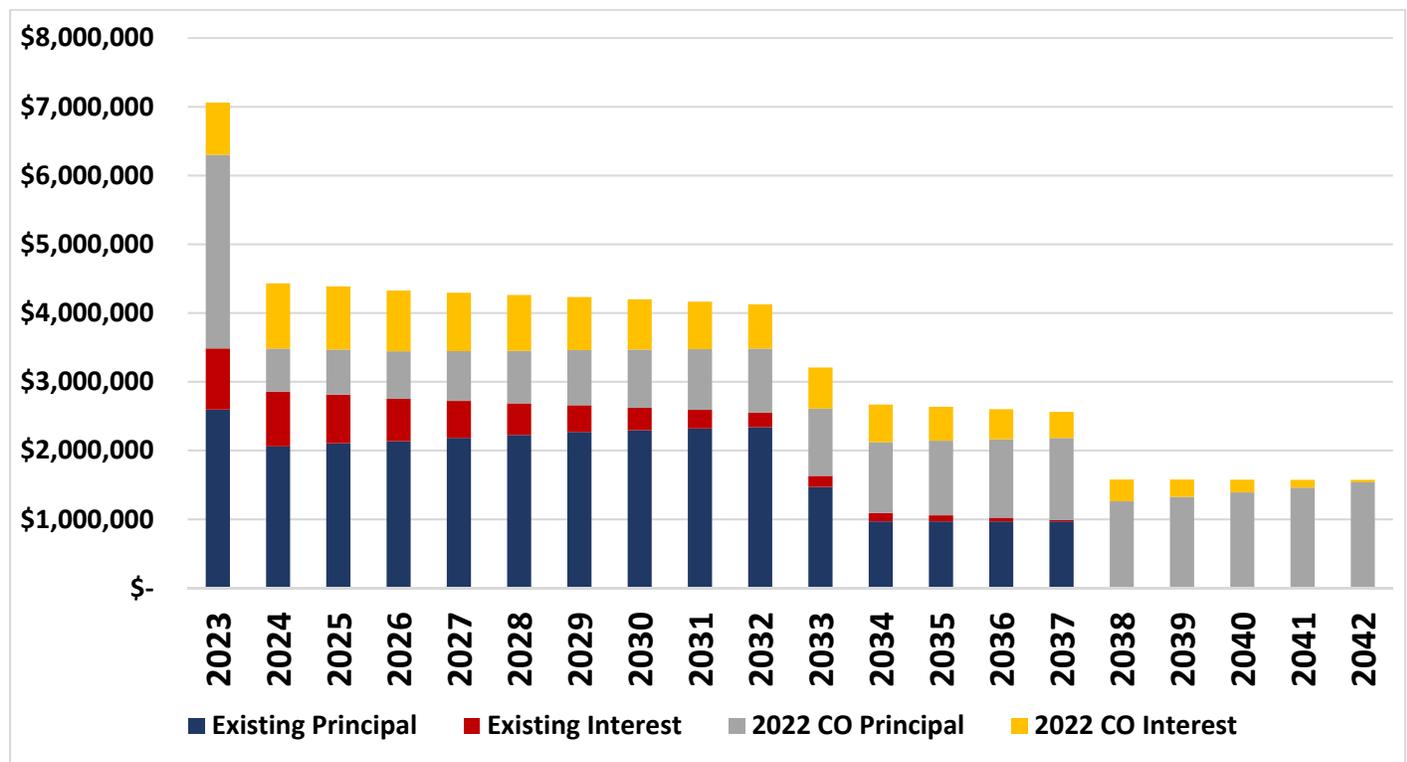
Debt Service Fund

Debt Service Fund Overview

The Debt Service funds are for resources used to service the principle and interest on long-term debt obligations and are commonly referred to as the interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for the next year.

In the Debt Service Fund, revenues are budgeted at \$3,571,685, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Expenditures total \$7,074,323 which includes bond payments and paying agent fees.

Debt Service Fund - Expenditures



300 Debt Service Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Current taxes	\$ 4,610,839	\$ 3,571,710	\$ 3,700,000	\$ 3,400,000	\$ 2,750,000
Delinquent taxes	21,997	83,679	50,000	-	25,000
Penalty and interest	21,415	46,381	35,000	25,000	25,000
Interest	34,174	1,647	2,000	25,000	10,000
Bond Proceeds	9,833,352	5,790,384	-	-	-
Other	816	4,143	-	-	-
TEDC Contributions	755,684	757,885	1,129,885	759,885	761,685
Total	\$ 15,278,278	\$ 10,255,828	\$ 4,916,885	\$ 4,209,885	\$ 3,571,685
Expenditures:					
Principal	\$ 3,923,000	\$ 2,540,000	\$ 2,535,000	\$ 2,535,000	\$ 5,410,000
Interest	1,038,981	1,028,508	988,998	989,000	1,650,323
Refunded Bond Escrow Payment	9,663,255	5,652,859	-	-	-
Fees	271,581	186,874	14,000	14,000	14,000
Total	\$ 14,896,817	\$ 9,408,241	\$ 3,537,998	\$ 3,538,000	\$ 7,074,323
Revenues Over/(Under) Expenditures	\$ 381,461	\$ 847,587	\$ 1,378,887	\$ 671,885	\$ (3,502,638)
Beginning Fund Balance	\$ 4,638,315	\$ 5,019,776	\$ 5,867,363	\$ 5,867,363	\$ 6,539,248
Ending Fund Balance	\$ 5,019,776	\$ 5,867,363	\$ 7,246,250	\$ 6,539,248	\$ 3,036,611

**CITY OF TOMBALL
DEBT SERVICE FUND - 300**

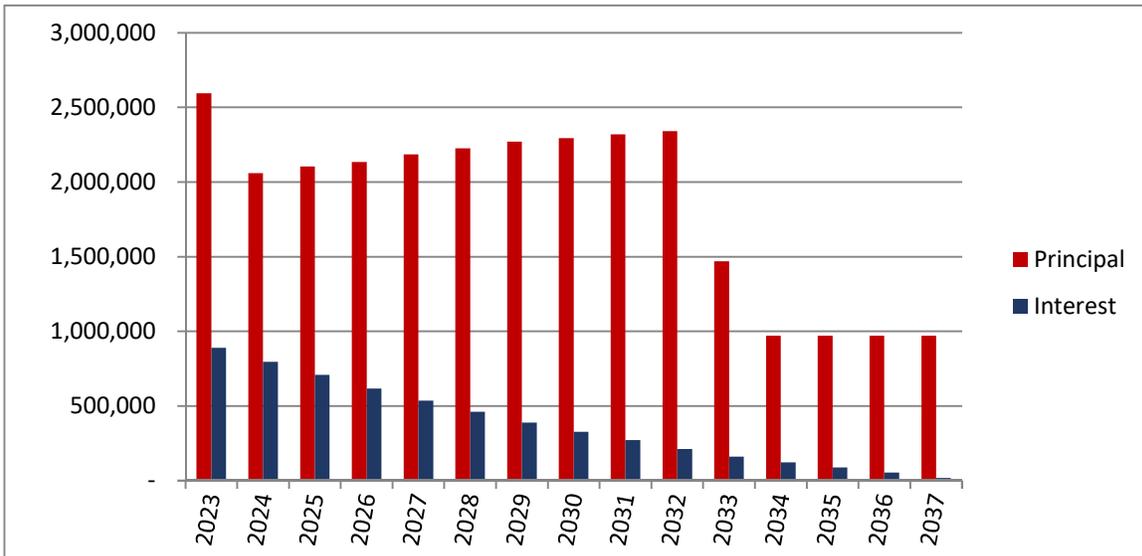
DEBT SERVICE FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5110 CURRENT TAXES	\$ 4,610,839	\$ 3,571,710	\$ 3,700,000	\$ 3,400,000	\$ 2,750,000
5120 DELINQUENT TAXES	21,997	83,679	50,000	-	25,000
5130 PENALTY, INTEREST, ATTY FEES	21,415	46,381	35,000	25,000	25,000
5550 MISCELLANEOUS INCOME	816	4,143	-	-	-
5800 INTEREST INCOME	34,174	1,647	2,000	25,000	10,000
5770 TEDC CONTRIBUTIONS	755,684	757,885	1,129,885	759,885	761,685
5900 BOND PROCEEDS	9,100,000	5,255,000	-	-	-
5901 PREMIUM ON BONDS	733,352	535,384	-	-	-
TOTAL DEBT SERVICE FUND	\$ 15,278,278	\$ 10,255,828	\$ 4,916,885	\$ 4,209,885	\$ 3,571,685

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
DEBT SERVICE FUND	DEBT SERVICE	300-300 DEBT SERVICE
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6901 INTEREST-BONDS	\$1,038,981	\$1,028,508	\$988,998	\$989,000	\$1,650,323
6906 BOND FEES AND COST	\$271,581	\$146,757	\$14,000	\$14,000	\$14,000
6907 MISCELLANEOUS BOND FEES	\$0	\$40,117	\$0	\$0	\$0
6911 PRINCIPAL-BONDS	\$3,923,000	\$2,540,000	\$2,535,000	\$2,535,000	5,410,000
6955 REFUNDED BOND ESCROW AGENT	\$9,663,255	\$5,652,859	\$0	\$0	\$0
DEBT	\$14,896,817	\$9,408,241	\$3,537,998	\$3,538,000	\$7,074,323
TOTAL DEBT SERVICE	\$14,896,817	\$9,408,241	\$3,537,998	\$3,538,000	\$7,074,323

City of Tomball
Debt Service Fund
Consolidated Debt Payment Schedule
2022-2023 Adopted Budget

Fiscal Year	Principal	Interest	Total
2023	2,595,000	890,323	3,485,323
2024	2,060,000	796,263	2,856,263
2025	2,105,000	707,238	2,812,238
2026	2,135,000	616,863	2,751,863
2027	2,185,000	534,738	2,719,738
2028	2,225,000	460,638	2,685,638
2029	2,270,000	389,163	2,659,163
2030	2,295,000	327,313	2,622,313
2031	2,320,000	270,856	2,590,856
2032	2,340,000	212,188	2,552,188
2033	1,470,000	160,200	1,630,200
2034	970,000	121,250	1,091,250
2035	970,000	87,300	1,057,300
2036	970,000	52,744	1,022,744
2037	970,000	17,581	987,581
Total	\$ 27,880,000	\$ 5,644,654	\$ 33,524,654



City of Tomball
General Obligation Refunding Bonds, Series 2013
\$6,370,000 - Tax Supported 90.59%, Utility System 9.41%*
Issue Date: January 1, 2013
Closing Date: January 17, 2013
Refunded Series 2002 Certificates of Obligation (Unrefunded portion of original issue)
and Series 2003 Certificates of Obligation

Fiscal Year	Payment		Coupon	Interest	Total P & I	Fiscal Year
	Date	Principal				Total
2023	2/15/2023	580,000	1.650%	4,785	584,785	584,785
Total		\$ 580,000		\$ 4,785	\$ 584,785	\$ 584,785

*Tax supported 100% 2015 to 2023

City of Tomball
Combination Tax & Revenue Certificates of Obligation, Series 2016
\$20,240,000 - Tax Supported 100%
Issue Date: 12/15/2016
Sale Date: 12/20/2016
Projects: Medical Complex Drive Segment 4B; Persimmon Street

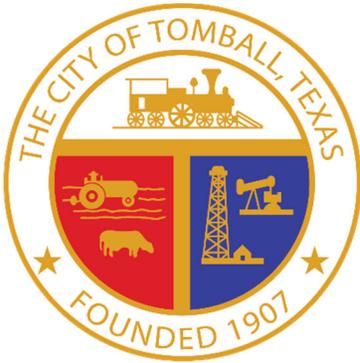
Fiscal Year	Payment	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
	Date					
2023	2/15/2023	975,000	5.000%	272,581	1,247,581	
	8/15/2023			248,206	248,206	1,495,788
2024	2/15/2024	975,000	5.000%	248,206	1,223,206	
	8/15/2024			223,831	223,831	1,447,038
2025	2/15/2025	975,000	5.000%	223,831	1,198,831	
	8/15/2025			199,456	199,456	1,398,288
2026	2/15/2026	970,000	5.000%	199,456	1,169,456	
	8/15/2026			175,206	175,206	1,344,663
2027	2/15/2027	970,000	3.000%	175,206	1,145,206	
	8/15/2027			160,656	160,656	1,305,863
2028	2/15/2028	970,000	3.000%	160,656	1,130,656	
	8/15/2028			146,106	146,106	1,276,763
2029	2/15/2029	970,000	3.000%	146,106	1,116,106	
	8/15/2029			131,556	131,556	1,247,663
2030	2/15/2030	970,000	3.000%	131,556	1,101,556	
	8/15/2030			117,006	117,006	1,218,563
2031	2/15/2031	970,000	3.125%	117,006	1,087,006	
	8/15/2031			101,850	101,850	1,188,856
2032	2/15/2032	970,000	3.250%	101,850	1,071,850	
	8/15/2032			86,088	86,088	1,157,938
2033	2/15/2033	970,000	3.500%	86,088	1,056,088	
	8/15/2033			69,113	69,113	1,125,200
2034	2/15/2034	970,000	3.500%	69,113	1,039,113	
	8/15/2034			52,138	52,138	1,091,250
2035	2/15/2035	970,000	3.500%	52,138	1,022,138	
	8/15/2035			35,163	35,163	1,057,300
2036	2/15/2036	970,000	3.625%	35,163	1,005,163	
	8/15/2036			17,581	17,581	1,022,744
2037	2/15/2037	970,000	3.625%	17,581	987,581	987,581
Total		\$ 14,565,000		\$ 3,800,494	\$ 18,365,494	\$ 18,365,494

City of Tomball
Combination Tax & Revenue Certificates of Obligation, Series 2019
\$9,100,000 - Tax Supported 100%
Issue Date: 12/20/2019
Sale Date: 12/20/2019
Refunded Series 2011 Certificates of Obligation (Unrefunded portion of original issue)
& Series 2011 General Obligation Refunding Bonds

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2023	2/15/2023	665,000	4.000%	127,225	792,225	
	8/15/2023			113,925	113,925	906,150
2024	2/15/2024	690,000	4.000%	113,925	803,925	
	8/15/2024			100,125	100,125	904,050
2025	2/15/2025	720,000	4.000%	100,125	820,125	
	8/15/2025			85,725	85,725	905,850
2026	2/15/2026	745,000	4.000%	85,725	830,725	
	8/15/2026			70,825	70,825	901,550
2027	2/15/2027	780,000	4.000%	70,825	850,825	
	8/15/2027			55,225	55,225	906,050
2028	2/15/2028	810,000	4.000%	55,225	865,225	
	8/15/2028			39,025	39,025	904,250
2029	2/15/2029	835,000	3.000%	39,025	874,025	
	8/15/2029			26,500	26,500	900,525
2030	2/15/2030	850,000	2.000%	26,500	876,500	
	8/15/2030			18,000	18,000	894,500
2031	2/15/2031	865,000	2.000%	18,000	883,000	
	8/15/2031			9,350	9,350	892,350
2032	2/15/2032	880,000	2.125%	9,350	889,350	
	8/15/2032			-	-	889,350
Total		\$ 7,840,000		\$ 1,164,625	\$ 9,004,625	\$ 9,004,625

