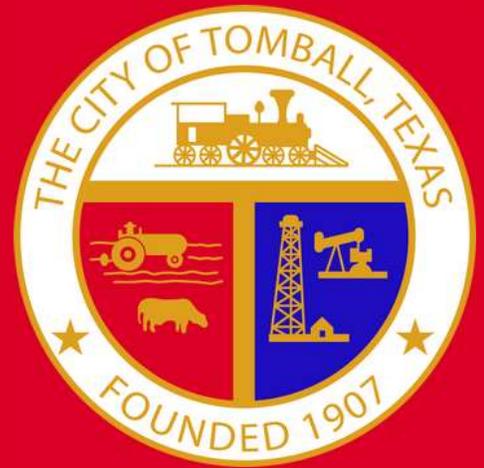




FISCAL YEAR 2023 - 2024 ADOPTED BUDGET



5-Year Financial Forecast • Capital Improvement Plan • Strategic Plan



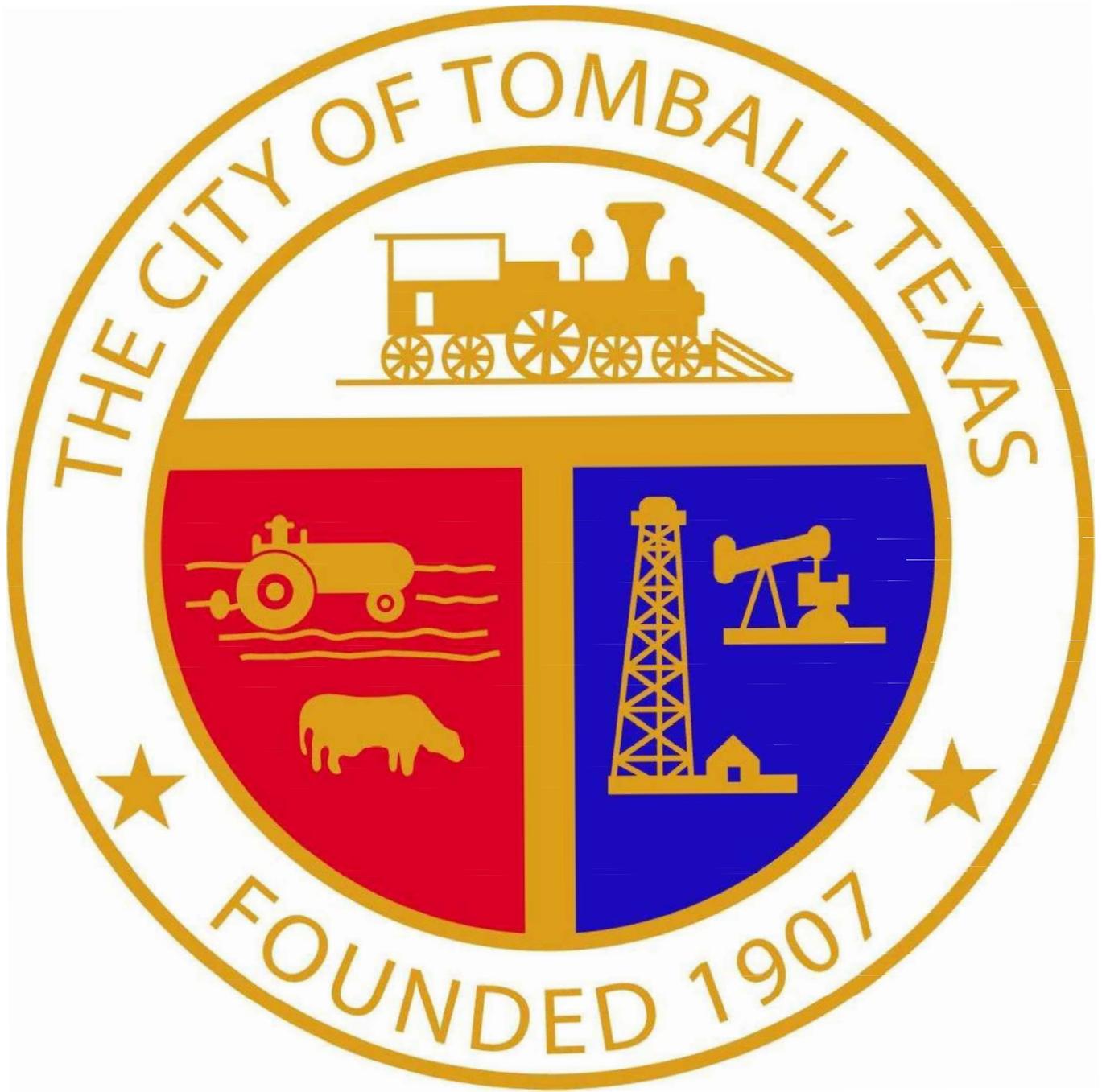


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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

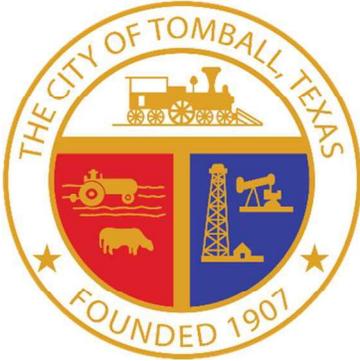
**City of Tomball
Texas**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morrill

Executive Director



Senate Bill 656 Requirement

Due to the passage of S.B. No. 656 102.007 of the Texas Local Government Code was amended to require that the following information be included as the cover page for a budget document:

This budget will raise more revenue from property taxes than last year’s budgeted by an amount of \$1,100,000, which is 14.57% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$801,455.

Upon calling for a vote for approval of an ordinance adopting the City of Tomball 2023-24 Fiscal Year Budget, the members of the City Council voted as follows:

City Council	Aye	Nay
John Ford, Council 1		<input checked="" type="checkbox"/>
Mark Stoll, Council 2		<input checked="" type="checkbox"/>
Dane Dunagin, Council 3	<input checked="" type="checkbox"/>	
Derek Townsend, Sr., Council 4,	<input checked="" type="checkbox"/>	
Randy Parr, Council 5	<input checked="" type="checkbox"/>	

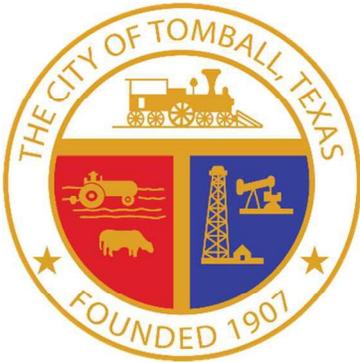
The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

Tax Year	2023	2022
Fiscal Year	2023-24	2022-23
Property Tax Rate	\$ 0.293320	\$ 0.287248
No New Revenue Tax Rate	\$ 0.253407	\$ 0.292522
Voter Approval Tax Rate	\$ 0.293320	\$ 0.287248
De Minimus Tax Rate	\$ 0.280997	\$ 0.283794
Operating Tax Rate (M&O)	\$ 0.186777	\$ 0.180383
Debt Tax Rate (I&S)	\$ 0.106543	\$ 0.106865

The total amount of outstanding municipal debt obligations (principal & interest) is as follows:

Type of Debt	Total Outstanding Debt	Current Year Debt
Property Tax Supported	\$ 55,075,391	\$ 4,175,694
Self-Supporting	\$ 4,520,000	\$ 395,000
Total Debt	\$ 55,075,391	\$ 4,175,694

Note: The total amount of outstanding debt obligations considered self-supporting is currently secured by user fees. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.



Mayor & City Council

Mayor & City Council



Lori Klein Quinn
Mayor
Elected May 2022



John F. Ford
Council, Position 1
Elected May 2017



Mark Stoll
Council, Position 2
Elected June 2009



Dane Dunigan
Council, Position 3
Elected June 2022



Derek Townsend Sr
Mayor Pro Tem
Council, Position 4
Elected May 2009



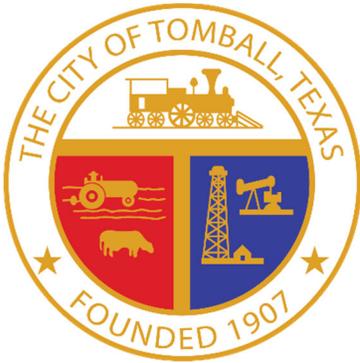
Randall Parr
Council, Position 5
Elected May 2022

Council's Vision

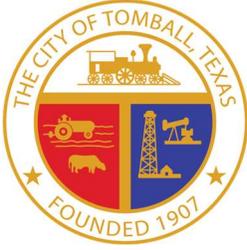
The City Council envisions major players coming together to create the future of Tomball to include:

- A sense of community
- A place to be proud of
- Pedestrian-friendly streets
- A positive business environment
- A hometown feeling with:
 - Excellent education
 - Healthcare
 - Churches
 - Public safety – including police, fire and EMS
 - Utilities – infrastructure and drainage
 - Internet – wireless and accessible website
 - Public facilities with adaptive re-use of facilities
 - Mobility

This vision is used as a guide by the City Council to assist in developing programs and strategies for the good of the community. Future management of growth issues and budget decisions will be with these initiatives in mind.



City Manager's Budget Message



City of Tomball

*Lori Klein Quinn
Mayor*

*David Esquivel, PE
City Manager*

To: Honorable Mayor and Council

From: David Esquivel, PE, City Manager

Subject: Budget Memo – City Manager’s FY 2024 Budget

As required in Section 8.03 of the Tomball City Charter, please find attached the adopted budget for Fiscal Year 2023-2024 (FY24). The budget is a planning tool, providing guidance and direction for the upcoming budget year.

During the current fiscal year (FY23), we continued to experience growth and development, but also started to see some growth indicators start to stabilize. However, overall, many indicators still prove that Tomball’s economy continues to be strong. Sales tax collections remained stable as compared to the previous year’s collections and have exceeded our initial budgeted projections. Once again, actual annual sales tax collections will be the highest ever collected by our city in history. Property valuations continued to grow at approximately 24.1%. Residential permit applications and issuances continued but are showing a stabilization. Commercial and industrial development continued to grow this year with major projects started. Macy’s Distribution opened and Lovett Industrial continued to build out the rest of the 240-acre industrial and commercial development. During this major project we also saw the importance of maintaining internal controls of project management considering the issues with the developer’s third-party inspections. Marketing has done a great job in making enhancements to our festivals which led to record attendance. Our ability to improve our operations and delivery of projects has greatly improved by filling in many vacancies.

This past year was a tough one, especially for staff. The City was the victim of a cyber-attack that affected most of our systems and operations for several months. The attack brought progress on many projects, operations, and initiatives to a halt. However, the staff worked tirelessly in standing up temporary work-around solutions, restarting operations when data was restored, and resuming regular operations while working through the back log. Staff were able to accomplish and manage the cyber-attack while limiting impacts to the public, operations, and budget. We are also still seeing the impacts of supply chain issues and inflation. The current economic environment has resulted in rising costs for many needed resources and has impacted our budget to the point where we are proposing to change our traditional procedures in the areas of fleet replacement and implementing a multiple year capital improvement plan (CIP).

For the FY24 budget, City staff remain vigilant and conservative in forecasting proposed revenues, especially in our biggest revenue source of sales tax. Based on our estimates, it is anticipated that General Fund FY24 total revenues will increase over year-end FY23. The FY24 budget allows us to continue to provide excellent service to our community, while continuing to have strong reserve balances that are well above our statutory requirement. This budget also addresses many needed one-

time expenses. Because of the healthy fund balances, these one-time expenditures will be done without disrupting the needs of operations. Due to the new personnel needed to meet the demands of growth and to maintain our high level of service there are 14.0 new positions recommended. Also included in this budget is a 7.5% adjustment to personnel costs, which includes a 3% cost of living increase, salary survey adjustment, and proposed merit increases for our employees as we look to remain competitive in salaries. It is my intent to implement a tiered merit-based system where high performing staff members are rewarded, and incentives are there for everyone to work towards.

FY2024 Budget

Budgeted expenditures for FY24, including capital projects, total \$125,038,717. This will leave us with a year-end fund balance (all funds) of \$64,263,704.

General Fund Overview

As we go into our FY24 budget, we looked closely at how we are performing in our current fiscal year. Revenues for FY23 are estimated to be \$773,344 more than originally budgeted. Meanwhile, expenditures for FY23 are under budget by approximately \$2.67 million largely due to public safety personnel savings, ESD #15 not purchasing their fire engine through the City and most of the drainage master plan expenditure will be moved to FY24. Despite all our challenges throughout the year and the increase in expenditures (reoccurring and one-time) the proposed FY24 budget will continue strong reserves and funds needed expenditures and personnel.

Based on FY23 projections, the General Fund reserve is at 96% of annual expenditures because of strong sales tax collections and property tax. The projected fund balance for FY23 represents an increase of 19% compared to the adopted budget. With these strong reserves the recommendation is to budget for one-time expenditures such as vehicles, equipment, critical IT hardware and software, and facility improvements. The recommendations in the FY24 budget address these items and still maintain a projected strong reserve of 75%. Historically, with Council guidance, the City of Tomball has maintained reserves well above the 25% required by the Charter. In an era of incredible growth, we must also recognize that maintaining such high reserves over requirements may not be feasible to address all the needs. In conjunction with utilizing fund balance, capital projects are separated from the base budgets to adhere funds that are to be used for maintenance and operation versus expansion and addition. The spend down of fund balance only includes one-time expenditures. The proposed FY24 budget is balanced based on the projected revenues and reoccurring expenses.

The proposed FY24 budget focuses on adjusting and maintaining competitive salaries for recruiting and retaining personnel, continuance of City operations, providing and updating critical equipment across all departments, and addressing facility needs and repairs. We are recommending a \$2.21 million increase over FY23 budgeted General Fund expenditures, recognizing that the proposed budget funds major items as well as numerous new positions.

The General Fund's supplemental requests totaling \$2,831,000 address needs for effective public safety, additional personnel, and facility maintenance and repairs.

Ad-valorem Tax Rate

The ad-valorem tax rate for maintenance and operations (M&O) is projected to yield approximately \$500,000 more than the current year. This maintains a stable rate while providing the revenues needed for operations. The debt service tax rate (I&S rate) is projected to remain consistent. It is noteworthy that the debt service tax rate is projected to increase after the FY24 budget year. The FY24 (Tax Year 2023) debt service portion of the tax rate will not be impacted by debt issued in FY24, since the debt service for the new debt issue is budgeted to be paid out of the debt service fund balance.

Special Revenue Fund Overview

This fund includes Police Seizure, Child Safety, Court Security and Technology, State and Federal Grants, Law Enforcement Officer Standards and Education (LEOSE), American Rescue Plan (ARP), PID funds and Hotel Occupancy. The FY24 ending fund balance will be \$1,562,995.

The ARP fund balance is budgeted to be expended in FY24 to provide flexibility to Council to determine how to utilize the funds. The funds will need to be committed by the end of FY24. Hotel Occupancy Tax (HOT) revenues are strong, and staff continues to look for opportunities for sponsorship for our events. Recent legislation has limited the use of these funds. Historical preservation projects were a qualifying expense but moving forward, HOT funds cannot be used for historical purposes. The projection for this fund balance is 126% of annual operating expenditures at the end of FY24.

Debt Service Fund Overview

The FY24 ending fund balance in the Debt Service Fund is budgeted to be \$2,039,630. The FY24 budget includes a new Certificates of Obligation (CO) issuance totaling \$28 million. The funds are programmed to be used in the continuing development of the water supply and south wastewater treatment facility. For the FY24 budget, the debt service payment for the new debt issuance is scheduled to be paid out of the existing Debt Service Fund balance, which will not affect the debt service portion of the tax rate. After FY24, the proposed FY24 debt issuance and future debt issuances affect the debt portion of the tax rate. The Capital Improvement Plan will include a financial forecast showing the impacts and timing of the proposed debt issuances.

Current bond ratings represent the second highest ratings assigned to a bond issuer:

- Standard & Poor's rating of AA+
- Moody's rating of Aa2 (reaffirmed in FY23)

Enterprise Fund Overview

Expenditures for FY23 are expected to be \$210,390 more than budgeted. The bulk of this overage consists of development growth, rising costs of chemical supplies, equipment, and water well repairs. However, we estimate revenues for FY23 to increase to \$970,200, above the FY23 adopted budget, offsetting these expenditures.

We estimate revenues for FY24 to remain healthy and stable when compared to historical data. Our ending fund balance in FY24 will be \$15,526,430 equating to a reserve of 89%, a decrease from FY23's projected reserve of 106%.

During FY23, fees paid to North Harris County Regional Water Authority decreased from \$4.60 to \$4.10 per 1,000 gallons. The FY23 budget funded several master plan updates, impact fees analysis, and an update to the utility rate structure. The utility rate study is anticipated to be completed in conjunction with the water and sewer master plan updates. In the FY24 budget for the Enterprise Fund, an increase of 6% for both water and sewer rates is included to build the capacity for the Enterprise Fund to support the critical projects that are anticipated in the Capital Improvement Plan (through debt service). The impacts of growth are easily seen with the increase of water consumption and the increase of average flow rates at the wastewater treatment plant. Developing additional water supply, renovating, and expanding the south wastewater treatment facility are critical.

Fleet Replacement Fund Overview

This is an internal service fund utilized to purchase specific capital assets such as vehicles and equipment costing \$20,000 dollars or more. The historical operation of this fund is to budget and purchase the vehicles in the greatest need of replacing within the budget year. Supply chain issues and availability of vehicles to be delivered in the budget period have greatly diminished over the past few years. FY24 proposes to change this approach to identify replacement vehicles and equipment for the next two years. This will allow for the necessary time to acquire the appropriate and needed vehicles. The FY24 budget also proposes to transfer the necessary funds to build the balances to allow for the fund to function as intended. Vehicles and equipment are critical to our operations and by building the balances it will strengthen our financial standing. Fire apparatus have not been traditionally included in the replacement fund due to the high cost of the vehicles but FY24 proposed to include them and when appropriate, funding for the apparatus will be available without incurring any financing costs. The FY24 Budget transfers an additional \$2.0 million (\$1.5 million from the General Fund and \$500,000 from the Enterprise Fund) in addition to the annual prorated allocation based on vehicle useful life to the replacement fund and the projected ending fund balance will be \$2,198,603.

Health Insurance Trust Fund

This is an internal service fund utilized to fund health, dental, and vision insurance. Ending fund balance for FY24 is projected to be \$3,666,205. Dental benefits for employees will increase from \$1,500 annual maximum to \$2,000. The annual premium to the City will increase slightly by \$7,000 or 4.5%. However, lower premiums for long term disability, a savings of \$9,000, offsets the cost increase. Blue Cross Blue Shield will continue as our major medical provider and the negotiated rates will remain the same as last year with no increase to medical premiums.

Water Capital Recovery Fund

This fund is where we recover development-driven fees, which are used for water utility expansion. The ending fund balance for FY24 is projected to be \$3,849,820. Water impact fees are the only direct revenue source for this fund. These funds are used to mitigate the impact to existing water rate payers by allocating a portion of the cost to expand and extend infrastructure impacted and needed by new development. Projects currently funded by this budget include the elevated water storage tank at Grand Parkway and Hwy 249, South Persimmon water line and Rudolph Road water line extension projects. Updates to the water master plan consider the rate and location of new development as well as updating the costs of the projects. This information is incorporated in the revision of the impact fee

schedule and compares our rates to other surrounding communities. After FY24, a portion of these funds will go towards the capital projects program guided debt. By identifying a portion of the debt service that is to be funded by impact fees, it will help mitigate the impact on the water utility payers.

Sewer Capital Recovery Fund

This fund is where we recover development-driven fees, which are used to fund sewer utility expansion. The ending fund balance will be \$4,606,196. Development sewer impact fees are the revenue source for this fund. These funds are used to mitigate the impact to existing sewer rate payers by allocating a portion of the cost to expand and extend infrastructure impacted and needed by new development. The project currently funded by this budget is the Rudolph Road sewer line extension. Updates to the wastewater master plan consider the rate and location of new development as well as updating the costs of the projects. This information is incorporated in the revision of the impact fee schedule and compares our rates to other surrounding communities. After FY24, a portion of these funds will go towards the capital projects program guided debt. By identifying a portion of the debt service that is to be funded by impact fees, it will help mitigate the impact on the sewer utility payers.

Personnel

A 3% cost of living adjustment (COLA) is recommended in the amount of \$495,656. FY23 included a class and compensation study and included in the FY24 budget is the implementation of the identified positions needing a salary adjustment to meet the minimum starting compensation. Typically, salary survey adjustments happen approximately every 2-3 years, however in this rapidly changing market, an adjustment is included. To best attract and retain excellent employees, while adhering to the City standard of maintaining job positions at the 85th percentile of the midpoint (median) of comparable cities, this budget recommends including funds for the salary survey adjustments. Because of the rapidly changing market, and the need to remain competitive in recruitment and retention, FY24 proposes to add a merit adjustment based on a tiered merit system. A tiered merit system will be designed by the department to help identify all excelling employees and incentivize high performance using department specific metrics.

The total amount recommended in the FY24 budget for the COLA, salary survey adjustments and merit is \$1,239,139.

Supplemental Items

During the budget preparation process, a variety of supplemental projects were identified as priorities and incorporated into the budget document. The proposed expenditures are projected in the budget document and include technology upgrades, public safety enhancements, and utility system refinements. The total for supplemental items in the General Fund this fiscal year is \$2,831,000; Enterprise Fund \$1,338,050; and Hotel Occupancy Tax Fund is \$17,250.

Capital Projects Fund

Capital projects funded by the City of Tomball in FY 24 include:

- Malone Lot (PD Evidence Storage) - \$150,000
- Matheson Park Improvements – Phase 1 - \$944,795
- Louie’s Park (Inclusive playground) - \$850,000
- Alley Improvement – Phase 1 - \$995,100
- Main St. Project – FM 2920 - \$2,000,000
- S. Persimmon Drainage Extension - \$200,000
- N. Sycamore Parking - \$1,500,000
- Pine Street Elevated Storage Tank - \$833,100
- East Water Plant - \$1,906,000
- Baker Drive Water Plant - \$5,842,000
- SCADA Water - \$310,000
- 16” Water Line Hufsmith Road - \$307,000
- FM 2920 Lift Station - \$15,178,500
- WWTP Expansion - \$16,977,276
- Grand Parkway Gas Gate - \$470,000
- Cherry Steel Gas Main - \$350,000
- Rudolph Road Water Line Extension - \$182,000
- Grand Parkway Elevated Storage Tank - \$3,857,000
- Rudolph Road Sanitary Sewer - \$200,000

Fleet Replacement

Based on the staff review of maintenance, condition of the vehicle/equipment, and the vehicle replacement schedule for the next 2 years, seventeen (17) vehicles and six (6) pieces of equipment are proposed to be replaced at a total cost of \$1,888,800. The General Fund accounts for \$1,453,300, and the enterprise fund \$435,500. The ending fund balance for the vehicle replacement fund is \$2,198,603.

Conclusion

FY24 continues to adhere to several critical guidelines that the City Council has traditionally demanded. The City remains in a very strong financial position, revenues are budgeted conservatively, which drives the conservative approach to budgeted expenditures. FY24 remains balanced with revenues and reoccurring expenditures and budgets critical one-time expenses. FY24 will mark the beginning of changing our approach to funding major capital projects by implementing a long-term debt service funding plan and strengthens our resiliency by enhancing our ability to operate a fully funded fleet replacement program. This budget also addresses our most valuable resource to deliver to our residents, which is our employees. By providing a COLA, ensuring status with comparable cities through the implementation of the class and compensation study, and recognizing high performing employees by providing a merit-based system the delivery of service to our residents will be as efficient and at a very high standard.

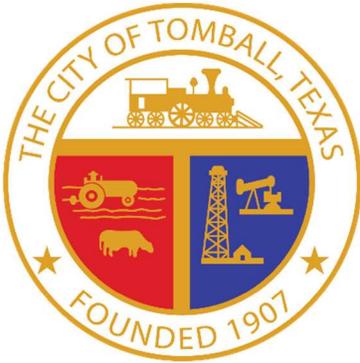
The entire staff appreciates the time and effort the City Council has taken to review this proposed budget document. This is a guiding document that will assist us in ensuring that we provide exceptional

service to our community. The staff involved in the preparation of the budget has done an excellent job, led by Finance Director Katherine Tapscott. The entire City team is dedicated to providing the highest levels of customer service to the citizens of Tomball, and we pledge our efforts to that end.

Respectfully submitted,

A handwritten signature in blue ink that reads "David Esquivel". The signature is written in a cursive, flowing style.

David Esquivel, PE
City Manager



User Information

Budget Book Overview

The City of Tomball's annual budget is comprised of a table of contents and thirteen sections. These sections can be grouped into three broad categories as follows:

Introduction and Information

- Texas Senate Bill 656 Requirement: As required pursuant to Section 102.007 of the Texas Local Government Code and amended by S.B. 656, this section includes the following information:
 - Property Tax Revenue Details,
 - Record votes of City Council on the adoption of the Budget and the Property Tax Rate,
 - Listing of Property Tax Rates, such as the No New Revenue, Voter Approval, M & O, and I & S
 - Total Municipal Debt Obligations
- Mayor & City Council: Includes a listing of the Mayor and Council Members, their terms, District Map of the City of Tomball, TX and the City Council Strategic Vision.
- City Manager's Budget Message: This letter that accompanies the budget when it is submitted to the Council.
- User Information: Contains an overview of the budget book and its respective sections and categories. This section also includes the budget process summary and budget calendar, a brief summary of the Council-Manager form of municipal government as it relates to the City of Tomball and City policies.
- Historical/Demographics: Provides a synopsis of the City of Tomball's history and demographics.
- Personnel/Boards: Includes the City's organizational chart and a listing of City Administration.
- Property Tax: Includes tax rate schedules and comparisons.

Financial

- Budget Summaries: Contains all budgeted revenues, expenditures, major revenue sources, all funds budget summary, city departments by fund and fund structure.
- Fund Overview and Detail: These sections contain detailed budget information for the various funds, departments and divisions of the City. Where applicable, descriptions, goals and performance indicators are given.
- Municipal Debt: Contains payment schedules and bond information for the City's general obligation debt and the utility and Public Improvement District (PID) debt.
- Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- Master Fee Schedule: A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.
- Ordinances:
 - Ordinance No. 2023-29: Approving and Adopting the Budget for FY 2023-2024
 - Ordinance No. 2023-39: Adopting the Tax Rate for the Tax Year 2023
- Glossary: A list of words and acronyms contained in the annual budget and their meaning.
- Capital Improvement Plan: A multi-year plan of major projects and expenditures for new construction and improvements.
- Strategic Plan: A document outlining the City's strategic initiatives and coordinated actions to achieve success.

Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In March, Department Heads receive their budget packets from the Finance Department. These packets contain their budget worksheets, which include historical expenditure amounts, current expenditure and budget amounts, as well as the budget process calendar and supplemental request form.

While the Departments are preparing their budget requests, the Finance Department calculates the debt service requirements and revenue projections for the new year. The data combined with the Department requests form a preliminary draft of the budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving and reviewing the first draft of the budget, the Budget Team, which consists of the City Manager, Assistant City Manager, Finance Director and Budget Analyst, host a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in April and help the City Manager formulate priorities for the proposed budget.

After meeting with Department Heads in April, the Budget Team meets many more times during the month of May to discuss priorities and make needed adjustments to the department budgets before the final proposed budget books are created for City Council.

In July, City Council is provided with copies of the proposed budget and budget workshops are held in late July and early August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can be found on the City's website, as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council in September. A copy of the proposed budget will be available for citizen review on the City's website. State law requires that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the budget. The budget shall be adopted no later than the final day of the last month of the fiscal year, but the budget is normally accepted and formally approved by the City Council before then.

The City will amend the budget at year end, if needed, for expenditures that exceeded budgeted amounts. When deemed necessary, the City Council may also amend the budget throughout the year if any known adjustments are needed and approved at that time.

Budget Calendar**April 3, 2023**

- Distribute Department Workbooks

April 21, 2023

- Departments Submit Supplemental Requests for FY2024
(Department Directors submit budget requests for new positions and programs for significant expansions of existing programs)

April 28, 2023

- Departments Submit Year End Projections (FY 22-23)
(Department Directors submit year-end projections on their current year budget. This information provides the starting point for planning for the new budget)
- Departments Submit Base Budget Amounts (FY 23-24)
(Department Directors submit budget requests for funding needed to continue operations, as they currently exist and any funding adjustments needed due to either changes in price or operating procedures)

May 1 - 5, 2023

- Budget Team Review Supplemental Requests
(Budget Team reviews supplemental requests and project/propose expected expenditures)

May 12, 2023

- Budget Workbooks Created and Submitted to City Manager

May 15 – 18, 2023

- Department Budget Meetings
(A series of meetings conducted by the Budget Team with individual departments to discuss their budget requests)

June 1 – 30, 2023

- Budget Team meets and makes revisions/updates

July 7, 2023

- Budget Notebooks to City Council
(Submit notebooks to City Council to review and ask questions)

July 17, 2023

- 1st Budget Workshop with City Council

July 28, 2023*

- Certified Estimate from Harris County Appraisal District is Received

August 7, 2023

- 2nd Budget Workshop with City Council

August 21, 2023

- 3rd Budget Workshop with City Council

September 5, 2023 (Tuesday)

- Public hearings on budget and present Final Proposed Budget
(Following the required newspaper notices, public hearings are scheduled on the proposed budget)
- First Reading of Ordinance Adopting the Budget
(First reading of the budget adoption is approved by City Council)
- 2023 Tax Rate Notice is Published
(Upon receipt of certified appraisal rolls, the Harris County Tax Office performs tax rate calculations as required by State law.)

September 18, 2023

- Second Reading of Ordinance Adopting the Budget
(Second reading of the budget adoption is approved by City Council)
- Resolution to adopt Master Fee Schedule

October 2, 2023

- First Reading of Ordinance Adopting 2023 Tax Rate

October 16, 2023*

- Second Reading of Ordinance Adopting the 2023 Tax Rate
(The City Council meets to vote on the proposed tax rate. Two readings of the ordinances are required by City Charter)

November 17, 2023

- FY 2023-2024 Budget Document is published
(Finance staff works to develop final budget documents which is then printed and distributed to users)

Financial Management Policies

Introduction

The City of Tomball has an important responsibility to its citizens to carefully account for public funds, to manage municipal finance wisely, and to plan for adequate funding of services desired by the public. The overriding goal of the Financial Management Policy is to enable the City to achieve a longterm stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure. The purpose of the Financial Management Policy is to provide guidelines for planning and directing the City's day to day financial affairs and to assist staff in developing recommendations to the Tomball City Council. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

- **Revenues:** Design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.
- **Expenditures:** Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.
- **Capital Expenditures and Improvements:** Annual review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.
- **Staffing and Training:** Staffing levels shall be adequate for the fiscal departments of the City's to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Possible ways to increase efficiency shall be explored before adding staff. However, the staffing levels shall not be inadequate or marginal such that the internal controls are jeopardized or personnel turnover rates are unacceptable. The City shall support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff shall be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences and related education efforts.
- **Fund Balance/Working Capital/Retained Earnings:** Maintain the fund balance, working capital and retained earnings of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from the emergencies.
- **Debt Management:** Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of the debt payments on current and future revenues.
- **Investments:** Invest the City's operating cash to ensure its safety, provide necessary liquidity optimize yield.
- **Intergovernmental Relations:** Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.
- **Grants:** Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid which address the City's current priorities and policy objectives.

- **Economic Development:** Initiate, encourage and participate in economic development efforts to create job opportunities, and strengthen the local economy and tax base.
- **Fiscal Monitoring:** Prepare and present reports for the current and multi-year periods that analyze, evaluate, and forecast the City's financial performance and economic condition.
- **Accounting, Auditing, and Financial Reporting:** Comply with prevailing federal, state, and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), The American Institute of Certified Public Accountants (AICPA), and the Government Finance Officer's Association (GFOA).
- **Internal Controls:** Maintain an environment to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition.
- **Risk Management:** Prevent and/or reduce financial impact to the City due to claims and losses through prevention, through transfer of liability, and/or through a program of self-insuring of the liability.
- **Budget:** Develop and maintain a balanced budget which presents a clear understanding of goals, services levels, and performance standards and which shall be to the extent possible "user friendly" for citizens.

Revenues

1. **Balance and Diversification in Revenue Sources:** The City shall strive to maintain a balance diversified revenue system to protect the City from fluctuation in any one source due to the changes in economic conditions which adversely impact that source.

2. **User Fees:** For services that benefit specific users, which possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs whereas not to prohibit economic development. City staff shall review user fees on a regular basis to calculate their full costs recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

3. **Property Tax Revenues/Tax Rates:** The City shall endeavor to balance its reliance on property tax revenues by revenue diversification, implementation and continued use of user fees, and economic development. The City shall also strive to minimize tax rate increases.

4. **Utility/Enterprise Funds User Fees:** Utility rates and Enterprise Funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital.

5. **Administrative Service Charges:** The City shall prepare a cost allocation plan annually to determine the administrative service charges due the General Fund from Enterprise Funds for overhead and staff support. Where appropriate, the Enterprise Funds shall pay the General Fund for direct services rendered.

6. **Revenue Estimates for Budgeting:** in order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates for current and multi-year periods. The process shall include the analysis and probability of economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach

should reduce the likelihood of actual revenues falling short of budget estimates during the year and mid-year service reductions.

Expenditures

1. **Current Funding Basis:** The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year's savings.

2. **Contracted Labor:** The City will utilize contracted labor for the provision of City services whenever private contractors can perform the established levels of service are performed at the lease expense to the City.

3. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit is projected at year-end.

4. **Maintenance of Capital Assets:** Through the Fleet Replacement Fund and within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue services levels.

5. **Periodic Program Review:** Periodic program reviews for efficiency and effectiveness shall be performed. Programs not meeting efficiency or effectiveness shall be brought up to required standards or be subject to reduction or elimination.

6. **Purchasing:** The City shall make every effort to maximize any discounts offered by creditors/vendors. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall obtain the most favorable terms and pricing possible. Every effort will be made to include minority business enterprises in the bidding process.

Capital Expenditures and Improvements

1. **Capital Improvements Planning Program:** The City shall annually review the Capital Improvement Plan ("CIP"), the current status of the City's infrastructure, replacement and renovation needs, and potential new projects and update the plan as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every project, all operation, maintenance and replacement costs shall be fully estimated and disclosed. The CIP shall also present the City's long-term borrowing plan, debt payment schedules, and other debt outstanding or planned including general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements when appropriate.

2. **Capital Assets:** A capital asset will be defined as equipment that exceeds \$20,000 and has a useful life that exceeds 3 years.

3. **Replacement of Fleet Capital Assets on a Regular Schedule:** The City shall annually prepare a schedule for the replacement of its fleet and fleet related capital assets associated with General

Fund and Enterprise Fund operations through the Fleet Replacement Fund. Capital assets included in this fund will be authorized by charges to the departments using the assets. The amortization charges will be sufficient for replacing the capital equipment at the end of its expected useful life. The amortization charges and application of those funds for replacement purposes will be accounted for in the Fleet Replacement Fund.

4. **Capital Expenditure Financing:** The City recognizes that there are several methods of financing capital requirements: budget the funds from current revenues; take the funds from fund balance/retained earnings as allowed by the Fund Balance/ Retained Earning Policy; utilize funds from grants and foundation; or borrow money through debt. Debt financing includes general obligations, and lease/purchase agreements when appropriate.

Fund Balance:

1. **General Fund Undesignated Fund Balance:** The City shall strive to maintain the General Fund undesignated fund balance at a target of 18% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 20%.

2. **Debt Service Fund Balance:** The City shall strive to maintain the Debt Service Fund balance at a target of 18% of the next year's total principle and interest requirements on bonded debt with the minimum being 15% and the maximum balance being 20%.

3. **Utility Working Capital and Retained Earnings of Other Operating Funds:** In other operating funds, the City shall strive to maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the minimum working capital in the Water, Wastewater and Natural Gas funds shall be a target level of 18% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 20%.

4. **Use the Fund Balance / Retained Earnings:** Fund Balance / Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases and capital projects that cannot be accommodated through current year savings. Should such use reduce the balance below the minimum level set as the objective for that fund, recommendations will be made on how to restore it.

Debt Management

1. **Use of Debt Financing:** Debt financing to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, and lease/purchase agreements, shall only be used to purchase capital assets.

2. **Amortizations of Debt:** Amortization of debt shall be structured in accordance with a multi-year capital improvement plan. The term of a debt issue will never exceed the useful life of the capital asset being financed.

3. **Affordability Targets:** The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare general accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all

local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update to the Capital Improvement Plan. The decision on whether or not to assume new debt shall be based on these costs and benefits.

4. **Bidding Parameters:** The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market condition and other prevailing factors. Parameters to be examined include: • Limits between lowest and highest coupons • Coupon requirements relative to the yield curve • Method of underwriter compensation, discount or premium coupons • Use of True Interest Cost (TIC) vs. Net Interest Cost (NIC) • Use of bond insurance • Deep discount bonds • Variable rate bonds • Call provisions

5. **Bond Issuance Advisory Fees and Costs:** The City will be actively involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The City shall evaluate the merits of rotating professional advisors and consultants as well as the kinds of services and fee structures available from independent financial advisors, investment banking firms, and commercial banks. The City will carefully itemize and scrutinize all costs associated with the issuances of the bonds.

6. **Sale Process:** The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

7. **Rating Agencies Presentation:** Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

8. **Continuing Disclosure:** The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

9. **Debt Refunding:** City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. A proposed refunding of debt should provide a present value benefit as a percent of refunded principal of at least 3.5%.

Investments

The City's cash shall be invested in such a manner so as to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest possible yield in accordance with the City's Investment Policy. Interest earned from investment shall be provided. Cash forecasting models and procedures will be employed to maximize the amount of investment funds.

Intergovernmental Relations

1. **Inter-local Cooperation in Delivery Services:** In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the costs of services, to share facilities, and to develop joint programs to improve service to its citizens.

2. **Legislative Program:** The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that mandates additional City programs or services and does not provide the funding from implementation.

Grants

1. **Grant Guidelines:** The City shall seek, apply for, and obtain those grants that are consistent with priority needs and objectives identified by Council.

2. **Indirect Costs:** The City shall recover indirect costs to the maximum amount allowed by the funding source. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

3. **Grant Review:** The City shall review all grant submittals for their cash or in-kind match requirement, their potential impact on the operating budget, and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application. An annual report on the status of Grant programs and their effectiveness shall also be prepared.

4. **Grant Program Termination:** the City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

Economic Development

1. **Commitment to Expansion and Diversification:** The City shall encourage and participate in economic development efforts to expand Tomball's economy and tax base, to increase local employment and to invest when there is defined specific long-term return. These efforts shall not only focus on new areas but on inner city areas, and other established sections of Tomball where development can generate additional jobs and other economic benefits.

2. **Tax abatements:** The City shall develop and maintain a tax abatement policy to encourage commercial and/or industrial growth and development throughout Tomball. The City shall balance the long-term benefit of tax abatements with the short-term loss of tax revenues by granting the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and its impact on Tomball's economy and other factors.

3. **Coordinate Efforts with Other Jurisdictions:** the City's economic development program shall encourage close corporation with other local jurisdictions to promote economic well-being of this area.

Fiscal Monitoring

1. **Financial Status Reports:** Monthly Reports shall be prepared and distributed to executive and managerial staff comparing expenditures and revenues to current budget, for the month and fiscal year-to-date. Quarterly financial reports of the City's major funds (General Fund, Debt Service Fund, and Enterprise Fund) shall be presented to City Council to highlight the City's financial performance to date as well as outline any remedial actions necessary to maintain the City's financial position in light of unfavorable variances that are not anticipated to reserve by fiscal year end.

2. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures that include a discussion of major trends affecting the City's financial position shall be prepared. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year. The document shall provide insight into the City's financial position and serve as planning tool to alert the Council to potential problem areas requiring attention.

3. **Performance Measurement and Benchmarking Reporting System:** The City staff shall work to establish a performance measurement and benchmarking program to demonstrate its commitment to the achievement of Council established goals, fiscal accountability and quality delivery of services. Performance measures, goals and benchmarks will be presented to City Council during each budget process. Progress reports will be submitted to Council as part of the quarterly report.

Accounting, Auditing, and Financial Reporting

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Governmental Finance Officers Association (GFOA). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The City will follow a five-year review and optional rotation of outside (independent) auditors. The audit firm must demonstrate that they have the breadth and depth of staff to handle the City's audit in a timely manner. The audited financial statement should be prepared and presented to Council for approval within 180 days of the close of the fiscal year. The City's audited annual financial report and the City's adopted budget will be posted on the City's website for access by the public. In addition, copies will be on file in the City's Secretary's Office.

Internal Controls

The Director of Finance is responsible for development citywide written guidelines on purchasing, cash handling, internal controls and other financial matters. The Director of finance will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's specific requirements. Each department manager is responsible to ensure that good internal controls are followed throughout his or her department, that all finance department guidelines on purchase and internal controls are implemented, and that all independent auditor control recommendations are addressed.

Risk Management

The City will utilize a safety program, an employee health program, and a risk management program to prevent and/or reduce the financial impact to the City due to claims and losses. Transfer of liability for claims through transfer to other entities through insurance and/or by contract will be utilized where appropriate. Prevention of claims through the safety program and the employee health program will be employed.

Operating Budget

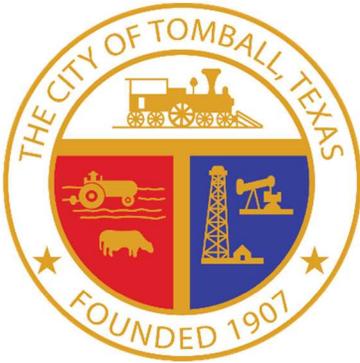
The City shall establish an operating budget that shall link revenues and expenditures to goals, objectives, and service and performance standards. The operation budget shall also incorporate a minimum of five (5) years projections. It will be the City's goal to obtain the Distinguished Budget Presentation Award from the Government Finance Officers Association each year.

Basis of Accounting & Budgeting

The City's finances are accounted for in accordance with generally accepted accounting principles established by the Government Accounting Standards Board.

- The accounts of the City are organized and operated on the basis of funds and account groups. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded in those funds. Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, Debt Service and Capital Project Funds.
- Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (When they are measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Substantially all revenues are considered to be susceptible to accrual. Ad valorem, sales, hotel, franchise, and tax revenues recorded in the General fund and ad valorem revenues recorded in the Debt Service fund are recognized under the susceptible to accrual concept. Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues (except earnings on investments) are recorded as revenues when they are received in cash because they are generally not measurable until they are actually received. Investment earnings are recorded as earned since they are measurable and available. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.
- The City utilizes encumbrance accounting for its Governmental fund types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.
- The City's Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
- The City's annual budgets are prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which adopt project-length budgets. Also depreciation of fixed assets is not recognized in proprietary budgets. All annual appropriation lapses at fiscal year-end. Under the City's budgetary process, outstanding encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities since the commitments will be reappropriated and honored the subsequent fiscal year.
- The issuance of Statement 34 by the Governmental Accounting Standards Board has influenced the creation and reporting of individual funds. GASB 34 essentially mandates dual accounting systems; one for government-wide (i.e. the government as a single entity) reporting and another for individual fund reporting. Under GASB 34 for individual funds, the City will continue

utilizing the accounting and budgeting process as described above. However, because GASB 34 mandates the flow of economic resources measurement focus and accrual basis of accounting for government-wide reporting, extensive reconciliation must be performed to present aggregated fund information in the government-wide reporting model. Therefore, individual operating funds will be created with the objective of reducing funds to government-wide reconciliation as much as possible. When appropriate, individual funds will be examined as to whether it will be appropriate to account for them as proprietary fund types. Also, the City will limit the use of internal service funds and incorporate the financial transactions of those funds into other governmental funds.



Historical / Demographics



Tomball Fast Facts

- 2022 Population: 12,810
- 2023 Assessed Value: \$3,813,358,525
- Median Age: 34 years
- Median Household Income: \$65,981
- Number of Households: 4,877
- Employed Labor Force: 26,000
- Square Miles: 13.4
- Education Level (pop. 25+): 32% with a bachelor's degree or higher
- 5 Major Employers in Tomball:
 1. Tomball ISD
 2. HCA Houston Healthcare Tomball
 3. Lone Star College
 4. HEB
 5. Walmart

Just 32 miles northwest of Houston, Tomball has incorporated itself into a strong position within the business district of Harris County.

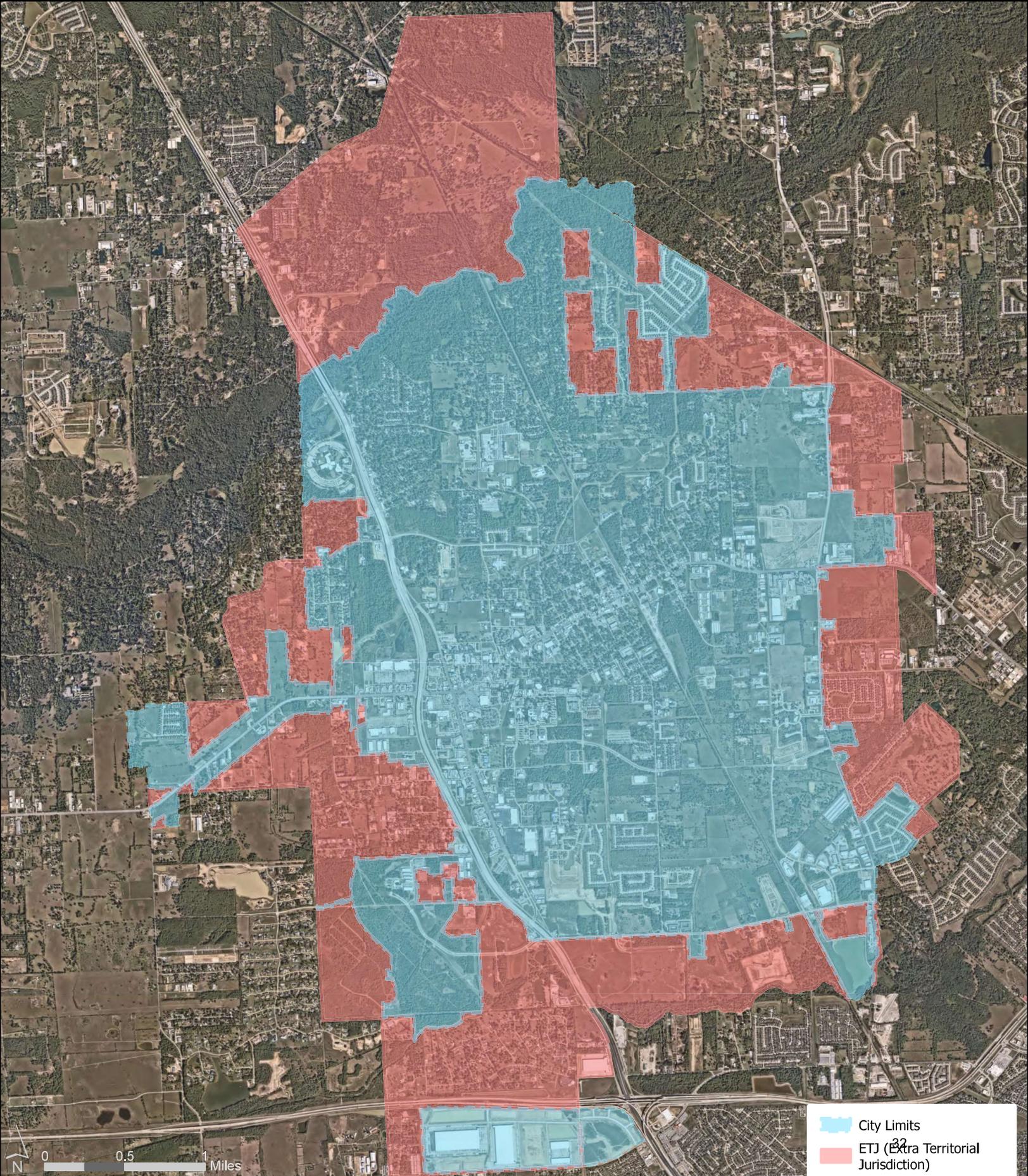
City attractions such as Tomball's historic railroad depot and museum, the German Heritage Festival and Deck the Depot, combined with our unique shopping and award-winning restaurants, we curate our city for major growth. The City of Tomball is also home to seven parks that offer various sports courts, walking trails, playground equipment and pavilions.

This year, Tomball was ranked #1 for being home to the best teachers in both Harris County and the Houston area. Our city is also home to HCA Houston Healthcare Tomball, a nationally accredited healthcare provider.

With over 1,000 homes currently in development, this expansion will contribute to the ongoing growth of our community.



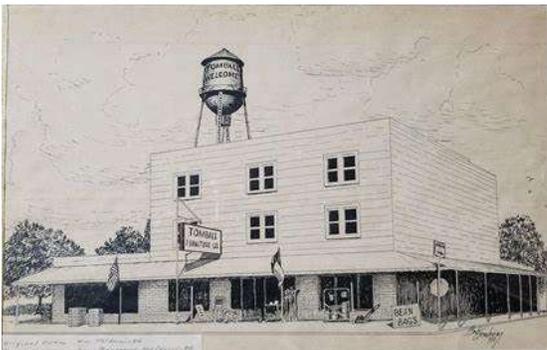
City of Tomball



City Limits
ETJ (Extra Territorial Jurisdiction)

Projection: State Plane NAD 83, Texas 5 Central, Data: City of Tomball, Date: 11/29/2023
Disclaimer: The City of Tomball assumes no responsibility for any errors which might have occurred. Any use made thereof is the responsibility of the user.

HISTORY OF TOMBALL



During the 1830's, Germans began their migration to Texas, spanning from Galveston and Houston to the Hill Country, in search of fertile land, a winterless climate, and a hope to gain wealth and power. Chain migrations were led by Friedrich Diercks from Grand Duchy of Oldenburg in Germany. He spearheaded these waves of migration with 4,000 acres of land received through a grant. Under his Texas alias, Johann Friedrich Ernst, he sent a series of letters to acquaintances in Germany in an effort to shape the decision of potential migrants and attract nobleman to the independent republic.

William Hurd was among three men who owned large portions of land in Tomball, whose land was used as a farming community in 1838. The area was named Peck, after a civil engineer, and became an agricultural trade center, catering a freight terminal and other facilities.

In 1907, the community of Peck was renamed for local congressman Thomas Henry Ball, who had been instrumental in routing a railroad through Peck.

In 1933, Tomball earned the nickname "Oil Town U.S.A.", when oil was struck west of town, sparking negotiations between Tomball and the Humble Oil and Refining Company, now known as Exxon, which led to exchanges of free water, natural gas and drilling rights between the two parties. This discovery led Tomball to triple its population and become an incorporated city, building its reputation within the oil and gas and agriculture industries.

To support the growing population, the idea of bringing facilities and businesses to town was met with positive response from townspeople. Public school was first taught in Tomball in 1908. By 1910, a school was built following a donation of land on Cherry Street. In 1948, the original Tomball Hospital, located on the corner of Hospital Rd. and Carrell St. was built. The hospital began as a community project headed by businessmen of the area. Other facilities included a community college which opened in 1988 and a historical museum complex established by the Spring Creek County Historical Association, that included a farm museum, historical homes, and the Trinity Evangelical Church.

In 2000, a \$98.4 million bond enabled the renovation of Tomball High School and the expansion of the Tomball school district to include three additional schools, an aquatic center, and other athletic facilities.

Between 2000 and 2010, Tomball's population increased 18.3%. An additional increase of 14.8% occurred between 2010 and 2020. With its rich history and historic offerings, Tomball continues to be a welcoming place for families and visitors looking for a suburban city with endless opportunity.

Comparative Tax Levies

For an average Tomball Single-Family Residence

	2022	2023
Harris County		
Appraised Value	\$ 303,221	\$ 340,824
Homestead Exemptions	20%	20%
Taxable Value	\$ 242,577	\$ 272,659
Tax Rate/ \$100	\$ 0.34373	\$ 0.35007
Tax Levy	\$ 833.81	\$ 954.50
Tomball ISD		
Appraised Value	\$ 303,221	\$ 340,824
Homestead Exemptions	\$ (25,000)	\$ (100,000)
Taxable Value	\$ 278,221	\$ 240,824
Tax Rate/ \$100	\$ 1.23000	\$ 1.06520
Tax Levy	\$ 3,422.12	\$ 2,565.26
City of Tomball		
Appraised Value	\$ 303,221	\$ 340,824
Homestead Exemptions	\$ -	\$ -
Taxable Value	\$ 303,221	\$ 340,824
Tax Rate/ \$100	\$ 0.28725	\$ 0.29332
Tax Levy	\$ 871.00	\$ 999.70
TOTAL TAX LEVY	\$ 5,126.92	\$ 4,519.46

Levy does not include calculation of taxes for Harris County Flood Control District and other overlapping special taxing jurisdictions

PROPERTY TAX CALCULATION AND DISTRIBUTION

2023 Certified Tax Roll & Levy

Taxable Valuation (100%)	\$	3,279,512,274
Rate Per \$100	\$	0.293320
Total Tax Levy	\$	9,619,465
Percent of Current Tax Collection		97.52%
Estimated Current Tax Collections	\$	9,380,903

Summary of Tax Collections

Current Tax	\$	7,450,000
Delinquent Tax		50,000
Penalty and Interest		50,000
Total 2023-2024 Tax Collections	\$	7,550,000

Proposed Distribution:

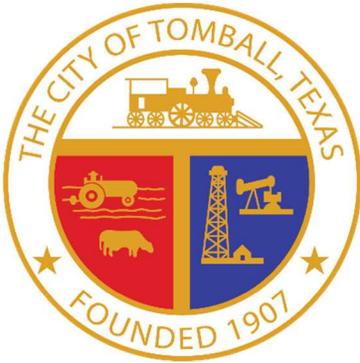
	Tax Rate*	% of Total	Amount
General Fund:			
Current Tax			\$ 4,700,000
Delinquent Tax			25,000
Penalty and Interest			25,000
Total General Fund	\$ 0.18038	61.50%	\$ 4,750,000
Debt Service Fund:			
Current Tax			\$ 2,750,000
Delinquent Tax			25,000
Penalty and Interest			25,000
Total Debt Service Fund	\$ 0.10687	36.43%	\$ 2,800,000
TOTAL DISTRIBUTION	\$ 0.28725	97.93%	\$ 7,550,000

* Tax rate is expressed as cents per \$100 of valuation.

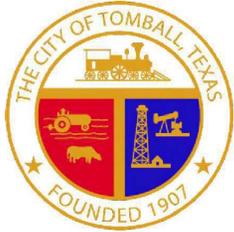
MUNICIPAL TAX RATE COMPARISON

	FY 2023-24 Adopted Tax Rate*
Jersey Village	0.742500
La Porte	0.726470
Deer Park	0.720000
Pearland	0.655400
Missouri City	0.570825
Houston	0.519190
Waller	0.490400
Seabrook	0.457755
Pasadena	0.455514
Bellaire	0.437000
Katy	0.430000
Webster	0.333940
Tomball	0.293320
Humble	0.245351

* Tax rate is expressed as cents per \$100 of valuation.

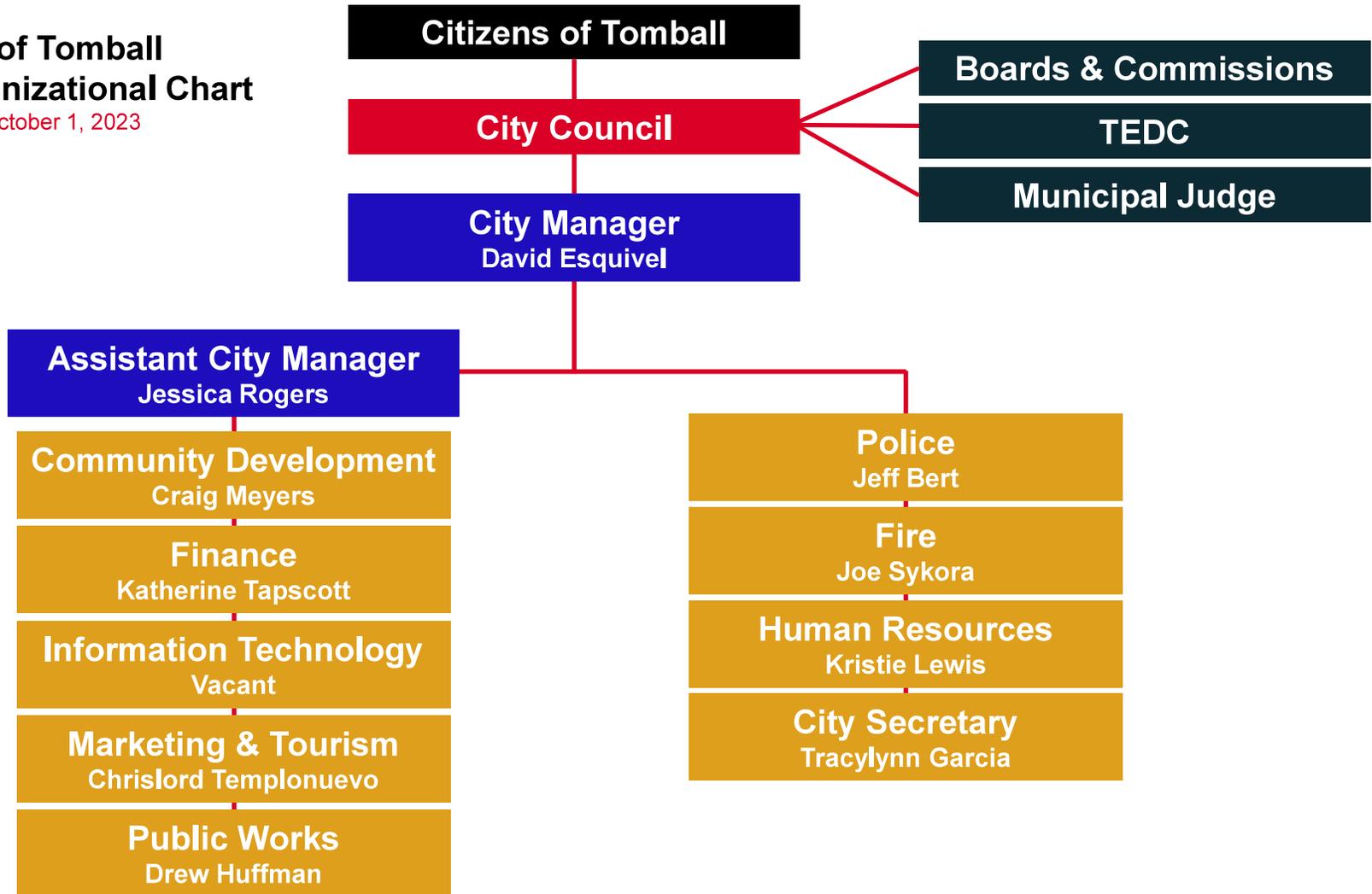


Personnel



City of Tomball Organizational Chart

As of October 1, 2023



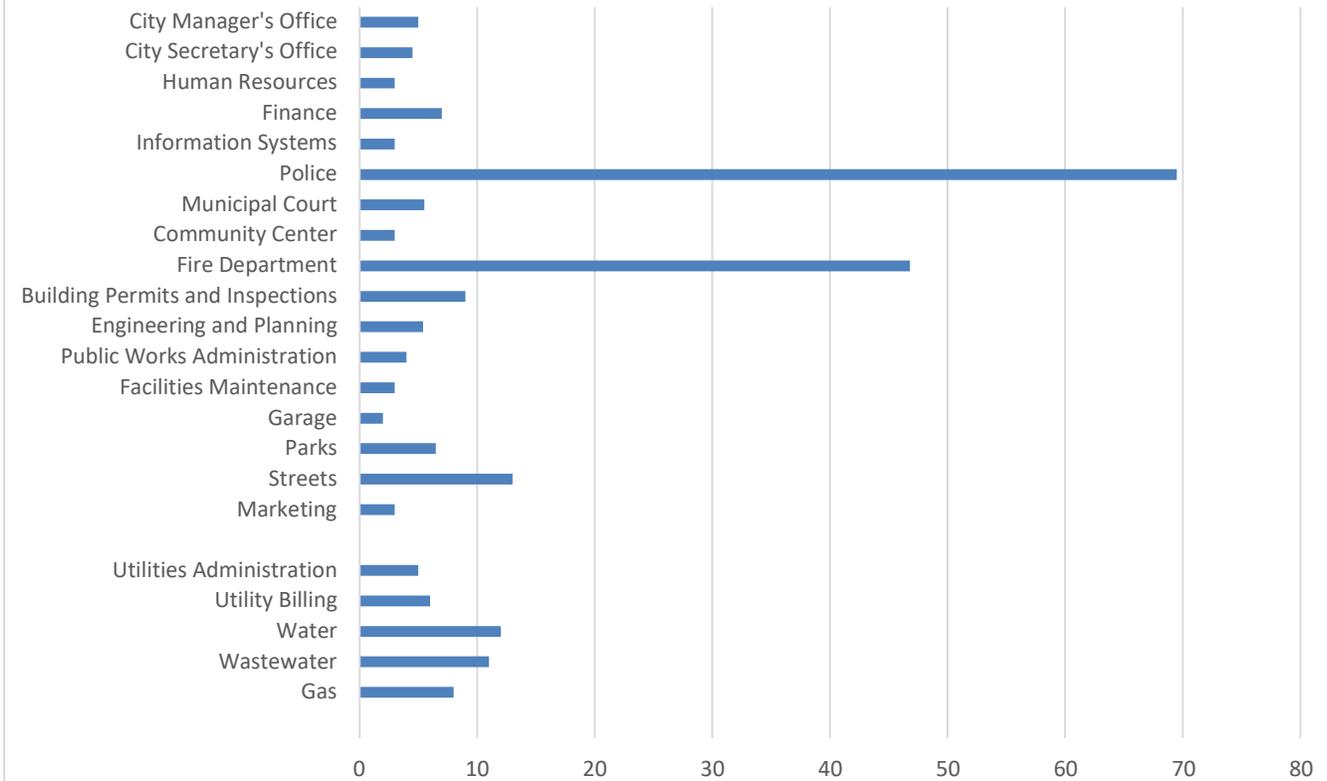
Full-Time Employee Equivalents By Fund and Department