City of Tomball
General Obligation Refunding Bonds, Series 2020
\$5,255,000 - Tax Supported 100%
Issue Date: 12/16/2020
Sale Date: 12/16/2020
Refunded Series 2013 Certificates of Obligation (Unrefunded portion of original issue)
& Series 2013 General Obligation Refunding Bonds

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2023	2/15/2023	375,000	4.000%	65,550	440,550	
	8/15/2023			58,050	58,050	498,600
2024	2/15/2024	395,000	3.000%	58,050	453,050	
	8/15/2024			52,125	52,125	505,175
2025	2/15/2025	410,000	3.000%	52,125	462,125	
	8/15/2025			45,975	45,975	508,100
2026	2/15/2026	420,000	3.000%	45,975	465,975	
	8/15/2026			39,675	39,675	505,650
2027	2/15/2027	435,000	3.000%	39,675	474,675	
	8/15/2027			33,150	33,150	507,825
2028	2/15/2028	445,000	3.000%	33,150	478,150	
	8/15/2028			26,475	26,475	504,625
2029	2/15/2029	465,000	3.000%	26,475	491,475	
	8/15/2029			19,500	19,500	510,975
2030	2/15/2030	475,000	2.000%	19,500	494,500	
	8/15/2030			14,750	14,750	509,250
2031	2/15/2031	485,000	2.000%	14,750	499,750	
	8/15/2031			9,900	9,900	509,650
2032	2/15/2032	490,000	2.000%	9,900	499,900	
	8/15/2032			5,000	5,000	504,900
2033	2/15/2033	500,000	2.000%	5,000	505,000	
	8/15/2033			-	-	505,000
Total		\$ 4,895,000		\$ 674,750	\$ 5,569,750	\$ 5,569,750



Capital Projects Fund

Capital Projects Fund Overview

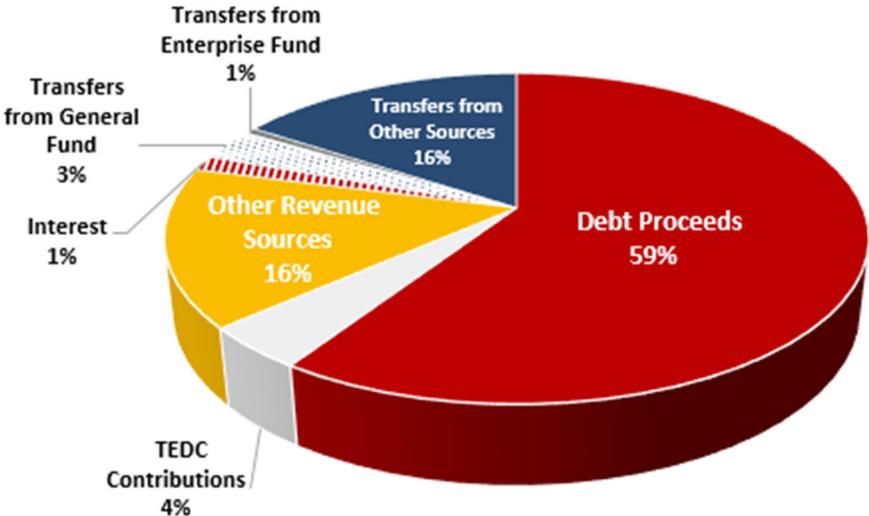
A capital improvement plan is a multi-year plan identifying the capital projects to be funded during the planning period. The City’s goal is to maintain city facilities and infrastructure to provide services to the citizens of Tomball, meet growth related needs and comply with all state and federal regulations.

Capital expenditures are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years, or improvements that are not normally funded through the operating budgets. The City maintains and periodically updates master plans to maintain and expand it’s infrastructure including, but not limited to: City facilities, drainage, parks and recreation, streets, water and wastewater.

Capital improvement funds provide for items such as major construction or reconstruction of streets, drainage ways, and parks. Projects in the plan have included water distribution, wastewater collection, drainage, building improvements, parks improvements and streets projects.

The capital budget includes all capital projects, capital resources and estimated operational impacts. Capital projects are generally tracked on a project-length basis.

Capital Projects Fund Revenues - FY2023



City of Tomball
 400 Capital Projects Fund
 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000
TEDC Contributions	-	-	300,000	-	1,415,000
Other Revenue Sources	357,688	394,200	1,240,000	549,500	5,240,000
Interest	532,835	38,807	-	250,000	500,000
Transfers from General Fund	600,000	546,012	430,000	430,000	1,050,000
Transfers from Enterprise Fund	164,000	220,000	595,000	595,000	200,000
Transfers from Other Sources	1,261,050	61,620	-	1,192,406	5,325,000
Total	\$ 2,915,573	\$ 1,260,640	\$ 2,565,000	\$ 3,016,906	\$ 33,730,000
Expenditures:					
Capital Outlay - General Fund	\$ 13,206,911	\$ 10,703,154	\$ 4,073,556	\$ 2,489,350	\$ 4,050,000
Capital Outlay - Enterprise Fund	1,148,293	1,038,422	605,917	375,750	17,865,000
Capital Outlay - Sewer/Water Recovery	10,519	21,517	-	499,000	8,875,000
Transfers Out	-	600,000	-	-	-
Total	\$ 14,365,723	\$ 12,363,094	\$ 4,679,473	\$ 3,364,100	\$ 30,790,000
Revenues Over (Under)					
Expenditures	\$ (11,450,150)	\$ (11,102,454)	\$ (2,114,473)	\$ (347,194)	\$ 2,940,000
Beginning Fund Balance	\$ 27,250,849	\$ 15,800,699	\$ 11,875,126	\$ 4,698,245	\$ 4,351,051
Ending Fund Balance	\$ 15,800,699	\$ 4,698,245	\$ 9,760,653	\$ 4,351,051	\$ 7,291,051

**CITY OF TOMBALL
CAPITAL PROJECTS FUND - 400**

CAPITAL PROJECTS FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5550 MISCELLANEOUS INCOME	\$ -	\$ 7,068	\$ -	\$ -	\$ -
5740 GRANTS	-	-	1,240,000	-	1,240,000
5770 TEDC CONTRIBUTIONS	-	-	300,000	-	1,415,000
5772 COST SHARE CONTRIBUTIONS	-	-	-	249,500	3,750,000
5800 INTEREST INCOME	532,835	38,807	-	250,000	500,000
5820 DRAINAGE CAPITAL RECOVERY FEES	357,688	387,132	-	300,000	250,000
5900 DEBT PROCEEDS	-	-	-	-	20,000,000
5910 TRANSFER FROM GENERAL FUND	600,000	546,012	430,000	430,000	1,050,000
5911 TRANSFER FROM UTILITY FUND	164,000	220,000	595,000	595,000	200,000
5961 TRANSFERS IN	1,261,050	61,620	-	1,192,406	5,325,000
TOTAL CAPITAL PROJECTS FUND	\$ 2,915,573	\$ 1,260,640	\$ 2,565,000	\$ 3,016,906	\$ 33,730,000

FUND GENERAL CAPITAL PROJECTS	CITY OF TOMBALL DEPARTMENT POLICE	DIVISION 400-121 - POLICE
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$0	(\$88,496)	\$0	\$0	\$300,000
CAPITAL OUTLAY	\$0	(\$88,496)	\$0	\$0	\$300,000
TOTAL CAPITAL PROJECTS-POLICE	\$0	(\$88,496)	\$0	\$0	\$300,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	PARKS	400-153 - PARKS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$571,135	\$11,692	\$2,110,000	\$183,000	\$2,700,000
CAPITAL OUTLAY	\$571,135	\$11,692	\$2,110,000	\$183,000	\$2,700,000
TOTAL CAPITAL PROJECTS-PARKS	\$571,135	\$11,692	\$2,110,000	\$183,000	\$2,700,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	STREETS	400-154 - STREETS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$12,635,776	\$10,779,958	\$1,963,556	\$2,306,350	\$1,050,000
CAPITAL OUTLAY	\$12,635,776	\$10,779,958	\$1,963,556	\$2,306,350	\$1,050,000
TOTAL CAPITAL PROJECTS-STREETS	\$12,635,776	\$10,779,958	\$1,963,556	\$2,306,350	\$1,050,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	WATER	400-613 WATER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$492,779	\$88,496	\$275,000	\$123,800	\$6,600,000
CAPITAL OUTLAY	\$492,779	\$88,496	\$275,000	\$123,800	\$6,600,000
6991 TRANSFER TO UTILITY OPERATIONS	\$0	\$600,000	\$0	\$0	\$0
TRANSFERS	\$0	\$600,000	\$0	\$0	\$0
TOTAL CAPITAL PROJECTS-WATER	\$492,779	\$688,496	\$275,000	\$123,800	\$6,600,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	SEWER	400-614 SEWER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$617,546	\$899,465	\$63,241	\$183,175	\$11,215,000
CAPITAL OUTLAY	\$617,546	\$899,465	\$63,241	\$183,175	\$11,215,000
TOTAL CAPITAL PROJECTS-SEWER	\$617,546	\$899,465	\$63,241	\$183,175	\$11,215,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	GAS	400-615 GAS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$37,968	\$50,461	\$267,676	\$68,775	\$50,000
CAPITAL OUTLAY	\$37,968	\$50,461	\$267,676	\$68,775	\$50,000
TOTAL CAPITAL PROJECTS-GAS	\$37,968	\$50,461	\$267,676	\$68,775	\$50,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	WATER CAPITAL RECOVERY	400-731 WATER RECOVERY
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6304 PROF.SERV.-OTHER	\$4,913	\$9,302	\$0	\$0	\$0
SERVICES AND CHARGES	\$4,913	\$9,302	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$346	\$1,456	\$0	\$499,000	\$8,800,000
CAPITAL OUTLAY	\$346	\$1,456	\$0	\$499,000	\$8,800,000
TOTAL WATER CAPITAL RECOVERY	\$5,259	\$10,759	\$0	\$499,000	\$8,800,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	SEWER CAPITAL RECOVERY	400-741 SEWER RECOVERY
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED	2023 BUDGET
6304 PROF.SERV.-OTHER	\$4,913	\$9,302	\$0	\$0	\$0
SERVICES AND CHARGES	\$4,913	\$9,302	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$346	\$1,456	\$0	\$0	\$75,000
CAPITAL OUTLAY	\$346	\$1,456	\$0	\$0	\$75,000
TOTAL SEWER CAPITAL RECOVERY	\$5,259	\$10,759	\$0	\$0	\$75,000

City of Tomball
 460-Capital Projects Fund - Business Park
 2022-2023 Adopted Budget

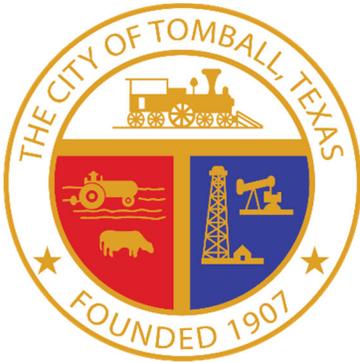
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Interest	\$ 10,856	\$ 10,645	\$ 15,000	\$ 2,000	\$ -
Total	\$ 10,856	\$ 10,645	\$ 15,000	\$ 2,000	\$ -
Expenditures:					
Transfers Out	\$ -	\$ -	\$ -	\$ 942,906	\$ -
Total	\$ -	\$ -	\$ -	\$ 942,906	\$ -
Revenues Over (Under)					
Expenditures	\$ 10,856	\$ 10,645	\$ 15,000	\$ (940,906)	\$ -
Beginning Fund Balance	\$ 919,405	\$ 930,261	\$ 940,906	\$ 940,906	\$ -
Ending Fund Balance	\$ 930,261	\$ 940,906	\$ 955,906	-	\$ -

CITY OF TOMBALL
BUSINESS PARK PROJECTS FUND - 460

BUSINESS PARK PROJECTS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5800 INTEREST INCOME	\$ 10,856	\$ 10,645	\$ 15,000	\$ 2,000	\$ -
TOTAL BUSINESS PARK PROJECTS	\$ 10,856	\$ 10,645	\$ 15,000	\$ 2,000	\$ -

FUND BUSINESS PARK	CITY OF TOMBALL DEPARTMENT TEDC BUSINESS PARK	DIVISION 460-460 TEDC BUSINESS PARK
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6409 SYSTEM EXPANSION	\$0	(\$721)	\$0	\$0	\$0
CAPITAL OUTLAY	\$0	(\$721)	\$0	\$0	\$0
6999 TRANSFERS OUT	\$0	\$0	\$0	\$942,906	\$0
TRANSFERS	\$0	\$0	\$0	\$942,906	\$0
TOTAL TEDC BUSINESS PARK	\$0	(\$721)	\$0	\$942,906	\$0



Enterprise Fund

Enterprise Fund Overview

The City of Tomball's water, wastewater and gas utilities are funded primarily, through user charges. The Enterprise Fund revenues are budgeted at \$14,193,300. A 6% increase in water and sewer rates are included in the FY 2023 budget.

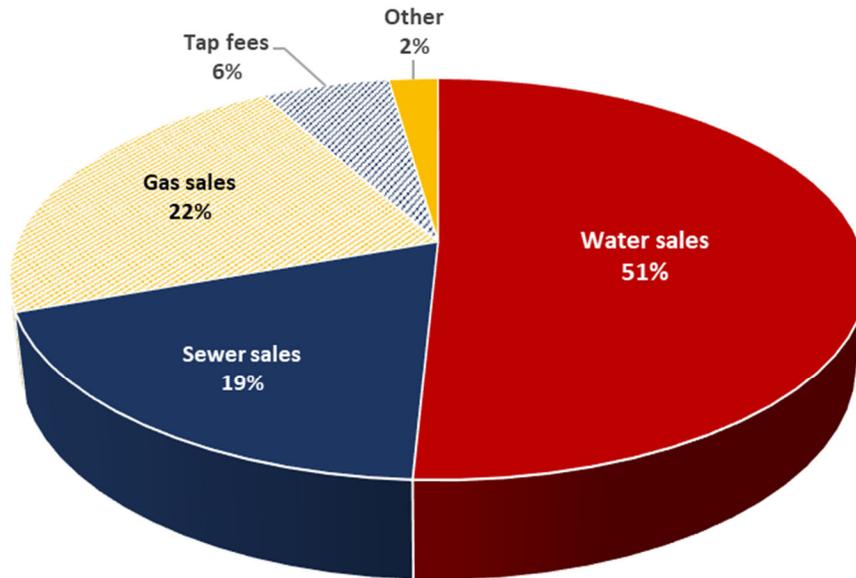
- Water sales revenue is budgeted at \$7,208,000, which is a 20% increase compared to the FY 2022 budget. The budgeted increase in revenues is due to the rate increase and new development.
- Sewer sales revenue is budgeted at \$2,650,000, which is up \$150,000 compared to the FY 2022 budget. This budgeted increase is due to the rate increase and new development.
- Gas sales revenue is budgeted at \$3,200,000, which is up \$200,000 over the FY 2022 budget.