	Adopted					
	2019	2020	2021	2022	2023	2024
General Fund						
City Hall Administration						
City Manager's Office	2	2	2	2	2	4
Mayor and Council	-	-	-	-	-	-
City Secretary's Office	4	4	4	4	4	4.5
Human Resources	3	3	3	3	3	3
Finance	6	6	6	6	5	7
Information Systems	3	3	3	3	3	3
Legal	-	-	-	-	-	-
Police	62	62	62	69	75.5	69.5
Municipal Court	5.5	5.5	5.5	5.5	5.5	5.5
Community Center	3	3	3	3	3	3
Fire Department	32.3	35.3	45.2	35.5	44.5	47.5
Community Development						
Building Permits and Inspections	6	6	5	5	5	9
Engineering and Planning	5	5	5	5	6	6
Public Works						
Public Works Administration	1	1	1	1	3	4
Facilities Maintenance	2	2	2	2	2	3
Garage	2	2	2	2	2	2
Parks	6	6	6	6.5	6.5	6.5
Streets	9	9	9	9	13	13
Total General Fund	151.8	154.8	163.7	161.5	183	190.5
Enterprise Fund						
Utilities administration	4	4	4	4	5	5
Utility Billing	5	5	5	7	8	6
Water	8	8	8	8	12	12
Wastewater	10	10	10	10	10	11
Gas	6	6	6	6	7	8
Total Enterprise Fund	33	33	33	35	42	42
Special Revenue Funds	3.5	4	3	3	3	3.5
Total Full-Time Employee Equivalents	188.3	191.8	199.7	199.5	228	236

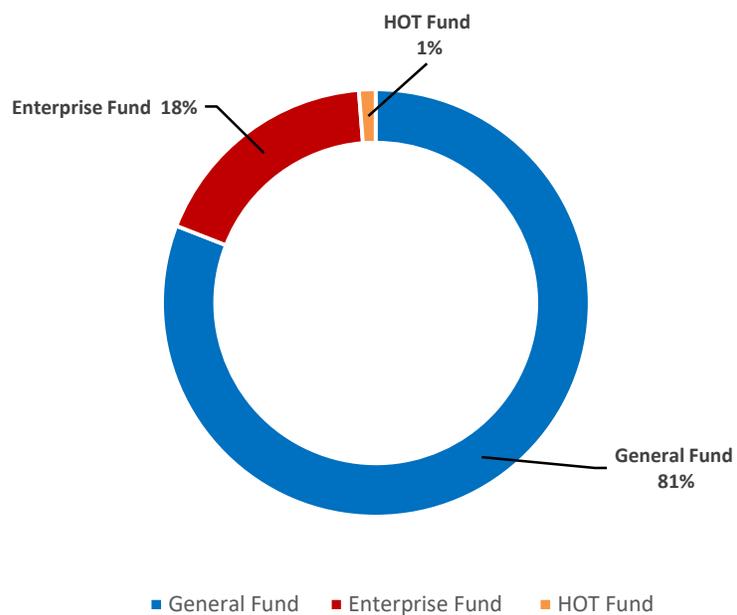
FY 2023-2024 Additions:

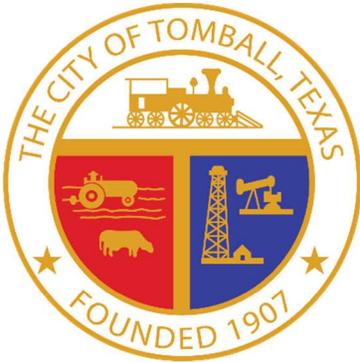
Administrative - 1 new Director of Special Projects, 1 new Administrative Services Administrative Assistant
 Permits & Inspections - 1 new Code Compliance Officer, 1 new Building Plan Reviewer
 City Secretary - 1 new part-time Administrative Assistant
 Finance - 1 new Finance Manager
 Police Dept - 1 new Dispatch Supervisor
 Fire Dept - 3 new Firefighters
 Engineering & Planning - 1 new GIS Technician
 Facilities Maintenance - 1 new Facilities Maintenance Specialist
 Marketing - Part-Time staff
 Sewer - 1 new WWTP Operator
 Gas - 1 new Utilities Technician

FY 2024 City Wide Employee Distribution



FY 2024 City Wide Employee Distribution by Fund





General Fund

General Fund

The General Fund is used to account for all financial transactions not includable in other funds. The principal sources of revenue include sales tax, property tax, service fees, permits & licenses, and franchise tax. Expenditures include general government, public safety, public works, and community development.

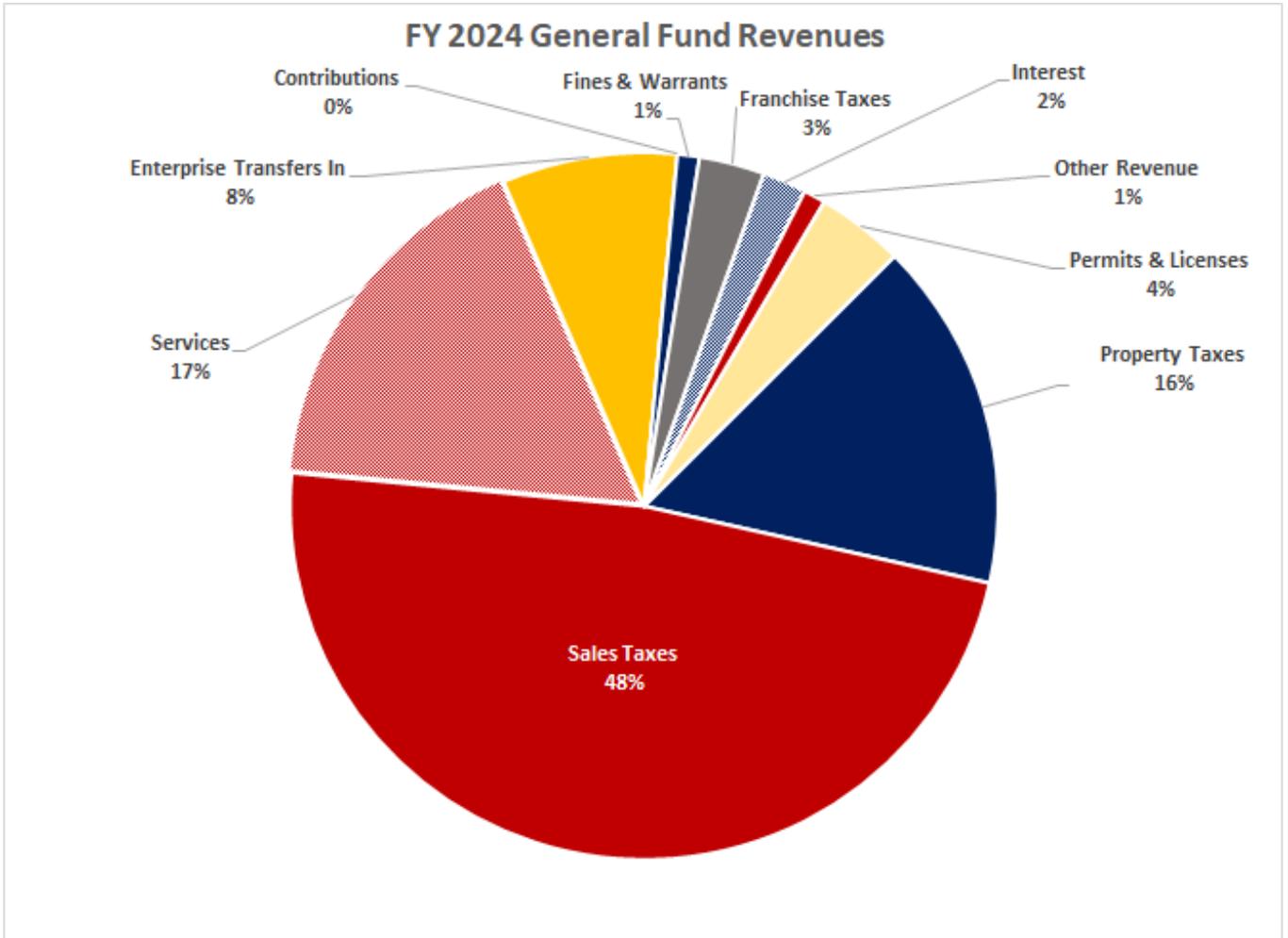
Revenues are budgeted at \$32,565,081 with the primary revenues sources as follows:

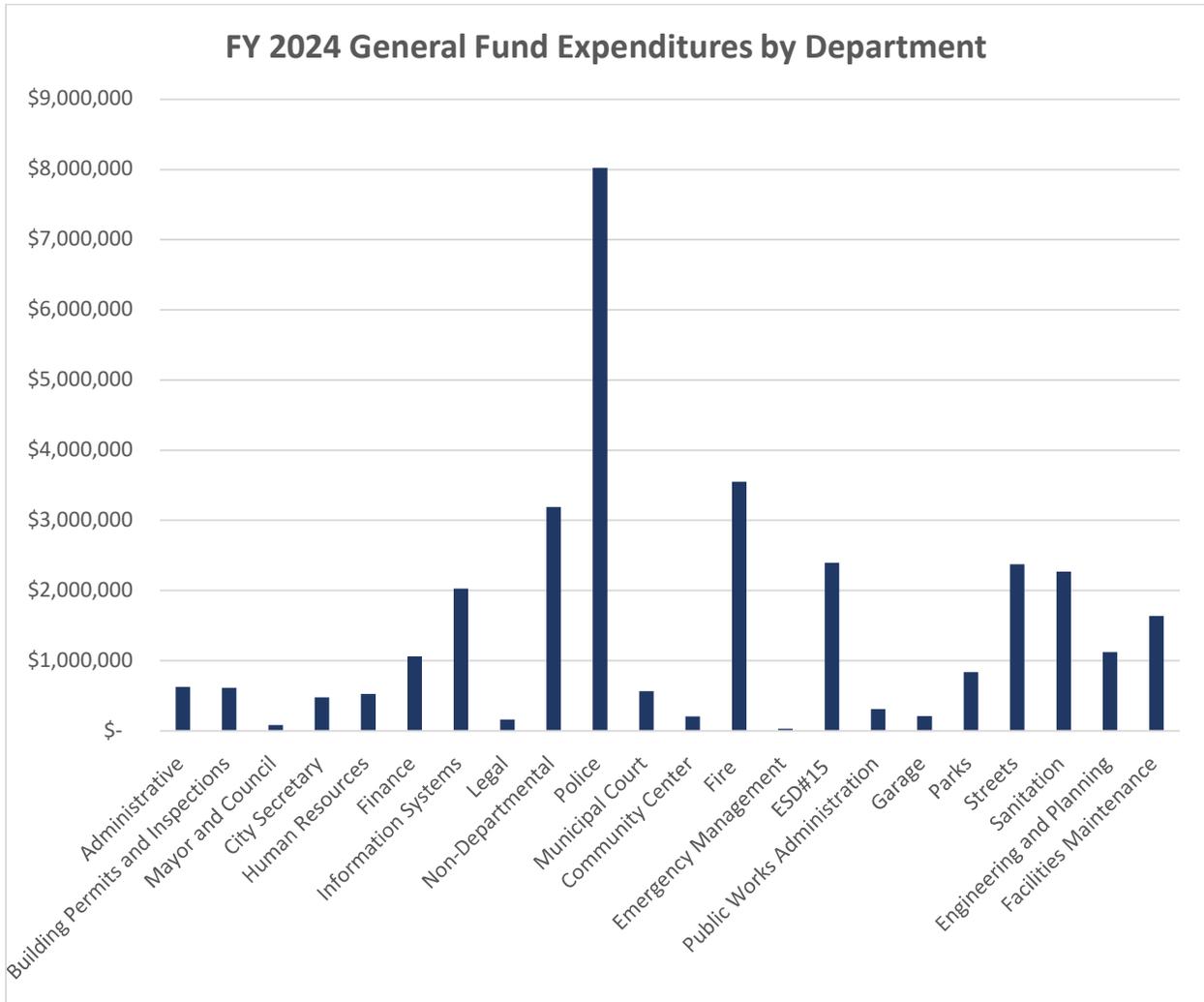
- Property tax collections are budgeted at \$5,225,000, an increase of \$475,000 from the FY 2023 budget. Property taxes account for approximately 16% of total revenue for governmental activities.
- Sales tax revenue is budgeted at \$15,700,000, which is an increase of \$310,000 or 2% from the FY 2023 budget. Sales tax revenues for FY 2023 are projected to be higher than initially budgeted. It is estimated that FY 2023 actual collections for the fiscal year will be approximately \$16,516,000. Sales tax revenues for the FY 2024 budget are \$816,000 or 5% less than the projected collections for FY 2023 based on trends.
- Franchise tax, which consists of electric, cable, and telephone represents approximately 3% of General Fund revenues.
- Permits and licenses are budgeted at \$1,359,500, which represents 4% of General Fund revenues.
- Services are budgeted at \$5,627,331, which represents 17% of General Fund revenues.
- Inter-fund transfers cover the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$2,500,000 is an increase of \$500,000 from FY 2023.

General Fund expenditures are budgeted at \$35,229,120, which is an increase of \$2,212,514 or 6.7% from the FY 2023 adopted budget. The increase in expenditures is primarily due to a supplemental one-time transfer to the Fleet Replacement Fund totaling \$1,500,000. It also includes expenditures related to the full-year costs of items added during FY 2023, additional personnel, and inflationary cost increases. A few budget highlights include:

- 11.5 additional full-time equivalents in the General Fund have been added to meet the needs of the growing community, which total \$1,053,300.
- Several pieces of equipment, including a generator replacement, automated fingerprint identification system machine, camera trailer, and AC repair machine are \$125,000.
- Purchase of a new patrol vehicle at \$85,000.
- Roof replacement, police dispatch expansion, and public works office remodel have a combined budget of \$445,000.

Fund balance is anticipated to have an ending balance of \$26,314,297 with utilizing fund balance for one-time expenditures.





General Fund - 100
Statement of Revenues, Expenditures, and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Contributions	\$ 1,383,419	\$ 875,941	\$ 930,000	\$ 662,650	\$ 35,000
Fines & Warrants	307,568	309,283	310,250	248,250	295,250
Franchise Taxes	973,053	948,804	930,000	940,000	930,000
Interest	(15,621)	(10,335)	300,000	1,375,000	750,000
Other Revenue	291,446	151,385	220,050	235,000	143,000
Permits & Licenses	1,633,906	2,099,085	1,402,500	1,492,500	1,359,500
Property Taxes	3,511,281	3,915,320	4,750,000	4,655,000	5,225,000
Sales Taxes	13,361,050	16,312,753	15,390,000	16,516,000	15,700,000
Services	2,988,861	3,494,928	5,742,490	4,624,234	5,627,331
Enterprise Transfers In	2,671,317	2,021,994	2,000,000	2,000,000	2,500,000
Total Revenues	\$ 27,106,280	\$ 30,119,157	\$ 31,975,290	\$ 32,748,634	\$ 32,565,081
Expenditures:					
Administrative	\$ 348,812	\$ 383,036	\$ 519,200	\$ 432,750	\$ 627,800
Building Permits and Inspections	382,202	369,924	475,400	479,000	612,150
Mayor and Council	48,948	58,874	93,230	60,950	82,800
City Secretary	334,455	403,799	572,800	514,800	475,100
Human Resources	408,710	531,622	589,100	565,800	524,700
Finance	927,993	822,872	830,300	822,350	1,061,850
Information Systems	705,256	751,470	1,216,400	1,493,600	2,024,800
Legal	108,315	132,075	145,000	145,000	160,000
Non-Departmental	1,204,414	1,158,371	1,267,981	1,569,531	3,188,470
Police	6,139,796	7,118,719	8,448,010	7,633,600	8,023,700
Municipal Court	391,261	416,675	516,850	465,400	563,000
Community Center	147,307	171,666	196,825	188,300	201,600
Fire	2,793,883	3,213,085	3,359,300	3,290,850	3,550,300
Emergency Management	15,183	5,856	24,500	22,750	27,950
ESD#15	770,847	973,685	3,095,150	1,785,200	2,395,150
Public Works Administration	60,290	79,960	284,550	229,200	311,400
Garage	170,497	188,680	178,100	189,800	208,050
Parks	988,534	792,529	1,402,300	1,368,480	834,900
Streets	1,409,200	1,387,333	2,879,050	2,265,750	2,372,800
Sanitation	1,734,249	1,914,289	1,980,200	2,122,200	2,268,700
Engineering and Planning	563,340	628,399	1,182,960	908,900	1,121,000
Facilities Maintenance	1,031,576	1,027,128	913,400	940,875	1,635,900
Transfer Out to Hotel Occupancy	126,000	126,000	126,000	126,000	126,000
Transfer Out to Health Insurance	2,327,000	2,461,081	2,720,000	2,720,000	2,831,000
Total Expenditures	\$ 23,138,067	\$ 25,117,129	\$ 33,016,606	\$ 30,341,086	\$ 35,229,120
Revenues Over/(Under) Expenditures	\$ 3,968,214	\$ 5,002,028	\$ (1,041,316)	\$ 2,407,548	\$ (2,664,040)
Beginning Fund Balance	\$ 17,600,546	\$ 21,568,760	\$ 26,570,788	\$ 26,570,788	\$ 28,978,336
Ending Fund Balance	\$ 21,568,760	\$ 26,570,788	\$ 25,529,472	\$ 28,978,336	\$ 26,314,297
25% of Operating Expenses - Target	93%	106%	77%	96%	75%

City Administration

The mission of the City Manager's Office is to guide the City of Tomball to be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Tomball residents and the growth of business while providing quality customer service.

The **City Manager** provides administration and management services for all City departments while executing the policies and objectives formulated by the City Council. The City Manager's primary responsibility is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to citizen requests are handled efficiently.

The **Assistant City Manager** provides assistance to the City Manager in planning, organizing and directing of City programs, departments and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments provide effective, efficient, and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

FY 2023 Major Accomplishments

- ✓ Created first comprehensive Capital Improvement Plan
- ✓ Hired new leadership positions to guide departments
- ✓ Completed the Compensation and Classification Study
- ✓ Guided the City through recovery of operations following cyberattack

FY 2024 Major Goals & Objectives

- Establish and track major CIP projects
- Continue to look for opportunities to implement technology improvements
- Continue to build upon partnerships within the community
- Complete and implement major master planning processes
- Update administrative and personnel policies

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

111 - City Manager's Office

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 353,629	\$ 507,500	\$ 418,900	\$ 613,500
Supplies	2,027	2,450	2,000	2,450
Services and charges	27,380	9,250	11,850	11,850
Total Operating Expenditures	\$ 383,036	\$ 519,200	\$ 432,750	\$ 627,800
Total Expenditures	\$ 383,036	\$ 519,200	\$ 432,750	\$ 627,800

Staffing	2022	2023	2024
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Director of Special Projects	0.00	0.00	1.00
Administrative Services Administrative Assistant	0.00	0.00	1.00
Total	2.00	2.00	4.00

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	ADMINISTRATIVE	100-111 ADMINISTRATIVE
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$190,566	\$262,274	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$397,300	\$323,900	\$483,500
6005 WAGES-OVERTIME	\$0	\$0	\$0	\$0	\$1,000
6009 WAGES-OTHER	\$9,668	\$11,755	\$0	\$0	\$0
6011 VACATION PAY	\$27,260	\$11,831	\$0	\$0	\$0
6012 SICK PAY	\$36,461	\$1,461	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$0	\$0	\$1,400	\$0
6015 SICK TIME BUYBACK	\$4,499	\$2,339	\$2,300	\$2,700	\$2,900
6019 LONGEVITY	\$1,115	\$420	\$600	\$600	\$700
6021 FICA-MED/SS	\$19,650	\$22,399	\$32,100	\$24,700	\$38,800
6022 TMRS-EMPLOYER	\$38,482	\$40,953	\$55,400	\$46,100	\$67,000
6025 WORKER COMPENSATION INS.	\$145	\$198	\$300	\$600	\$1,000
6034 PHONE ALLOWANCE	\$0	\$0	\$2,700	\$2,100	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$16,800	\$16,800	\$16,800
PERSONNEL SERVICES	\$327,846	\$353,629	\$507,500	\$418,900	\$613,500
6101 OFFICE AND COMPUTER SUPPLIES	\$219	\$215	\$300	\$300	\$300
6102 EDUCATIONAL SUPPLIES	\$155	\$0	\$250	\$250	\$250
6105 FOOD SUPPLIES	\$954	\$1,217	\$1,000	\$1,000	\$1,000
6107 CLOTHING AND UNIFORMS	\$46	\$345	\$400	\$200	\$400
6119 OTHER SUPPLIES	\$1,755	\$0	\$500	\$250	\$500
6130 FURNITURE >\$20,000	\$0	\$250	\$0	\$0	\$0
SUPPLIES	\$3,129	\$2,027	\$2,450	\$2,000	\$2,450
6312 PHONE & INTERNET SERVICES	\$1,704	\$1,275	\$0	\$350	\$350
6329 OTHER SERVICES	\$41	\$0	\$250	\$1,200	\$1,000
6332 TRAVEL AND MEALS	(\$120)	\$1,167	\$4,000	\$4,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$4,265	\$3,935	\$4,000	\$4,000	\$4,000
6334 AUTOMOBILE ALLOWANCES	\$11,947	\$16,800	\$0	\$0	\$0
6337 TRAINING	\$0	\$4,203	\$1,000	\$2,300	\$2,500
SERVICES AND CHARGES	\$17,837	\$27,380	\$9,250	\$11,850	\$11,850
TOTAL GENERAL-ADMINISTRATIVE	\$348,812	\$383,036	\$519,200	\$432,750	\$627,800

Permits & Inspections

The mission of the Permits & Inspections Department is to administer permits and perform inspections according to the City's adopted codes to ensure the adequate construction of residential and commercial structures, while providing exceptional customer service.

The Permits & Inspections Department is committed to performing the following functions, while maintaining excellent customer service and professionalism:

- Plan review
- Inspections
- Code enforcement complain investigation
- Code enforcement case management

FY 2023 Major Accomplishments

- ✓ Continued improvements with our staff through training and receiving necessary certifications
- ✓ Completed inspections within one business day
- ✓ Processed all permits within the required timeframes
- ✓ Launched Code Enforcement Map

FY 2024 Major Goals & Objectives

- Continue to identify ways to improve the development process
- Continue to provide excellent customer service
- Update department webpages and standardize procedures and workflows to increase efficiency
- Continue focus staff through training and elevate staff with additional certifications
- Fill the Code Enforcement Officer, Building Plan Reviewer, and Permit Tech positions
- Update International Building Codes
- Implement new plan review and permitting software

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

112 - Permits & Inspections

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 338,357	\$ 386,600	\$ 383,600	\$ 544,750
Supplies	13,971	35,800	29,500	20,500
Maintenance	5,846	2,500	2,500	3,000
Services and charges	11,751	50,500	63,400	43,900
Total Operating Expenditures	\$ 369,925	\$ 475,400	\$ 479,000	\$ 612,150
Total Expenditures	\$ 369,925	\$ 475,400	\$ 479,000	\$ 612,150

Staffing	2022	2023	2024
Building Official	1.00	1.00	1.00
Assistant Building Official	1.00	1.00	1.00
Combination Building Inspector	2.00	2.00	2.00
Building Inspector	1.00	1.00	1.00
Code Compliance Officer	0.00	0.00	1.00
Building Plan Reviewer	0.00	0.00	1.00
Permit Technician	0.00	0.00	2.00
Total	5.00	5.00	9.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of inspections completed	12,408	11,416	12,000
# of plan reviews completed	775	1,379	1,500
# of Code Enforcement cases processed	67	71	75

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	PERMITS/INSPECTIONS		100-112 PERMITS/INSPECTIONS		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$86,878	\$124,655	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$313,900	\$314,500	\$445,000
6003 WAGES-FULL TIME	\$165,743	\$117,614	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,517	\$979	\$1,500	\$1,000	\$2,500
6009 WAGES-OTHER	\$11,650	\$13,208	\$0	\$0	\$0
6011 VACATION PAY	\$12,027	\$14,537	\$0	\$0	\$0
6012 SICK PAY	\$8,497	\$6,773	\$0	\$0	\$0
6013 EMERGENCY PAY	\$717	\$190	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$760	\$2,000	\$0	\$0
6019 LONGEVITY	\$1,825	\$1,090	\$1,400	\$1,400	\$1,700
6021 FICA-MED/SS	\$20,499	\$20,221	\$24,500	\$23,600	\$34,400
6022 TMRS-EMPLOYER	\$39,066	\$37,329	\$42,300	\$42,100	\$59,500
6025 WORKER COMPENSATION INS.	\$722	\$1,001	\$1,000	\$1,000	\$1,650
PERSONNEL SERVICES	\$349,142	\$338,357	\$386,600	\$383,600	\$544,750
6101 OFFICE AND COMPUTER SUPPLIES	\$8,328	\$1,372	\$20,500	\$14,500	\$5,000
6102 EDUCATIONAL SUPPLIES	\$150	\$372	\$1,000	\$500	\$1,000
6105 FOOD SUPPLIES	\$215	\$362	\$300	\$300	\$500
6107 CLOTHING AND UNIFORMS	\$2,624	\$1,537	\$3,000	\$3,000	\$3,000
6108 FUEL, OIL AND LUBRICANTS	\$8,117	\$10,290	\$11,000	\$10,200	\$10,000
6119 OTHER SUPPLIES	\$42	\$38	\$0	\$1,000	\$1,000
SUPPLIES	\$19,476	\$13,971	\$35,800	\$29,500	\$20,500
6205 VEHICLE MAINTENANCE	\$1,946	\$5,846	\$2,500	\$2,500	\$3,000
REPAIRS AND MAINTENANCE	\$1,946	\$5,846	\$2,500	\$2,500	\$3,000
6304 PROFESSIONAL SERVICES, OTHER	\$1,450	\$860	\$10,000	\$39,000	\$10,000
6312 PHONE & INTERNET SERVICES	\$3,886	\$4,254	\$9,000	\$5,000	\$9,000
6332 TRAVEL AND MEALS	\$1,765	\$2,995	\$12,000	\$8,000	\$12,000
6333 DUES AND SUBSCRIPTIONS	\$342	\$939	\$1,500	\$2,400	\$900
6337 TRAINING	\$4,035	\$2,363	\$10,000	\$7,000	\$10,000
6362 PERMITS AND LICENSES	\$160	\$339	\$8,000	\$2,000	\$2,000
SERVICES AND CHARGES	\$11,638	\$11,751	\$50,500	\$63,400	\$43,900
TOTAL GENERAL-PERMITS/INSPECTIONS	\$382,202	\$369,924	\$475,400	\$479,000	\$612,150

Mayor & City Council

The City of Tomball provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Tomball at the lowest reasonable cost and highest level of service.

City Council's vision is to create a Tomball that is: A Livable City, A Connected City, An Effective City, A Safe City, and A Fun City.

The City of Tomball is a home rule city which operates under a Council-Manager form of government. Policymaking and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Tomball.

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
113 - Mayor and Council

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 29,006	\$ 33,050	\$ 29,150	\$ 29,200
Supplies	20,038	21,080	19,100	22,600
Services and charges	9,830	39,100	12,700	31,000
Total Operating Expenditures	\$ 58,874	\$ 93,230	\$ 60,950	\$ 82,800
Total Expenditures	\$ 58,874	\$ 93,230	\$ 60,950	\$ 82,800

Staffing	Elected	Term
Mayor	Lori Klein Quinn	May 2022 1st Term
Council, Position 1	John F. Ford	May 2017 3rd Term
Council, Position 2	Mark Stoll	June 2009 4th Term
Council, Position 3	Dane Dunagin	June 2022 1st Term
Mayor Pro Tem, Council, Position 4	Derek Townsend Sr.	May 2009 4th Term
Council, Position 5	Randy Parr	May 2022 2nd Term

CITY OF TOMBALL		
FUND GENERAL FUND	DEPARTMENT MAYOR AND COUNCIL	DIVISION 100-113 MAYOR AND COUNCIL
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6004 WAGES- PART TIME	\$24,086	\$26,900	\$30,600	\$27,100	\$27,000
6021 FICA- MED/ SS	\$1,843	\$2,058	\$2,400	\$2,000	\$2,100
6025 WORKER COMPENSATION INS.	\$32	\$48	\$50	\$50	\$100
PERSONNEL SERVICES	\$25,960	\$29,006	\$33,050	\$29,150	\$29,200
6101 OFFICE AND COMPUTER SUPPLIES	\$0	\$251	\$80	\$100	\$100
6105 FOOD SUPPLIES	\$3,036	\$4,802	\$5,000	\$3,000	\$5,500
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$0	\$0	\$300
6119 OTHER SUPPLIES	\$15,592	\$14,986	\$16,000	\$16,000	\$17,000
SUPPLIES	\$18,628	\$20,038	\$21,080	\$19,100	\$22,600
6304 PROFESSIONAL SERVICES- OTHER	\$0	\$0	\$10,000	\$0	\$6,000
6329 OTHER SERVICES	\$0	\$200	\$100	\$0	\$0
6332 TRAVEL AND MEALS	\$40	\$1,930	\$5,000	\$2,000	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$4,105	\$4,527	\$5,000	\$4,600	\$5,000
6337 TRAINING	\$215	\$1,625	\$3,000	\$600	\$2,000
6398 BANQUETS, DEDICATION, RECEP	\$0	\$1,548	\$16,000	\$5,500	\$16,000
SERVICES AND CHARGES	\$4,360	\$9,830	\$39,100	\$12,700	\$31,000
TOTAL MAYOR AND COUNCIL	\$48,948	\$58,874	\$93,230	\$60,950	\$82,800

City Secretary's Office

The mission of the City Secretary's Office is to support, facilitate and strengthen the City of Tomball governmental process in an efficient, courteous and professional manner, while performing the functions and duties of the Office in accordance with State and Federal laws.

The City Secretary reports to the City Manager and is a statutory position required by State law and the City Charter. In addition to the statutory duties of the position, this office consists of records management, public information, alcohol permits, City Council legislation, recording of Council Meetings, administering the official City Seal, and providing guidance to staff and the City Council regarding the Texas Open Meetings Act.

The City Secretary's Office serves as a resource for citizens and the City Council by:

- Serving as historian for the City of Tomball
- Assisting the City Council in fulfilling its duties and responsibilities
- Improving the public access to municipal records and other information and oversee the Public Information Request process in accordance with state law
- Enhancing public participation in municipal government processes
- Safeguarding the municipal elections and records management processes
- Providing continuity for Tomball city government by recording its legislative actions
- Providing daily assistance to all administrative departments of the City of Tomball government
- Processing of alcoholic beverage license applications, in compliance with the Texas Alcohol and Beverage Commission
- Processing of vendor/peddlers, mobile food truck and wrecker permits

FY 2023 Major Accomplishments

- ✓ Consolidated over 45,000 vital records with Harris County
- ✓ Received the 2022 Exemplary Five Star Award for the 12th consecutive year
- ✓ Employees earned TRMC certification and re-certification
- ✓ Employees earned their Government Archives Records Management Administration Certification
- ✓ Integrated Municipal Court into CSO responsibilities
- ✓ Completed supplements 10 and 11 for the City Code of Ordinances
- ✓ Created step-by-step guides for all job-related functions within the CSO

FY2024 Major Goals & Objectives

- Continue to have employees work on their NAGARA certification and Texas Municipal Clerks Certification Program
- Continue improvements to the City's electronic records storage and preservation for electronic search, access and retrieval
- Complete Supplement 12 to the City's Code of Ordinances
- Conduct 2024 General, Charter, and Bond Elections

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

114 - City Secretary

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 337,762	\$ 356,800	\$ 373,800	\$ 350,350
Supplies	19,077	18,900	22,800	18,150
Maintenance	-	200	-	-
Services and charges	46,960	196,900	118,200	106,600
Total Operating Expenditures	\$ 403,799	\$ 572,800	\$ 514,800	\$ 475,100
Total Expenditures	\$ 403,799	\$ 572,800	\$ 514,800	\$ 475,100

Staffing	2022	2023	2024
City Secretary	1.00	1.00	1.00
Assistant City Secretary	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	0.00
Records Specialist	0.00	0.00	2.00
Part-Time Administrative Assistant	0.00	0.00	0.50
Total	4.00	4.00	4.50

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
Outputs:			
Council meeting agendas posted	35	39	24
Council meeting minutes prepared	35	38	24
Open Records Requests filled	847	1,099	1,000
# of birth certificates issued	2,823	415	N/A
# of death certificates issued	293	83	N/A
Efficiencies:			
% Reports timely submitted	100%	100%	100%
% Open Records Requests fulfilled	100%	100%	100%
% Council agendas drafted, posted & minutes prepared	100%	100%	100%

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
CITY SECRETARY

DIVISION
100-114 CITY SECRETARY

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$136,432	\$160,432	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$282,400	\$297,300	\$266,200
6003 WAGES-FULL TIME	\$63,850	\$78,627	\$0	\$0	\$0
6004 WAGES- PART TIME	\$0	\$0	\$0	\$0	\$16,000
6005 WAGES-OVERTIME	\$2,730	\$3,881	\$4,000	\$4,000	\$4,000
6009 WAGES-OTHER	\$11,436	\$12,319	\$0	\$0	\$0
6011 VACATION PAY	\$18,252	\$16,557	\$0	\$0	\$0
6012 SICK PAY	\$12,271	\$904	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$934	\$3,421	\$4,100	\$4,300	\$3,500
6019 LONGEVITY	\$2,460	\$2,700	\$3,000	\$3,000	\$1,400
6021 FICA-S.S. AND MEDICARE TAXES	\$18,414	\$21,066	\$22,800	\$23,300	\$22,300
6022 TMRS-EMPLOYER	\$34,176	\$37,459	\$39,200	\$41,000	\$36,300
6025 WORKER COMPENSATION INS.	\$291	\$396	\$400	\$500	\$650
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$400	\$0
PERSONNEL SERVICES	\$301,245	\$337,762	\$356,800	\$373,800	\$350,350
6101 OFFICE AND COMPUTER SUPPLIES	\$7,518	\$11,913	\$12,000	\$12,000	\$12,000
6102 EDUCATIONAL SUPPLIES	\$606	\$498	\$1,000	\$500	\$1,000
6104 JANITORIAL AND CLEANING SUPPLY	\$707	\$550	\$1,000	\$500	\$500
6105 FOOD SUPPLIES	\$1,881	\$2,370	\$2,500	\$3,500	\$2,500
6107 CLOTHING AND UNIFORMS	\$0	\$557	\$1,000	\$500	\$1,000
6109 POSTAGE	\$510	\$832	\$800	\$400	\$500
6119 OTHER SUPPLIES	\$653	\$1,370	\$600	\$900	\$650
6130 FURNITURE >\$20,000	\$0	\$987	\$0	\$4,500	\$0
SUPPLIES	\$11,876	\$19,077	\$18,900	\$22,800	\$18,150
6201 OFFICE EQUIPMENT MAINT.	\$0	\$0	\$200	\$0	\$0
REPAIRS AND MAINTENANCE	\$0	\$0	\$200	\$0	\$0
6304 PROF.SERV.-OTHER	\$3,883	\$72	\$37,800	\$35,000	\$15,000
6312 PHONE & INTERNET SERVICES	\$900	\$900	\$0	\$250	\$500
6316 PRINTING AND BINDING	\$0	\$0	\$100	\$100	\$100
6329 OTHER SERVICES	\$156	\$127	\$500	\$350	\$500
6332 TRAVEL AND MEALS	\$1,015	\$5,470	\$6,000	\$2,000	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$2,048	\$2,413	\$3,500	\$1,500	\$2,500
6335 ADVERTISING COST	\$10,251	\$6,819	\$20,000	\$15,000	\$20,000
6337 TRAINING	\$1,815	\$3,222	\$5,000	\$1,200	\$3,000
6371 ELECTION SERVICES	\$1,266	\$27,937	\$124,000	\$62,800	\$60,000
SERVICES AND CHARGES	\$21,334	\$46,960	\$196,900	\$118,200	\$106,600
TOTAL CITY SECRETARY	\$334,455	\$403,799	\$572,800	\$514,800	\$475,100

Human Resources

The mission of the City of Tomball's Human Resources Department is to cultivate a diverse and empowered workforce through creation of innovative solutions to attract and retain quality talent, while also providing engaging and transformative relationships with all personnel.

The HR Department provides oversight on various aspects of the employment process, including recruitment, onboarding, and training of new staff members. The Department also plays a crucial role in ensuring timely and accurate compensation for employees. The City's HR team works collaboratively with the City's Administration to create personnel policies and procedures that support business objectives and strategic plans. The Department is a strong proponent of fostering a culture that reflects core values and empowers employees to be as productive as possible.

Key responsibilities include:

- **Job analysis:** Defining the nature and responsibilities of positions and the skills and knowledge necessary for them
- **Recruitment and staffing:** Attracting and hiring the right candidates to meet the City's needs
- **Maintenance of the workforce:** Addressing health, safety and worker-management issues, including compliance with federal workplace laws
- **Workforce operations:** Creating effective policies, responding to employee grievances, and working with City department leadership to minimize risk and operate more efficiently
- **Employee Engagement:** Consistent investment into and empowerment of employees to improve moral and ensure conducive work environments
- **Leadership support:** Provide guidance to supervisor, manager, and directors as it relates to employee concerns, benefits, and compensation

FY 2023 Major Accomplishments

- ✓ Streamlined employee personnel status change process that has resulted in a 24-48-hour turnaround
- ✓ Launched City-wide new hire orientation program
- ✓ Instituted City's first employee benefits program
- ✓ Implemented new HR quarterly employee appreciation event plan to enhance employee engagement and improve morale
- ✓ Conducted city-wide classification and compensation study

FY 2024 Major Goals & Objectives

- Revamp the aesthetics and policies of the City's personnel handbook
- Implement well-defined and functional criteria for merit increases to compensation and advancement in newly adopted pay ranges
- Offer periodic trainings for staff and leadership throughout the year
- Implement realistic and attainable promotional paths and succession plans for each department.
- Create robust employee wellness and peer-to-peer programs.

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

115 - Human Resources

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 383,195	\$ 440,400	\$ 286,400	\$ 387,900
Supplies	17,195	19,300	12,800	15,300
Services and charges	131,232	129,400	266,600	121,500
Total Operating Expenditures	\$ 531,622	\$ 589,100	\$ 565,800	\$ 524,700
Total Expenditures	\$ 531,622	\$ 589,100	\$ 565,800	\$ 524,700

Staffing	2022	2023	2024
HR Director	1.00	1.00	1.00
Senior HR Generalist	1.00	1.00	1.00
HR Generalist	1.00	1.00	1.00
Total	3.00	3.00	3.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of Unemployment claims filed	4	2	0
# of Worker's Comp claims filed	39	20	10
# of positions filled	80	88	84

CITY OF TOMBALL					
FUND	DEPARTMENT	DIVISION			
GENERAL FUND	HUMAN RESOURCES	100-115 HUMAN RESOURCES			
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$109,396	\$106,044	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$270,500	\$192,900	\$270,800
6003 WAGES-FULL TIME	\$103,530	\$96,416	\$0	\$0	\$0
6004 WAGES-PART TIME	\$28,761	\$17,945	\$32,000	\$32,000	\$40,000
6005 WAGES-OVERTIME	\$1,053	\$6,400	\$6,000	\$2,000	\$1,000
6009 WAGES-OTHER	\$9,642	\$11,223	\$0	\$0	\$0
6011 VACATION PAY	\$17,763	\$29,284	\$0	\$0	\$0
6012 SICK PAY	\$2,824	\$34,565	\$0	\$0	\$0
6013 EMERGENCY PAY	\$2,996	\$644	\$0	\$0	\$0
6014 RETIREMENT PAYOUTS	\$0	\$0	\$50,000	\$0	\$0
6015 SICK TIME BUYBACK	\$2,956	\$3,106	\$3,100	\$1,100	\$1,200
6019 LONGEVITY	\$1,705	\$1,885	\$2,100	\$900	\$700
6021 FICA-S.S. AND MEDICARE TAXES	\$19,923	\$22,042	\$24,100	\$18,000	\$24,100
6022 TMRS-EMPLOYER	\$34,457	\$39,586	\$37,400	\$26,200	\$36,300
6025 WORKER COMPENSATION INS.	\$218	\$297	\$300	\$300	\$400
6026 STATE UNEMPLOYMENT TAXES	\$1,009	\$13,758	\$10,000	\$12,500	\$12,500
6030 TUITION REIMBURSEMENT	\$0	\$0	\$4,000	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$500	\$900
PERSONNEL SERVICES	\$336,235	\$383,195	\$440,400	\$286,400	\$387,900
6101 OFFICE AND COMPUTER SUPPLIES	\$4,016	\$6,832	\$7,200	\$5,000	\$7,500
6102 EDUCATIONAL SUPPLIES	\$0	\$0	\$500	\$350	\$350
6105 FOOD SUPPLIES	\$2,340	\$2,674	\$5,000	\$1,000	\$1,000
6107 CLOTHING AND UNIFORMS	\$0	\$0	\$300	\$150	\$150
6109 POSTAGE	\$344	\$299	\$300	\$300	\$300
6119 OTHER SUPPLIES	\$3,821	\$7,195	\$6,000	\$6,000	\$6,000
6130 FURNITURE <\$20,000	\$0	\$196	\$0	\$0	\$0
SUPPLIES	\$10,521	\$17,195	\$19,300	\$12,800	\$15,300
6304 PROF.SERV.-OTHER	\$5,960	\$70,571	\$50,000	\$217,500	\$60,000
6312 PHONE & INTERNET SERVICES	\$900	\$798	\$0	\$0	\$0
6329 OTHER SERVICES	\$30,356	\$36,698	\$35,000	\$30,000	\$35,000
6332 TRAVEL AND MEALS	\$683	\$704	\$2,900	\$2,500	\$2,500
6333 DUES AND SUBSCRIPTIONS	\$165	\$2,062	\$1,500	\$1,000	\$1,000
6335 ADVERTISING COST	\$0	\$3,464	\$2,000	\$1,000	\$1,000
6337 TRAINING	\$11,547	\$2,235	\$20,000	\$2,000	\$10,000
6398 BANQUETS, DEDICATION, RECEP	\$12,343	\$14,700	\$18,000	\$12,600	\$12,000
SERVICES AND CHARGES	\$61,954	\$131,232	\$129,400	\$266,600	\$121,500
TOTAL HUMAN RESOURCES	\$408,710	\$531,622	\$589,100	\$565,800	\$524,700

Finance

The Finance Department manages the daily operations of all the City's financial activities. Major areas of responsibility include accounting, budgeting, overseeing the financial elements of the Capital Improvement Plan, payroll, treasury management, procurement, and utility billing.

FY 2023 Major Accomplishments

- ✓ Completed the Annual Comprehensive Financial Report for fiscal year ending September 30, 2022.
- ✓ Awarded the Government Finance Officer's Association (GFOA) Distinguished Budget Award for the FY 2023 Adopted Budget.
- ✓ Developed a 5-year Capital Improvement Plan
- ✓ Issued Series 2022 Certificates of Obligation for water and wastewater infrastructure projects
- ✓ Developed and implemented a new Purchasing and Procurement Card Policy

FY 2024 Major Goals & Objectives

- Earn the GFOA Distinguished Budget Award
- Complete the FY 2022-2023 Annual Comprehensive Financial Report by March 31, 2024
- Implement electronic approval workflows for vendor invoices
- Review and update financial policies and procedures

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
116 - Finance

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 422,968	\$ 441,100	\$ 468,900	\$ 660,900
Supplies	2,591	5,100	5,250	4,750
Services and charges	397,313	384,100	348,200	396,200
Total Operating Expenditures	\$ 822,872	\$ 830,300	\$ 822,350	\$ 1,061,850
Total Expenditures	\$ 822,872	\$ 830,300	\$ 822,350	\$ 1,061,850

Staffing	2022	2023	2024
Finance Director	1.00	1.00	1.00
Finance Manager	0.00	0.00	1.00
Senior Accountant	1.00	0.00	0.00
Accountant	2.00	1.00	1.00
Accounting Assistant	2.00	0.00	0.00
Accounts Payable Specialist	0.00	1.00	1.00
Financial Analyst	0.00	1.00	1.00
Budget Analyst	0.00	1.00	1.00
Payroll Specialist	0.00	0.00	1.00
Total	6.00	5.00	7.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
Outputs:			
# Purchase Orders issued	115	380	400
# of invoices processed/paid	6,088	6,037	6,000
# of bond issuances managed	4	5	5
# Annual Comprehensive Reports	1	1	1
Effectiveness:			
% IRS 1099s issued on time	100%	100%	100%
GFOA Distinguished Budget Award	1	1	1
Bond Rating (Standard & Poor's)	AA+	AA+	AA+
Bond Rating (Moody's)	Aa2	Aa2	Aa2

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	FINANCE	100-116 FINANCE
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$260,583	\$167,854	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$351,500	\$383,000	\$540,600
6003 WAGES-FULL TIME	\$75,571	\$102,706	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,621	\$1,995	\$4,000	\$2,500	\$3,000
6009 WAGES-OTHER	\$17,059	\$12,734	\$0	\$0	\$0
6011 VACATION PAY	\$25,279	\$22,234	\$0	\$0	\$0
6012 SICK PAY	\$12,240	\$41,054	\$0	\$0	\$0
6013 EMERGENCY PAY	\$491	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$4,651	\$0	\$0	\$0	\$0
6019 LONGEVITY	\$2,105	\$815	\$1,400	\$1,400	\$1,400
6021 FICA-S.S. AND MEDICARE TAXES	\$29,870	\$25,088	\$27,500	\$29,100	\$41,900
6022 TMRS-EMPLOYER	\$54,881	\$46,650	\$47,300	\$51,400	\$72,300
6025 WORKER COMPENSATION INS.	\$436	\$594	\$500	\$600	\$800
6030 TUITION REIMBURSEMENT	\$0	\$1,245	\$8,000	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
PERSONNEL SERVICES	\$484,788	\$422,968	\$441,100	\$468,900	\$660,900
6101 OFFICE AND COMPUTER SUPPLIES	\$3,925	\$1,926	\$4,000	\$4,300	\$4,000
6105 FOOD SUPPLIES	\$186	\$409	\$350	\$200	\$200
6107 CLOTHING AND UNIFORMS	\$493	\$62	\$500	\$500	\$300
6109 POSTAGE	\$35	\$0	\$50	\$50	\$50
6119 OTHER SUPPLIES	\$0	\$195	\$200	\$200	\$200
SUPPLIES	\$4,639	\$2,591	\$5,100	\$5,250	\$4,750
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$114,084	\$91,500	\$91,500	\$85,000	\$115,500
6304 PROF.SERV.-OTHER	\$61,130	\$34,729	\$16,000	\$18,500	\$23,500
6312 PHONE & INTERNET SERVICES	\$1,931	\$1,249	\$600	\$0	\$0
6316 PRINTING AND BINDING	\$142	\$0	\$300	\$300	\$300
6317 APPRAISAL SERVICES	\$52,164	\$54,697	\$56,000	\$56,000	\$58,000
6332 TRAVEL AND MEALS	\$40	\$5,493	\$5,000	\$2,500	\$5,000
6333 DUES AND SUBSCRIPTIONS	\$2,470	\$2,924	\$3,200	\$3,400	\$3,400
6335 ADVERTISING COST	\$3,978	\$2,373	\$8,000	\$4,000	\$6,000
6337 TRAINING	\$1,771	\$6,614	\$8,500	\$3,000	\$8,500
6397 CREDIT CARD PROCESSING FEE	\$179,912	\$182,955	\$175,000	\$175,000	\$175,000
6399 SERVICE CHARGES	\$20,945	\$14,780	\$20,000	\$500	\$1,000
SERVICES AND CHARGES	\$438,567	\$397,313	\$384,100	\$348,200	\$396,200
TOTAL FINANCE	\$927,993	\$822,872	\$830,300	\$822,350	\$1,061,850

Information Technology

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Tomball. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

FY 2023 Major Accomplishments

- ✓ Rebuilt all servers and workstations
- ✓ Migrated all users to Office 365
- ✓ Deployed endpoint protection to all devices to increase cybersecurity
- ✓ Replaced all network switches
- ✓ Managed Police Department E-Citation Project

FY 2024 Major Goals & Objectives

- Deploy device management software
- Deploy additional security layers (IPS)
- Replace IP phone system
- Migrate Municipal Court to Incode 10
- Police Department CAD replacement project
- Replace all wireless modems in Fire Department vehicles
- Replace video recording system
- Deploy offsite backups for all servers

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

117 - Information Systems

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 332,331	\$ 320,900	\$ 401,800	\$ 347,800
Supplies	55,075	82,700	83,200	134,700
Maintenance	4,631	12,000	6,000	12,000
Services and charges	359,433	742,800	944,600	1,505,300
Total Operating Expenditures	\$ 751,470	\$ 1,158,400	\$ 1,435,600	\$ 1,999,800
Capital Outlay	\$ -	\$ 58,000	\$ 58,000	\$ 25,000
Total Expenditures	\$ 751,470	\$ 1,216,400	\$ 1,493,600	\$ 2,024,800

Staffing	2022	2023	2024
IT Director	1.00	1.00	1.00
IT Senior Specialist	1.00	1.00	1.00
IT Support Tech	1.00	1.00	1.00
Total	3.00	3.00	3.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of Personal Computers & Laptops	240	190	210
# of Networks/Email/Web/File Servers	62	31	35
# of Cyber Security Systems	7	11	13
# of Service Requests	2,100	2,299	2,300
# of End Users	225	246	255

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	INFORMATION SYSTEMS		100-117 INFORMATION SYSTEMS		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$153,076	\$161,920	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$242,600	\$314,300	\$268,700
6003 WAGES- FULL TIME	\$56,445	\$55,179	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$1,024	\$2,773	\$5,000	\$500	\$500
6009 WAGES- OTHER	\$10,566	\$11,487	\$0	\$0	\$0
6011 VACATION PAY	\$16,803	\$18,465	\$0	\$0	\$0
6012 SICK PAY	\$255	\$15,422	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$612	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$3,609	\$3,783	\$2,800	\$3,100	\$3,300
6019 LONGEVITY	\$2,155	\$2,335	\$1,700	\$1,700	\$1,900
6021 FICA-S.S. AND MEDICARE TAXES	\$19,324	\$21,272	\$20,300	\$24,900	\$22,000
6022 TMRS-EMPLOYER	\$34,939	\$37,900	\$35,000	\$44,000	\$37,900
6025 WORKER COMPENSATION INS.	\$853	\$1,183	\$1,200	\$1,000	\$1,200
6034 PHONE ALLOWANCE	\$0	\$0	\$2,700	\$2,700	\$2,700
6035 AUTO ALLOWANCE	\$0	\$0	\$9,600	\$9,600	\$9,600
PERSONNEL SERVICES	\$299,050	\$332,331	\$320,900	\$401,800	\$347,800
6101 OFFICE AND COMPUTER SUPPLIES	\$35,753	\$54,683	\$80,000	\$80,000	\$134,200
6105 FOOD SUPPLIES	\$0	\$112	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$0	\$219	\$500	\$500	\$500
6109 POSTAGE	\$88	\$0	\$0	\$500	\$0
6119 OTHER SUPPLIES	\$181	\$60	\$0	\$0	\$0
6130 FURNITURE <\$20,000	\$1,489	\$0	\$2,200	\$2,200	\$0
SUPPLIES	\$37,511	\$55,075	\$82,700	\$83,200	\$134,700
6201 OFFICE EQUIPMENT MAINTENANCE	\$3,754	\$3,482	\$12,000	\$6,000	\$12,000
6202 COMPUTER EQUIPMENT MAINT	\$0	\$1,149	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$3,754	\$4,631	\$12,000	\$6,000	\$12,000
6304 PROF.SERV.-OTHER	\$11,409	\$24,169	\$60,000	\$265,000	\$150,000
6312 PHONE & INTERNET SERVICES	\$42,246	\$41,949	\$57,300	\$57,300	\$60,000
6320 COMPUTER SOFTWARE SERV.	\$298,017	\$279,087	\$619,500	\$619,500	\$1,288,300
6332 TRAVEL AND MEALS	\$976	\$642	\$1,500	\$1,000	\$2,500
6333 DUES AND SUBSCRIPTIONS	\$2,119	\$1,635	\$2,000	\$1,300	\$2,000
6334 AUTOMOBILE ALLOWANCES	\$9,600	\$9,827	\$0	\$0	\$0
6337 TRAINING	\$575	\$2,125	\$2,500	\$500	\$2,500
SERVICES AND CHARGES	\$364,941	\$359,433	\$742,800	\$944,600	\$1,505,300
6402 COMPUTER & OFFICE EQUIP >\$20K	\$0	\$0	\$58,000	\$58,000	\$25,000
CAPITAL OUTLAY	\$0	\$0	\$58,000	\$58,000	\$25,000
TOTAL INFORMATION SYSTEMS	\$705,256	\$751,470	\$1,216,400	\$1,493,600	\$2,024,800

Legal

The Legal Department provides counsel and advice to the Mayor, City Council and all departments of the City of Tomball. The City Attorney represents the City in litigation and is responsible for drafting and preparing contracts, resolutions and ordinances.

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

118 - Legal

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Services and charges	\$ 132,075	\$ 145,000	\$ 145,000	\$ 160,000
Total Operating Expenditures	\$ 132,075	\$ 145,000	\$ 145,000	\$ 160,000
Total Expenditures	\$ 132,075	\$ 145,000	\$ 145,000	\$ 160,000

CITY OF TOMBALL		
FUND GENERAL FUND	DEPARTMENT LEGAL	DIVISION 100-118 LEGAL
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6303 PROF.SERV.-LEGAL	\$108,315	\$132,075	\$145,000	\$145,000	\$160,000
SERVICES AND CHARGES	\$108,315	\$132,075	\$145,000	\$145,000	\$160,000
TOTAL LEGAL	\$108,315	\$132,075	\$145,000	\$145,000	\$160,000

Non-Departmental

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.

It may include items such as interfund transfers out of the General Fund, payment of insurance premiums and deductibles, and copier lease fees, for example.

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

119 - Non-Departmental

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Supplies	\$ 13,490	\$ 13,500	\$ 13,500	\$ 13,500
Services and charges	709,755	751,450	1,053,000	666,500
Total Operating Expenditures	\$ 723,245	\$ 764,950	\$ 1,066,500	\$ 680,000
Transfers	3,022,207	3,349,031	3,349,031	5,465,470
Total Expenditures	\$ 3,745,452	\$ 4,113,981	\$ 4,415,531	\$ 6,145,470

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	NON-DEPARTMENTAL	100-119 NON-DEPARTMENTAL
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$7,548	\$5,608	\$6,000	\$6,000	\$6,000
6105 FOOD SUPPLIES	\$0	\$19	\$0	\$0	\$0
6109 POSTAGE	\$8,884	\$7,801	\$7,500	\$7,500	\$7,500
6119 OTHER SUPPLIES	\$2,515	\$63	\$0	\$0	\$0
SUPPLIES	\$18,947	\$13,490	\$13,500	\$13,500	\$13,500
6304 PROF. SERVICES - OTHER	\$33,000	\$28,620	\$50,000	\$315,000	\$30,000
6329 OTHER SERVICES	\$46,413	\$49,141	\$23,950	\$33,000	\$70,000
6330 INSURANCE	\$391,711	\$379,679	\$400,000	\$410,000	\$450,000
6336 EQUIPMENT RENTALS	\$28,932	\$4,203	\$29,500	\$31,000	\$32,500
6340 SPECIAL EVENTS	\$54,259	\$42,542	\$48,000	\$53,500	\$50,000
6346 ECONOMIC DEVELOPMENT AGREEMENT	\$150,418	\$200,469	\$200,000	\$210,500	\$34,000
6399 SERVICE CHARGES	\$20,626	\$5,101	\$0	\$0	\$0
SERVICES AND CHARGES	\$725,358	\$709,755	\$751,450	\$1,053,000	\$666,500
6501 BAD DEBT EXPENSE	\$44,560	\$0	\$0	\$0	\$0
BAD DEBT	\$44,560	\$0	\$0	\$0	\$0
6691 TRANSFER OUT	\$126,000	\$126,000	\$126,000	\$126,000	\$126,000
6692 TRANSFER TO EMP. BEN. TRUST	\$2,327,000	\$2,461,081	\$2,720,000	\$2,720,000	\$2,831,000
6998 TRANSFER TO FLEET REPLACEMENT	\$415,549	\$435,126	\$503,031	\$503,031	\$2,508,470
TRANSFERS	\$2,868,549	\$3,022,207	\$3,349,031	\$3,349,031	\$5,465,470
TOTAL NON-DEPARTMENTAL	\$3,657,414	\$3,745,452	\$4,113,981	\$4,415,531	\$6,145,470

Police Department

It is the mission of the Tomball Police Department to provide the highest level of proactive and responsive service to the City of Tomball in partnership with neighborhoods and the entire community. As members of the Tomball Police Department, we dedicate ourselves to provide fair, impartial and ethical police service to all members of the community, with the highest degree of integrity, professionalism, and respect.

The Tomball Police Department is a progressive, values-based organization that works in partnership with the community to address issues that affect the quality of life and seeks to improve the quality of life for the residents, businesses, and visitors of the City of Tomball. We are a 24/7 full-service law enforcement agency with our own communications/911 center. Tomball continues to maintain a low violent crime rate.