Expenditures for FY 2023 are budgeted at \$15,840,373 and is an increase of \$2,207,397 over the FY 2022 budget. This increase is primarily due to one-time supplemental expenditures. The areas of major increases are as follows:

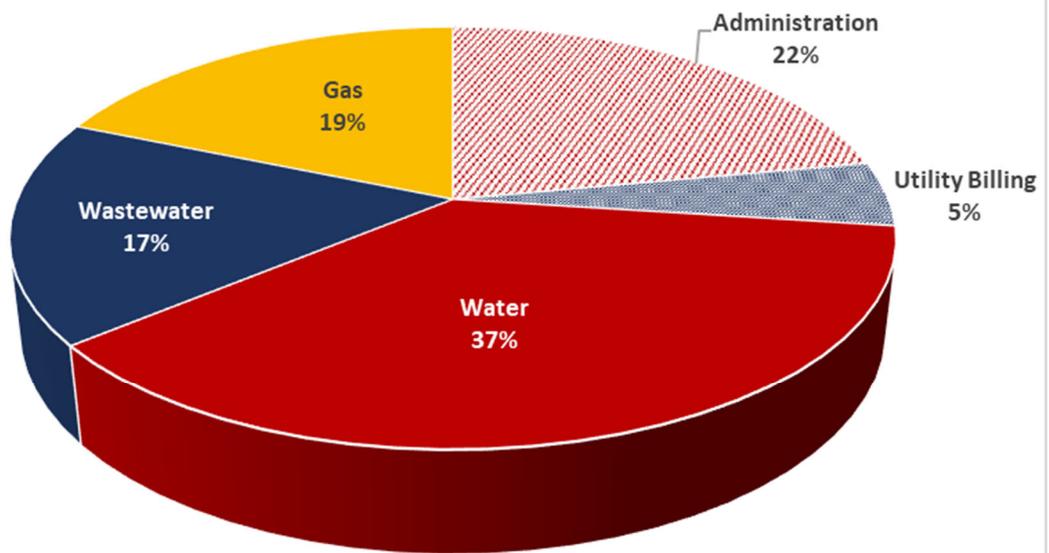
- The Water Department includes \$541,575 in one-time supplemental expenditures and \$245,850 in recurring personnel costs. These expenditures will allow for an updated Water Master Plan, two new vehicles, storz connections for the City's fire hydrants, needed maintenance on water well 6 and three new full-time employees.
- The Sewer Department includes \$995,000 in one-time supplemental expenditures. These expenditures include a generator replacement at the South Wastewater Treatment Plant, permit renewals on the City's wastewater treatment plants, an updated Wastewater Master 141Plan, electrical repairs at the lift stations, roof replacement at the North Wastewater Treatment plant and funding for the SCADA capital project.
- The Gas Department includes \$278,000 in one-time supplemental expenditures. These expenditures will allow for the purchase of a mini excavator, a gas leak detection laser, gas regulator fencing, and additional funding needed for the SCADA and Gas Meter Conversion capital projects.

Projected revenues verses expenditures in the Enterprise Fund are at \$1,647,073, expenditures over revenues.

Enterprise Fund Revenues



Enterprise Fund Expenditures



Enterprise Fund - 600
Statement of Revenues, Expenditures, and Changes in Fund Balance
2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Operating Revenues:					
Water sales	\$ 6,120,916	\$ 6,321,715	\$ 6,000,000	\$ 7,500,000	\$ 7,208,000
Sewer sales	2,199,912	2,499,469	2,500,000	2,500,000	2,650,000
Gas sales	3,235,047	3,436,802	3,000,000	3,200,000	3,200,000
Tap fees	558,161	1,072,460	1,125,000	1,220,000	820,000
Reconnect fees	4,000	20	10,000	5,000	5,000
Interest	57,406	3,825	5,000	15,000	30,000
Contributions	370,000	370,000	370,000	370,000	-
Other	145,137	856,998	162,100	357,600	280,300
Transfers In	-	600,000	-	-	-
Total	\$ 12,690,578	\$ 15,161,290	\$ 13,172,100	\$ 15,167,600	\$ 14,193,300
Expenses:					
Enterprise Administration	\$ 3,658,073	\$ 3,938,254	\$ 4,066,223	\$ 3,415,306	\$ 3,496,798
Utility Billing	389,626	563,337	626,900	634,550	784,875
Water	4,219,355	4,450,560	4,783,228	5,970,550	5,869,000
Wastewater	1,450,404	1,487,015	1,899,966	1,957,200	2,716,100
Gas	1,521,395	4,457,588	2,256,659	3,120,300	2,973,600
Total	\$ 11,238,853	\$ 14,896,754	\$ 13,632,976	\$ 15,097,906	\$ 15,840,373
Net Revenue Available for Debt	\$ 1,451,725	\$ 264,536	\$ (460,876)	\$ 69,694	\$ (1,647,073)
Debt Service	\$ 80,143	\$ 468	\$ -	\$ -	\$ -
Total	\$ 80,143	\$ 468	\$ -	\$ -	\$ -
Net Income (Excluding Depr.)	\$ 1,371,582	\$ 264,069	\$ (460,876)	\$ 69,694	\$ (1,647,073)
Beginning Fund Balance	\$ 8,713,635	\$ 10,085,218	\$ 10,349,286	\$ 10,349,286	\$ 10,418,981
Ending Fund Balance	\$ 10,085,218	\$ 10,349,286	\$ 9,888,411	\$ 10,418,981	\$ 8,771,909
Operating Costs per Day					
Fund Balance as % of Operating Costs	90%	69%	73%	69%	55%

**CITY OF TOMBALL
ENTERPRISE FUND - 600**

ENTERPRISE FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5500 SALE OF CITY PROPERTY	\$ 2,500	\$ 120,148	\$ 5,000	\$ 32,000	\$ -
5550 MISCELLANEOUS INCOME	221	501	750	60,000	10,000
5551 INSURANCE RECOVERIES	-	75,445	-	-	-
5560 RETURNED CHECK FINES	180	60	350	600	300
5561 CREDIT CARD FEES	-	-	-	105,000	120,000
5600 WATER SALES	6,120,916	6,541,384	6,000,000	7,500,000	7,208,000
5610 WATER TAPS	264,946	497,665	350,000	700,000	500,000
5620 WATER RECONNECT FEES	4,000	20	10,000	5,000	5,000
5630 AMP PLAN BALANCE	34	734	1,000	-	-
5640 SEWER SALES	2,199,912	2,601,275	2,500,000	2,500,000	2,650,000
5650 SEWER TAPS	14,380	22,675	25,000	20,000	20,000
5670 GAS SALES	3,235,047	3,436,802	3,000,000	3,200,000	3,200,000
5680 GAS TAPS	278,835	552,120	750,000	500,000	300,000
5690 PENALTIES	91,011	98,447	100,000	110,000	100,000
5695 ADMINISTRATIVE CHARGES	51,191	56,773	55,000	50,000	50,000
5730 MISCELLANEOUS	-	(1)	-	-	-
5770 TEDC CONTRIBUTIONS	370,000	370,000	370,000	370,000	-
5780 OTHER REIMBURSEMENTS	-	504,892	-	-	-
5792 WATER SALES ADJUSTMENT	-	(219,670)	-	-	-
5793 SEWER SALES ADJUSTMENT	-	(101,806)	-	-	-
5800 INTEREST INCOME	57,406	3,825	5,000	15,000	30,000
5912 TRANSFER FROM CAPITAL PROJECTS	-	600,000	-	-	-
TOTAL ENTERPRISE FUND	\$ 12,690,578	\$ 15,161,290	\$ 13,172,100	\$ 15,167,600	\$ 14,193,300

Utilities Administration

The mission of the Utilities Administration Department is to provide leadership and support to all Utilities staff so that, together, we can provide high-quality customer service and utility services to the citizens and businesses of the City of Tomball.

The Utilities Administration Department is responsible for providing administrative support and leadership support to the Water, Sewer & Gas Departments.

FY 2022 Major Accomplishments

- ✓ Continued training courses for administrative personnel
- ✓ Processed monthly and quarterly reports required by Texas Commission on Environmental Quality (TCEQ) by required deadlines
- ✓ Generated the Annual Water Quality Report based on information provided to TCEQ and distributed to all City of Tomball residents
- ✓ Continued construction management for capital projects for the City's infrastructure

FY2023 Major Goals & Objectives

- Continue public outreach to increase awareness of the importance of backflow preventers and maintaining them
- Continue the Utility Infrastructure Replacement Program and identify additional areas where line upsizing can be complete
- Continue to seek out additional training opportunities

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
611 - Utilities Administration

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$394,166	\$406,889	\$420,800	\$559,610
Supplies	\$108,999	\$9,250	\$15,950	\$36,950
Maintenance	\$23,567	\$31,000	\$2,000	\$2,000
Services and charges	\$90,000	\$93,125	\$85,900	\$151,000
Total Operating Expenditures	\$616,732	\$540,264	\$524,650	\$749,560
Capital Outlay	-	-	\$31,800	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$3,321,521	\$3,525,959	\$2,858,856	\$2,747,238
Total Expenditures	\$3,938,253	\$4,066,223	\$3,415,306	\$3,496,798

Staffing	FY2021	FY2022	FY2023
Director of Public Works	1.00	1.00	1.00
Utilities Superintendent	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00
Project Coordinator	1.00	1.00	0.00
Project Manager	0.00	0.00	1.00
Environmental Coordinator	0.00	0.00	1.00
Total	4.00	4.00	5.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
Inputs:			
# of full-time employees	4	4	5
# of part-time employees	0	0	0
Outputs:			
% of reports sent to TCEQ on time	100%	100%	100%

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	ADMINISTRATION	600-611 - ADMINISTRATION
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$172,128	\$167,310	\$169,476	\$209,100	\$371,800
6003 WAGES-FULL TIME	\$90,072	\$96,351	\$104,037	\$80,900	\$69,000
6005 WAGES-OVERTIME	\$1,849	\$5,785	\$4,120	\$10,000	\$5,000
6009 WAGES-OTHER	\$14,261	\$13,083	\$14,728	\$8,000	\$0
6011 VACATION PAY	\$11,289	\$19,720	\$18,596	\$20,700	\$0
6012 SICK PAY	\$9,618	\$18,206	\$12,273	\$8,700	\$0
6013 EMERGENCY PAY	\$1,248	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$3,035	\$2,841	\$4,108	\$4,100	\$1,200
6019 LONGEVITY	\$2,260	\$1,725	\$1,966	\$2,000	\$1,860
6021 FICA-MED/SS	\$22,995	\$23,934	\$25,979	\$25,700	\$34,750
6022 TMRS-EMPLOYER	\$44,031	\$46,479	\$45,106	\$46,500	\$60,000
6025 WORKER COMPENSATION INS.	\$2,789	\$2,291	\$2,500	\$3,100	\$3,000
6030 EMPLOYEE TUITION REIMBURSEMENT	\$3,429	\$0	\$4,000	\$2,000	\$4,000
6031 TMRS - PENSION	\$12,134	(\$6,482)	\$0	\$0	\$0
6032 - TMRS DEATH BENEFIT	(\$2,185)	\$2,182	\$0	\$0	\$0
6033 - OPEB - RETIREMENT HEALTH	\$3,919	\$742	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$0	\$0	\$7,200
PERSONNEL SERVICES	\$392,873	\$394,166	\$406,889	\$420,800	\$559,610
6101 OFFICE AND COMPUTER SUPPLIES	\$2,322	\$2,852	\$2,000	\$3,000	\$23,700
6102 EDUCATIONAL SUPPLIES	\$314	\$30	\$200	\$200	\$500
6103 COMPUTER SUPPLIES	\$16,441	\$0	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$1,592	\$4,066	\$3,000	\$4,500	\$4,000
6106 MATERIALS AND PARTS	\$0	\$96,481	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$1,261	\$890	\$1,150	\$1,075	\$2,200
6108 FUEL, OIL AND LUBRICANTS	\$2,136	\$4,251	\$2,500	\$6,000	\$6,000
6109 POSTAGE	\$13	\$0	\$50	\$50	\$50
6119 OTHER SUPPLIES	\$1,035	\$430	\$350	\$500	\$500
6130 FURNITURE <\$20,000	\$0	\$0	\$0	\$625	\$0
SUPPLIES	\$25,115	\$108,999	\$9,250	\$15,950	\$36,950
6205 VEHICLE EQUIPMENT MAINTENANCE	\$434	\$867	\$1,000	\$2,000	\$2,000
6206 BUILDING MAINTENANCE	\$0	\$22,700	\$30,000	\$0	\$0
REPAIRS AND MAINTENANCE	\$434	\$23,567	\$31,000	\$2,000	\$2,000
6304 PROFESSIONAL SERVICES, OTHER	\$6,177	\$3,140	\$0	\$10,000	\$25,000
6312 PHONE & INTERNET SERVICES	\$53,871	\$63,595	\$40,000	\$20,000	\$8,200
6332 TRAVEL AND MEALS	\$62	\$80	\$3,000	\$4,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$394	\$280	\$300	\$100	\$300
6334 AUTOMOBILE ALLOWANCES	\$7,149	\$7,200	\$7,200	\$6,800	\$0
6337 TRAINING	\$75	\$15,705	\$42,500	\$45,000	\$52,000

CITY OF TOMBALL		
FUND ENTERPRISE FUND	DEPARTMENT ADMINISTRATION	DIVISION 600-611 - ADMINISTRATION
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6361 STUDIES AND ANALYSIS	\$0	\$0	\$0	\$0	\$60,000
6362 PERMITS AND LICENSES	\$0	\$0	\$125	\$0	\$500
SERVICES AND CHARGES	\$67,728	\$90,000	\$93,125	\$85,900	\$151,000
6406 LAND AND BUILDINGS	\$0	\$0	\$0	\$31,800	\$0
CAPITAL OUTLAY	\$0	\$0	\$0	\$31,800	\$0
6691 TRANSFERS OUT	\$2,603,335	\$2,668,418	\$2,668,417	\$2,001,314	\$2,000,000
6692 TRANSFER TO EMP. BEN. TRUST	\$542,349	\$542,349	\$746,788	\$746,788	\$671,200
6998 TRANSFER TO FLEET REPLACEMENT	\$26,240	\$110,754	\$110,754	\$110,754	\$76,038
TRANSFERS	\$3,171,924	\$3,321,521	\$3,525,959	\$2,858,856	\$2,747,238
TOTAL ADMINISTRATION	\$3,658,073	\$3,938,254	\$4,066,223	\$3,415,306	\$3,496,798

Utility Billing

The mission of City of Tomball Utility Billing Department is to provide the citizens of Tomball with prompt and courteous customer service while maintaining an accurate and efficient utility billing and collection system. This includes ensuring accuracy and efficiency in the collection of data in relation to water, sewer & gas consumption.

The City of Tomball Utility Billing Department manages billing services, utility meter reading, repair and maintenance, and permit issuance.