FY 2023 Major Accomplishments

- ✓ Drove down Part I crime below the year-over-year average and the 5-year average
- ✓ Drove down traffic accidents below the year-over-year average and the 5-year average
- ✓ Created a Training Coordinator position within the Police Department
- ✓ Updated the Use of Force, Pursuit and Complaint Investigation policies
- ✓ Received awards from the Mother's Against Drunk Driving for exemplary service in enforcing DWI laws
- ✓ Secured installation of new Computer-Aided Dispatch system for Police and Fire Departments
- ✓ Revamped Chaplain program and hired a local chaplain
- ✓ Expanded the Community Relations office from one sworn employee to two
- ✓ Expanded the Detective Division to ensure timely, accurate investigations
- ✓ Began a Citizen's Academy to instill local trust and understanding
- ✓ Working with LifePath to host several interns each year at the PD and other City departments

FY 2024 Major Goals & Objectives

- Reduce crime and victimization through smart deployment, relentless follow up, use of available technology
- Develop a comprehensive strategy to address homelessness in Tomball
- Improve community engagement by growing quarterly Coffee with a Cop, VIP Program and the Citizen's Police Academy, and heightened uniform presence at all community events
- Reduce traffic accidents by education, enforcement and engineering and develop and grow an Accident Reconstruction Team
- Enhance professionalism of police department through hiring, promoting, policy, and training excellence
- Develop and build a useful property and evidence facility

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

121 - Police Department

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 6,124,980	\$ 7,360,310	\$ 6,572,600	\$ 7,146,100
Supplies	486,300	442,400	454,000	359,100
Maintenance	280,012	98,000	98,500	98,000
Services and charges	227,428	282,300	225,500	272,500
Total Operating Expenditures	\$ 7,118,720	\$ 8,183,010	\$ 7,350,600	\$ 7,875,700
Capital Outlay	\$ -	\$ 65,000	\$ 83,000	\$ 148,000
Transfers	-	200,000	200,000	-
Total Expenditures	\$ 7,118,719	\$ 8,448,010	\$ 7,633,600	\$ 8,023,700

Staffing	2022	2023	2024
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	3.00	3.00	3.00
Police Sergeant	5.00	6.00	6.00
Police Corporal	3.00	3.00	5.00
Police Officer	37.00	40.00	29.00
Public Service Officer	3.00	5.00	5.00
Police Records Specialist	2.00	2.00	1.00
Accreditation Coordinator/Best Practices Manager	1.00	1.00	1.00
Dispatch Supervisor	0.00	0.00	1.00
Dispatcher	9.00	9.00	11.00
Administrative Assistant	1.00	1.00	1.00
Property & Evidence Room Manager	1.00	1.00	1.00
Evidence/Property Technician	1.00	1.00	1.00
Part-Time Bailiff	0.00	0.50	1.50
Total	69.00	75.50	69.50

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

Response Times			
Priority 1 Calls	3:32	3:36	3:34
All Citizen-Generated Calls	5:22	5:18	5:16
Calls for Service (Citizen Generated)	13,622	14,971	16,454
Traffic Stops	11,518	12,402	13,642
Part I Crimes	422	396	356
Traffic Accidents	494	397	357
Community Engagement Events	N/A	265	331

CITY OF TOMBALL					
FUND	DEPARTMENT	DIVISION			
GENERAL FUND	POLICE DEPARTMENT	100-121 -POLICE DEPARTMENT			
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$247,502	\$309,142	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$5,246,100	\$4,669,100	\$5,052,000
6003 WAGES-FULL TIME	\$3,196,299	\$3,473,203	\$0	\$0	\$0
6004 WAGES-PART TIME	\$29,270	\$44,432	\$106,800	\$115,000	\$135,000
6005 WAGES-OVERTIME	\$526,339	\$557,735	\$598,400	\$540,000	\$615,500
6009 WAGES-OTHER	\$180,650	\$222,743	\$0	\$0	\$0
6011 VACATION PAY	\$204,133	\$249,999	\$0	\$0	\$0
6012 SICK PAY	\$122,133	\$110,504	\$0	\$0	\$0
6013 EMERGENCY PAY	\$6,596	\$3,412	\$0	\$3,900	\$0
6015 SICK TIME BUYBACK	\$11,992	\$19,048	\$39,500	\$23,700	\$23,600
6019 LONGEVITY	\$25,845	\$28,955	\$31,660	\$21,300	\$23,800
6021 FICA-MED/SS	\$333,501	\$368,423	\$463,000	\$402,900	\$448,100
6022 TMRS-EMPLOYER	\$615,972	\$663,377	\$783,250	\$704,700	\$755,500
6025 WORKER COMPENSATION INS.	\$50,659	\$71,399	\$78,000	\$80,800	\$82,100
6030 TUITION REIMBURSEMENT	\$0	\$2,610	\$4,000	\$3,300	\$2,400
6034 PHONE ALLOWANCE	\$0	\$0	\$3,600	\$3,900	\$3,900
6036 CLOTHING ALLOWANCE	\$0	\$0	\$6,000	\$4,000	\$4,200
PERSONNEL SERVICES	\$5,550,889	\$6,124,980	\$7,360,310	\$6,572,600	\$7,146,100
6101 OFFICE AND COMPUTER SUPPLIES	\$17,006	\$13,426	\$14,000	\$17,500	\$16,000
6102 EDUCATIONAL SUPPLIES	\$410	\$182	\$1,200	\$600	\$1,200
6104 JANITORIAL SUPPLIES	\$441	\$325	\$700	\$800	\$800
6105 FOOD SUPPLIES	\$11,521	\$13,768	\$14,000	\$14,000	\$14,000
6106 MATERIALS AND PARTS	\$117,574	\$214,001	\$178,000	\$178,000	\$80,000
6107 CLOTHING AND UNIFORMS	\$67,323	\$80,515	\$84,000	\$84,000	\$90,000
6108 FUEL, OIL AND LUBRICANTS	\$93,143	\$146,439	\$150,000	\$150,000	\$150,000
6109 POSTAGE	\$256	\$117	\$500	\$500	\$100
6119 OTHER SUPPLIES	\$2,385	\$14,379	\$0	\$3,000	\$3,000
6130 FURNITURE <\$20,000	\$7,187	\$3,149	\$0	\$5,600	\$4,000
SUPPLIES	\$317,246	\$486,300	\$442,400	\$454,000	\$359,100
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$500	\$500
6204 OTHER EQUIPMENT MAINTENANCE	\$13,677	\$176,659	\$12,000	\$10,000	\$10,000
6205 VEHICLE MAINTENANCE	\$72,089	\$98,836	\$85,000	\$85,000	\$85,000
6206 BUILDING MAINTENANCE	\$0	\$4,516	\$0	\$3,000	\$2,500
REPAIRS AND MAINTENANCE	\$85,766	\$280,012	\$98,000	\$98,500	\$98,000
6304 PROFESSIONAL SERVICES,OTHER	\$6,527	\$3,159	\$12,000	\$12,000	\$12,000
6312 PHONE & INTERNET SERVICES	\$78,016	\$88,458	\$79,400	\$85,000	\$85,000
6316 PRINTING AND BINDING	\$264	\$1,203	\$1,500	\$1,500	\$1,500
6318 ANIMAL CONTROL-HARRIS COUNTY	\$24,000	\$36,000	\$36,000	\$36,000	\$36,000
6320 SOFTWARE SERVICE	\$0	\$0	\$2,400	\$0	\$0
6324 JAIL SERVICE EXPENSE	\$5,705	\$1,696	\$5,000	\$5,000	\$6,000
6325 BUY MONEY	\$0	\$2,000	\$2,000	\$2,000	\$2,000
6328 BIKE PATROL	\$0	\$0	\$1,000	\$1,000	\$1,000

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
POLICE DEPARTMENT

DIVISION
100-121 -POLICE DEPARTMENT

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6329 OTHER SERVICES	\$5,230	\$7,310	\$6,000	\$12,000	\$12,000
6332 TRAVEL AND MEALS	\$27,296	\$40,206	\$60,000	\$30,000	\$60,000
6333 DUES AND SUBSCRIPTIONS	\$6,702	\$10,476	\$7,000	\$6,000	\$7,000
6337 TRAINING	\$32,153	\$36,920	\$70,000	\$35,000	\$50,000
SERVICES AND CHARGES	\$185,894	\$227,428	\$282,300	\$225,500	\$272,500
6403 MACHINERY & EQUIPMENT >\$20K	\$0	\$0	\$0	\$0	\$63,000
6405 VEHICLE EQUIPMENT	(\$0)	\$0	\$65,000	\$83,000	\$85,000
CAPITAL OUTLAY	(\$0)	\$0	\$65,000	\$83,000	\$148,000
6999 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$200,000	\$200,000	\$0
TRANSFERS	\$0	\$0	\$200,000	\$200,000	\$0
TOTAL POLICE DEPARTMENT	\$6,139,796	\$7,118,719	\$8,448,010	\$7,633,600	\$8,023,700

Municipal Court

The mission of the Municipal Court is to provide an accessible legal forum for individuals to have their court matter heard in a fair and efficient manner while providing a high level of Integrity, Professionalism, and Customer Service.

The vision of the Tomball Municipal Court is to help make the City of Tomball a Great place to live, a good place to work, a nice place to visit, a friendly place where everyone feels welcome, and a peaceful community where everyone respects our laws.

The jurisdiction of the Tomball Municipal Court includes fine only offenses, Class “C” misdemeanors, and City ordinance violations that occur within the city limits and on city- owned property or the extra-territorial jurisdiction.

FY 2023 Major Accomplishments

- ✓ Restructured Case Resolution Processes
- ✓ Updated the Standing Orders online
- ✓ Completed new workspace for court staff
- ✓ Migrated to cloud base Incode 9
- ✓ Conducted in-house collections
- ✓ Conducted warrant inventory and warrant review
- ✓ Employees achieved TMCC level 1 certification
- ✓ Conducted physical folder audit of all collections from 2004 to 2022
- ✓ Updated forms in online system and offline forms
- ✓ Established disaster protocol
- ✓ Established New Docket Appearance/Answer Docket to better serve the public in resolving cases filed in Municipal Court, reducing wait time, and alleviating docket overcrowding

FY 2024 Major Goals & Objectives

- Migrate Court to Incode 10
- Conduct annual warrant review
- Plan and establish Juvenile Diversion Program as established by the 2023 Legislature
- Plan and establish reporting of exempt jurors as established by the 2023 Legislature
- Reconfigure workspace for the prosecutor

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

122 - Municipal Court

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 ESTIMATED	2024 BUDGET
Personnel services	\$ 355,297	\$ 392,500	\$ 387,300	\$ 415,100
Supplies	4,982	4,850	3,400	4,400
Services and charges	56,396	119,500	74,700	143,500
Total Operating Expenditures	\$ 416,675	\$ 516,850	\$ 465,400	\$ 563,000
Total Expenditures	\$ 416,675	\$ 516,850	\$ 465,400	\$ 563,000

Staffing	2022	2023	2024
Court Administrator	1.00	1.00	1.00
Senior Court Clerk	1.00	1.00	1.00
Court Clerk	0.00	1.00	1.00
Assistant Court Clerk	3.00	2.00	2.00
Municipal Judge	0.50	0.50	0.50
Total	5.50	5.50	5.50

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of warrants issued	677	195	600
# of warrants cleared/closed	1,577	826	1,000
# of cases filed	2,862	2,510	3,000
# of cases closed	3,731	2,162	3,500

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
MUNICIPAL COURT

DIVISION
100-122 - MUNICIPAL COURT

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$73,597	\$80,406	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$277,600	\$272,900	\$292,400
6003 WAGES-FULL TIME	\$126,881	\$141,177	\$0	\$0	\$0
6004 WAGES-PART TIME	\$42,727	\$46,134	\$45,900	\$47,600	\$50,000
6005 WAGES-OVERTIME	\$2,620	\$1,495	\$2,000	\$1,000	\$2,000
6009 WAGES-OTHER	\$9,890	\$11,467	\$0	\$0	\$0
6011 VACATION PAY	\$12,923	\$10,901	\$0	\$0	\$0
6012 SICK PAY	\$5,282	\$4,483	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$267	\$0	\$200	\$0
6015 SICK TIME BUYBACK	\$1,267	\$1,381	\$1,400	\$1,500	\$1,600
6019 LONGEVITY	\$995	\$1,070	\$1,400	\$1,400	\$1,600
6021 FICA-MED/SS	\$20,617	\$22,269	\$25,200	\$24,500	\$26,600
6022 TMRS-EMPLOYER	\$31,845	\$33,700	\$37,500	\$36,800	\$39,400
6025 WORKER COMPENSATION INS.	\$402	\$548	\$600	\$500	\$600
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
PERSONNEL SERVICES	\$329,048	\$355,297	\$392,500	\$387,300	\$415,100
6101 OFFICE AND COMPUTER SUPPLIES	\$2,020	\$3,606	\$3,500	\$2,000	\$3,000
6102 EDUCATIONAL SUPPLIES	\$366	\$602	\$400	\$600	\$600
6104 JANITORIAL SUPPLIES	\$0	\$27	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$170	\$275	\$350	\$200	\$200
6107 CLOTHING AND UNIFORMS	\$482	\$543	\$600	\$600	\$600
6119 OTHER SUPPLIES	\$10	(\$70)	\$0	\$0	\$0
SUPPLIES	\$3,048	\$4,982	\$4,850	\$3,400	\$4,400
6303 PROFESSIONAL SERVICES,LEGAL	\$54,000	\$41,550	\$104,500	\$65,000	\$104,500
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$5,487	\$0	\$0	\$25,000
6312 PHONE & INTERNET SERVICES	\$900	\$900	\$0	\$0	\$0
6316 PRINTING AND BINDING	\$1,019	\$988	\$3,000	\$1,000	\$2,000
6329 OTHER SERVICES	\$0	\$996	\$2,000	\$700	\$2,000
6332 TRAVEL AND MEALS	\$96	\$2,444	\$4,000	\$3,000	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$600	\$55	\$1,000	\$1,000	\$1,000
6337 TRAINING	\$2,550	\$3,975	\$5,000	\$4,000	\$5,000
SERVICES AND CHARGES	\$59,165	\$56,396	\$119,500	\$74,700	\$143,500
TOTAL MUNICIPAL COURT	\$391,261	\$416,675	\$516,850	\$465,400	\$563,000

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

131 - Community Center

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 146,197	\$ 159,525	\$ 149,700	\$ 164,400
Supplies	21,721	30,100	32,400	30,500
Maintenance	194	500	500	500
Services and charges	3,554	6,700	5,700	6,200
Total Operating Expenditures	\$ 171,666	\$ 196,825	\$ 188,300	\$ 201,600
Total Expenditures	\$ 171,666	\$ 196,825	\$ 188,300	\$ 201,600

Staffing	2022	2023	2024
Community Center Manager	1.00	1.00	1.00
Community Center Assistant	1.00	1.00	1.00
Community Center Attendant	1.00	1.00	0.00
Community Center Assistant - Part Time	0.00	0.00	1.00
Total	3.00	3.00	3.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

Revenue generated by Community Center	\$46,108	\$46,508	\$30,000
# of rentals held per year	35	230	235

Efficiencies:

# of visitors per event	55	75	75
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CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	COMMUNITY CENTER		100-131 - COMMUNITY CENTER		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$49,064	\$55,441	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$100,550	\$93,200	\$105,000
6003 WAGES-FULL TIME	\$30,075	\$33,566	\$0	\$0	\$0
6004 WAGES-PART TIME	\$25,204	\$25,081	\$29,800	\$31,700	\$32,000
6005 WAGES-OVERTIME	\$69	\$621	\$2,000	\$500	\$500
6009 WAGES-OTHER	\$4,602	\$4,019	\$0	\$0	\$0
6011 VACATION PAY	\$2,933	\$3,144	\$0	\$0	\$0
6012 SICK PAY	\$3,113	\$762	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$855	\$0	\$1,500	\$1,000	\$1,100
6019 LONGEVITY	\$605	\$725	\$850	\$700	\$700
6021 FICA-MED/SS	\$8,784	\$9,337	\$10,425	\$9,700	\$10,600
6022 TMRS-EMPLOYER	\$12,551	\$13,204	\$14,100	\$12,700	\$14,200
6025 WORKER COMPENSATION INS.	\$218	\$297	\$300	\$200	\$300
PERSONNEL SERVICES	\$138,072	\$146,197	\$159,525	\$149,700	\$164,400
6101 OFFICE AND COMPUTER SUPPLIES	\$646	\$1,662	\$1,000	\$2,000	\$2,000
6104 JANITORIAL SUPPLIES	\$394	\$949	\$1,000	\$2,000	\$1,500
6105 FOOD SUPPLIES	\$1,792	\$12,288	\$11,000	\$11,000	\$14,000
6119 OTHER SUPPLIES	\$1,752	\$5,071	\$9,500	\$9,500	\$10,500
6130 FURNITURE <\$20,000	\$2,380	\$1,752	\$7,600	\$7,900	\$2,500
SUPPLIES	\$6,963	\$21,721	\$30,100	\$32,400	\$30,500
6205 VEHICLE MAINTENANCE	\$370	\$194	\$500	\$500	\$500
REPAIRS AND MAINTENANCE	\$370	\$194	\$500	\$500	\$500
6329 OTHER SERVICES	\$40	\$369	\$1,000	\$1,000	\$1,000
6332 TRAVEL AND MEALS	\$450	\$0	\$1,000	\$0	\$500
6337 TRAINING	\$0	\$0	\$0	\$0	\$1,000
6335 ADVERTISING COST	\$1,412	\$2,701	\$4,000	\$4,000	\$4,000
6362 PERMITS AND LICENSES	\$0	\$485	\$700	\$700	\$700
SERVICES AND CHARGES	\$1,902	\$3,554	\$6,700	\$5,700	\$6,200
TOTAL COMMUNITY CENTER	\$147,307	\$171,666	\$196,825	\$188,300	\$201,600

Fire Department

The mission of the Tomball Fire Department is to deliver timely, effective and courteous service and professional protection from all hazards that may occur in the community. We protect lives and property by mitigating and resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We do so with professionalism, integrity and respect, while taking ownership of our decisions and responsibilities as we strive to make a difference in our community.

The Tomball Fire Department provides fire, rescue, emergency management, hazardous materials responses, fire prevention education, and fire investigations as an essential service the community has grown to depend upon. We provide a professional, efficient and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives.

The department continues to seek ways to work more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

FY 2023 Major Accomplishments

- ✓ Ordered new Class A Pumper (expected delivery April 2024)
- ✓ Hired three Firefighters, promoted three lieutenants, and promoted three driver operators to serve at Fire Station 4
- ✓ Placed Special Event Cart in service utilizing donated funds
- ✓ Conducted two live fire evolutions for each shift
- ✓ Completed vertical ventilation prop with little to no budget impact
- ✓ Completed NFPA physicals on all firefighters
- ✓ Continued behavioral health initiative to bring more awareness to mental health
- ✓ Continued peer support groups to augment the behavioral health initiative
- ✓ Completed 5,092 continuing education and certification training hours

FY 2024 Major Goals & Objectives

- Hire three additional Firefighters
- Replace battalion chief response vehicle
- Replace fire prevention response vehicle
- Replace all modems in response vehicles
- Replace all firefighter lockers
- Continue training and education of firefighters through certification and regional training

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND
100 - General Fund

DEPARTMENT
142 - Fire Department

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$2,463,067	\$2,871,350	\$2,658,800	\$2,974,250
Supplies	\$151,875	\$209,200	\$246,250	\$213,400
Maintenance	\$166,892	\$128,400	\$223,950	\$134,800
Services and charges	\$136,689	\$150,350	\$161,850	\$177,850
Total Operating Expenditures	\$2,918,524	\$3,359,300	\$3,290,850	\$3,500,300
Capital Outlay	\$294,562	-		\$50,000
Total Expenditures	\$3,213,085	\$3,359,300	\$3,290,850	\$3,550,300

Staffing	2022	2023	2024
Fire Chief	1.00	1.00	1.00
Assistant Fire Chief/Fire Marshal	1.00	1.00	1.00
Assistant Fire Marshal	1.00	1.00	1.00
Deputy Fire Marshal	1.00	1.00	1.00
Sr Administrative Assistant	0.00	0.00	1.00
Administrative Assistant	1.00	1.00	0.00
Battalion Chief	2.00	2.00	2.00
Lieutenant	6.00	6.00	6.00
Driver/Operator	6.00	6.00	6.00
Firefighter	6.00	6.00	7.50
Logistics Specialist	0.50	0.50	0.50
Total	25.50	25.50	27.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

Annual Inspections	815	407	500
Construction Inspections	205	302	300
Plans Reviewed	459	570	600
Annual Training Hours	4,560	3,957	5,000

Effectiveness:

Total Responses	2,577	2,734	3,000
Mutual Aid Responses	105	120	150

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
FIRE DEPARTMENT

DIVISION
100-142 - FIRE DEPARTMENT

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$214,783	\$169,314	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$1,791,800	\$1,757,800	\$1,924,000
6003 WAGES - FULL TIME	\$1,079,585	\$1,177,664	\$0	\$0	\$0
6004 WAGES - PART TIME	\$167,721	\$145,000	\$200,000	\$175,000	\$150,000
6005 WAGES - OVERTIME	\$203,214	\$341,947	\$350,000	\$248,000	\$357,350
6009 WAGES - OTHER	\$67,543	\$70,978	\$0	\$0	\$0
6010 FIRE RUN PAYMENTS	\$17,343	\$4,497	\$6,000	\$0	\$0
6011 VACATION PAY	\$80,142	\$77,889	\$0	\$0	\$0
6012 SICK PAY	\$60,537	\$27,501	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,669	\$788	\$0	\$500	\$0
6015 SICK TIME BUYBACK	\$9,902	\$9,331	\$11,500	\$6,200	\$4,800
6019 LONGEVITY	\$9,730	\$5,825	\$6,750	\$3,800	\$5,700
6020 VOLUNTEERS' STATE RETIREMENT	\$0	\$0	\$1,000	\$0	\$0
6021 FICA-MED/SS	\$141,301	\$150,227	\$183,200	\$164,800	\$187,000
6022 TMRS-EMPLOYER	\$234,420	\$247,276	\$285,300	\$264,400	\$303,000
6025 WORKER COMPENSATION INS.	\$34,361	\$34,830	\$33,100	\$35,600	\$39,700
6030 EMPLOYEE TUITION REIMBURSEMENT	\$2,213	\$0	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$2,700	\$2,700	\$2,700
PERSONNEL SERVICES	\$2,324,464	\$2,463,067	\$2,871,350	\$2,658,800	\$2,974,250
6101 OFFICE AND COMPUTER SUPPLIES	\$2,449	\$3,060	\$3,900	\$3,900	\$3,000
6102 EDUCATIONAL SUPPLIES	\$10,889	\$5,350	\$8,650	\$8,650	\$8,650
6104 JANITORIAL SUPPLIES	\$6,343	\$7,098	\$6,900	\$6,900	\$6,900
6105 FOOD SUPPLIES	\$6,137	\$6,979	\$7,900	\$7,900	\$7,900
6106 MATERIALS AND PARTS	\$18,054	\$1,179	\$4,700	\$4,700	\$4,700
6107 CLOTHING AND UNIFORMS	\$74,258	\$53,899	\$83,800	\$104,000	\$65,800
6108 FUEL, OIL AND LUBRICANTS	\$33,308	\$59,727	\$44,000	\$44,000	\$44,000
6109 POSTAGE	\$109	\$49	\$150	\$150	\$150
6110 CHEMICAL SUPPLIES	\$1,832	\$32	\$2,700	\$3,050	\$2,700
6119 OTHER SUPPLIES	\$5,471	\$8,663	\$7,000	\$7,000	\$7,000
6130 FURNITURE <\$20,000	\$4,864	\$2,784	\$5,000	\$8,500	\$20,600
6141 SCBA PARTS AND SUPPLIES	\$12,995	\$217	\$17,000	\$17,000	\$7,500
6142 COMMUNICATION PARTS AND SUPPLIES	\$26,649	\$0	\$6,000	\$8,000	\$22,000
6143 FF TOOL PARTS AND SUPPLIES	\$24,975	\$2,838	\$11,500	\$22,500	\$12,500
SUPPLIES	\$228,334	\$151,875	\$209,200	\$246,250	\$213,400
6201 OFFICE EQUIPMENT MAINTENANCE	\$10	\$0	\$1,000	\$1,700	\$4,000
6204 OTHER EQUIPMENT MAINTENANCE	\$576	\$1,565	\$2,400	\$3,400	\$3,400
6205 VEHICLE MAINTENANCE	\$100,590	\$120,912	\$85,750	\$180,000	\$89,100
6206 BUILDING MAINTENANCE	\$4,361	\$0	\$0	\$100	\$0
6219 OTHER MAINTENANCE	\$9,455	\$21,379	\$12,000	\$12,000	\$12,000
6241 SCBA MAINTENANCE AND TESTING	\$12,352	\$14,537	\$10,000	\$10,000	\$11,000

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
FIRE DEPARTMENT

DIVISION
100-142 - FIRE DEPARTMENT

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6242 COMMUNICATION MAINTENANCE	\$4,040	\$3,893	\$7,250	\$7,250	\$7,300
6243 FIREFIGHTING TOOL MAINTENANCE	\$7,656	\$4,608	\$10,000	\$9,500	\$8,000
REPAIRS AND MAINTENANCE	\$139,039	\$166,892	\$128,400	\$223,950	\$134,800
6304 PROFESSIONAL SERVICES-OTHER	\$30,421	\$40,278	\$43,800	\$54,000	\$62,000
6312 PHONE & INTERNET SERVICES	\$28,490	\$28,286	\$23,050	\$30,050	\$32,300
6316 PRINTING AND BINDING	\$53	\$734	\$2,300	\$1,300	\$2,300
6329 OTHER SERVICES	\$5,716	\$6,322	\$6,250	\$6,250	\$6,300
6332 TRAVEL AND MEALS	\$5,906	\$15,407	\$19,200	\$20,500	\$19,200
6333 DUES AND SUBSCRIPTIONS	\$9,305	\$10,527	\$10,000	\$10,000	\$10,000
6335 ADVERTISING COST	\$609	\$1,547	\$1,750	\$1,750	\$1,750
6337 TRAINING	\$15,468	\$27,584	\$34,500	\$28,500	\$34,500
6350 CHILD SAFETY EDUCATION	\$3,851	\$4,527	\$3,500	\$3,500	\$3,500
6398 BANQUETS, DEDICATIONS AND RECEPT	\$2,228	\$1,477	\$6,000	\$6,000	\$6,000
SERVICES AND CHARGES	\$102,045	\$136,689	\$150,350	\$161,850	\$177,850
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$50,000
6405 VEHICLE EQUIPMENT	\$1	\$294,562	\$0	\$0	\$0
CAPITAL OUTLAY	\$1	\$294,562	\$0	\$0	\$50,000
TOTAL FIRE DEPARTMENT	\$2,793,883	\$3,213,085	\$3,359,300	\$3,290,850	\$3,550,300

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

143 - Emergency Mgmt

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Supplies	\$ 934	\$ 2,800	\$ 2,750	\$ 2,750
Maintenance	-	500	200	200
Services and charges	4,921	21,200	19,800	25,000
Total Operating Expenditures	\$ 5,856	\$ 24,500	\$ 22,750	\$ 27,950
Total Expenditures	\$ 5,855	\$ 24,500	\$ 22,750	\$ 27,950

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
EMERGENCY MANAGEMENT

DIVISION
100-143 EMERGENCY MANAGEMENT

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$63	\$0	\$0	\$0	\$0
6103 COMPUTER EQUIPMENT <\$20,000	\$0	\$509	\$0	\$0	\$0
6105 FOOD SUPPLIES	\$227	\$232	\$300	\$250	\$250
6107 CLOTHING AND UNIFORMS	\$0	\$193	\$500	\$500	\$500
6119 OTHER SUPPLIES	\$54	\$0	\$0	\$0	\$0
6144 EMERGENCY SUPPLIES	\$0	\$0	\$2,000	\$2,000	\$2,000
SUPPLIES	\$344	\$934	\$2,800	\$2,750	\$2,750
6203 RADIO EQUIPMENT MAINTENANCE	\$0	\$0	\$500	\$200	\$200
REPAIRS AND MAINTENANCE	\$0	\$0	\$500	\$200	\$200
6312 PHONE & INTERNET SERVICES	\$5,302	\$0	\$6,500	\$6,500	\$6,500
6329 OTHER SERVICES	\$0	\$0	\$0	\$0	\$5,000
6332 TRAVEL AND MEALS	\$0	\$261	\$750	\$300	\$300
6333 DUES AND SUBSCRIPTIONS	\$0	\$40	\$700	\$200	\$700
6337 TRAINING	\$0	\$0	\$750	\$300	\$0
6345 KTF EXPENSES	\$9,537	\$4,620	\$12,500	\$12,500	\$12,500
SERVICES AND CHARGES	\$14,838	\$4,921	\$21,200	\$19,800	\$25,000
TOTAL EMERGENCY MANAGEMENT	\$15,183	\$5,856	\$24,500	\$22,750	\$27,950

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

145 - ESD#15 Station 5

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$869,119	\$1,805,450	\$1,288,000	\$1,974,750
Supplies	\$35,843	\$165,000	\$297,100	\$140,500
Maintenance	\$19,426	\$85,300	\$57,100	\$136,900
Services and charges	\$49,297	\$139,400	\$143,000	\$143,000
Total Operating Expenditures	\$973,686	\$2,195,150	\$1,785,200	\$2,395,150
Capital Outlay	-	\$900,000	-	-
Total Expenditures	\$973,685	\$3,095,150	\$1,785,200	\$2,395,150

Staffing	2022	2023	2024
Battalion Chief	1.00	1.00	1.00
Lieutenant	3.00	6.00	6.00
Driver/Operator	3.00	6.00	6.00
Firefighter	3.00	6.00	7.50
Total	10.00	19.00	20.50

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	ESD #15		100-145 - ESD #15		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$1,193,900	\$846,600	\$1,354,700
6003 WAGES-FULL TIME	\$391,136	\$457,675	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$1,193,900	\$0	\$0
6004 WAGES-PART TIME	\$30,101	\$47,884	\$83,200	\$60,000	\$63,350
6005 WAGES-OVERTIME	\$75,006	\$138,995	\$196,000	\$146,000	\$200,000
6009 WAGES-OTHER	\$22,073	\$23,926	\$0	\$0	\$0
6010 FIRE RUN PAYMENTS	\$12,497	\$1,120	\$2,000	\$0	\$0
6011 VACATION PAY	\$21,214	\$25,240	\$0	\$0	\$0
6012 SICK PAY	\$13,199	\$16,623	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,262	\$449	\$0	\$300	\$0
6015 SICK TIME BUYBACK	\$0	\$1,559	\$3,100	\$0	\$1,000
6019 LONGEVITY	\$0	\$2,940	\$3,300	\$4,800	\$5,500
6021 FICA-S.S. AND MEDICARE TAXES	\$41,663	\$52,228	\$113,200	\$79,400	\$117,600
6022 TMRS-EMPLOYER	\$70,102	\$86,771	\$183,100	\$129,300	\$202,900
6025 WORKER COMPENSATION INS.	\$0	\$13,710	\$27,650	\$21,600	\$29,700
PERSONNEL SERVICES	\$678,252	\$869,119	\$1,805,450	\$1,288,000	\$1,974,750
6101 OFFICE AND COMPUTER SUPPLIES	\$878	\$1,238	\$3,000	\$3,000	\$3,000
6102 EDUCATIONAL SUPPLIES	\$4,497	\$2,061	\$7,600	\$7,600	\$7,600
6104 JANITORIAL AND CLEANING SUPPLY	\$2,836	\$3,131	\$6,900	\$4,000	\$6,900
6105 FOOD SUPPLIES	\$1,767	\$2,430	\$6,000	\$4,000	\$6,000
6106 MATERIALS AND PARTS	\$52	\$891	\$4,000	\$1,000	\$4,000
6107 CLOTHING AND UNIFORMS	\$28,060	\$23,365	\$72,000	\$80,000	\$38,500
6108 FUEL, OIL AND LUBRICANTS	\$0	\$248	\$30,000	\$30,000	\$30,000
6110 CHEMICAL SUPPLIES	\$0	\$0	\$2,500	\$2,500	\$2,500
6119 OTHER SUPPLIES	\$1,736	\$2,371	\$5,000	\$5,000	\$5,000
6130 FURNITURE<\$20,000	\$1,313	\$0	\$5,000	\$5,000	\$6,000
6141 SCBA PARTS & SUPPLIES	\$0	\$0	\$7,000	\$3,000	\$7,000
6142 COMMUNICATION PARTS & SUPPLIES	\$0	\$0	\$4,000	\$80,000	\$12,000
6143 FF TOOL PARTS & SUPPLIES	\$447	\$107	\$12,000	\$72,000	\$12,000
SUPPLIES	\$41,586	\$35,843	\$165,000	\$297,100	\$140,500
6201 OFFICE EQUIPMENT MAINTENANCE	\$0	\$0	\$1,000	\$1,000	\$1,000
6204 OTHER EQUIPMENT MAINT.	\$431	\$0	\$2,700	\$1,500	\$2,700
6205 VEHICLE MAINTENANCE	\$0	\$6	\$35,000	\$15,000	\$80,000
6206 BUILDING MAINTENANCE	\$15,378	\$14,571	\$23,200	\$23,200	\$27,200
6219 OTHER MAINTENANCE	\$0	\$4,849	\$4,000	\$1,000	\$5,000
6241 SCBA MAINTENANCE	\$0	\$0	\$8,400	\$8,400	\$10,000
6242 COMMUNICATION MAINTENANCE	\$0	\$0	\$6,000	\$2,000	\$6,000
6243 FIREFIGHTING TOOL MAINTENANCE	\$0	\$0	\$5,000	\$5,000	\$5,000
REPAIRS AND MAINTENANCE	\$15,809	\$19,426	\$85,300	\$57,100	\$136,900
6304 PROF.SERV.-OTHER	\$2,786	\$5,325	\$25,000	\$25,000	\$25,000
6312 PHONE & INTERNET SERVICES	\$1,648	\$3,060	\$18,000	\$18,000	\$18,000
6313 UTILITIES	\$21,885	\$23,251	\$53,000	\$53,000	\$53,000

CITY OF TOMBALL		
FUND GENERAL FUND	DEPARTMENT ESD #15	DIVISION 100-145 - ESD #15
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6316 PRINTING AND BINDING	\$0	\$0	\$1,000	\$1,000	\$1,000
6329 OTHER SERVICES	\$1,354	\$0	\$4,000	\$4,000	\$4,000
6332 TRAVEL AND MEALS	\$1,196	\$2,519	\$10,000	\$10,000	\$10,000
6333 DUES AND SUBSCRIPTIONS	\$1,453	\$4,042	\$4,400	\$8,000	\$8,000
6337 TRAINING	\$4,877	\$10,947	\$18,000	\$18,000	\$18,000
6350 CHILD SAFETY EDUCATION	\$0	\$152	\$0	\$0	\$0
6398 BANQUETS, DEDICATIONS AND RECEPTIONS	\$0	\$0	\$6,000	\$6,000	\$6,000
SERVICES AND CHARGES	\$35,200	\$49,297	\$139,400	\$143,000	\$143,000
6405 VEHICLE EQUIPMENT	\$0	\$0	\$900,000	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$900,000	\$0	\$0
TOTAL ESD #15	\$770,847	\$973,685	\$3,095,150	\$1,785,200	\$2,395,150

Public Works Administration

The mission of the Public Works Administrative Department is to provide the highest level of customer service to the citizens and staff of the City of Tomball.

The Public Works Administrative staff is committed to providing excellent customer service and support for all City staff. This department is responsible for administrative duties, such as ordering supplies and inputting work orders, as well as customer service duties, such as taking reservations for the City's parks and recreational courts.

FY 2023 Major Accomplishments

- ✓ Took over 140 reservations for city parks
- ✓ Provided efficient support for Public Works staff

FY 2024 Major Goals & Objectives

- Continue to take park reservations
- Continue to provide excellent customer service and support to Public Works staff and city residents.

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

151 - Public Works Administration

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 51,908	\$ 206,250	\$ 197,000	\$ 265,100
Supplies	21,215	21,550	25,150	26,800
Maintenance	3,248	2,000	2,000	2,000
Services and charges	3,589	18,750	5,050	17,500
Total Operating Expenditures	\$ 79,960	\$ 248,550	\$ 229,200	\$ 311,400
Capital Outlay	\$ -	\$ 36,000	\$ -	\$ -
Total Expenditures	\$ 79,960	\$ 284,550	\$ 229,200	\$ 311,400

Staffing	2022	2023	2024
Administrative Assistant	1.00	1.00	1.00
Project Assistant	0.00	1.00	1.00
Construction Inspector	0.00	1.00	2.00
Total	1.00	3.00	4.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of park reservations taken	148	151	150
Revenue generated by park reservations	\$ 13,820	\$ 13,235	\$ 12,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	PUBLIC WORKS ADMIN.	100-151-PUBLIC WORKS ADMINISTRATION
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$161,900	\$159,500	\$214,100
6003 WAGES-FULL TIME	\$36,303	\$37,286	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$325	\$53	\$3,000	\$2,000	\$2,000
6009 WAGES-OTHER	\$1,854	\$1,481	\$0	\$0	\$0
6011 VACATION PAY	\$998	\$2,144	\$0	\$0	\$0
6012 SICK PAY	\$1,275	\$1,463	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$160	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$700	\$0	\$0
6019 LONGEVITY	\$255	\$315	\$350	\$300	\$500
6021 FICA-MED/SS	\$3,072	\$3,208	\$12,900	\$12,000	\$16,700
6022 TMRS-EMPLOYER	\$5,565	\$5,699	\$22,200	\$21,600	\$28,800
6025 WORKER COMPENSATION INS.	\$73	\$99	\$1,200	\$400	\$1,200
6030 EMPLOYEE TUITION REIMBURSEMENT	\$617	\$0	\$4,000	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$1,200	\$1,800
PERSONNEL SERVICES	\$50,337	\$51,908	\$206,250	\$197,000	\$265,100
6101 OFFICE AND COMPUTER SUPPLIES	\$1,819	\$1,919	\$4,900	\$4,000	\$3,500
6102 EDUCATIONAL SUPPLIES	\$0	\$251	\$500	\$500	\$500
6105 FOOD SUPPLIES	\$5,033	\$6,999	\$5,000	\$9,000	\$5,000
6107 CLOTHING AND UNIFORMS	\$30	\$221	\$600	\$800	\$7,550
6108 FUEL, OIL AND LUBRICANTS	\$428	\$9,641	\$10,000	\$10,000	\$10,000
6109 POSTAGE	\$0	\$0	\$50	\$250	\$250
6119 OTHER SUPPLIES	\$780	\$1,089	\$500	\$600	\$0
6130 FURNITURE<\$20,000	\$0	\$1,095	\$0	\$0	\$0
SUPPLIES	\$8,091	\$21,215	\$21,550	\$25,150	\$26,800
6205 VEHICLE MAINTENANCE	\$856	\$3,248	\$2,000	\$2,000	\$2,000
REPAIRS AND MAINTENANCE	\$856	\$3,248	\$2,000	\$2,000	\$2,000
6312 PHONE & INTERNET SERVICES	\$707	\$820	\$2,250	\$750	\$1,200
6329 OTHER SERVICES	\$135	\$0	\$0	\$1,300	\$1,300
6332 TRAVEL AND MEALS	\$20	\$963	\$3,000	\$1,000	\$3,000
6337 TRAINING	\$145	\$1,663	\$13,000	\$1,500	\$11,500
6362 PERMITS & LICENSES	\$0	\$142	\$500	\$500	\$500
SERVICES AND CHARGES	\$1,007	\$3,589	\$18,750	\$5,050	\$17,500
6405 VEHICLE EQUIPMENT	\$0	\$0	\$36,000	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$36,000	\$0	\$0
TOTAL PUBLIC WORKS ADMINISTRATION	\$60,290	\$79,960	\$284,550	\$229,200	\$311,400

Garage

The Garage Department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance. The Department's mission is to keep the City's fleet safe and reliable so that all City employees can do their jobs efficiently and safely.

The Garage Department oversees and provides service for vehicle maintenance and repair for the City of Tomball.

The City's fleet is comprised of 145 vehicles and pieces of equipment consisting of pickup trucks, SUVs, dump trucks, mowers, tractors, backhoes, loaders, trailers and Fire Department pumpers and aerial ladders. All vehicles needing repairs are brought to the Service Center for inspection and are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

FY 2023 Major Accomplishments

- ✓ Maintained preventative maintenance on all City vehicles and pieces of equipment on a regular basis
- ✓ Resolved all needed repairs of City vehicles and equipment, either in house or recommending an outside vendor
- ✓ Installed safety lift for mowers

FY 2024 Major Goals & Objectives

- Continue to provide safety to all City employees by performing timely preventative maintenance and repairs on all City vehicles and equipment
- Purchasing an A/C HVAC machine that works on both R134 & 1234YF refrigerant to reduce down time for repairs

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

152 - Garage

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 138,542	\$ 148,200	\$ 149,300	\$ 154,300
Supplies	40,449	22,200	22,900	32,600
Maintenance	5,428	5,100	14,700	14,300
Services and charges	4,260	2,600	2,900	6,850
Total Operating Expenditures	\$ 188,680	\$ 178,100	\$ 189,800	\$ 208,050
Total Expenditures	\$ 188,680	\$ 178,100	\$ 189,800	\$ 208,050

Staffing	2022	2023	2024
Lead Mechanic	1.00	1.00	1.00
Heavy Equip/Fleet Mechanic	1.00	1.00	1.00
Total	2.00	2.00	2.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of fleet vehicles & equipment	145	1	1
# of work orders completed	825	369	400

CITY OF TOMBALL

FUND
GENERAL FUND

DEPARTMENT
GARAGE

DIVISION
100-152 - GARAGE

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$107,200	\$104,600	\$112,000
6003 WAGES-FULL TIME	\$86,722	\$84,597	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$7,286	\$8,844	\$10,000	\$16,000	\$12,000
6009 WAGES-OTHER	\$4,848	\$4,061	\$0	\$0	\$0
6011 VACATION PAY	\$5,961	\$6,488	\$0	\$0	\$0
6012 SICK PAY	\$2,264	\$7,626	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$0	\$0	\$900	\$0	\$0
6019 LONGEVITY	\$1,120	\$1,240	\$800	\$800	\$1,000
6021 FICA-MED/SS	\$8,018	\$8,296	\$9,300	\$8,900	\$9,700
6022 TMRS-EMPLOYER	\$14,934	\$15,226	\$16,000	\$16,300	\$16,700
6025 WORKER COMPENSATION INS.	\$1,560	\$2,163	\$2,200	\$1,800	\$2,000
6034 PHONE ALLOWANCE	\$0	\$0	\$1,800	\$900	\$900
PERSONNEL SERVICES	\$132,713	\$138,542	\$148,200	\$149,300	\$154,300
6104 JANITORIAL SUPPLIES	\$0	\$61	\$0	\$0	\$0
6106 MATERIALS AND PARTS	\$2,896	\$32,259	\$14,000	\$14,000	\$27,500
6107 CLOTHING AND UNIFORMS	\$1,348	\$1,828	\$1,700	\$1,900	\$2,100
6108 FUEL, OIL AND LUBRICANTS	\$1,070	\$2,212	\$2,500	\$3,000	\$3,000
6119 OTHER SUPPLIES	\$2,384	\$4,090	\$4,000	\$4,000	\$0
SUPPLIES	\$7,698	\$40,449	\$22,200	\$22,900	\$32,600
6204 OTHER EQUIPMENT MAINTENANCE	\$270	\$1,999	\$300	\$1,100	\$300
6205 VEHICLE MAINTENANCE	\$2,103	\$757	\$1,800	\$2,600	\$2,000
6207 SYSTEM MAINTENANCE	\$23,157	\$2,671	\$3,000	\$11,000	\$12,000
REPAIRS AND MAINTENANCE	\$25,530	\$5,428	\$5,100	\$14,700	\$14,300
6312 PHONE & INTERNET SERVICES	\$2,296	\$1,886	\$350	\$350	\$350
6333 DUES AND SUBSCRIPTIONS	\$1,728	\$1,763	\$1,800	\$2,000	\$5,900
6336 EQUIPMENT RENTALS	\$450	\$503	\$450	\$550	\$600
6337 TRAINING	\$81	\$0	\$0	\$0	\$0
6362 PERMITS AND LICENSES	\$0	\$109	\$0	\$0	\$0
SERVICES AND CHARGES	\$4,555	\$4,260	\$2,600	\$2,900	\$6,850
TOTAL GARAGE	\$170,497	\$188,680	\$178,100	\$189,800	\$208,050

Parks

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing parks facilities and athletic fields.

The Parks Department is responsible for maintaining 4 tennis courts, 2 pickleball courts, 2 basketball courts, 1 pool, 3 rentable pavilions, and 69.81 acres of park acreage.

FY 2023 Major Accomplishments

- ✓ Maintained all City parks ensuring safety of citizens by performing need repairs, maintenance and daily upkeep of parks grounds
- ✓ Ensured all restrooms at all City parks were cleaned routinely
- ✓ Installed new playground at Matheson Park
- ✓ Planted over 100 new trees in Parks and ROWs

FY 2024 Major Goals & Objectives

- Continue Matheson Park Improvements, (splashpad, pickleball courts, pool, drainage)
- Parks Master Plan Adoption
- Continue to provide safety to all City of Tomball residents and guests by maintaining all City parks and restrooms
- Installation of an All-Inclusive Playground at Juergens Park

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

153 - Parks

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 416,708	\$ 425,920	\$ 403,400	\$ 434,100
Supplies	75,539	108,300	115,900	87,700
Maintenance	166,813	170,000	162,000	204,500
Services and charges	33,468	208,080	197,180	68,600
Total Operating Expenditures	\$ 692,528	\$ 912,300	\$ 878,480	\$ 794,900
Capital Outlay	\$ -	\$ 40,000	\$ 40,000	\$ 40,000
Transfers	100,000	450,000	450,000	-
Total Expenditures	\$ 792,529	\$ 1,402,300	\$ 1,368,480	\$ 834,900

Staffing	2022	2023	2024
Parks Foreman	1.00	1.00	1.00
Parks Crew Leader	2.00	2.00	2.00
Parks Serviceperson	3.00	3.00	3.00
Pool Manager	0.50	0.50	0.50
Total	6.50	6.50	6.50

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

Park acres maintained	69.81	69.81	69.81
Pools maintained	1	1	1
Splashpads maintained	0	2	3
Pavilions maintained	3	2	2
Tennis courts/Pickleball courts maintained	6	6	10
Basketball courts maintained	2	2	2

CITY OF TOMBALL					
FUND	DEPARTMENT			DIVISION	
GENERAL FUND	PARKS			100-153 - PARKS	
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$284,900	\$268,200	\$288,200
6003 WAGES-FULL TIME	\$208,234	\$223,515	\$0	\$0	\$0
6004 WAGES-PART TIME	\$53,191	\$62,200	\$51,500	\$50,000	\$55,000
6005 WAGES-OVERTIME	\$8,939	\$14,465	\$15,000	\$15,000	\$15,000
6009 WAGES-OTHER	\$12,133	\$13,645	\$0	\$0	\$0
6011 VACATION PAY	\$16,453	\$13,343	\$0	\$0	\$0
6012 SICK PAY	\$7,117	\$19,863	\$0	\$0	\$0
6013 EMERGENCY PAY	\$465	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,167	\$0	\$0	\$0	\$0
6019 LONGEVITY	\$2,230	\$2,590	\$3,000	\$2,100	\$2,400
6021 FICA-MED/SS	\$22,736	\$25,458	\$27,300	\$25,100	\$27,700
6022 TMRS-EMPLOYER	\$34,851	\$38,061	\$40,100	\$37,800	\$40,300
6025 WORKER COMPENSATION INS.	\$2,575	\$3,569	\$3,700	\$4,700	\$5,000
6034 PHONE ALLOWANCE	\$0	\$0	\$420	\$500	\$500
PERSONNEL SERVICES	\$371,093	\$416,708	\$425,920	\$403,400	\$434,100
6105 FOOD SUPPLIES	\$0	\$0	\$0	\$100	\$0
6106 MATERIALS AND PARTS	\$27,829	\$31,095	\$35,000	\$33,500	\$54,500
6107 CLOTHING AND UNIFORMS	\$3,163	\$3,797	\$4,800	\$6,600	\$4,700
6108 FUEL, OIL AND LUBRICANTS	\$8,890	\$13,661	\$14,000	\$18,000	\$18,500
6110 CHEMICAL SUPPLIES	\$6,699	\$6,475	\$6,000	\$4,000	\$10,000
6119 OTHER SUPPLIES	\$31,919	\$20,512	\$48,500	\$53,700	\$0
SUPPLIES	\$78,500	\$75,539	\$108,300	\$115,900	\$87,700
6204 OTHER EQUIPMENT MAINTENANCE	\$7,372	\$6,026	\$8,000	\$9,000	\$9,000
6205 VEHICLE MAINTENANCE	\$3,244	\$3,810	\$5,000	\$5,000	\$5,000
6207 SYSTEM MAINTENANCE	\$189,831	\$149,663	\$148,500	\$139,500	\$180,000
6219 OTHER MAINTENANCE	\$4	\$7,314	\$8,500	\$8,500	\$10,500
REPAIRS AND MAINTENANCE	\$200,451	\$166,813	\$170,000	\$162,000	\$204,500
6304 PROFESSIONAL SERVICES, OTHER	\$17,469	\$0	\$157,500	\$149,600	\$4,000
6312 PHONE & INTERNET SERVICES	\$2,915	\$3,050	\$4,080	\$4,080	\$4,100
6321 SYSTEM CONTRACT SERVICES	\$3,448	\$4,256	\$10,000	\$5,000	\$6,000
6329 OTHER SERVICES	\$28,419	\$25,336	\$33,000	\$35,000	\$50,500
6336 EQUIPMENT RENTALS	\$1,240	\$750	\$3,500	\$3,500	\$4,000
6362 PERMITS AND LICENSES	\$0	\$77	\$0	\$0	\$0
SERVICES AND CHARGES	\$53,490	\$33,468	\$208,080	\$197,180	\$68,600
6411 LITTLE LEAGUE EXPENSE	\$0	\$0	\$40,000	\$40,000	\$40,000
CAPITAL OUTLAY	\$0	\$0	\$40,000	\$40,000	\$40,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$285,000	\$100,000	\$450,000	\$450,000	\$0
TRANSFERS	\$285,000	\$100,000	\$450,000	\$450,000	\$0
TOTAL PARKS	\$988,534	\$792,529	\$1,402,300	\$1,368,480	\$834,900

Streets

The Streets Department maintains and repairs all public streets and right of way owned by the City of Tomball. The Department performs many activities including street repair, overlays, maintenance on drainage systems, cleaning ditches, maintaining street signs, street sweeping, mowing right of ways, and repairing sidewalks. The Streets Department also responds to citizens' requests quickly and professionally to resolve issues and assists all departments in the City of Tomball, as needed.

FY 2023 Major Accomplishments

- ✓ Maintained all City of Tomball streets by completing repairs of potholes, providing safety to the guests and residents
- ✓ Improved drainage throughout the City
- ✓ Maintained landscaping to ensure that Tomball is a beautiful place to work and play
- ✓ Contracted out with a third-party to have routine mosquito control performed
- ✓ Completed drainage improvements on Belmont Street and coordinated with Harris County to improve South Cherry Street

FY 2024 Major Goals & Objectives

- Complete mill and overlay project to improve street conditions
- Continue to improve drainage throughout the City through our active grading maintenance in flood prone areas
- Continue to update the new Drainage Master Plan for completion in summer of 2024

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

154 - Streets

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 549,665	\$ 752,650	\$ 732,000	\$ 839,200
Supplies	167,680	143,000	143,650	151,100
Maintenance	164,279	415,700	437,200	474,300
Services and charges	154,635	1,056,700	439,900	908,200
Total Operating Expenditures	\$ 1,036,260	\$ 2,368,050	\$ 1,752,750	\$ 2,372,800
Capital Outlay	\$ 21,074	\$ 111,000	\$ 113,000	\$ -
Transfers	330,000	400,000	400,000	-
Total Expenditures	\$ 1,387,333	\$ 2,879,050	\$ 2,265,750	\$ 2,372,800

Staffing	2022	2023	2024
Streets & Drainage Superintendent	1.00	1.00	1.00
Streets & Drainage Foreman	1.00	1.00	1.00
Heavy Equipment Operator/Crew Leader	2.00	3.00	3.00
Streets & Drainage Serviceperson	5.00	8.00	8.00
Total	9.00	13.00	13.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Efficiencies:

Street miles maintained	58.9	58.9	58.9
Street miles maintained per employee	6.54	4.53	4.53

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL FUND	STREETS	100-154 - STREETS
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$67,020	\$64,911	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$567,500	\$549,700	\$638,900
6003 WAGES-FULL TIME	\$268,598	\$290,109	\$0	\$0	\$0
6004 WAGES-PART TIME	\$8,720	\$11,904	\$5,000	\$3,200	\$5,000
6005 WAGES-OVERTIME	\$19,946	\$20,724	\$22,100	\$30,000	\$25,000
6009 WAGES-OTHER	\$18,683	\$18,349	\$0	\$0	\$0
6011 VACATION PAY	\$17,411	\$18,576	\$0	\$0	\$0
6012 SICK PAY	\$11,160	\$13,112	\$0	\$0	\$0
6013 EMERGENCY PAY	\$106	\$546	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,663	\$687	\$2,800	\$1,300	\$1,400
6019 LONGEVITY	\$2,775	\$3,165	\$2,750	\$3,500	\$4,200
6021 FICA-MED/SS	\$30,196	\$32,195	\$46,200	\$44,300	\$51,300
6022 TMRS-EMPLOYER	\$55,570	\$57,449	\$79,200	\$77,900	\$88,500
6025 WORKER COMPENSATION INS.	\$12,941	\$17,937	\$26,200	\$21,200	\$24,000
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
PERSONNEL SERVICES	\$515,789	\$549,665	\$752,650	\$732,000	\$839,200
6106 MATERIALS AND PARTS	\$62,823	\$59,824	\$65,500	\$60,000	\$107,000
6107 CLOTHING AND UNIFORMS	\$5,417	\$6,438	\$11,500	\$12,350	\$9,100
6108 FUEL, OIL AND LUBRICANTS	\$26,268	\$44,792	\$35,000	\$35,000	\$35,000
6119 OTHER SUPPLIES	\$18,076	\$56,627	\$31,000	\$36,300	\$0
SUPPLIES	\$112,584	\$167,680	\$143,000	\$143,650	\$151,100
6204 OTHER EQUIPMENT MAINTENANCE	\$22,065	\$30,050	\$35,000	\$35,000	\$37,000
6205 VEHICLE MAINTENANCE	\$11,153	\$12,039	\$10,700	\$10,700	\$12,300
6206 BUILDING MAINTENANCE	\$59	\$0	\$0	\$0	\$0
6207 SYSTEM MAINTENANCE	\$298,874	\$122,191	\$370,000	\$391,500	\$425,000
REPAIRS AND MAINTENANCE	\$332,151	\$164,279	\$415,700	\$437,200	\$474,300
6302 PROFESSIONAL SERVICES,ENGINEER	\$4,800	\$0	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES,OTHER	\$10,726	\$11,995	\$865,000	\$220,000	\$670,000
6312 PHONE & INTERNET SERVICES	\$4,023	\$4,070	\$4,700	\$4,700	\$3,700
6319 MOSQUITO CONTROL	\$31,275	\$22,768	\$20,000	\$22,200	\$25,000
6329 OTHER SERVICES	\$0	\$7,405	\$50,000	\$54,000	\$54,000
6336 EQUIPMENT RENTALS	\$1,050	\$1,050	\$1,500	\$3,500	\$5,000
6338 STREET LIGHTS - ELECTRIC	\$135,591	\$107,026	\$115,000	\$135,000	\$150,000
6362 PERMITS AND LICENSES	\$200	\$321	\$500	\$500	\$500
SERVICES AND CHARGES	\$187,664	\$154,635	\$1,056,700	\$439,900	\$908,200
6403 MACHINERY AND EQUIPMENT	(\$1)	\$21,074	\$55,000	\$54,400	\$0
6405 VEHICLE EQUIPMENT	\$0	\$0	\$56,000	\$58,600	\$0
CAPITAL OUTLAY	(\$1)	\$21,074	\$111,000	\$113,000	\$0
6999 TRANSFER TO CAPITAL PROJ. FUND	\$261,012	\$330,000	\$400,000	\$400,000	\$0
TRANSFERS	\$261,012	\$330,000	\$400,000	\$400,000	\$0
TOTAL STREETS	\$1,409,200	\$1,387,333	\$2,879,050	\$2,265,750	\$2,372,800

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

155 - Sanitation

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Supplies	\$ 41,940	\$ 45,000	\$ 34,500	\$ 40,000
Services and charges	1,872,349	1,935,200	2,087,700	2,228,700
Total Operating Expenditures	\$ 1,914,290	\$ 1,980,200	\$ 2,122,200	\$ 2,268,700
Total Expenditures	\$ 1,914,289	\$ 1,980,200	\$ 2,122,200	\$ 2,268,700

CITY OF TOMBALL		
FUND GENERAL FUND	DEPARTMENT SANITATION	DIVISION 100-155 SANITATION
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6119 OTHER SUPPLIES	\$40,400	\$41,940	\$45,000	\$34,500	\$40,000
SUPPLIES	\$40,400	\$41,940	\$45,000	\$34,500	\$40,000
6304 PROFESSIONAL SERVICES-OTHER	\$72,619	\$60,245	\$75,000	\$75,000	\$115,000
6327 GARBAGE SERVICES	\$1,617,015	\$1,804,185	\$1,850,000	\$2,000,000	\$2,100,000
6329 OTHER SERVICES	\$4,014	\$7,718	\$10,000	\$12,500	\$13,500
6362 PERMITS AND LICENSES	\$200	\$200	\$200	\$200	\$200
SERVICES AND CHARGES	\$1,693,849	\$1,872,349	\$1,935,200	\$2,087,700	\$2,228,700
TOTAL SANITATION	\$1,734,249	\$1,914,289	\$1,980,200	\$2,122,200	\$2,268,700

Engineering & Planning

The mission of the Engineering and Planning Department is to facilitate the construction of the City of Tomball's public infrastructure in a coordinated, efficient and environmentally responsible manner, which providing excellent customer service, superior drinking water, safe streets, mobility, effective drainage and wastewater collections & treatment.

The Engineering and Planning Department is committed to implementing the City's land use codes and guiding documents to provide guidance to the developing community in regards to the land use and development regulations.

FY 2023 Major Accomplishments

- ✓ Processed all applications within required timeframes
- ✓ Prepared numerous code amendments to achieve City strategic goals and developmental trends
- ✓ Active participation with surrounding agencies being able to have a cause and effect, regionally
- ✓ Assisted in updating the Master Fee schedule
- ✓ Created an interactive Geographic Information System (GIS) map for all citizens and development partners to use to convey information and data freely
- ✓ Implemented SharePoint for plan reviews and permitting

FY 2024 Major Goals & Objectives

- Update the Comprehensive Plan
- Update the Zoning Ordinance and Development Standards
- Update the Major Thoroughfare Plan
- Evaluate and determine standard operating procedures and processes in order to be more effective
- Continue to provide exceptional customer service
- Implement new planning and permitting software
- Fill the Assistant City Planner position
- Prepare code amendments regarding noise, tree preservation and buffering

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

156 - Engineering & Planning

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 357,005	\$ 603,060	\$ 496,100	\$ 671,200
Supplies	5,603	11,250	6,900	9,100
Maintenance	128	1,000	1,000	1,000
Services and charges	265,663	567,650	404,900	439,700
Total Operating Expenditures	\$ 628,399	\$ 1,182,960	\$ 908,900	\$ 1,121,000
Total Expenditures	\$ 628,399	\$ 1,182,960	\$ 908,900	\$ 1,121,000

Staffing	2022	2023	2024
Director of Community Development	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00
Assistant City Engineer	0.00	1.00	1.00
City Planner	1.00	1.00	1.00
Construction Coordinator	1.00	1.00	0.00
Community Development Coordinator	1.00	1.00	1.00
Assistant City Planner	0.00	0.00	1.00
Total	5.00	6.00	6.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of rezoning cases	25	25	25
# of platting applications	38	36	35
# of BOA cases	5	4	4

CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
GENERAL FUND	ENGINEERING AND PLANNING		100-156 ENGINEERING & PLANNING		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$146,498	\$137,903	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$483,500	\$336,600	\$455,300
6003 WAGES-FULL TIME	\$166,654	\$113,636	\$0	\$0	\$0
6004 WAGES-PART TIME	\$0	\$0	\$0	\$75,000	\$100,000
6005 WAGES-OVERTIME	\$665	\$2,876	\$3,250	\$1,000	\$3,000
6009 WAGES-OTHER	\$16,918	\$12,550	\$0	\$0	\$0
6011 VACATION PAY	\$29,260	\$19,260	\$0	\$0	\$0
6012 SICK PAY	\$33,049	\$5,494	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$488	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$4,323	\$831	\$1,600	\$0	\$0
6019 LONGEVITY	\$1,535	\$860	\$860	\$600	\$800
6021 FICA-MED/SS	\$30,270	\$22,030	\$38,100	\$28,900	\$42,200
6022 TMRS-EMPLOYER	\$55,210	\$40,041	\$65,800	\$45,900	\$61,600
6025 WORKER COMPENSATION INS.	\$749	\$1,035	\$1,550	\$1,500	\$1,700
6034 PHONE ALLOWANCE	\$0	\$0	\$3,600	\$1,800	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$4,800	\$4,800	\$4,800
PERSONNEL SERVICES	\$485,131	\$357,005	\$603,060	\$496,100	\$671,200
6101 OFFICE AND COMPUTER SUPPLIES	\$1,019	\$1,342	\$5,000	\$2,500	\$3,000
6105 FOOD SUPPLIES	\$405	\$325	\$1,000	\$300	\$600
6107 CLOTHING AND UNIFORMS	\$383	\$503	\$1,250	\$600	\$500
6108 FUEL, OIL AND LUBRICANTS	\$1,182	\$1,238	\$1,500	\$1,500	\$1,500
6109 POSTAGE	\$1,116	\$574	\$2,500	\$1,000	\$2,500
6119 OTHER SUPPLIES	\$0	\$1,265	\$0	\$0	\$0
6130 FURNITURE<\$20,000	\$0	\$356	\$0	\$1,000	\$1,000
SUPPLIES	\$4,105	\$5,603	\$11,250	\$6,900	\$9,100
6205 VEHICLE MAINTENANCE	\$96	\$128	\$1,000	\$1,000	\$1,000
REPAIRS AND MAINTENANCE	\$96	\$128	\$1,000	\$1,000	\$1,000
6302 PROF.SERV.-ENGINEERING	\$61,913	\$43,485	\$519,400	\$208,000	\$260,000
6304 PROF.SERV.-OTHER	\$20	\$210,101	\$25,000	\$190,300	\$160,000
6312 PHONE & INTERNET SERVICES	\$3,568	\$2,698	\$0	\$0	\$0
6332 TRAVEL AND MEALS	\$0	\$20	\$7,500	\$1,200	\$7,500
6333 DUES AND SUBSCRIPTIONS	\$423	\$66	\$1,500	\$800	\$900
6334 AUTOMOBILE ALLOWANCES	\$3,867	\$4,800	\$0	\$0	\$0
6335 ADVERTISING COST	\$3,943	\$4,315	\$4,000	\$2,500	\$4,000
6337 TRAINING	\$75	\$79	\$8,500	\$1,600	\$6,500
6362 PERMITS AND LICENSES	\$200	\$100	\$1,750	\$500	\$800
SERVICES AND CHARGES	\$74,008	\$265,663	\$567,650	\$404,900	\$439,700
TOTAL ENGINEERING AND PLANNING	\$563,340	\$628,399	\$1,182,960	\$908,900	\$1,121,000

Facilities Maintenance

To provide quality facilities which support the requirements of the City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing and structural systems with effective use of in-house and contract resources.

The Facilities Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventative maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks include painting and general repairs.