FY 2022 Major Accomplishments

- ✓ Implemented automated payments by phone and text to pay for utility bills
- ✓ Enabled functionality for customers to sign-up for bank drafts electronically
- ✓ Completed a comprehensive multi-year filing of unclaimed property

FY2023 Major Goals & Objectives

- Engage with a third-party collection agency to assist with collecting outstanding receivables
- Update website to better assist customers
- Create formal, written standard operating procedures to ensure operational consistency
- Onboard Customer Service Coordinator to assist with completing special projects and streamline processes

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
612 - Utility Billing

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$311,458	\$383,550	\$388,550	\$454,675
Supplies	\$31,591	\$31,150	\$35,100	\$42,600
Maintenance	\$161	\$2,000	\$500	\$1,000
Services and charges	\$220,127	\$210,200	\$210,400	\$286,600
Total Operating Expenditures	\$563,337	\$626,900	\$634,550	\$784,875
Capital Outlay	-	-	-	-
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	-	-	-
Total Expenditures	\$563,337	\$626,900	\$634,550	\$784,875

Staffing	FY2021	FY2022	FY2023
Utility Billing Supervisor	1.00	1.00	1.00
Customer Service Coordinator	0.00	0.00	1.00
Customer Service Specialist	2.00	4.00	4.00
Utilities Serviceperson II	2.00	2.00	2.00
Total	5.00	7.00	8.00

Performance Measures	FY 20-21 ACTUAL	FY 21-22 ACTUAL	FY 22-23 TARGET
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Outputs:

Average # of active accounts billed (as of year-end)	4,861	5,298	5,775
# of new accounts (water & sewer)	527	413	450
# of new accounts (gas)	414	394	400

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY BILLING	600-612 UTILITY BILLING
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$42,925	\$44,184	\$49,613	\$51,900	\$58,500
6003 WAGES-FULL TIME	\$179,988	\$164,803	\$213,350	\$221,000	\$303,900
6004 WAGES-PART TIME	\$0	\$5,693	\$0	\$250	\$0
6005 WAGES-OVERTIME	\$2,240	\$4,919	\$5,150	\$5,000	\$7,000
6009 WAGES-OTHER	\$11,235	\$12,739	\$14,556	\$10,000	\$0
6011 VACATION PAY	(\$1,008)	(\$6,963)	\$17,019	\$15,000	\$0
6012 SICK PAY	\$2,977	\$24,689	\$11,872	\$13,000	\$0
6013 EMERGENCY PAY	\$599	\$444	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$1,425	\$1,347	\$1,251	\$1,300	\$1,300
6019 LONGEVITY	\$2,100	\$2,460	\$1,956	\$2,000	\$2,050
6021 FICA-S.S. AND MEDICARE TAXES	\$18,859	\$20,776	\$24,224	\$24,000	\$28,575
6022 TMRS-EMPLOYER	\$34,744	\$37,435	\$42,059	\$42,600	\$49,300
6025 WORKER COMPENSATION INS.	\$2,175	\$1,806	\$2,500	\$2,500	\$2,650
6031 TMRS - PENSION	\$9,950	(\$5,220)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	(\$1,796)	\$1,750	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$3,223	\$596	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$0	\$1,400
PERSONNEL SERVICES	\$309,637	\$311,458	\$383,550	\$388,550	\$454,675
6101 OFFICE AND COMPUTER SUPPLIES	\$1,846	\$4,713	\$2,500	\$2,500	\$5,500
6105 FOOD SUPPLIES	\$32	\$33	\$100	\$100	\$100
6106 MATERIALS AND PARTS	\$8,411	\$1,409	\$800	\$800	\$5,000
6107 CLOTHING AND UNIFORMS	\$2,447	\$2,083	\$2,000	\$2,200	\$2,500
6108 FUEL, OIL AND LUBRICANTS	\$1,311	\$2,428	\$1,500	\$5,000	\$5,000
6109 POSTAGE	\$22,159	\$20,730	\$24,000	\$24,000	\$24,000
6119 OTHER SUPPLIES	\$4	\$196	\$250	\$500	\$500
SUPPLIES	\$36,210	\$31,591	\$31,150	\$35,100	\$42,600
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$0	\$0
6205 VEHICLE MAINTENANCE	\$57	\$161	\$1,000	\$500	\$1,000
REPAIRS AND MAINTENANCE	\$57	\$161	\$2,000	\$500	\$1,000
6304 PROFESSIONAL SERVICES,OTHER	\$21,263	\$18,756	\$20,000	\$36,000	\$90,000
6312 PHONE & INTERNET SERVICES	\$2,778	\$2,923	\$3,200	\$2,600	\$1,400
6329 OTHER SERVICES	\$18,255	\$23,724	\$20,000	\$26,000	\$28,000
6332 TRAVEL AND MEALS	\$997	\$0	\$2,000	\$2,100	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$20	\$90	\$500	\$200	\$200
6337 TRAINING	\$319	\$0	\$3,500	\$3,500	\$5,000
6362 PERMITS AND LICENSES	\$90	\$222	\$1,000	\$0	\$0
6397 CREDIT CARD PROCESSING FEES	\$0	\$174,413	\$160,000	\$140,000	\$160,000
SERVICES AND CHARGES	\$43,721	\$220,127	\$210,200	\$210,400	\$286,600
TOTAL UTILITY BILLING	\$389,626	\$563,337	\$626,900	\$634,550	\$784,875

Water Department

The Water Department continually strives to provide the highest quality of water services to the citizens of Tomball, while trying to maintain a high level of customer satisfaction and ensuring all TCEQ compliance standards are met.

The Water Department manages all of the City of Tomball's water infrastructure, which includes 128.92 miles of water mains and 1,219 fire hydrants. Our services include delivery of water, fire hydrant maintenance and repair, water line repair, upkeep of city water storage facilities and the deliverance of the best customer service possible to our citizens.

FY 2022 Major Accomplishments

- ✓ Completed Phase II of the American Water Infrastructure Act (AWIA) with submittal of the Emergency Response Plan
- ✓ Continued the conversion of water meters to AMI
- ✓ Continued study and removal of copper & lead lines in the City, as required by the Texas Commission on Environmental Quality (TCEQ).

FY2023 Major Goals & Objectives

- Update Water Master Plan
- Continue SCADA implementation for water facilities
- Continue conversion of water meters to Sensus AMI system
- Complete water distribution service line inventory per EPA Lead & Copper Rule

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
613 - Water Department

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$370,961	\$497,678	\$485,500	\$756,400
Supplies	\$282,583	\$305,650	\$786,850	\$490,500
Maintenance	\$93,042	\$96,000	\$98,000	\$223,000
Services and charges	\$3,687,833	\$3,555,400	\$4,275,200	\$4,227,700
Total Operating Expenditures	\$4,434,419	\$4,454,728	\$5,645,550	\$5,697,600
Capital Outlay	\$16,141	\$53,500	\$50,000	\$171,400
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	-	\$275,000	\$275,000	-
Total Expenditures	\$4,450,560	\$4,783,228	\$5,970,550	\$5,869,000

Staffing	FY2021	FY2022	FY2023
Water/Sewer Foreman	1.00	1.00	1.00
Utilities Crew Chief	1.00	1.00	3.00
Heavy Equipment Operator	1.00	1.00	0.00
Utilities Technician	0.00	0.00	1.00
Utilities Service Person	4.00	4.00	6.00
Locator	1.00	1.00	1.00
PT Laborer	0.20	0.20	0.20
Total	8.20	8.20	12.20

Performance Measures	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Target
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Inputs:

# of full-time employees	8	8	12
# of part-time employees	1	1	1

Outputs:

# of water meters installed	282	404	450
# of water leaks repaired	65	55	60

Efficiencies:

# of Bacteriological water sample positives	0	0	0
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CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY-WATER	600-613 - WATER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$278,511	\$231,586	\$311,666	\$322,700	\$546,400
6004 WAGES-PART TIME	\$10,680	\$4,035	\$5,150	\$10,000	\$5,000
6005 WAGES-OVERTIME	\$14,595	\$11,299	\$13,648	\$12,000	\$14,400
6006 WAGES-ON CALL	\$10,509	\$14,180	\$20,600	\$13,000	\$45,000
6009 WAGES-OTHER	\$16,382	\$13,567	\$18,442	\$11,500	\$0
6011 VACATION PAY	\$12,284	\$20,755	\$18,465	\$16,800	\$0
6012 SICK PAY	\$5,140	\$5,957	\$13,918	\$11,000	\$0
6015 SICK TIME BUYBACK	\$563	\$2,205	\$699	\$1,500	\$1,300
6019 LONGEVITY	\$1,630	\$2,345	\$2,276	\$2,700	\$3,400
6021 FICA-MED/SS	\$25,160	\$21,416	\$31,173	\$27,200	\$47,500
6022 TMRS-EMPLOYER	\$47,114	\$40,496	\$53,441	\$47,600	\$80,800
6025 WORKER COMPENSATION INS.	\$7,808	\$6,214	\$8,200	\$8,500	\$12,600
6030 EMPLOYEE TUITION REIMBURSEMENT	\$454	\$0	\$0	\$1,000	\$0
6031 TMRS - PENSION	\$13,540	(\$5,647)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	(\$2,440)	\$1,905	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$4,377	\$648	\$0	\$0	\$0
PERSONNEL SERVICES	\$446,307	\$370,961	\$497,678	\$485,500	\$756,400
6106 MATERIALS AND PARTS	\$116,050	\$179,986	\$221,200	\$646,200	\$373,000
6107 CLOTHING AND UNIFORMS	\$5,325	\$6,426	\$7,450	\$7,250	\$12,500
6108 FUEL, OIL AND LUBRICANTS	\$9,985	\$15,250	\$10,000	\$20,000	\$20,000
6110 CHEMICAL SUPPLIES	\$64,224	\$69,225	\$60,000	\$100,000	\$75,000
6119 OTHER SUPPLIES	\$13,659	\$11,696	\$7,000	\$13,400	\$10,000
SUPPLIES	\$209,243	\$282,583	\$305,650	\$786,850	\$490,500
6204 OTHER EQUIPMENT MAINTENANCE	\$7,632	\$7,530	\$8,000	\$8,000	\$8,000
6205 VEHICLE MAINTENANCE	\$3,170	\$1,267	\$3,000	\$5,000	\$5,000
6207 SYSTEM MAINTENANCE	\$205,668	\$84,246	\$85,000	\$85,000	\$210,000
REPAIRS AND MAINTENANCE	\$216,471	\$93,042	\$96,000	\$98,000	\$223,000
6302 PROFESSIONAL SERVICES, ENGINEERING	\$0	\$199	\$5,000	\$7,500	\$175,000
6304 PROFESSIONAL SERVICES, OTHER	\$21,741	\$8,033	\$10,000	\$15,000	\$15,000
6305 N.HARRIS CTY.REG.WATER AUTH.	\$3,098,278	\$3,386,142	\$3,300,000	\$4,000,000	\$3,800,000
6312 PHONE & INTERNET SERVICES	\$3,977	\$2,947	\$3,000	\$3,000	\$6,000
6313 UTILITIES-ELECTRIC	\$158,286	\$214,376	\$175,000	\$175,000	\$175,000
6329 OTHER SERVICES	\$0	\$7,805	\$10,000	\$12,500	\$12,500
6332 TRAVEL AND MEALS	\$0	(\$77)	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$498	\$0	\$1,000	\$500	\$500
6335 ADVERTISING COST	\$500	\$1,853	\$400	\$700	\$700
6336 EQUIPMENT RENTALS	\$0	\$2,057	\$1,000	\$1,000	\$1,000
6337 TRAINING	\$4,083	\$0	\$0	\$0	\$0

CITY OF TOMBALL		
FUND ENTERPRISE FUND	DEPARTMENT UTILITY-WATER	DIVISION 600-613 - WATER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6361 STUDIES AND ANALYSIS	\$16,159	\$50,717	\$35,000	\$45,000	\$25,000
6362 PERMITS AND LICENSES	\$10,333	\$13,782	\$15,000	\$15,000	\$17,000
SERVICES AND CHARGES	\$3,313,855	\$3,687,833	\$3,555,400	\$4,275,200	\$4,227,700
6403 MACHINERY AND EQUIPMENT	\$8,480	\$4,813	\$3,500	\$0	\$0
6405 VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0	\$121,400
6409 SYSTEM EXPANSION	\$0	\$11,329	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	\$8,480	\$16,141	\$53,500	\$50,000	\$171,400
6999 TRANSFER TO CAPITAL PROJ. FUND	\$25,000	\$0	\$275,000	\$275,000	\$0
TRANSFERS	\$25,000	\$0	\$275,000	\$275,000	\$0
TOTAL WATER	\$4,219,355	\$4,450,560	\$4,783,228	\$5,970,550	\$5,869,000

Sewer Department

The Sewer Department operates the City of Tomball's wastewater treatment plants, which treats an average of 1.352 million gallons a day. The Sewer Department prides itself on outperforming the requirements set and regulated by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA).

The City's Sewer Department plays a vital role in protecting the waters of The State of Texas and the environment in and around the City of Tomball.

FY 2022 Major Accomplishments

- ✓ Replaced chlorinator canopy roof at the North Wastewater Treatment Plant, per the Critical Needs Assessment that was completed in 2017
- ✓ Installed fencing at lift stations
- ✓ Completed all required testing based on guidelines stated in permits obtained from the TCEQ and submitted results to the state of Texas

FY2023 Major Goals & Objectives

- Continue to make improvements at the North and South Wastewater Treatment Plans, per the Critical Needs Assessment that was completed in 2017
- Begin design & permit submission for the South Wastewater Treatment expansion, as required by the TCEQ when flows reach 75% permit capacity
- Complete needed improvements to the sanitary sewer line along the identified Alley Improvement Project area before construction begins
- Begin implementation of SCADA system for sewer utilities to allow for remote supervisory control

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
614 - Sewer Department

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$603,454	\$692,166	\$679,350	\$697,000
Supplies	\$144,491	\$168,700	\$210,050	\$208,100
Maintenance	\$225,725	\$304,100	\$328,800	\$312,000
Services and charges	\$408,531	\$431,500	\$439,000	\$754,000
Total Operating Expenditures	\$1,382,201	\$1,596,466	\$1,657,200	\$1,971,100
Capital Outlay	\$4,814	\$53,500	\$50,000	\$695,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$100,000	\$250,000	\$250,000	\$50,000
Total Expenditures	\$1,487,015	\$1,899,966	\$1,957,200	\$2,716,100

Staffing	FY2021	FY2022	FY2023
WWTP Supervisor	1.00	1.00	1.00
Utilities Crew Chief	1.00	1.00	2.00
WWTP Senior Operator	1.00	1.00	1.00
WWTP Operator	4.00	4.00	1.00
Utilities Serviceperson	1.00	1.00	3.00
Utilities Serviceperson I	1.00	1.00	0.00
Utilities Serviceperson II	1.00	1.00	1.00
Utilities Technician	0.00	0.00	1.00
PT Laborer	0.20	0.20	0.20
Total	10.20	10.20	10.20

Performance Measures	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Target
Inputs:			
# of full-time employees	10	10	10
# of part-time employees	1	1	1
Outputs:			
# of sewer stoppage repairs	23	35	40
# of sewer overflows	0	0	0

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY-SEWER	600-614 - SEWER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$391,525	\$373,057	\$434,267	\$433,500	\$518,700
6004 WAGES-PART TIME	\$10,854	\$10,597	\$5,150	\$20,000	\$5,000
6005 WAGES-OVERTIME	\$6,425	\$14,916	\$15,862	\$10,000	\$12,000
6006 WAGES-ON CALL	\$33,142	\$37,757	\$25,750	\$30,750	\$25,000
6009 WAGES-OTHER	\$23,143	\$21,887	\$23,985	\$14,500	\$0
6011 VACATION PAY	\$21,933	\$12,742	\$28,721	\$21,000	\$0
6012 SICK PAY	\$5,808	\$16,146	\$18,102	\$18,800	\$0
6013 EMERGENCY PAY	\$1,364	\$1,642	\$0	\$700	\$0
6015 SICK TIME BUYBACK	\$3,267	\$3,043	\$2,387	\$700	\$3,500
6019 LONGEVITY	\$4,740	\$4,125	\$4,237	\$3,800	\$4,200
6021 FICA-MED/SS	\$36,600	\$37,523	\$52,846	\$41,300	\$43,500
6022 TMRS-EMPLOYER	\$68,877	\$68,584	\$73,709	\$73,700	\$74,500
6025 WORKER COMPENSATION INS.	\$6,878	\$6,694	\$7,150	\$10,600	\$10,600
6031 TMRS - PENSION	\$19,849	(\$9,564)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	(\$3,568)	\$3,213	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$6,402	\$1,092	\$0	\$0	\$0
PERSONNEL SERVICES	\$637,240	\$603,454	\$692,166	\$679,350	\$697,000
6106 MATERIALS AND PARTS	\$12,053	\$14,840	\$30,000	\$30,000	\$30,000
6107 CLOTHING AND UNIFORMS	\$5,498	\$5,293	\$8,600	\$8,550	\$10,000
6108 FUEL, OIL AND LUBRICANTS	\$11,578	\$13,847	\$15,000	\$28,000	\$28,000
6109 POSTAGE	\$0	\$0	\$100	\$100	\$100
6110 CHEMICAL SUPPLIES	\$91,184	\$100,504	\$90,000	\$115,000	\$125,000
6119 OTHER SUPPLIES	\$13,315	\$10,007	\$25,000	\$28,400	\$15,000
SUPPLIES	\$133,629	\$144,491	\$168,700	\$210,050	\$208,100
6204 OTHER EQUIPMENT MAINTENANCE	\$9,399	\$7,695	\$15,000	\$15,000	\$15,000
6205 VEHICLE MAINTENANCE	\$10,575	\$18,512	\$5,000	\$10,000	\$10,000
6206 BUILDING MAINTENANCE	\$4,103	\$3,734	\$0	\$2,000	\$2,000
6207 SYSTEM MAINTENANCE	\$164,412	\$195,784	\$284,100	\$301,800	\$285,000
REPAIRS AND MAINTENANCE	\$188,489	\$225,725	\$304,100	\$328,800	\$312,000
6302 PROFESSIONAL SERVICES,ENGINEER	\$0	\$0	\$7,500	\$10,000	\$190,000
6304 PROFESSIONAL SERVICES,OTHER	\$15,065	\$22,155	\$20,000	\$25,000	\$25,000
6312 PHONE & INTERNET SERVICES	\$4,314	\$4,041	\$4,400	\$4,400	\$4,400
6313 UTILITIES-ELECTRIC	\$146,321	\$221,335	\$165,000	\$165,000	\$165,000
6329 OTHER SERVICES	\$132,907	\$78,004	\$125,000	\$125,000	\$140,000
6333 DUES AND SUBSCRIPTIONS	\$90	\$90	\$100	\$100	\$100
6336 EQUIPMENT RENTALS	\$0	\$3,888	\$4,500	\$4,500	\$4,500

CITY OF TOMBALL		
FUND ENTERPRISE FUND	DEPARTMENT UTILITY-SEWER	DIVISION 600-614 - SEWER
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6337 TRAINING	\$6,963	\$0	\$0	\$0	\$0
6361 STUDIES AND ANALYSIS	\$58,830	\$50,957	\$60,000	\$60,000	\$70,000
6362 PERMITS AND LICENSES	\$30,510	\$28,062	\$45,000	\$45,000	\$155,000
SERVICES AND CHARGES	\$395,000	\$408,531	\$431,500	\$439,000	\$754,000
6403 MACHINERY AND EQUIPMENT	\$46,045	\$4,814	\$3,500	\$0	\$625,000
6406 LAND AND BUILDINGS	\$0	\$0	\$0	\$0	\$20,000
6409 SYSTEM EXPANSION	\$0	\$0	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	\$46,045	\$4,814	\$53,500	\$50,000	\$695,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$50,000	\$100,000	\$250,000	\$250,000	\$50,000
TRANSFERS	\$50,000	\$100,000	\$250,000	\$250,000	\$50,000
TOTAL SEWER	\$1,450,404	\$1,487,015	\$1,899,966	\$1,957,200	\$2,716,100

Gas Department

The Gas Department strives to provide the highest quality of customer service to the citizens of Tomball, while providing natural gas services and ensuring the safety of all in the community.

The Gas Department manages all of the City of Tomball's natural gas infrastructure, which includes 4,046 service connections. Our services include delivery of natural gas, line maintenance and repair, and deliverance of the best customer service possible to our citizens.

FY 2022 Major Accomplishments

- ✓ Completed Sensus Pilot Study for a fixed based meter reading system and began implementation
- ✓ Received an Excellent Gas System rating from the Texas Railroad Commission
- ✓ Began acquiring easement for steel line replacement on South Cherry Street
- ✓ Completed the annual gas audit of the City's distribution system

FY2023 Major Goals & Objectives

- Complete Gas Master Plan and system model
- Continue steel line replacement throughout the City
- Continue gas meter conversion to Sensus meters
- Continue public outreach of gas distribution systems

CITY OF TOMBALL

2022-2023 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
615 - Gas Department

Line Item Category	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
Personnel services	\$384,211	\$419,809	\$439,800	\$482,600
Supplies	\$3,842,514	\$1,391,350	\$2,332,500	\$1,888,000
Maintenance	\$31,992	\$164,500	\$165,000	\$135,000
Services and charges	\$60,090	\$157,500	\$63,000	\$183,000
Total Operating Expenditures	\$4,318,807	\$2,133,159	\$3,000,300	\$2,688,600
Capital Outlay	\$18,782	\$53,500	\$50,000	\$135,000
Bad Debt Expense	-	-	-	-
Long Term Debt	-	-	-	-
Transfers	\$120,000	\$70,000	\$70,000	\$150,000
Total Expenditures	\$4,457,589	\$2,256,659	\$3,120,300	\$2,973,600

Staffing	FY2021	FY2022	FY2023
Gas Foreman	1.00	1.00	1.00
Utilities Crew Chief	1.00	1.00	1.00
Utilities Serviceperson	2.00	2.00	3.00
Utilities Technician	1.00	1.00	1.00
Locator	1.00	1.00	1.00
PT Laborer	0.20	0.20	0.20
Total	6.20	6.20	7.20

Performance Measures	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Target
Inputs:			
# of full-time employees	10	10	10
# of part-time employees	1	1	1
Outputs:			
# of gas meters installed	509	357	350
# of gas leaks repaired	80	98	110

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY-GAS	600-615 - GAS
DETAILS		

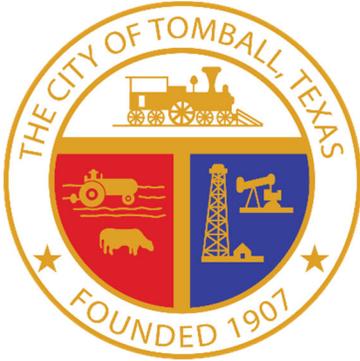
LINE ITEMS	2020 ACTUAL	2021 BUDGET	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6003 WAGES-FULL TIME	\$229,101	\$244,897	\$260,034	\$278,200	\$356,200
6004 WAGES-PART TIME	\$6,568	\$5,824	\$5,150	\$5,200	\$5,000
6005 WAGES-OVERTIME	\$8,161	\$10,215	\$12,360	\$12,400	\$14,000
6006 WAGES-ON CALL	\$26,669	\$20,417	\$15,450	\$20,000	\$15,000
6009 WAGES-OTHER	\$11,934	\$13,561	\$15,464	\$9,600	\$0
6011 VACATION PAY	\$10,596	\$11,471	\$18,444	\$16,800	\$0
6012 SICK PAY	\$2,992	\$5,819	\$11,671	\$7,800	\$0
6013 EMERGENCY PAY	\$583	\$0	\$0	\$500	\$0
6015 SICK TIME BUYBACK	\$3,320	\$2,574	\$2,551	\$2,000	\$2,700
6019 LONGEVITY	\$2,975	\$3,085	\$3,472	\$3,200	\$3,500
6021 FICA-MED/SS	\$22,350	\$23,559	\$26,491	\$29,000	\$30,400
6022 TMRS-EMPLOYER	\$41,534	\$43,315	\$45,312	\$51,200	\$51,800
6025 WORKER COMPENSATION INS.	\$3,166	\$2,799	\$3,410	\$3,900	\$4,000
6031 TMRS - PENSION	\$11,935	(\$6,041)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	(\$2,149)	\$2,027	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$3,855	\$689	\$0	\$0	\$0
PERSONNEL SERVICES	\$383,589	\$384,211	\$419,809	\$439,800	\$482,600
6101 OFFICE SUPPLIES	\$10	\$0	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$118,738	\$269,848	\$250,000	\$700,000	\$715,000
6107 CLOTHING AND UNIFORMS	\$4,631	\$4,193	\$6,350	\$6,100	\$7,000
6108 FUEL, OIL AND LUBRICANTS	\$11,918	\$12,106	\$12,000	\$20,000	\$20,000
6109 POSTAGE	\$400	\$176	\$500	\$500	\$500
6110 CHEMICAL SUPPLIES	\$0	\$0	\$5,000	\$7,500	\$7,500
6119 OTHER SUPPLIES	\$13,046	\$10,117	\$17,500	\$23,400	\$38,000
6129 GAS PURCHASES	\$785,534	\$3,546,073	\$1,100,000	\$1,575,000	\$1,100,000
SUPPLIES	\$934,277	\$3,842,514	\$1,391,350	\$2,332,500	\$1,888,000
6203 RADIO EQUIPMENT MAINTENANCE	\$170	\$0	\$0	\$0	\$0
6204 OTHER EQUIPMENT MAINTENANCE	\$3,850	\$5,855	\$5,000	\$5,000	\$5,000
6205 VEHICLE MAINTENANCE	\$2,911	\$7,032	\$3,000	\$10,000	\$5,000
6207 SYSTEM MAINTENANCE	\$17,218	\$19,104	\$150,000	\$150,000	\$125,000
6219 OTHER MAINTENANCE	\$0	\$0	\$6,500	\$0	\$0
REPAIRS AND MAINTENANCE	\$24,148	\$31,992	\$164,500	\$165,000	\$135,000
6302 PROFESSIONAL SERVICES, ENGINEERING	\$0	\$15,800	\$5,000	\$5,000	\$15,000
6304 PROFESSIONAL SERVICES, OTHER	\$41,554	\$8,714	\$125,000	\$25,000	\$135,000
6312 PHONE & INTERNET SERVICES	\$4,953	\$4,306	\$4,500	\$4,500	\$4,500
6313 UTILITIES-ELECTRIC	\$1,179	\$3,571	\$1,500	\$1,500	\$1,500
6322 INSPECTION SERVICES	\$402	\$0	\$0	\$0	\$0
6329 OTHER SERVICES	\$4,300	\$6,204	\$5,000	\$5,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$5,328	\$5,958	\$1,500	\$6,500	\$6,500

CITY OF TOMBALL		
FUND ENTERPRISE FUND	DEPARTMENT UTILITY-GAS	DIVISION 600-615 - GAS
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 BUDGET	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6335 ADVERTISING COST	\$6,310	\$10,205	\$7,000	\$7,000	\$7,000
6336 EQUIPMENT RENTALS	\$0	\$1,122	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$10,835	\$1,000	\$0	\$0	\$0
6361 STUDIES AND ANALYSIS	\$92	\$50	\$3,000	\$3,000	\$3,000
6362 PERMITS AND LICENSES	\$2,966	\$3,161	\$3,500	\$4,000	\$4,000
SERVICES AND CHARGES	\$77,919	\$60,090	\$157,500	\$63,000	\$183,000
6403 MACHINERY AND EQUIPMENT	\$12,461	\$4,813	\$3,500	\$0	\$85,000
6409 SYSTEM EXPANSION	\$0	\$13,970	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	\$12,461	\$18,782	\$53,500	\$50,000	\$135,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$89,000	\$120,000	\$70,000	\$70,000	\$150,000
TRANSFERS	\$89,000	\$120,000	\$70,000	\$70,000	\$150,000
TOTAL GAS	\$1,521,395	\$4,457,588	\$2,256,659	\$3,120,300	\$2,973,600

FUND ENTERPRISE FUND	CITY OF TOMBALL DEPARTMENT DEBT	DIVISION 600-616 DEBT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6906 BOND FEES AND COST	\$80,143	\$467	\$0	\$0	\$0
DEBT	\$80,143	\$468	\$0	\$0	\$0
TOTAL DEBT	\$80,143	\$468	\$0	\$0	\$0

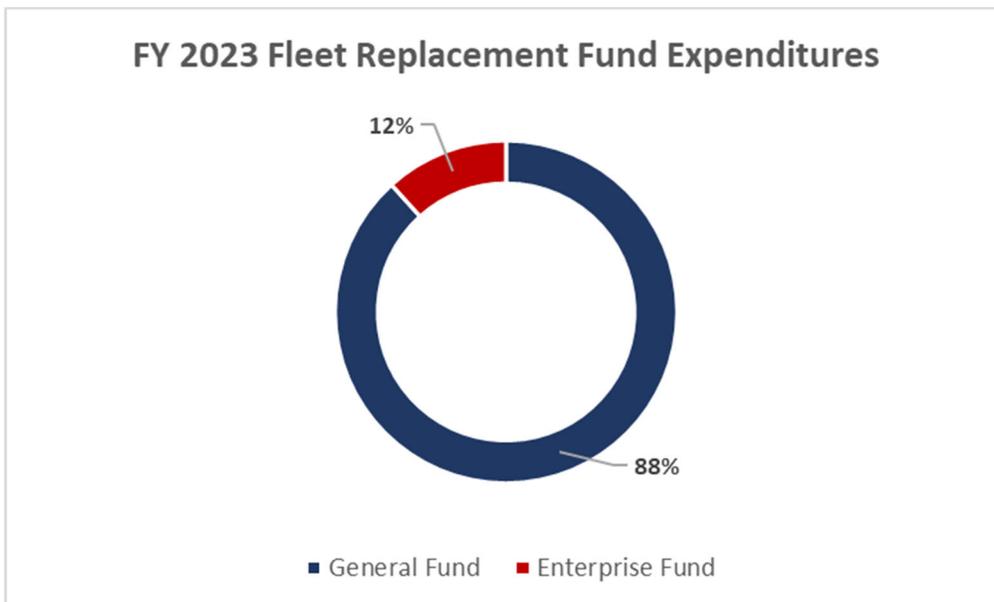
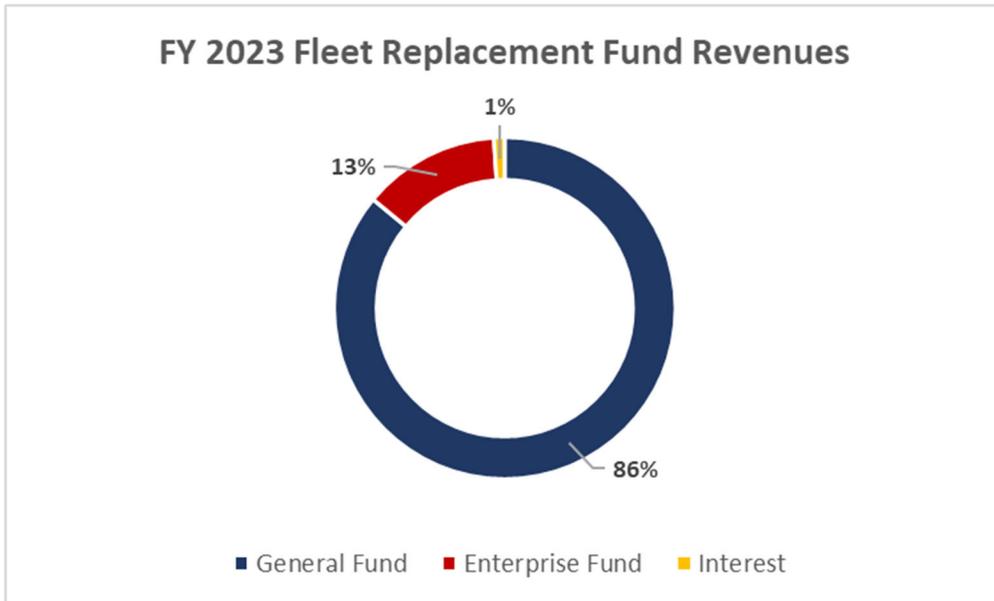


Fleet Replacement Fund

Fleet Replacement Fund Overview

The Fleet Replacement Fund was established to fund the replacement of existing vehicles and equipment with values over \$20,000 which have reached or exceeded their useful life. Funding is acquired through annual transfers from the General Fund and Enterprise Fund based on an amortized schedule.