FY 2023 Major Accomplishments

- ✓ Replaced windows at Community Center
- ✓ Replaced some HVAC system on PD, City Hall, and Community Center
- ✓ Cubicle buildout complete
- ✓ Remodeled Public Works and Municipal Courts customer service area
- ✓ Maintained all City facilities

FY 2024 Major Goals & Objectives

- Replace the HVAC for older units
- Replace or repair rooves at various City Facilities
- Remodel Administrative Services building to make more room for new employees
- Upgrade exterior lighting at some facilities
- Expand Police department dispatch area
- Perform a Facility Needs Assessment on all City facilities

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

100 - General Fund

DEPARTMENT

157 - Facilities Maintenance

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 128,211	\$ 134,700	\$ 134,700	\$ 189,500
Supplies	32,558	30,950	29,175	95,300
Maintenance	472,327	316,200	360,250	264,000
Services and charges	267,490	314,300	298,750	412,100
Total Operating Expenditures	\$ 900,586	\$ 796,150	\$ 822,875	\$ 960,900
Capital Outlay	\$ 126,541	\$ 117,250	\$ 118,000	\$ 675,000
Total Expenditures	\$ 1,027,128	\$ 913,400	\$ 940,875	\$ 1,635,900

Staffing	2022	2023	2024
Facilities Maintenance Crew Chief	1.00	1.00	1.00
Facilities Maintenance Specialist	1.00	1.00	2.00
Total	2.00	2.00	3.00

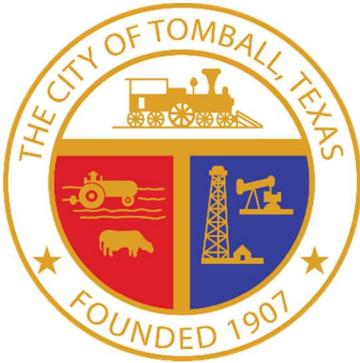
Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of City facilities maintained	9	9	9
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CITY OF TOMBALL					
FUND	DEPARTMENT	DIVISION			
GENERAL FUND	FACILITIES MAINTENANCE	100-157 FACILITIES MAINTENANCE			
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$100,800	\$101,600	\$146,000
6003 WAGES-FULL TIME	\$72,102	\$81,625	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$3,613	\$6,280	\$5,000	\$5,000	\$5,500
6009 WAGES-OTHER	\$4,308	\$4,826	\$0	\$0	\$0
6011 VACATION PAY	\$6,816	\$6,496	\$0	\$0	\$0
6012 SICK PAY	\$8,321	\$2,117	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,026	\$184	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$629	\$829	\$700	\$0	\$0
6019 LONGEVITY	\$1,790	\$1,910	\$2,000	\$2,100	\$2,200
6021 FICA-MED/SS	\$7,154	\$7,538	\$8,400	\$8,200	\$11,800
6022 TMRS-EMPLOYER	\$13,563	\$14,022	\$14,500	\$14,700	\$20,500
6025 WORKER COMPENSATION INS.	\$1,719	\$2,383	\$2,400	\$2,200	\$2,600
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$900	\$900
PERSONNEL SERVICES	\$121,042	\$128,211	\$134,700	\$134,700	\$189,500
6104 JANITORIAL AND CLEANING SUPPLY	\$8,710	\$8,909	\$11,000	\$14,000	\$11,750
6105 FOOD SUPPLIES	\$3,366	\$4,710	\$3,500	\$3,900	\$4,000
6106 MATERIALS AND PARTS	\$4,151	\$7,123	\$5,500	\$3,000	\$72,700
6107 CLOTHING AND UNIFORMS	\$1,299	\$1,271	\$1,600	\$1,775	\$1,850
6108 FUEL, OIL AND LUBRICANTS	\$8,633	\$3,163	\$5,000	\$5,000	\$5,000
6119 OTHER SUPPLIES	\$9,396	\$7,382	\$4,350	\$1,500	\$0
6130 FURNITURE<\$20,000	\$1,848	\$0	\$0	\$0	\$0
SUPPLIES	\$37,404	\$32,558	\$30,950	\$29,175	\$95,300
6205 VEHICLE MAINTENANCE	\$841	\$1,526	\$1,000	\$2,750	\$1,000
6206 BUILDING MAINTENANCE	\$457,379	\$470,801	\$315,200	\$357,500	\$263,000
6219 OTHER MAINTENANCE	\$2,485	\$0	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$460,705	\$472,327	\$316,200	\$360,250	\$264,000
6304 PROF.SERV.-OTHER	\$6,164	\$2,730	\$28,000	\$20,750	\$50,000
6311 JANITORIAL SERVICES	\$86,645	\$86,692	\$95,000	\$95,000	\$125,000
6312 PHONE & INTERNET SERVICES	\$37,759	\$22,541	\$39,100	\$30,000	\$39,100
6313 UTILITIES	\$196,909	\$153,049	\$150,000	\$150,000	\$195,000
6336 EQUIPMENT RENTALS	\$9,822	\$2,381	\$2,200	\$3,000	\$3,000
6362 PERMITS AND LICENSES	\$0	\$97	\$0	\$0	\$0
SERVICES AND CHARGES	\$337,299	\$267,490	\$314,300	\$298,750	\$412,100
6403 MACHINERY & EQUIPMENT	\$0	\$20,641	\$75,250	\$76,000	\$160,000
6406 LAND AND BUILDINGS	\$75,126	\$105,900	\$42,000	\$42,000	\$515,000
CAPITAL OUTLAY	\$75,126	\$126,541	\$117,250	\$118,000	\$675,000
TOTAL FACILITIES MAINTENANCE	\$1,031,576	\$1,027,128	\$913,400	\$940,875	\$1,635,900



Special Revenue Funds

200 - General Special Revenue Fund Seizure

Statement of Revenues, Expenditures and Changes in Fund

Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Seized Funds	\$ -	\$ 2,101	\$ -	\$ 54,000	\$ -
Interest	105	691	1,000	2,500	1,000
Total	\$ 105	\$ 2,792	\$ 1,000	\$ 56,500	\$ 1,000
Expenditures:					
Supplies	\$ -	\$ -	\$ -	\$ 13,400	\$ -
Services and Charges	-	-	-	4,300	-
Transfers	-	-	100,000	100,000	-
Total	\$ -	\$ -	\$ 100,000	\$ 117,700	\$ -
Revenues Over (Under)					
Expenditures	\$ 105	\$ 2,792	\$ (99,000)	\$ (61,200)	\$ 1,000
Beginning Fund Balance	\$ 114,785	\$ 114,890	\$ 117,681	\$ 117,681	\$ 56,481
Ending Fund Balance	\$ 114,890	\$ 117,681	\$ 18,681	\$ 56,481	\$ 57,481

Fund Description:

The General Special Revenue fund accounts for Police forfeiture funds. Forfeiture funds are awards of monies or property by the courts related to cases that involve the Tomball Police Department. According to Chapter 59, Article 6, Paragraph (d) of the Code of Criminal Procedure, "Proceeds awarded under this chapter to a law enforcement agency may be spent by the agency after a budget for the expenditures of the proceeds has been submitted to the governing body of the municipality."

**CITY OF TOMBALL
GENERAL SPECIAL FUND - 200**

GENERAL SPECIAL FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5785 POLICE SEIZED FUNDS	\$ -	\$ 2,101	\$ -	\$ 54,000	\$ -
5800 INTEREST	105	691	1,000	2,500	1,000
TOTAL GENERAL SPECIAL FUND	\$ 105	\$ 2,792	\$ 1,000	\$ 56,500	\$ 1,000

CITY OF TOMBALL

FUND
GENERAL SPECIAL FUND

DEPARTMENT
POLICE SEIZURE FUNDS

DIVISION
200-221 POLICE SEIZURE FUNDS

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6106 MATERIALS AND SUPPLIES	\$0	\$0	\$0	\$13,400	\$0
SUPPLIES	\$0	\$0	\$0	\$13,400	\$0
6329 OTHER SERVICES	\$0	\$0	\$0	\$4,300	\$0
SERVICES AND CHARGES	\$0	\$0	\$0	\$4,300	\$0
6691 TRANSFERS OUT	\$0	\$0	\$100,000	\$100,000	\$0
TRANSFERS	\$0	\$0	\$100,000	\$100,000	\$0
TOTAL POLICE SEIZURE FUNDS	\$0	\$0	\$100,000	\$117,700	\$0

201 - POLICE GRANT FUND (LEOSE)

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
LEOSE Funds	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
Total	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
Expenditures:					
Services and Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
Beginning Fund Balance	\$ -	\$ -	\$ 31,260	\$ 31,260	\$ 34,260
Ending Fund Balance	\$ -	\$ 31,260	\$ 34,260	\$ 34,260	\$ 37,260

Fund Description:

The Police Grant Fund (LEOSE) fund was created to properly account for Police LEOSE funds received by the City of Tomball. The law enforcement officer standards and education (LEOSE) funds are intended to be used to provide continuing education for law enforcement officers.

**CITY OF TOMBALL
POLICE GRANT FUND (LEOSE) - 201**

POLICE GRANT FUND (LEOSE)	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5740 OTHER GRANTS	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000
TOTAL POLICE GRANT FUND (LEOSE)	\$ -	\$ 31,260	\$ 3,000	\$ 3,000	\$ 3,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
POLICE GRANT FUND (LEOSE)	POLICE GRANT FUND (LEOSE)	201-121 POLICE GRANT FUND (LEOSE)
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6337 TRAINING	\$0	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$0	\$0	\$0	\$0	\$0
TOTAL POLICE SEIZURE FUNDS	\$0	\$0	\$0	\$0	\$0

205 - State & Federal Grants

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
State Grants	\$ 1,523,566	\$ 4,756	\$ -	\$ -	\$ -
Interest	808	-	-	-	-
Other	-	-	-	-	-
Total	\$ 1,524,374	\$ 4,756	\$ -	\$ -	\$ -
Expenditures:					
Capital Outlay	\$ 1,523,566	\$ -	\$ -	\$ -	\$ -
Transfers	808	-	-	-	-
Total	\$ 1,524,374	\$ -	\$ -	\$ -	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ 4,756	\$ -	\$ -	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ 4,756	\$ 4,756	\$ 4,756
Ending Fund Balance	\$ -	\$ 4,756	\$ 4,756	\$ 4,756	\$ 4,756

CITY OF TOMBALL
STATE & FEDERAL GRANTS FUND - 205

STATE & FEDERAL GRANTS FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5711 STATE GRANT	\$ 1,523,566	\$ 4,756	\$ -	\$ -	\$ -
5740 OTHER GRANTS	-	10,000	-	-	-
5800 INTEREST	808	-	-	-	-
TOTAL STATE & FEDERAL GRANTS FUND	\$ 1,524,374	\$ 14,756	\$ -	\$ -	\$ -

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
STATE & FEDERAL GRANTS	STATE & FEDERAL GRANTS	205-154 STATE & FED GRANTS FUND
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$1,523,566	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$1,523,566	\$0	\$0	\$0	\$0
6691 TRANSFERS OUT	\$808	\$0	\$0	\$0	\$0
TRANSFERS	\$808	\$0	\$0	\$0	\$0
TOTAL STATE & FEDERAL GRANTS FUNDS	\$1,524,374	\$0	\$0	\$0	\$0

215 - American Rescue Plan Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024
	Actual	Actual	Budget	Projection	Budget
Revenues:					
American Rescue Plan Funds	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422
Total	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422
Expenditures:					
Supplies	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,500,000	\$ 1,253,422
Services and Charges	-	-	-	50,000	45,000
Total	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422
Revenues Over (Under)					
Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

Fund Description:

As a result of the American Rescue Plan Act of 2021, the City received an allocation State and Local Fiscal Recovery Funds (SLFRF). This fund is used to track the allocated funds and the associated expenditures.

**CITY OF TOMBALL
AMERICAN RESCUE PLAN FUND - 215**

AMERICAN RESCUE PLAN FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5712 AMERICAN RESCUE PLAN ACT FUND	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422
TOTAL AMERICAN RESCUE PLAN FUND	\$ -	\$ 54,084	\$ 2,848,422	\$ 1,550,000	\$ 1,298,422

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
AMERICAN RESCUE PLAN FUND	AMERICAN RESCUE PLAN FUND	215-215 AMERICAN RESCUE PLAN FUND
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6106 MATERIALS AND SUPPLIES	\$0	\$54,084	\$2,848,422	\$1,500,000	\$1,253,422
SUPPLIES	\$0	\$54,084	\$2,848,422	\$1,500,000	\$1,253,422
6304 PROFESSIONAL SERVICES-OTHER	\$0	\$0	\$0	\$50,000	\$45,000
SERVICES AND CHARGES	\$0	\$0	\$0	\$50,000	\$45,000
TOTAL AMERICAN RESCUE PLAN FUND	\$0	\$54,084	\$2,848,422	\$1,550,000	\$1,298,422

220 - Municipal Court Building Security Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024
	Actual	Actual	Budget	Projection	Budget
Revenues:					
Fines and Warrants	\$ 11,284	\$ 9,921	\$ 9,000	\$ 5,000	\$ 7,500
Interest	224	1,410	1,500	8,000	7,500
Total	\$ 11,508	\$ 11,330	\$ 10,500	\$ 13,000	\$ 15,000
Expenditures:					
Supplies	\$ 11,606	\$ 10,000	\$ -	\$ -	\$ 500
Maintenance	-	850	-	-	-
Services and Charges	-	-	-	-	-
Capital	-	43,747	-	1,500	-
Total	\$ 11,606	\$ 54,597	\$ -	\$ 1,500	\$ 500
Revenues Over (Under)					
Expenditures	\$ (98)	\$ (43,267)	\$ 10,500	\$ 11,500	\$ 14,500
Beginning Fund Balance	\$ 254,352	\$ 254,254	\$ 210,986	\$ 210,986	\$ 222,486
Ending Fund Balance	\$ 254,254	\$ 210,986	\$ 221,486	\$ 222,486	\$ 236,986

Fund Description:

In prior years, the General Fund accounted for the City's court building security fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Building Security Fee fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

CITY OF TOMBALL
MUNICIPAL COURT BUILDING SECURITY - 220

MUNICIPAL COURT- BUILDING SECURITY	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5311 MUNICIPAL COURT BLDG-SECURITY	\$ 11,284	\$ 9,921	\$ 9,000	\$ 5,000	\$ 7,500
5800 INTEREST INCOME	224	1,410	1,500	8,000	7,500
TOTAL MUNICIPAL COURT- BUILDING SECURITY	\$ 11,508	\$ 11,331	\$ 10,500	\$ 13,000	\$ 15,000

FUND MUNICIPAL COURT- BUILDING SECURITY	CITY OF TOMBALL DEPARTMENT MUNICIPAL COURT	DIVISION 220-122 - MUNICIPAL COURT
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6119 OTHER SUPPLIES	\$11,606	\$10,000	\$0	\$0	\$500
SUPPLIES	\$11,606	\$10,000	\$0	\$0	\$500
6206 BUILDING MAINTENANCE	\$0	\$850	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$0	\$850	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES, OTHER	\$2,326	\$1,030	\$0	\$0	\$0
SERVICES AND CHARGES	\$2,326	\$1,030	\$0	\$0	\$0
6406 LAND AND BUILDINGS	\$0	\$43,747	\$0	\$1,500	\$0
CAPITAL OUTLAY	\$0	\$43,747	\$0	\$1,500	\$0
TOTAL MUNICIPAL COURT - BUILDING SECURITY	\$13,932	\$55,627	\$0	\$1,500	\$500

230 - Municipal Court Technology Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Fines and Warrants	\$ 10,058	\$ 8,734	\$ 8,000	\$ 5,000	\$ 7,500
Interest	141	1,147	1,500	6,000	5,200
Total	\$ 10,199	\$ 9,879	\$ 9,500	\$ 11,000	\$ 12,700
Expenditures:					
Supplies	\$ 41,542	\$ 28,996	\$ 15,800	\$ 14,100	\$ 12,700
Services and Charges	-	-	-	-	-
Total	\$ 41,542	\$ 28,996	\$ 15,800	\$ 14,100	\$ 12,700
Revenues Over (Under)					
Expenditures	\$ (31,343)	\$ (19,117)	\$ (6,300)	\$ (3,100)	\$ -
Beginning Fund Balance	\$ 184,018	\$ 152,675	\$ 133,558	\$ 133,558	\$ 130,458
Ending Fund Balance	\$ 152,675	\$ 133,558	\$ 127,258	\$ 130,458	\$ 130,458

Fund Description:

In prior years, the General Fund accounted for the City's court technology fees. In order to more accurately account for these funds, in FY 2006-07, the City created the Municipal Court Technology Fund. These fees are generated from court fines. By law, these funds can only be spent on the City's municipal court.

CITY OF TOMBALL

Municipal Court Technology Fund Detail - 230

MUNICIPAL COURT TECHNOLOGY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5312 COURT TECHNOLOGY FEE	\$ 10,058	\$ 8,734	\$ 8,000	\$ 5,000	\$ 7,500
5800 INTEREST INCOME	141	1,147	1,500	6,000	5,200
TOTAL MUNICIPAL COURT TECHNOLOGY FUND	\$ 10,199	\$ 9,880	\$ 9,500	\$ 11,000	\$ 12,700

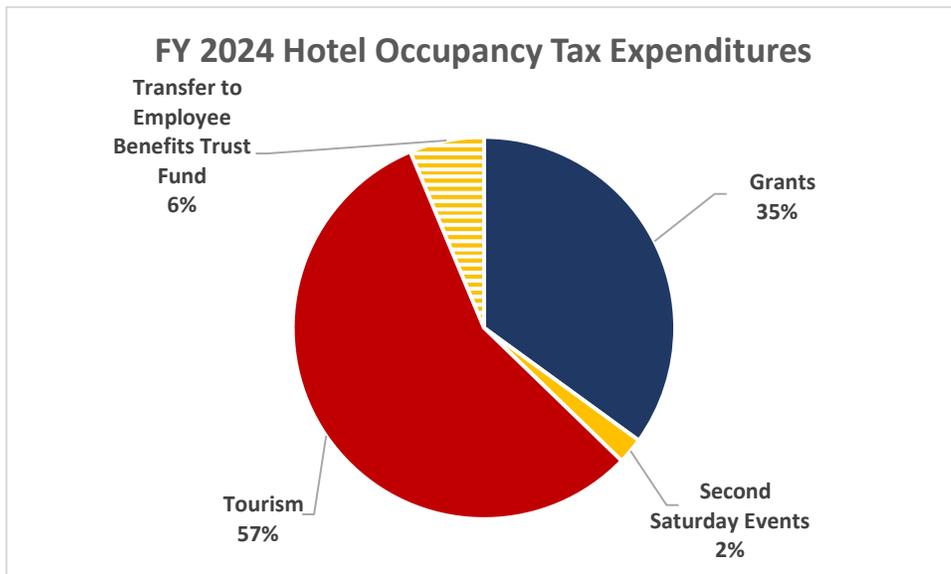
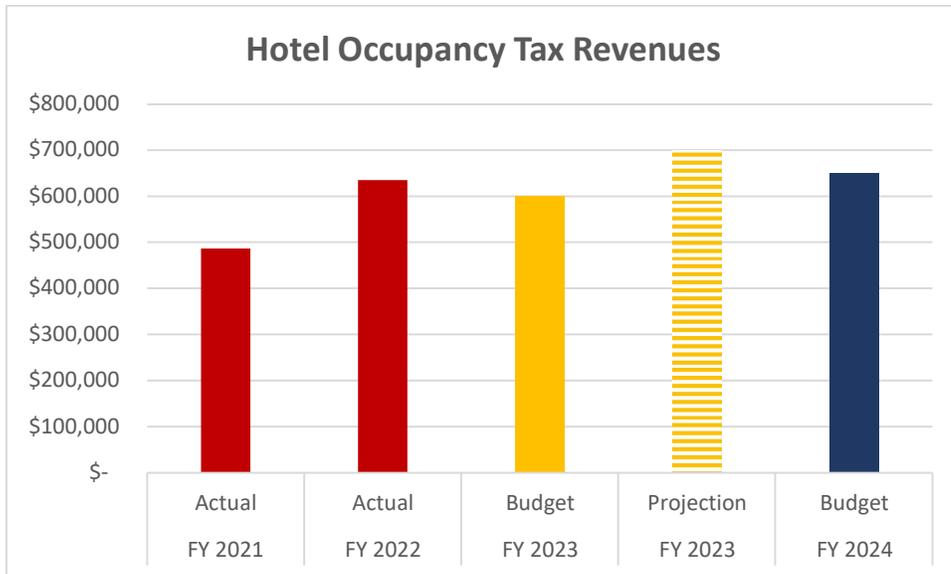
FUND	CITY OF TOMBALL		DIVISION		
MUNICIPAL COURT TECHNOLOGY FUND	DEPARTMENT MUNICIPAL COURT		230-122 - MUNICIPAL COURT		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6101 OFFICE AND COMPUTER SUPPLIES	\$41,542	\$28,996	\$15,800	\$14,100	\$12,700
SUPPLIES	\$41,542	\$28,996	\$15,800	\$14,100	\$12,700
TOTAL MUNICIPAL COURT TECHNOLOGY	\$41,542	\$28,996	\$15,800	\$14,100	\$12,700

Hotel Occupancy Tax Fund Overview

Revenues for the Hotel Occupancy Tax fund come from taxes levied on guests staying at hotels/motels in Tomball. The tax rate is 7% of the charges for the lodging. The funds are used for expenses related to marketing and tourism in order to increase awareness of the City of Tomball as a fun-filled destination for festivals, unique shopping and dining experiences, live music and other leisure time activities.

Revenues are budgeted at \$811,000 and expenditures are budgeted at \$792,650.



240 - Hotel Occupancy Tax Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Occupancy Tax	\$ 486,519	\$ 634,684	\$ 600,000	\$ 700,000	\$ 650,000
Miscellaneous Income	-	914	-	-	-
Event Revenue	-	6,300	-	12,500	10,000
Interest	342	4,737	5,000	27,500	25,000
Transfers In	126,000	126,000	126,000	126,000	126,000
Total	\$ 612,861	\$ 772,635	\$ 731,000	\$ 866,000	\$ 811,000
Expenditures:					
Grants	\$ 179,370	\$ 247,227	\$ 266,000	\$ 252,200	\$ 277,500
Second Saturday Events	5,031	15,697	38,300	22,750	17,500
Tourism	346,793	375,638	377,200	377,100	447,650
Transfer to Employee Benefits Trust Fund	20,128	32,969	20,600	20,600	50,000
Total	\$ 551,322	\$ 671,532	\$ 702,100	\$ 672,650	\$ 792,650
Revenues Over (Under)					
Expenditures	\$ 61,569	\$ 101,134	\$ 28,930	\$ 193,350	\$ 18,350
Beginning Fund Balance	\$ 622,472	\$ 684,041	\$ 785,174	\$ 785,174	\$ 978,524
Ending Fund Balance	\$ 684,041	\$ 785,174	\$ 814,104	\$ 978,524	\$ 996,874
	124%	117%	116%	145%	126%
Fund Description:					
The Hotel Occupancy Tax Fund accounts for revenues received from hotel occupancy taxes. By state statute, cities with populations of less than 125,000 must spend at least 1% of hotel tax revenues on advertising, no more than 15% on the encouragement, promotion, improvement, and application of the arts and a maximum of 50% on historical preservation. Hotels submit quarterly to the City an occupancy tax based upon 7% of total room receipts. Compliance with the provisions of the state statutes is monitored by the City administration on a continuing basis.					
25% of Operating Expenses - Target	124%	117%	116%	145%	126%

CITY OF TOMBALL
HOTEL OCCUPANCY TAX FUND - 240

HOTEL OCCUPANCY FUND	2021	2022	2023	2023	2024
	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5180 HOTEL OCCUPANCY TAX	\$ 486,519	\$ 634,684	\$ 600,000	\$ 700,000	\$ 650,000
5550 MISCELLANEOUS INCOME	-	914	-	-	-
5555 EVENT SPONSORSHIP REVENUE	-	6,300	-	12,500	10,000
5800 INTEREST INCOME	342	4,737	5,000	27,500	25,000
5910 TRANSFER FROM GENERAL FUND	126,000	126,000	126,000	126,000	126,000
TOTAL HOTEL OCCUPANCY TAX FUND	\$ 612,861	\$ 772,635	\$ 731,000	\$ 866,000	\$ 811,000

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

240 - Hotel Occupancy Tax Fund

DEPARTMENT

240 - HOT

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Services and charges	\$ 247,227	\$ 266,000	\$ 252,200	\$ 277,500
Total Operating Expenditures	\$ 247,227	\$ 266,000	\$ 252,200	\$ 277,500
Total Expenditures	\$ 247,227	\$ 266,000	\$ 252,200	\$ 277,500

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of grants awarded	7	8	7
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CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	HOTEL OCCUPANCY TAX	240-240 HOT
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6301 PROF.SERV.-AUDIT AND ACCTNG.	\$1,100	\$4,200	\$3,000	\$4,500	\$5,000
6342 DEPOT MUSEUM	\$1,542	\$1,527	\$5,000	\$500	\$1,500
6351 TOMBALL CHAMBER OF COMMERCE	\$35,000	\$35,000	\$35,000	\$35,000	\$45,000
6356 TOMBALL SISTER CITY ORG.	\$106,000	\$160,000	\$160,000	\$160,000	\$160,000
6359 GRANTS	\$35,729	\$46,500	\$63,000	\$52,200	\$66,000
SERVICES AND CHARGES	\$179,370	\$247,227	\$266,000	\$252,200	\$277,500
TOTAL HOTEL OCCUPANCY TAX	\$179,370	\$247,227	\$266,000	\$252,200	\$277,500

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

240 - Hotel Occupancy Fund

DEPARTMENT

241 - 2nd Saturday

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Supplies	1,524	10,000	9,250	4,500
Services and charges	14,173	28,300	13,500	13,000
Total Operating Expenditures	\$ 15,697	\$ 38,300	\$ 22,750	\$ 17,500
Total Expenditures	\$ 15,697	\$ 38,300	\$ 22,750	\$ 17,500

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of 2nd Saturday events hosted	6	5	5
# of attendees of 2nd Saturday events	390	3,000	3,000

CITY OF TOMBALL**FUND**
HOTEL OCCUPANCY TAX**DEPARTMENT**
2ND SATURDAY EVENTS**DIVISION**
240-241 2ND SATURDAY EVENTS**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6105 FOOD SUPPLIES	\$155	\$413	\$1,500	\$750	\$1,500
6119 OTHER SUPPLIES	\$27	\$1,111	\$8,500	\$8,500	\$3,000
SUPPLIES	\$182	\$1,524	\$10,000	\$9,250	\$4,500
6304 PROFESSIONAL SERVICES, OTHER	\$0	\$4,455	\$6,500	\$1,000	\$1,000
6327 GARBAGE SERVICES	\$0	\$0	\$800	\$500	\$0
6329 OTHER SERVICES	\$3,384	\$2,435	\$8,500	\$2,500	\$2,500
6335 ADVERTISING COST	\$145	\$922	\$3,500	\$500	\$500
6336 EQUIPMENT RENTALS	\$0	\$3,141	\$5,000	\$5,000	\$5,000
6358 OTHER TOURISM EXPENDITURE	\$1,320	\$3,220	\$4,000	\$4,000	\$4,000
SERVICES AND CHARGES	\$4,849	\$14,173	\$28,300	\$13,500	\$13,000
TOTAL 2ND SATURDAY EVENTS	\$5,031	\$15,697	\$38,300	\$22,750	\$17,500

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

240 - Hotel Occupancy Tax Fund

DEPARTMENT

243 - Marketing/Tourism

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 210,644	\$ 146,500	\$ 161,300	\$ 226,650
Supplies	7,930	14,600	10,300	14,500
Maintenance	1,449	-	-	-
Services and charges	157,065	216,100	205,500	206,500
Total Operating Expenditures	\$ 377,088	\$ 377,200	\$ 377,100	\$ 447,650
Transfers	32,969	20,600	20,600	50,000
Total Expenditures	\$ 410,056	\$ 397,800	\$ 397,700	\$ 497,650

Staffing	2022	2023	2024
Marketing & Tourism Director	1.00	0.00	1.00
Marketing & Tourism Manager	0.00	1.00	0.00
Marketing Assistant	1.00	0.00	0.00
Marketing & Communications Specialist	0.00	1.00	1.00
Community Events Coordinator	1.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00
Part-Time Staff	0.00	0.00	0.50
Total	3.00	3.00	3.50

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of festivals hosted	9	8	8
# of attendees of all festivals	30,000	30,100	32,000

CITY OF TOMBALL

FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	MARKETING/INFORMATION CENTER	240-243 MARKETING
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES- ADMINISTRATIVE	\$125,381	\$84,010	\$71,100	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$0	\$121,300	\$158,700
6003 WAGES- FULL TIME	\$36,096	\$36,427	\$40,500	\$0	\$0
6004 WAGES- PART TIME	\$0	\$0	\$0	\$2,000	\$18,000
6005 WAGES-OVERTIME	\$1,342	\$4,130	\$6,000	\$4,500	\$7,500
6009 WAGES-OTHER	\$7,252	\$6,647	\$0	\$0	\$0
6011 VACATION PAY	\$10,779	\$11,502	\$0	\$0	\$0
6012 SICK PAY	\$2,675	\$27,118	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$935	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$1,561	\$1,688	\$0	\$0	\$0
6019 LONGEVITY	\$1,030	\$640	\$100	\$1,700	\$100
6021 FICA-S.S. AND MEDICARE TAXES	\$14,660	\$13,470	\$9,300	\$9,900	\$14,400
6022 TMRS-EMPLOYER	\$27,041	\$23,782	\$16,000	\$17,400	\$22,500
6024 HEALTH INSURANCE	\$161	\$0	\$0	\$0	\$0
6025 WORKER COMPENSATION INS.	\$218	\$297	\$200	\$1,000	\$1,250
6034 PHONE ALLOWANCE	\$0	\$0	\$900	\$1,300	\$1,800
6035 AUTO ALLOWANCE	\$0	\$0	\$2,400	\$2,200	\$2,400
PERSONNEL SERVICES	\$228,196	\$210,644	\$146,500	\$161,300	\$226,650
6101 OFFICE AND COMPUTER SUPPLIES	\$1,125	\$1,251	\$4,700	\$2,000	\$2,500
6105 FOOD SUPPLIES	\$589	\$973	\$1,200	\$800	\$1,000
6106 MATERIALS AND PARTS	\$0	\$9	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$127	\$1,522	\$1,700	\$500	\$1,000
6109 POSTAGE	\$173	\$132	\$500	\$500	\$500
6119 OTHER SUPPLIES	\$4,749	\$3,650	\$6,000	\$6,000	\$9,000
6130 FURNITURE <\$20,000	\$290	\$393	\$500	\$500	\$500
SUPPLIES	\$7,053	\$7,930	\$14,600	\$10,300	\$14,500
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$1,449	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$0	\$1,449	\$0	\$0	\$0
6304 PROFESSIONAL SERVICES, OTHER	\$28,217	\$35,530	\$50,000	\$50,000	\$40,000
6312 PHONE & INTERNET SERVICES	\$900	\$993	\$1,100	\$0	\$0
6327 GARBAGE SERVICES	\$5,036	\$4,562	\$5,000	\$5,000	\$5,000
6329 OTHER SERVICES	\$2,435	\$3,633	\$6,000	\$7,000	\$13,500
6332 TRAVEL AND MEALS	\$1,564	\$2,880	\$7,000	\$2,500	\$4,000
6333 DUES AND SUBSCRIPTIONS	\$4,032	\$5,744	\$10,000	\$6,000	\$6,000
6334 AUTOMOBILE ALLOWANCE	\$6,400	\$3,213	\$0	\$0	\$0
6335 ADVERTISING COST	\$27,486	\$45,188	\$70,000	\$70,000	\$70,000
6336 EQUIPMENT RENTALS	\$32,888	\$46,054	\$55,000	\$55,000	\$65,000
6337 TRAINING	\$806	\$1,555	\$5,000	\$3,000	\$3,000
6358 OTHER TOURISM EXPENDITURES	\$1,780	\$7,713	\$7,000	\$7,000	\$0
SERVICES AND CHARGES	\$111,544	\$157,065	\$216,100	\$205,500	\$206,500

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
HOTEL OCCUPANCY TAX	MARKETING/INFORMATION CENTER	240-243 MARKETING
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6692 TRANSFER TO EMP. BEN. TRUST	\$20,128	\$32,969	\$20,600	\$20,600	\$50,000
TRANSFERS	\$20,128	\$32,969	\$20,600	\$20,600	\$50,000
TOTAL MARKETING/INFORMATION CENTER	\$366,921	\$410,056	\$397,800	\$397,700	\$497,650

260 - Child Safety Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Child Safety	\$ 13,384	\$ 13,226	\$ 12,000	\$ 13,000	\$ 13,000
Interest	123	-	-	-	-
Total	\$ 13,507	\$ 13,226	\$ 12,000	\$ 13,000	\$ 13,000
Expenditures:					
Services and Charges	\$ 10,051	\$ 1,498	\$ 10,000	\$ 10,000	\$ 10,000
Total	\$ 10,051	\$ 1,498	\$ 10,000	\$ 10,000	\$ 10,000
Revenues Over (Under)					
Expenditures	\$ 3,456	\$ 11,728	\$ 2,000	\$ 3,000	\$ 3,000
Beginning Fund Balance	\$ 77,995	\$ 81,451	\$ 93,179	\$ 93,179	\$ 96,179
Ending Fund Balance	\$ 81,451	\$ 93,179	\$ 95,179	\$ 96,179	\$ 99,179

Fund Description:

These fees represent a portion of each citation written by the Tomball Police Department. The State of Texas allocates a percentage of each court fee to the Child Safety Program and is remitted back to the municipality to be used for educational material for children, coloring books, pencils, goody bags, etc and are distributed at various community events each year.