Revenues are budgeted at \$585,069, of which \$503,031 from the General Fund and \$76,038 from the Enterprise Fund. **Expenditures** are budgeted at \$1,335,470 and include the purchase of 10 vehicles & pieces of equipment and one engine for the Fire Department.



Fleet Replacement Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Transfers - General Fund	\$ 115,505	\$ 415,549	\$ 434,538	\$ 435,126	\$ 503,031
Transfers - Enterprise Fund	26,240	110,754	110,754	110,754	76,038
Other	-	113,017	-	112,400	-
Interest	8,911	766	1,100	3,000	6,000
Total	\$ 150,656	\$ 640,086	\$ 546,392	\$ 661,280	\$ 585,069
Expenditures:					
Capital Outlay - General Fund	\$ 458,217	\$ 849,255	\$ 457,360	\$ 679,715	\$ 1,179,470
Capital Outlay - Enterprise Fund	238,433	190,745	209,000	186,175	156,000
Total	\$ 696,650	\$ 1,040,000	\$ 666,360	\$ 865,890	\$ 1,335,470
Revenues Over (Under)					
Expenditures	\$ (545,994)	\$ (399,914)	\$ (119,968)	\$ (204,610)	\$ (750,401)
Beginning Fund Balance	\$ 2,942,845	\$ 2,396,850	\$ 1,996,936	\$ 1,996,936	\$ 1,792,326
Ending Fund Balance	\$ 2,396,850	\$ 1,996,936	\$ 1,876,968	\$ 1,792,326	\$ 1,041,925

**CITY OF TOMBALL
FLEET REPLACEMENT FUND**

FLEET REPLACEMENT FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5500 SALE OF CITY PROPERTY	\$ -	\$ 40,733		\$ 84,750	\$ -
5551 INSURANCE RECOVERIES	-	-	-	27,650	-
5740 OTHER GRANTS	-	72,284	-	-	-
5800 INTEREST INCOME	8,911	766	1,100	3,000	6,000
5910 TRANSFER FROM GENERAL FUND	115,505	415,549	434,538	435,126	503,031
5911 TRANSFER FROM UTILITY FUND	26,240	110,754	110,754	110,754	76,038
TOTAL FLEET REPLACEMENT FUND	\$ 150,656	\$ 640,086	\$ 546,392	\$ 661,280	\$ 585,069

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	GENERAL FUND FLEET REPLACEMENT	650-651 GENERAL FUND FLEET REPLACEMENT
DETAILS		

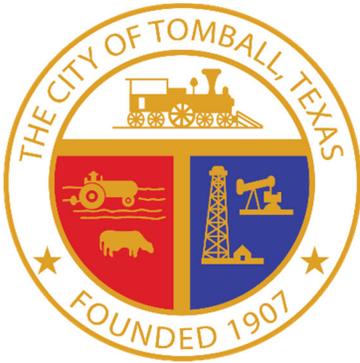
LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6405 VEHICLE EQUIPMENT	\$416,277	\$809,983	\$419,400	\$646,500	\$1,151,000
6901 INTEREST-NOTES	\$41,940	\$39,272	\$37,960	\$33,215	\$28,470
CAPITAL OUTLAY	\$458,217	\$849,255	\$457,360	\$679,715	\$1,179,470
TOTAL GENERAL FUND FLEET REPLACEMENT	\$458,217	\$849,255	\$457,360	\$679,715	\$1,179,470

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	UTILITY FUND FLEET REPLACEMENT	650-652 UTILITY FUND FLEET REPLACEMENT
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6403 MACHINERY AND EQUIPMENT	\$71,976	\$149,950	\$0	\$60,100	\$0
6405 VEHICLE EQUIPMENT	\$166,457	\$40,795	\$209,000	\$126,075	\$156,000
CAPITAL OUTLAY	\$238,433	\$190,745	\$209,000	\$186,175	\$156,000
TOTAL UTILITY FUND FLEET REPLACEMENT	\$238,433	\$190,745	\$209,000	\$186,175	\$156,000

City of Tomball
2019 Lease Purchase - Pierce Velocity Fire Truck
Issue Date : September 27, 2018

Fiscal Year	Payment		Coupon	Interest	Total P & I
	Date	Principal			
2023	11/1/2022	130,000	3.650%	33,215	163,215
2024	11/1/2023	130,000	3.650%	28,470	158,470
2025	11/1/2024	130,000	3.650%	23,725	153,725
2026	11/1/2025	130,000	3.650%	18,980	148,980
2027	11/1/2026	130,000	3.650%	14,235	144,235
2028	11/1/2027	130,000	3.650%	9,490	139,490
2029	11/1/2028	130,000	3.650%	4,745	134,745
Total		\$ 910,000		\$ 132,860	\$ 1,042,860



Water & Sewer Capital Recovery Funds

Water Capital Recovery Fund Overview

A water assessment imposed by the City of Tomball upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$1,050,000, which is generated by anticipated new development. **Expenditures** are budgeted at \$4,650,000 for the construction of the Grand Parkway elevated storage tank, South Persimmon water line construction & Rudolph Road water line construction.

730 - Water Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Water Capital Recovery Fee	\$ 726,471	\$ 1,571,435	\$ 2,000,000	\$ 1,500,000	\$ 1,000,000
Interest	20,500	1,214	5,000	15,000	50,000
Total	\$ 746,971	\$ 1,572,649	\$ 2,005,000	\$ 1,515,000	\$ 1,050,000
Expenditures:					
Services and Charges	\$ -	\$ 18,365	\$ 233,000	\$ 119,200	\$ -
Transfers Out	455,000	-	-	249,500	4,650,000
Total	\$ 455,000	\$ 18,365	\$ 233,000	\$ 368,700	\$ 4,650,000
Revenues Over (Under)					
Expenditures	\$ 291,972	\$ 1,554,284	\$ 1,772,000	\$ 1,146,300	\$ (3,600,000)
Beginning Fund Balance	\$ 1,961,883	\$ 2,253,855	\$ 3,808,139	\$ 3,808,139	\$ 4,954,439
Ending Fund Balance	\$ 2,253,855	\$ 3,808,139	\$ 5,580,139	\$ 4,954,439	\$ 1,354,439

CITY OF TOMBALL
WATER CAPITAL RECOVERY FUND - 730

WATER CAPITAL RECOVERY FUND	2020	2021	2022	2022	2023
	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5800 INTEREST INCOME	\$ 20,500	\$ 1,214	\$ 5,000	\$ 15,000	\$ 50,000
5810 WATER CAPITAL RECOVERY FEE	726,471	1,571,435	2,000,000	1,500,000	1,000,000
TOTAL WATER CAPITAL RECOVERY FUND	\$ 746,971	\$ 1,572,649	\$ 2,005,000	\$ 1,515,000	\$ 1,050,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
WATER CAPITAL RECOVERY	WATER CAPITAL RECOVERY	730-731 WATER CAPITAL RECOVERY
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6304 PROF.SERV.-OTHER	\$0	\$18,365	\$233,000	\$119,200	\$0
SERVICES AND CHARGES	\$0	\$18,365	\$233,000	\$119,200	\$0
6691 TRANSFERS OUT	\$455,000	\$0	\$0	\$249,500	\$4,650,000
TRANSFERS	\$455,000	\$0	\$0	\$249,500	\$4,650,000
TOTAL WATER CAPITAL RECOVERY	\$455,000	\$18,365	\$233,000	\$368,700	\$4,650,000

Sewer Capital Recovery Fund Overview

A sewer assessment imposed by the City of Tomball upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$820,000, which is generated by anticipated new development.
Expenditures are budgeted at \$75,000 for the construction of the Rudolph Road sanitary sewer line.

740 - Sewer Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2022-2023 Adopted Budget

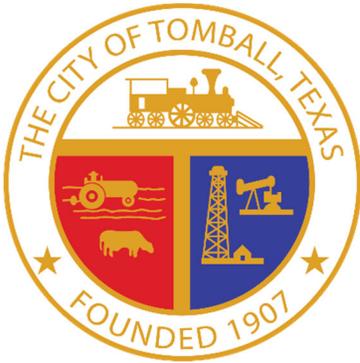
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Sewer Capital Recovery Fee	\$ 658,214	\$ 1,306,859	\$ 1,750,000	\$ 1,200,000	\$ 800,000
Interest	16,930	1,000	2,500	12,000	20,000
Total	\$ 675,144	\$ 1,307,860	\$ 1,752,500	\$ 1,212,000	\$ 820,000
Expenditures:					
Transfers	\$ 479,000	\$ -	\$ -	\$ -	\$ 75,000
Total	\$ 479,000	\$ -	\$ -	\$ -	\$ 75,000
Revenues Over (Under)					
Expenditures	\$ 196,145	\$ 1,307,861	\$ 1,752,500	\$ 1,212,000	\$ 745,000
Beginning Fund Balance	\$ 1,839,232	\$ 2,035,377	\$ 3,343,238	\$ 3,343,238	\$ 4,555,238
Ending Fund Balance	\$ 2,035,377	\$ 3,343,238	\$ 5,095,738	\$ 4,555,238	\$ 5,300,238

CITY OF TOMBALL
SEWER CAPITAL RECOVERY FUND - 740

SEWER CAPITAL RECOVERY FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5800 INTEREST	\$ 16,930	\$ 1,000	\$ 2,500	\$ 12,000	\$ 20,000
5840 SEWER CAPITAL RECOVERY FEE	658,214	1,306,859	1,750,000	1,200,000	800,000
TOTAL SEWER CAPITAL RECOVERY FUND	\$ 675,144	\$ 1,307,860	\$ 1,752,500	\$ 1,212,000	\$ 820,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
SEWER CAPITAL RECOVERY	SEWER CAPITAL RECOVERY	740-741 SEWER CAPITAL RECOVERY
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2022 BUDGET
6691 TRANSFERS OUT	\$479,000	\$0	\$0	\$0	\$75,000
TRANSFERS	\$479,000	\$0	\$0	\$0	\$75,000
TOTAL SEWER CAPITAL RECOVERY	\$479,000	\$0	\$0	\$0	\$75,000



Employee Benefits Trust Fund

Employee Benefits Trust Fund Overview

The Employee Benefits Trust Fund facilitates accounting and oversight for the cost of health and dental insurance, life and disability plans and worker's compensation.

2022 Projections – The City's Employee Benefits Trust Fund revenue is anticipated to be at \$3,387,838 to fund employee benefits and the administrative cost of providing those benefits. Expenditures are expected to be \$3,403,650.

2023 Budget – Charges to the operating funds in the amount of \$3,411,800 and other miscellaneous earnings are budgeted. Expenditures are expected to be \$3,960,400, which is a 21.58% increase from the 2022 budgeted expenditures, primarily due to the 27.5 additional full-time positions budgeted in FY 2023.

City of Tomball
 910 Employee Benefits Trust Fund
 2022-2023 Adopted Budget

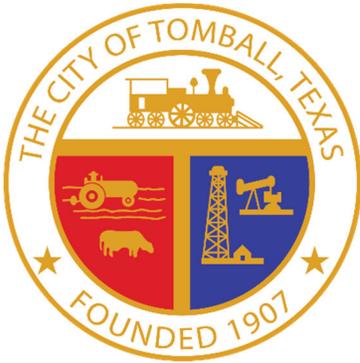
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget
Revenues:					
Transfers	\$ 2,862,477	\$ 2,889,477	\$ 3,380,338	\$ 3,240,838	\$ 3,411,800
ESD#15 Reimbursement	173,573	123,415	-	139,500	312,750
Interest	19,531	1,783	2,500	7,500	15,000
Total	\$ 3,055,581	\$ 3,014,675	\$ 3,382,838	\$ 3,387,838	\$ 3,739,550
Expenditures:					
Health Insurance Costs	\$ 2,548,243	\$ 2,560,404	\$ 3,198,540	\$ 3,348,040	\$ 3,900,400
Services and Charges	43,470	54,505	58,788	55,610	60,000
Total	\$ 2,591,712	\$ 2,614,909	\$ 3,257,328	\$ 3,403,650	\$ 3,960,400
Revenues Over (Under)					
Expenditures	\$ 463,869	\$ 399,766	\$ 125,510	\$ (15,812)	\$ (220,850)
Beginning Fund Balance	\$ 1,773,190	\$ 2,237,059	\$ 2,636,825	\$ 2,636,825	\$ 2,621,013
Ending Fund Balance	\$ 2,237,059	\$ 2,636,825	\$ 2,762,335	\$ 2,621,013	\$ 2,400,163

**CITY OF TOMBALL
EMPLOYEE BENEFITS TRUST FUND - 910**

EMPLOYEE BENEFITS TRUST FUND	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
5474 ESD#15 STATION 5 PAYROLL REIMBURSEMENT	\$ 173,573	\$ 123,415	\$ -	\$ 139,500	\$ 312,750
5800 INTEREST	19,531	1,783	2,500	7,500	15,000
5961 TRANSFER IN	2,862,477	2,889,477	3,380,338	3,240,838	3,411,800
TOTAL EMPLOYEE BENEFITS TRUST FUND	\$ 3,055,581	\$ 3,014,675	\$ 3,382,838	\$ 3,387,838	\$ 3,739,550

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
EMPLOYEE BENEFITS TRUST	HEALTH INSURANCE	910-920 HEALTH INSURANCE
DETAILS		

LINE ITEMS	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET
6024 HEALTH INSURANCE	\$2,548,243	\$2,560,404	\$3,198,540	\$3,348,040	\$3,900,400
PERSONNEL SERVICES	\$2,548,243	\$2,560,404	\$3,198,540	\$3,348,040	\$3,900,400
6304 PROF. SERVICES- OTHER	\$42,397	\$53,812	\$58,788	\$55,400	\$60,000
6329 OTHER SERVICES	\$1,072	\$693	\$0	\$210	\$0
SERVICES AND CHARGES	\$43,470	\$54,505	\$58,788	\$55,610	\$60,000
TOTAL HEALTH INSURANCE	\$2,591,712	\$2,614,909	\$3,257,328	\$3,403,650	\$3,960,400



5-Year Financial Forecast

City of Tomball

Revenue and Expenditure Assumptions 5-Year Financial Forecast

GENERAL FUND		
REVENUES	Annual Growth Rate	Explanation
Contributions	5%	Based on 5% increase in expenditures
Fines & Warrants	5%	Based on population growth
Franchise Taxes	0%	Based on stable historical revenues
Interest	-10%	Based on spenddown of excess reserves
Other Revenue	0%	Based on stable historical revenues
Permits & Licenses	-10%	Based on gradual decrease in new homes
Property Taxes	10%	Based on new homes and businesses
Sales Taxes	2%	Based on retail business growth
Services	5%	Based on solid waste account growth
Enterprise Transfers In	5%	Based on 5% increase in expenditures

EXPENDITURES	Annual Growth Rate	Explanation
All Operating Expenses	5%	Based on historical and projected spending

DEBT SERVICE FUND
Assumes additional debt issuances to fund future capital projects.

CAPITAL PROJECTS FUND
Assumes completion of numerous capital projects, which will be funded by bonds and other sources.

ENTERPRISE FUND		
REVENUES	Annual Growth Rate	Explanation
Water sales	8.5%	Based on population growth & rate increases
Sewer sales	8.5%	Based on population growth & rate increases
Gas sales	8.5%	Based on population growth & rate increases
Tap fees	2%	Based on spenddown of excess reserves
Reconnect fees	0%	Based on historical activity
Interest	0%	Based on spenddown of excess reserves
Contributions	0%	Based on historical activity
Other	0%	Based on historical activity
Transfers In	0%	Based on historical activity

EXPENDITURES	Annual Growth Rate	Explanation
All Operating Expenses	5%	Based on historical and projected spending

City of Tomball

Additional Full-Time Employee and Expenditures

5-Year Financial Forecast

5-YEAR TOTAL			
NEW FTE POSITIONS	GF	EF	HOT
Police	26	0	0
Fire	21	0	0
Public Works - General Fund	13	0	0
Public Works - Enterprise Fund	0	20	0
Finance	0	1	0
City Secretary	1	0	0
Marketing & Tourism	0	0	1
Human Resources	3	0	0
Information Technology	1	0	0
Community Development	3	0	0
Municipal Court	6	0	0
TOTAL	74	21	1

AMOUNT PER YEAR					
NEW FTE POSITIONS	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Police	6.5	5	5.5	5	5
Fire	9	3	3	3	3
Public Works - General Fund	5	2	1	2	2
Public Works - Enterprise Fund	5	4	3	4	4
Finance	1	0	0	0	0
City Secretary	0	0	1	0	0
Marketing & Tourism	0	0	1	0	0
Human Resources	0	1	0	1	1
Information Technology	0	0	1	0	0
Community Development	1	0	1	0	1
Municipal Court	0	1	2	1	2
TOTAL	27.5	16	18.5	16	18

5-YEAR TOTAL			
EQUIPMENT & RESOURCES	GF	EF	HOT
Police	\$ 390,000	\$ -	\$ -
Fire	\$ 315,000	\$ -	\$ -
Public Works - General Fund	\$ 165,000	\$ -	\$ -
Public Works - Enterprise Fund	\$ -	\$ 200,000	\$ -
Finance	\$ 150,000	\$ -	\$ -
City Secretary	\$ 100,000	\$ -	\$ -
Marketing & Tourism	\$ -	\$ -	\$ 50,000
Human Resources	\$ 25,000	\$ -	\$ -
Information Technology	\$ 250,000	\$ -	\$ -
Community Development	\$ 150,000	\$ -	\$ -
Municipal Court	\$ 25,000	\$ -	\$ -
TOTAL	\$ 1,570,000	\$ 200,000	\$ 50,000

AMOUNT PER YEAR					
EQUIPMENT & RESOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Police	\$ 200,000	\$ 47,500	\$ 47,500	\$ 47,500	\$ 47,500
Fire	\$ 10,000	\$ 76,250	\$ 76,250	\$ 76,250	\$ 76,250
Public Works - General Fund	\$ 35,000	\$ 32,500	\$ 32,500	\$ 32,500	\$ 32,500
Public Works - Enterprise Fund	\$ 35,000	\$ 41,250	\$ 41,250	\$ 41,250	\$ 41,250
Finance	\$ 78,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
City Secretary	\$ 50,000	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
Marketing & Tourism	\$ -	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500
Human Resources	\$ -	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250
Information Technology	\$ 68,000	\$ 45,500	\$ 45,500	\$ 45,500	\$ 45,500
Community Development	\$ 70,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Municipal Court	\$ -	\$ 6,250	\$ 6,250	\$ 6,250	\$ 6,250
TOTAL	\$ 546,000	\$ 318,500	\$ 318,500	\$ 318,500	\$ 318,500

General Fund - 100

**Statement of Revenues, Expenditures, and Changes in Fund Balance
5-Year Financial Forecast**

	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast
Revenues:									
Contributions	\$ 441,777	\$ 1,383,419	\$ 748,000	\$ 821,000	\$ 930,000	\$ 976,500	\$ 1,025,325	\$ 1,076,591	\$ 1,130,421
Fines & Warrants	349,302	307,568	350,000	297,250	310,250	300,000	315,000	330,750	347,288
Franchise Taxes	1,084,860	973,053	1,050,000	937,000	930,000	930,000	930,000	930,000	930,000
Interest	167,887	(15,621)	7,500	150,000	300,000	270,000	243,000	218,700	196,830
Other Revenue	226,535	291,446	102,650	275,550	220,050	200,000	200,000	200,000	200,000
Permits & Licenses	1,113,989	1,633,906	1,542,500	1,892,500	1,402,500	1,262,250	1,136,025	1,022,423	920,180
Property Taxes	2,265,470	3,511,281	3,545,000	3,940,000	4,750,000	5,225,000	5,747,500	6,322,250	6,954,475
Sales Taxes	12,291,928	13,361,050	12,590,000	14,805,000	15,390,000	15,697,800	16,011,756	16,331,991	16,658,631
Services	2,942,033	2,988,861	3,294,867	3,332,425	5,742,490	6,029,615	6,331,095	6,647,650	6,980,032
Enterprise Transfers In	2,603,335	2,671,317	2,668,418	2,001,314	2,000,000	2,100,000	2,205,000	2,315,250	2,431,013
Total Revenues	\$ 23,487,115	\$ 27,106,280	\$ 25,898,935	\$ 28,452,039	\$ 31,975,290	\$ 32,991,165	\$ 34,144,701	\$ 35,395,605	\$ 36,748,869
Expenditures:									
Administrative	\$ 383,298	\$ 348,812	\$ 412,818	\$ 388,375	\$ 519,200	\$ 545,160	\$ 572,418	\$ 601,039	\$ 631,091
Building Permits and Inspections	400,824	382,202	428,631	408,750	475,400	499,170	524,129	550,335	577,852
Mayor and Council	58,628	48,948	85,660	78,430	93,230	97,892	102,786	107,925	113,322
City Secretary	327,110	334,455	465,409	455,575	572,800	601,440	631,512	663,088	696,242
Human Resources	434,353	408,710	478,812	532,500	589,100	618,555	649,483	681,957	716,055
Finance	871,849	927,873	858,441	844,775	830,300	871,815	915,406	961,176	1,009,235
Information Systems	829,172	705,256	875,120	906,425	1,216,400	1,277,220	1,341,081	1,408,135	1,478,542
Legal	144,705	108,315	140,000	145,000	145,000	152,250	159,863	167,856	176,248
Non-Departmental*	757,835	1,204,414	1,182,838	1,233,601	1,267,981	1,331,380	1,397,949	1,467,847	1,541,239
Police	5,915,354	6,139,796	7,014,095	7,265,700	8,448,010	8,870,411	9,313,931	9,779,628	10,268,609
Municipal Court	401,138	391,261	472,246	440,950	516,850	542,693	569,827	598,318	628,234
Community Center	147,274	147,307	179,318	187,250	196,825	206,666	217,000	227,850	239,242
Fire	2,747,943	2,793,929	3,296,791	3,651,785	3,359,300	3,527,265	3,703,628	3,888,810	4,083,250
Emergency Management	19,626	15,183	21,800	26,850	24,500	25,725	27,011	28,362	29,780
ESD#15	837,626	770,801	1,057,918	1,063,900	3,095,150	3,249,908	3,412,403	3,583,023	3,762,174
Public Works Administration	66,849	60,290	90,666	87,650	284,550	298,778	313,716	329,402	345,872
Garage	156,336	170,497	194,220	202,550	178,100	187,005	196,355	206,173	216,482
Parks	1,092,566	988,534	760,864	821,450	1,402,300	1,472,415	1,546,036	1,623,338	1,704,504
Streets	1,109,920	1,409,200	1,571,328	1,630,625	2,879,050	3,023,003	3,174,153	3,332,860	3,499,503
Sanitation	1,758,032	1,734,249	1,815,200	1,902,200	1,980,200	2,079,210	2,183,171	2,292,329	2,406,945
Engineering and Planning	496,003	563,340	578,975	596,175	1,182,960	1,242,108	1,304,213	1,369,424	1,437,895
Facilities Maintenance	605,992	1,031,576	852,958	984,300	913,400	959,070	1,007,024	1,057,375	1,110,243
Transfer Out to Hotel Occupancy *	126,000	126,000	126,000	126,000	126,000	126,000	126,000	126,000	126,000
Transfer Out to Health Insurance *	2,300,000	2,327,000	2,600,581	2,461,081	2,720,000	2,856,000	2,998,800	3,148,740	3,306,177
Total Expenditures	\$ 21,988,435	\$ 23,137,947	\$ 25,560,689	\$ 26,441,897	\$ 33,016,606	\$ 34,661,136	\$ 36,387,893	\$ 38,200,988	\$ 40,104,737
Revenues Over/(Under) Expenditures	\$ 1,498,679	\$ 3,968,333	\$ 338,246	\$ 2,010,141	\$ (1,041,316)	\$ (1,669,972)	\$ (2,243,192)	\$ (2,805,383)	\$ (3,355,868)
Beginning Fund Balance	\$ 16,099,311	\$ 17,600,743	\$ 21,569,076	\$ 21,569,076	\$ 23,579,217	\$ 22,537,901	\$ 20,867,930	\$ 18,624,738	\$ 15,819,355
Ending Fund Balance	\$ 17,600,743	\$ 21,569,076	\$ 21,907,322	\$ 23,579,217	\$ 22,537,901	\$ 20,867,930	\$ 18,624,738	\$ 15,819,355	\$ 12,463,487
25% of Operating Expenses - Target	80%	93%	86%	89%	68%	60%	51%	41%	31%

Debt Service Fund - 300

**Statement of Revenues, Expenditures, and Changes in Fund Balance
5-Year Financial Forecast**

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast
Revenues:									
Current taxes	\$ 4,610,839	\$ 3,571,710	\$ 3,700,000	\$ 3,400,000	\$ 2,750,000	\$ 7,446,766	\$ 8,445,466	\$ 9,344,366	\$ 10,244,041
Delinquent taxes	21,997	83,679	50,000	-	25,000	25,000	25,000	25,000	25,000
Penalty and interest	21,415	46,381	35,000	25,000	25,000	25,000	25,000	25,000	25,000
Interest	34,174	1,647	2,000	25,000	10,000	10,000	10,000	10,000	10,000
Bond Proceeds	9,833,352	5,790,384	-	-	-	-	-	-	-
Other	816	4,143	-	-	-	-	-	-	-
TEDC Contributions	755,684	757,885	1,129,885	759,885	761,685	768,235	769,535	770,635	770,960
Total	\$ 15,278,278	\$ 10,255,828	\$ 4,916,885	\$ 4,209,885	\$ 3,571,685	\$ 8,275,000	\$ 9,275,000	\$ 10,175,000	\$ 11,075,000
Expenditures:									
Principal	\$ 3,923,000	\$ 2,540,000	\$ 2,535,000	\$ 2,535,000	\$ 5,410,000	\$ 6,000,000	\$ 6,500,000	\$ 7,000,000	\$ 7,500,000
Interest	1,038,981	1,028,508	988,998	989,000	1,650,323	2,200,000	2,700,000	3,100,000	3,500,000
Refunded Bond Escrow Payment	9,663,255	5,652,859	-	-	-	-	-	-	-
Fees	271,581	186,874	14,000	14,000	14,000	15,000	15,000	15,000	15,000
Total	\$ 14,896,817	\$ 9,408,241	\$ 3,537,998	\$ 3,538,000	\$ 7,074,323	\$ 8,215,000	\$ 9,215,000	\$ 10,115,000	\$ 11,015,000
Revenues Over/(Under) Expenditures	\$ 381,461	\$ 847,587	\$ 1,378,887	\$ 671,885	\$ (3,502,638)	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Beginning Fund Balance	\$ 4,638,315	\$ 5,019,776	\$ 5,867,363	\$ 5,867,363	\$ 6,539,248	\$ 3,036,611	\$ 3,096,611	\$ 3,156,611	\$ 3,216,611
Ending Fund Balance	\$ 5,019,776	\$ 5,867,363	\$ 7,246,250	\$ 6,539,248	\$ 3,036,611	\$ 3,096,611	\$ 3,156,611	\$ 3,216,611	\$ 3,276,611

Capital Projects Fund - 400

Statement of Revenues, Expenditures, and Changes in Fund Balance

5-Year Financial Forecast

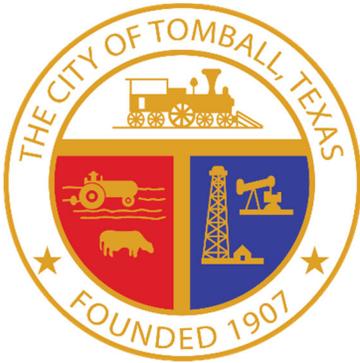
	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast
Revenues:									
Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 15,000,000	\$ 15,000,000	\$ 10,000,000
TEDC Contributions	-	-	300,000	-	1,415,000	-	500,000	-	500,000
Other Revenue Sources	357,688	394,200	1,240,000	549,500	5,240,000	5,000,000	300,000	300,000	300,000
Interest	532,835	38,807	-	250,000	500,000	200,000	200,000	200,000	-
Transfers from General Fund	600,000	546,012	430,000	430,000	1,050,000	500,000	500,000	500,000	500,000
Transfers from Enterprise Fund	164,000	220,000	595,000	595,000	200,000	200,000	200,000	200,000	200,000
Transfers from Other Sources	1,261,050	61,620	-	1,192,406	5,325,000	500,000	500,000	500,000	500,000
Total	\$ 2,915,573	\$ 1,260,640	\$ 2,565,000	\$ 3,016,906	\$ 33,730,000	\$ 26,400,000	\$ 17,200,000	\$ 16,700,000	\$ 12,000,000
Expenditures:									
Capital Outlay - General Fund	\$ 13,206,911	\$ 10,703,154	\$ 4,073,556	\$ 2,489,350	\$ 4,050,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
Capital Outlay - Enterprise Fund	1,148,293	1,038,422	605,917	375,750	17,865,000	10,000,000	10,000,000	10,000,000	10,000,000
Capital Outlay - Sewer/Water Recovery	10,519	21,517	-	499,000	8,875,000	7,500,000	2,500,000	2,500,000	2,500,000
Transfers Out	-	600,000	-	-	-	-	-	-	-
Total	\$ 14,365,723	\$ 12,363,093	\$ 4,679,473	\$ 3,364,100	\$ 30,790,000	\$ 22,500,000	\$ 17,500,000	\$ 17,500,000	\$ 17,500,000
Revenues Over (Under)									
Expenditures	\$ (11,450,150)	\$ (11,102,454)	\$ (2,114,473)	\$ (347,194)	\$ 2,940,000	\$ 3,900,000	\$ (300,000)	\$ (800,000)	\$ (5,500,000)
Beginning Fund Balance	\$ 27,250,849	\$ 15,800,699	\$ 11,875,126	\$ 4,698,246	\$ 4,351,052	\$ 7,291,052	\$ 11,191,052	\$ 10,891,052	\$ 10,091,052
Ending Fund Balance	\$ 15,800,699	\$ 4,698,246	\$ 9,760,653	\$ 4,351,052	\$ 7,291,052	\$ 11,191,052	\$ 10,891,052	\$ 10,091,052	\$ 4,591,052

Enterprise Fund - 600

Statement of Revenues, Expenditures, and Changes in Fund Balance

5-Year Financial Forecast

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Projection	FY 2023 Budget	FY 2024 Forecast	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast
Revenues:									
Water sales	\$ 6,120,916	\$ 6,321,715	\$ 6,000,000	\$ 7,500,000	\$ 7,208,000	\$ 7,820,680	\$ 8,485,438	\$ 9,206,700	\$ 9,989,270
Sewer sales	2,199,912	2,499,469	2,500,000	2,500,000	2,650,000	2,875,250	3,119,646	3,384,816	3,672,526
Gas sales	3,235,047	3,436,802	3,000,000	3,200,000	3,200,000	3,472,000	3,767,120	4,087,325	4,434,748
Tap fees	558,161	1,072,460	1,125,000	1,220,000	820,000	836,400	853,128	870,191	887,594
Reconnect fees	4,000	20	10,000	5,000	5,000	5,000	5,000	5,000	5,000
Interest	57,406	3,825	5,000	15,000	30,000	30,000	30,000	30,000	30,000
Contributions	370,000	370,000	370,000	370,000	-	-	-	-	-
Other	145,137	856,998	162,100	357,600	280,300	-	-	-	-
Transfers In	-	600,000	-	-	-	-	-	-	-
Total	\$ 12,690,578	\$ 15,161,290	\$ 13,172,100	\$ 15,167,600	\$ 14,193,300	\$ 15,039,330	\$ 16,260,332	\$ 17,584,032	\$ 19,019,137
Expenditures:									
Enterprise Administration	\$ 3,658,073	\$ 3,938,254	\$ 4,066,223	\$ 3,415,306	\$ 3,496,798	\$ 3,671,638	\$ 3,855,220	\$ 4,047,981	\$ 4,250,380
Utility Billing	389,626	563,337	626,900	634,550	784,875	824,119	865,325	908,591	954,020
Water	4,219,355	4,450,560	4,783,228	5,970,550	5,869,000	6,162,450	6,470,573	6,794,101	7,133,806
Wastewater	1,450,404	1,487,015	1,899,966	1,957,200	2,716,100	2,851,905	2,994,500	3,144,225	3,301,437
Gas	1,521,395	4,457,588	2,256,659	3,120,300	2,973,600	3,122,280	3,278,394	3,442,314	3,614,429
Total	\$ 11,238,853	\$ 14,896,754	\$ 13,632,976	\$ 15,097,906	\$ 15,840,373	\$ 16,632,392	\$ 17,464,011	\$ 18,337,212	\$ 19,254,072
Net Revenue Available for Debt	\$ 1,451,725	\$ 264,536	\$ (460,876)	\$ 69,694	\$ (1,647,073)	\$ (1,593,062)	\$ (1,203,679)	\$ (753,180)	\$ (234,935)
Debt Service	\$ 80,143	\$ 468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 80,143	\$ 468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income (Excluding Depr.)	\$ 1,371,582	\$ 264,069	\$ (460,876)	\$ 69,694	\$ (1,647,073)	\$ (1,593,062)	\$ (1,203,679)	\$ (753,180)	\$ (234,935)
Beginning Fund Balance	\$ 8,713,635	\$ 10,085,218	\$ 10,349,286	\$ 10,349,286	\$ 10,418,981	\$ 8,771,909	\$ 7,178,848	\$ 5,975,170	\$ 5,221,991
Ending Fund Balance	\$ 10,085,218	\$ 10,349,286	\$ 9,888,411	\$ 10,418,981	\$ 8,771,909	\$ 7,178,848	\$ 5,975,170	\$ 5,221,991	\$ 4,987,057
25% of Operating Expenses - Target	90%	69%	73%	69%	55%	43%	34%	28%	26%



Ordinances

ORDINANCE NO. 2022-29

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF TOMBALL, TEXAS, FOR FISCAL YEAR 2022-2023; AND AUTHORIZING THE CITY MANAGER TO APPROVE INTRA-DEPARTMENTAL (WITHIN THE SAME DEPARTMENT ONLY) TRANSFERS OF BUDGETED FUNDS; AND AMENDING THE BUDGET FOR THE 2021-2022 FISCAL YEAR IN ACCORDANCE WITH ACTUAL EXPENDITURES; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE

* * * * *

WHEREAS, the Budget of the City of Tomball for the Fiscal Year 2022-2023 was presented to the City Council of the City of Tomball during the Budget Workshops on the 18th day of July 2022 and the 1st day of August 2022 and was filed with the City Secretary's Office on August 15, 2022 for the purpose of Public Display; and the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; and

WHEREAS, NOTICE OF PUBLIC HEARING for the Budget of the City of Tomball, Texas, for Fiscal Year 2022-2023 was published in the City's official newspaper advising citizens of the Public Hearings to be conducted on September 6, 2022, and also advising that said Budget was available for their inspection prior to the Public Hearings; and

WHEREAS, at said Public Hearing all citizens of the City had the right to be present and to be heard, and those who requested to be heard were heard, and it being the opinion of the Mayor and City Council that said Budget should be adopted; and

WHEREAS, said Budget shall be in effect for the ensuing Fiscal Year, October 1, 2022, through September 30, 2023;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1.0 Adoption of Budget. That from October 1, 2022, through September 30, 2023, the appropriations, as stated in the Budget as proposed expenditures, shall be and are hereby appropriated to the several objects and purposes named and designated in the Budget.

Section 2.0 Public Record. The City Secretary is hereby directed to place in the Budget an endorsement which shall read as follows: **"The Original Budget of the City of Tomball, Texas for the Fiscal Year 2022-2023."** Such Budget as endorsed shall be kept on file in the office of the City Secretary as a Public Record and a copy of said Budget is attached to this ordinance and made a part of this ordinance for all purposes.

Section 3.0 Intra-Departmental Transfers. In accordance with the responsibility of the City Manager established by Section 7.01 C. (2) of the City Charter to administer the annual budget, the City Manager is authorized, as circumstances reasonably require, to approve intra-departmental (within the same department only) transfers of budgeted funds. Further, the documentation for such transfers shall be maintained as a part of the City's financial records.

Section 4.0 Beginning Fund Balances. That the Beginning Fund Balance reflected in the budget for each operating and capital project fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2022 as fully adjusted to reflect the final Annual Comprehensive Financial Report for Fiscal Year 2022 when released, for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2022 Ending Fund Balance.

Section 5.0 2021-2022 Budget Amended. That the City Council has reviewed the actual expenditures for the 2021-2022 Fiscal Year and compared them to the projections contained in the 2022-2023 Fiscal Year budget. The 2021-2022 Fiscal Year budget is hereby amended in accordance with the actual expenditures for the 2021-2022 Fiscal Year.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 6TH DAY OF SEPTEMBER 2022.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 19TH DAY OF SEPTEMBER 2022.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>AYE</u>



LORI KLEIN QUINN
Mayor

ATTEST:



DORIS SPEER
City Secretary

ORDINANCE NO. 2022-30

AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, SETTING THE TAX LEVY OF \$0.287248/\$100 VALUE ASSESSED FOR THE YEAR 2022 ON ALL TAXABLE REAL AND PERSONAL PROPERTY LOCATED IN THE CITY OF TOMBALL, TEXAS; PROVIDING FOR PENALTY, INTEREST, AND ADDITIONAL PENALTY ON TAXES NOT TIMELY PAID; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, pursuant to the provisions of the Constitution and Laws of the State of Texas, the City Council of the City of Tomball, Texas, is vested with the power to levy, assess and collect an annual tax upon all taxable real and personal property located within the City Limits, and said power allowing for the granting of homestead exemptions for all City of Tomball property owners sixty-five years of age and over or who are disabled; and

WHEREAS, pursuant to the Charter of the City of Tomball, this ordinance has been read two (2) times and considered at two (2) sessions of the City Council, and published in the City's official newspaper after the first reading; and

WHEREAS, the Council is required to set a tax rate, expressed as a rate per hundred-dollar valuation of said property, located in the City of Tomball, January 1, 2022; and

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Tomball, Texas, consists of two components, a tax rate of \$0.106865 cents per \$100.00 dollars of taxable value for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City,

and a tax rate of \$0.287248 cents per \$100.00 dollars of taxable value for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

WHEREAS, City Council has approved, by separate motions, the tax rates heretofore specified for each of said components; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. That said tax levied as aforesaid, based upon valuations established by Harris County Appraisal District, will be sufficient to meet the requirements of the City for the Budget Year 2022-2023.

Section 3. There is hereby levied, for the tax year 2022, to fund the City's fiscal year 2022-2023 municipal budget, an ad valorem tax at the total rate of twenty-eight and seven thousand two hundred forty-eight ten-thousandths cents (\$0.287248) on each One Hundred Dollars (\$100.00) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Tomball, Texas. All such taxes shall be assessed and collected in current money of the United States of America.

Section 4. Of such total tax levied in Section 2 hereof, \$0.180383 is levied to fund maintenance and operation expenditures of the City for the fiscal year 2022-2023. Of the total tax levied in Section 2 hereof, \$0.106865 is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of

Tomball, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, in the fiscal year 2022-2023.

Section 5. This year's levy to fund both maintenance and operations expenditures and interest & sinking expenditures EXCEEDS last year's maintenance and operations tax levy BUT DOES NOT EXCEED last year's interest & sinking tax levy.

GENERAL FUND - TO FUND MAINTENANCE AND OPERATION EXPENDITURES OF THE CITY:	\$0.180383
INTEREST & SINKING - FOR DEBT SERVICE:	\$0.106865

With reference to the tax rate of \$0.106865 for the Interest and Sinking Fund for bonded indebtedness, this rate, representing 37.20% of the total \$0.287248 tax, shall apply to the gross amount of current taxes to be collected.

- (A) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; and***
- (B) THE TAX RATE WILL EFFECTIVELY BE DECREASED BY 1.80 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$22.38.***

Section 6. All ad valorem taxes levied hereby, in the total amount of \$0.287248 on each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2023. All ad valorem taxes due the City of Tomball, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest, and if not paid before July 1st shall incur an additional penalty of twenty percent (20%), as prescribed in the Texas Property Tax Code.

Section 7. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 3RD DAY OF OCTOBER 2022.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 17TH DAY OF OCTOBER 2022.

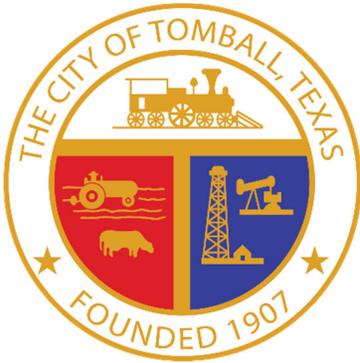
COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>ABSENT</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>AYE</u>


LORI KLEIN QUINN, MAYOR
City of Tomball

ATTEST:



DORIS SPEER, City Secretary
City of Tomball



Glossary

Glossary

Accounts Payables - A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amount due to other funds of the same government or to other governments).

Accounts Receivable - An asset account reflecting amounts owing to open accounts from private person or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of”. Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Arbitrage – The interest earnings derived from invested bond proceeds or debt service fund balances.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets – Resources owned by the City which have monetary value.

Balance Sheet – The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

Budget Adjustment – A request submitted for additional funding in departmental budgets for new or existing programs or services.

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$20,000.

Certificate of Obligations (CO's) – Similar to general obligation bonds except the certificates require no voter approval.

Contractual Services – The costs related to services performed for the City by individuals, business or utilities.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Asset – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivables which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

Debt Service/ Lease – A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment. Category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Department – An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Public Works.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life greater than one year) due to use of the assets.

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ETJ – An acronym meaning extra-territorial jurisdiction. This is an area outside of city limits that could become an incorporated area of the city.

Exempt – Personnel not eligible to receive overtime pay and who expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expanded Level of Service – A request of additional funding for a service or program that will increase operational efficiency or significantly increase the quality or scope of a service.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which government determines its financial position and the results of its operations. The City of Tomball’s fiscal year begins October 1st and ends the following September 30th.

FTE – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be ½ FTE.

Fixed Assets – Assets of a long term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Tax – A tax levied by the City on the utility companies, such as electricity, telephone, cable television, and natural gas.

Fund - A fiscal and accounting entity with a self-balanced set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities also referred to as fund equity.

GASB – Acronym for Governmental Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tomball pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions are typically financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

Levy – The City Council has the authority to impose or collect taxes, special assessments, or service charges.

Liability – Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Project – A project that needs additional funding in order to maintain the upkeep of physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

Operating Budget – The portion of the budget that pertains to daily operations which provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.

Operating Expenditure – Expenditure on an existing item of property or equipment that is not a capital expenditure.

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, usually require ordinances.

Proprietary Fund – Operation that operates like a private commercial operation, in which services are financed through user charges and expenditures include the full cost of operations.

Property Tax – Ad Valorem taxes levied on both real and personal property, according to the assessed valuation and the tax rate.

Purchase Order (PO) – A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Revenues – In governmental fund type net current assets for other than expenditures refunds and residual equity transfers.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically a future fiscal year.

ROW – Acronym for right-of-way.

Source of Revenue – The classification of revenues according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality, a state agency responsible for enforcing federal and state environmental laws.

TxDOT - An acronym for Texas Department of Transportation.

Working Capital – The amount of current assets which exceeds current liabilities.