**CITY OF TOMBALL
CHILD SAFETY FUND - 260**

CHILD SAFETY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5790 CHILD SAFETY FUND	\$ 13,384	\$ 13,226	\$ 12,000	\$ 13,000	\$ 13,000
5800 INTEREST	123	-	-	-	-
TOTAL CHILD SAFETY FUND	\$ 13,507	\$ 13,226	\$ 12,000	\$ 13,000	\$ 13,000

CITY OF TOMBALL

FUND
GENERAL SPECIAL FUND

DEPARTMENT
CHILD SAFETY FUND

DIVISION
260-222 CHILD SAFETY FUND

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6350 CHILD SAFETY EDUCATION	\$10,051	\$1,498	\$10,000	\$10,000	\$10,000
SERVICES AND CHARGES	\$10,051	\$1,498	\$10,000	\$10,000	\$10,000
TRANSFERS	\$0	\$0	\$0	\$0	\$0
TOTAL CHILD SAFETY FUND	\$10,051	\$1,498	\$10,000	\$10,000	\$10,000

295 - PUBLIC IMPROVEMENT DISTRICTS

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Contributions Revenue	\$ 769,412	\$ 1,039,308	\$ 1,636,100	\$ 1,837,000	\$ 2,274,200
Total	\$ 769,412	\$ 1,039,308	\$ 1,636,100	\$ 1,837,000	\$ 2,274,200
Expenditures:					
PID Payments	\$ 837,057	\$ 1,039,308	\$ 1,636,100	\$ 1,837,000	\$ 2,274,200
Total	\$ 837,057	\$ 1,039,308	\$ 1,636,100	\$ 1,837,000	\$ 2,274,200
Revenues Over (Under)					
Expenditures	\$ (67,645)	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance	\$ 67,645	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF TOMBALL
PUBLIC IMPROVEMENT DISTRICTS - 295**

PUBLIC IMPROVEMENT DISTRICTS	2021	2022	2023	2023	2024
	ACTUAL	ACTUAL	BUDGET	PROJECTION	BUDGET
5001 PID #01 PINE COUNTRY	\$ 85,638	\$ 82,681	\$ 82,700	\$ 82,700	\$ 82,700
5002 PID #02 RALEIGH CREEK	485,167	610,398	855,000	912,000	940,000
5003 PID #03 RESERVE AT SPRING LAKE	95,424	159,722	170,500	167,000	175,000
5004 PID #04 ALEXANDER ESTATES	-	-	265,000	281,200	583,400
5005 PID #05 YAUPON TRAILS	83,583	83,581	83,600	83,500	83,600
5006 PID #06 COPPER COVE	19,600	68,787	101,900	99,400	101,900
5007 PID #07 GRAND JUNCTION	-	34,139	77,400	75,600	88,200
5008 PID #08 TIMBER TRAILS	-	-	138,400	135,600	219,400
TOTAL PUBLIC IMPROVEMENT DISTRICTS	\$ 769,412	\$ 1,039,308	\$ 1,774,500	\$ 1,837,000	\$ 2,274,200

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
PUBLIC IMPROVEMENT DISTRICTS	PUBLIC IMPROVEMENT DISTRICTS	295-295 PUBLIC IMPROVEMENT DISTRICTS
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6701 PID #01 PINE COUNTRY PAYMENTS	\$87,073	\$82,681	\$82,700	\$82,700	\$82,700
6702 PID #02 RALEIGH CREEK PAYMENTS	\$549,865	\$610,398	\$855,000	\$912,000	\$940,000
6703 PID #03 RESERVE AT SPRING LAKE PAYMENTS	\$96,881	\$159,722	\$170,500	\$167,000	\$175,000
6704 PID #04 ALEXANDER ESTATES PAYMENTS	\$0	\$0	\$265,000	\$281,200	\$583,400
6705 PID #05 YAUPON TRAILS PAYMENTS	\$83,638	\$83,581	\$83,600	\$83,500	\$83,600
6706 PID #06 COPPER COVE PAYMENTS	\$19,600	\$68,787	\$101,900	\$99,400	\$101,900
6707 PID #07 GRAND JUNCTION PAYMENTS	\$0	\$34,139	\$77,400	\$75,600	\$88,200
6708 PID #08 TIMBER TRAILS PAYMENTS	\$0	\$0	\$138,400	\$135,600	\$219,400
PID PAYMENTS	\$837,057	\$1,039,308	\$1,636,100	\$1,837,000	\$2,274,200
TOTAL PUBLIC IMPROVEMENTS DISTRICTS	\$837,057	\$1,039,308	\$1,636,100	\$1,837,000	\$2,274,200

296 - PID #10 RABURN RESERVE

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Contributions Revenue	\$ 784,999	\$ 374,607	\$ -	\$ 333,000	\$ -
Miscellaneous Revenue	16,397	-	-	12,600	-
Interest	81	1,216	-	-	-
Total	\$ 801,476	\$ 375,823	\$ -	\$ 345,600	\$ -
Expenditures:					
Services and Charges	\$ 39,050	\$ 94,856	\$ -	\$ 70,000	\$ -
PID Payments	428,889	-	-	-	-
Debt	-	141,631	-	280,709	-
Total	\$ 467,939	\$ 236,488	\$ -	\$ 350,709	\$ -
Revenues Over (Under)					
Expenditures	\$ 333,537	\$ 139,335	\$ -	\$ (5,109)	\$ -
Beginning Fund Balance	\$ (26,606)	\$ 306,931	\$ 446,266	\$ 446,266	\$ 441,157
Ending Fund Balance	\$ 306,931	\$ 446,266	\$ 446,266	\$ 441,157	\$ 441,157

CITY OF TOMBALL
PID #10 RABURN RESERVE - 296

PID #10 RABURN RESERVE	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5001 PID #10 RABURN RESERVE-CONTRIBUTIONS	\$ -	\$ 331,607	\$ -	\$ 333,000	\$ -
5550 MISCELLANEOUS INCOME	16,397	-	-	12,600	-
5772 DEVELOPER CONTRIBUTIONS	469,312	43,000	-	-	-
5800 INTEREST INCOME	81	1,216	-	-	-
5905 CONTRIBUTION FROM PROPERTY OWNER	315,687	-	-	-	-
TOTAL PID #10 RABURN RESERVE	\$ 801,476	\$ 375,823	\$ -	\$ 345,600	\$ -

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
PID #10 RABURN RESERVE	PID #10 RABURN RESERVE	296-296 PID #10 RABURN RESERVE
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$39,050	\$94,856	\$0	\$70,000	\$0
SERVICES AND CHARGES	\$39,050	\$94,856	\$0	\$70,000	\$0
6750 DEBT PID PAYMENTS	\$0	\$0	\$0	\$0	\$0
6755 CONTRIBUTIONS TO CITY	\$428,889	\$0	\$0	\$0	\$0
PID PAYMENTS	\$428,889	\$0	\$0	\$0	\$0
6901 INTEREST-BONDS	\$87,237	\$96,631	\$0	\$280,709	\$0
6911 PRINCIPAL-BONDS	\$0	\$45,000	\$0	\$0	\$0
DEBT	\$87,237	\$141,631	\$0	\$280,709	\$0
TOTAL PID #10 RABURN RESERVE	\$555,176	\$236,488	\$0	\$350,709	\$0

297 - PID #11 WOOD LEAF

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Contributions Revenue	\$ 50,000	\$ 50,000	\$ -	\$ 398,100	\$ -
Total	\$ 50,000	\$ 50,000	\$ -	\$ 398,100	\$ -
Expenditures:					
Services and Charges	\$ 30,576	\$ 57,198	\$ -	\$ 47,800	\$ -
Debt	-	-	-	339,400	-
Total	\$ 30,576	\$ 57,198	\$ -	\$ 387,200	\$ -
Revenues Over (Under)					
Expenditures	\$ 19,424	\$ (7,198)	\$ -	\$ 10,900	\$ -
Beginning Fund Balance	\$ -	\$ 19,424	\$ 12,226	\$ 12,226	\$ 23,126
Ending Fund Balance	\$ 19,424	\$ 12,226	\$ 12,226	\$ 23,126	\$ 23,126

**CITY OF TOMBALL
PID #11 WOOD LEAF**

PID #11 WOOD LEAF	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5001 PID #11 WOOD LEAF - CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ 385,300	\$ -
5550 MISCELLANOUS INCOME	-	-	-	12,800	-
5772 DEVELOPER CONTRIBUTIONS	\$ 50,000	50,000	-	-	-
TOTAL PID #11 WOOD LEAF	\$ 50,000	\$ 50,000	\$ -	\$ 398,100	\$ -

CITY OF TOMBALL

FUND

PID #11 WOOD LEAF

DEPARTMENT

PID #11 WOOD LEAF

DIVISION

297-297 PID #11 WOOD LEAF

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$30,576	\$57,198	\$0	\$47,800	\$0
SERVICES AND CHARGES	\$30,576	\$57,198	\$0	\$47,800	\$0
6901 INTEREST-BONDS	\$0	\$0	\$0	\$249,400	\$0
6911 PRINCIPAL-BONDS	\$0	\$0	\$0	\$90,000	\$0
DEBT	\$0	\$0	\$0	\$339,400	\$0
TOTAL PID #11 WOOD LEAF	\$30,576	\$57,198	\$0	\$387,200	\$0

298 - PID #12 WINFREY ESTATES

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Contributions Revenue	\$ -	\$ 43,000	\$ -	\$ 10,000	\$ -
Total	\$ -	\$ 43,000	\$ -	\$ 10,000	\$ -
Expenditures:					
Services and Charges	\$ -	\$ 26,650	\$ -	\$ 20,600	\$ -
Total	\$ -	\$ 26,650	\$ -	\$ 20,600	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ 16,350	\$ -	\$ (10,600)	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ 16,350	\$ 16,350	\$ 5,750
Ending Fund Balance	\$ -	\$ 16,350	\$ 16,350	\$ 5,750	\$ 5,750

**CITY OF TOMBALL
PID #12 WINFREY ESTATES**

PID #12 WINFREY ESTATES	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5772 DEVELOPER CONTRIBUTIONS	\$ -	\$ 43,000	\$ -	\$ 10,000	
TOTAL PID #12 WINFREY ESTATES	\$ -	\$ 43,000	\$ -	\$ 10,000	\$ -

CITY OF TOMBALL

FUND

PID #12 WINFREY ESTATES

DEPARTMENT

PID #12 WINFREY ESTATES

DIVISION

298-298 PID #12 WINFREY
ESTATES

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$26,650	\$0	\$20,600	\$0
SERVICES AND CHARGES	\$0	\$26,650	\$0	\$20,600	\$0
TOTAL PID #12 WINFREY ESTATES	\$0	\$26,650	\$0	\$20,600	\$0

298 - PID #14 SEVEN OAKS

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Contributions Revenue	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Expenditures:					
Services and Charges	\$ -	\$ 4,423	\$ -	\$ 20,100	\$ -
Total	\$ -	\$ 4,423	\$ -	\$ 20,100	\$ -
Revenues Over (Under)					
Expenditures	\$ -	\$ 45,577	\$ -	\$ (20,100)	\$ -
Beginning Fund Balance	\$ -	\$ -	\$ 45,577	\$ 45,577	\$ 25,477
Ending Fund Balance	\$ -	\$ 45,577	\$ 45,577	\$ 25,477	\$ 25,477

**CITY OF TOMBALL
PID #14 SEVEN OAKS**

PID #14 SEVEN OAKS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5772 DEVELOPER CONTRIBUTIONS	\$ -	\$ 50,000	\$ -	\$ -	\$ -
TOTAL PID #12 WINFREY ESTATES	\$ -	\$ 50,000	\$ -	\$ -	\$ -

CITY OF TOMBALL

FUND

DEPARTMENT

DIVISION

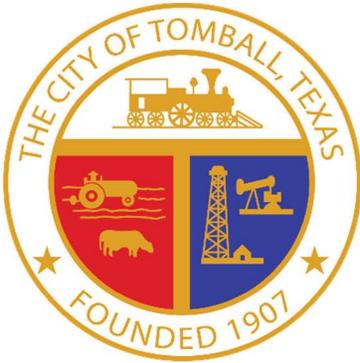
PID #14 SEVEN OAKS

PID #14 SEVEN OAKS

299-299 PID #14 SEVEN OAKS

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROFESSIONAL SERVICES,OTHER	\$0	\$4,423	\$0	\$20,100	\$0
SERVICES AND CHARGES	\$0	\$4,423	\$0	\$20,100	\$0
TOTAL PID #12 WINFREY ESTATES	\$0	\$4,423	\$0	\$20,100	\$0



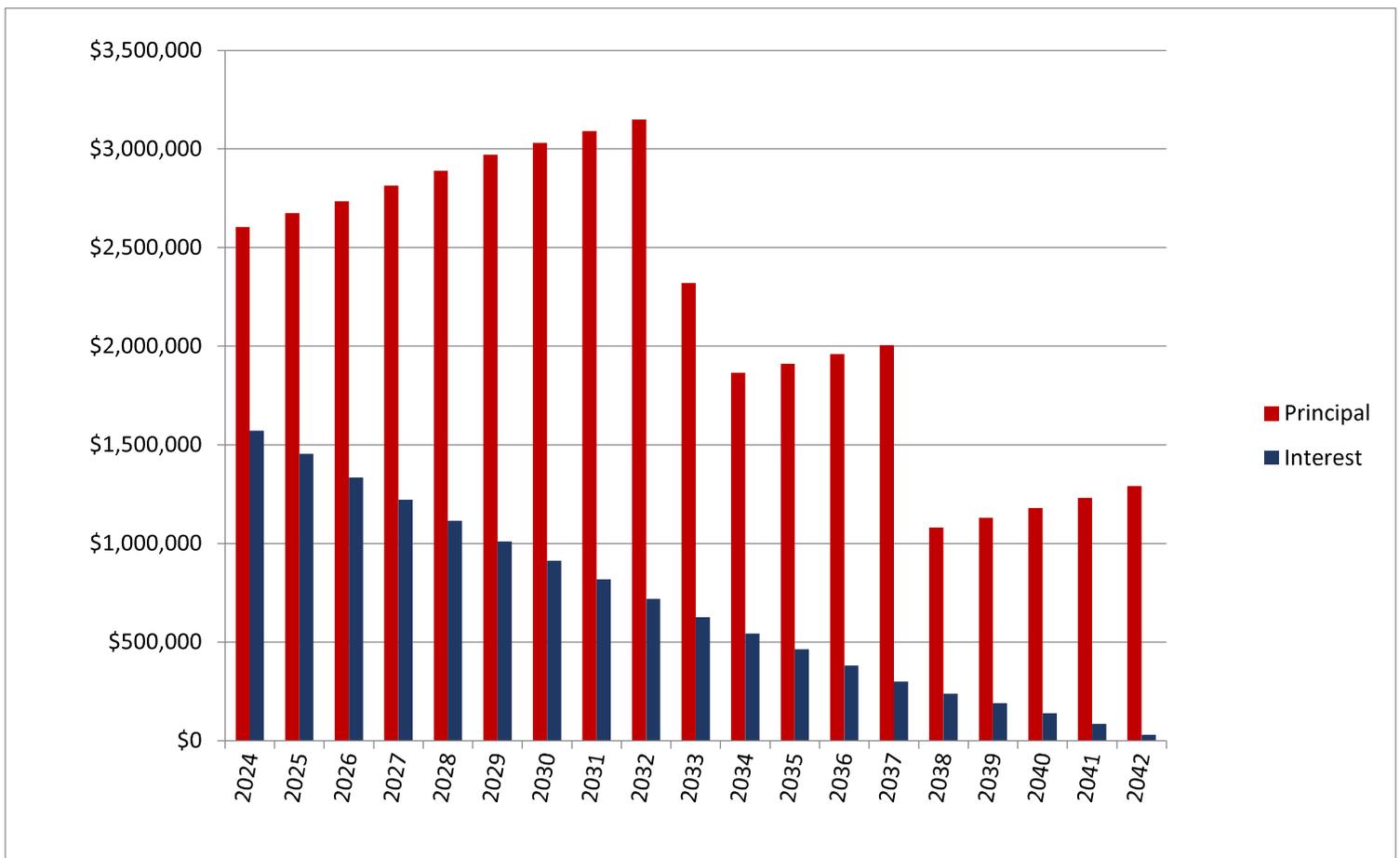
Debt Service Fund

Debt Service Fund Overview

The Debt Service funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I&S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for the next year.

In the Debt Service Fund, revenues are budgeted at \$4,293,235, which is derived primarily from the interest and sinking portion of ad valorem taxes. Expenditures total \$5,362,564 which includes bond payments and paying agent fees.

Debt Service Fund – Expenditures



300 Debt Service Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Current taxes	\$ 3,571,710	\$ 3,461,355	\$ 2,750,000	\$ 2,750,000	\$ 3,400,000
Delinquent taxes	83,679	(70,045)	25,000	(60,000)	-
Penalty and interest	46,381	32,732	25,000	25,000	25,000
Interest	1,647	51,924	10,000	160,000	100,000
Bond Proceeds	5,790,384	-	-	241,800	-
Other	4,143	-	-	-	-
TEDC Contributions	757,885	759,885	761,685	761,685	768,235
Total	\$ 10,255,828	\$ 4,235,850	\$ 3,571,685	\$ 3,878,485	\$ 4,293,235
Expenditures:					
Principal	\$ 2,540,000	\$ 2,535,000	\$ 5,410,000	\$ 5,520,000	\$ 2,605,000
Interest	1,028,508	988,998	1,650,323	1,564,643	2,507,564
Refunded Bond Escrow Payment	5,652,859	-	-	-	-
Fees	186,874	11,100	14,000	253,000	250,000
Total	\$ 9,408,241	\$ 3,535,098	\$ 7,074,323	\$ 7,337,643	\$ 5,362,564
Revenues Over/(Under) Expenditures	\$ 847,587	\$ 700,753	\$ (3,502,638)	\$ (3,459,158)	\$ (1,069,329)
Beginning Fund Balance	\$ 5,019,776	\$ 5,867,363	\$ 6,568,116	\$ 6,568,116	\$ 3,108,958
Ending Fund Balance	\$ 5,867,363	\$ 6,568,116	\$ 3,065,478	\$ 3,108,958	\$ 2,039,630

**CITY OF TOMBALL
DEBT SERVICE FUND - 300**

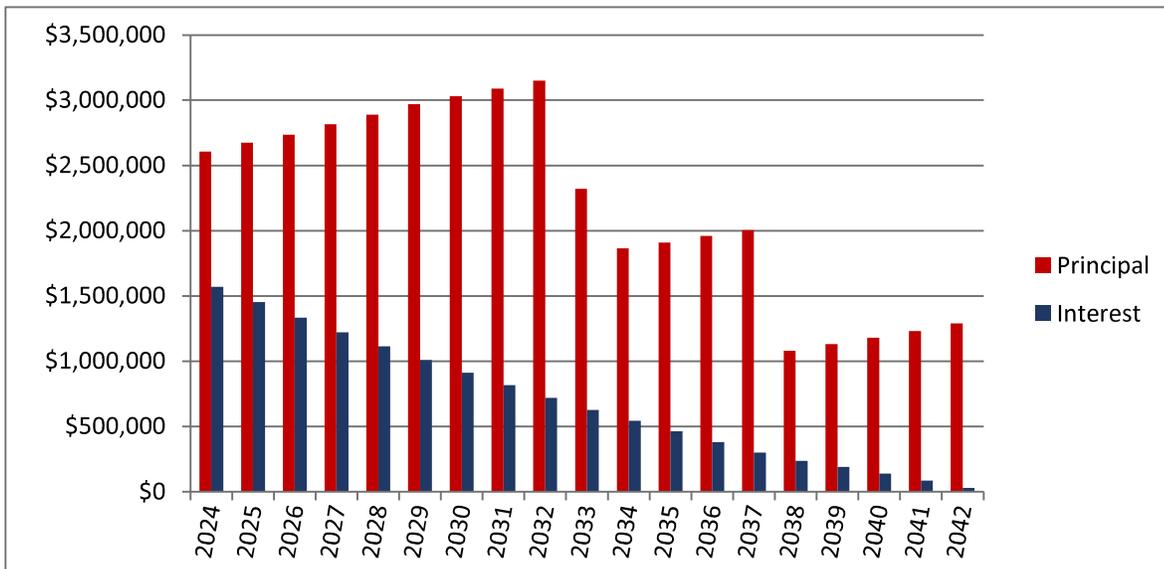
DEBT SERVICE FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5110 CURRENT TAXES	\$ 3,571,710	\$ 3,461,355	\$ 2,750,000	\$ 2,750,000	\$ 3,407,459
5120 DELINQUENT TAXES	83,679	(70,045)	25,000	-	-
5130 PENALTY, INTEREST, ATTY FEES	46,381	32,732	25,000	25,000	25,000
5550 MISCELLANEOUS INCOME	4,143	-	-	-	-
5800 INTEREST INCOME	1,647	51,924	10,000	160,000	100,000
5770 TEDC CONTRIBUTIONS	757,885	759,885	761,685	761,685	768,235
5900 BOND PROCEEDS	5,255,000	-	-	-	-
5901 PREMIUM ON BONDS	535,384	-	-	-	-
TOTAL DEBT SERVICE FUND	\$ 10,255,828	\$ 4,235,850	\$ 3,571,685	\$ 3,696,685	\$ 4,300,694

CITY OF TOMBALL**FUND**
DEBT SERVICE FUND**DEPARTMENT**
DEBT SERVICE**DIVISION**
300-300 DEBT SERVICE**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6901 INTEREST-BONDS	\$1,028,508	\$988,998	\$1,650,323	\$1,564,643	\$2,507,564
6906 BOND FEES AND COST	\$146,757	\$11,100	\$14,000	\$250,700	\$250,000
6907 MISCELLANEOUS BOND FEES	\$40,117	\$0	\$0	\$0	\$0
6911 PRINCIPAL-BONDS	\$2,540,000	\$2,535,000	5,410,000	5,520,000	2,605,000
6955 REFUNDED BOND ESCROW AGENT	\$5,652,859	\$0	\$0	\$0	\$0
DEBT	\$9,408,241	\$3,535,098	\$7,074,323	\$7,335,343	\$5,362,564
TOTAL DEBT SERVICE	\$9,408,241	\$3,535,098	\$7,074,323	\$7,335,343	\$5,362,564

City of Tomball
 Debt Service Fund
 Consolidated Debt Payment Schedule
 FY 2023-2024 Budget

Fiscal Year	Principal	Interest	Total
2024	2,605,000	1,570,694	4,175,694
2025	2,675,000	1,453,794	4,128,794
2026	2,735,000	1,334,169	4,069,169
2027	2,815,000	1,221,294	4,036,294
2028	2,890,000	1,114,819	4,004,819
2029	2,970,000	1,009,219	3,979,219
2030	3,030,000	911,494	3,941,494
2031	3,090,000	817,413	3,907,413
2032	3,150,000	719,244	3,869,244
2033	2,320,000	625,756	2,945,756
2034	1,865,000	543,181	2,408,181
2035	1,910,000	463,356	2,373,356
2036	1,960,000	380,550	2,340,550
2037	2,005,000	299,291	2,304,291
2038	1,080,000	237,413	1,317,413
2039	1,130,000	189,744	1,319,744
2040	1,180,000	139,213	1,319,213
2041	1,230,000	85,725	1,315,725
2042	1,290,000	29,025	1,319,025
Total	\$ 41,930,000	\$ 13,145,391	\$ 55,075,391



City of Tomball
Combination Tax & Revenue Certificates of Obligation, Series 2016
\$20,240,000 - Tax Supported 100%
Issue Date: 12/15/2016
Sale Date: 12/20/16
Projects: Medical Complex Drive Segment 4B; Persimmon Street

Fiscal Year	Payment	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
	Date					
2024	2/15/2024	975,000.00	5.000%	248,206	1,223,206	1,447,038
	8/15/2024			223,831	223,831	
2025	2/15/2025	975,000.00	5.000%	223,831	1,198,831	1,398,288
	8/15/2025			199,456	199,456	
2026	2/15/2026	970,000.00	5.000%	199,456	1,169,456	1,344,663
	8/15/2026			175,206	175,206	
2027	2/15/2027	970,000.00	3.000%	175,206	1,145,206	1,305,863
	8/15/2027			160,656	160,656	
2028	2/15/2028	970,000.00	3.000%	160,656	1,130,656	1,276,763
	8/15/2028			146,106	146,106	
2029	2/15/2029	970,000.00	3.000%	146,106	1,116,106	1,247,663
	8/15/2029			131,556	131,556	
2030	2/15/2030	970,000.00	3.000%	131,556	1,101,556	1,218,563
	8/15/2030			117,006	117,006	
2031	2/15/2031	970,000.00	3.125%	117,006	1,087,006	1,188,856
	8/15/2031			101,850	101,850	
2032	2/15/2032	970,000.00	3.250%	101,850	1,071,850	1,157,938
	8/15/2032			86,088	86,088	
2033	2/15/2033	970,000.00	3.500%	86,088	1,056,088	1,125,200
	8/15/2033			69,113	69,113	
2034	2/15/2034	970,000.00	3.500%	69,113	1,039,113	1,091,250
	8/15/2034			52,138	52,138	
2035	2/15/2035	970,000.00	3.500%	52,138	1,022,138	1,057,300
	8/15/2035			35,163	35,163	
2036	2/15/2036	970,000.00	3.625%	35,163	1,005,163	1,022,744
	8/15/2036			17,581	17,581	
2037	2/15/2037	970,000.00	3.625%	17,581	987,581	987,581
Total		\$ 13,590,000		\$ 3,279,706	\$ 16,869,706	\$ 16,869,706

City of Tomball
Combination Tax & Revenue Certificates of Obligation, Series 2019
\$9,100,000 - Tax Supported 100%
Issue Date: 12/20/2019
Sale Date: 12/20/2019
Refunded Series 2011 Certificates of Obligation (Unrefunded portion of original issue)
& Series 2011 General Obligation Refunding Bonds

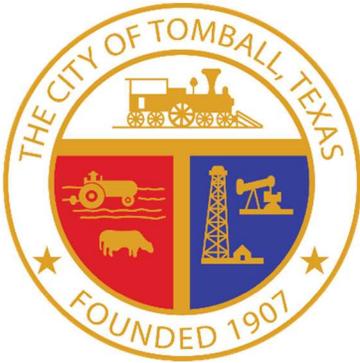
Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2024	2/15/2024	690,000.00	4.000%	113,925	803,925	
	8/15/2024			100,125	100,125	904,050
2025	2/15/2025	720,000.00	4.000%	100,125	820,125	
	8/15/2025			85,725	85,725	905,850
2026	2/15/2026	745,000.00	4.000%	85,725	830,725	
	8/15/2026			70,825	70,825	901,550
2027	2/15/2027	780,000.00	4.000%	70,825	850,825	
	8/15/2027			55,225	55,225	906,050
2028	2/15/2028	810,000.00	4.000%	55,225	865,225	
	8/15/2028			39,025	39,025	904,250
2029	2/15/2029	835,000.00	3.000%	39,025	874,025	
	8/15/2029			26,500	26,500	900,525
2030	2/15/2030	850,000.00	2.000%	26,500	876,500	
	8/15/2030			18,000	18,000	894,500
2031	2/15/2031	865,000.00	2.000%	18,000	883,000	
	8/15/2031			9,350	9,350	892,350
2032	2/15/2032	880,000.00	2.125%	9,350	889,350	
	8/15/2032				-	889,350
Total		\$ 7,175,000		\$ 923,475	\$ 8,098,475	\$ 8,098,475

City of Tomball
General Obligation Refunding Bonds, Series 2020
\$5,255,000 - Tax Supported 100%
Issue Date: 12/16/2020
Sale Date: 12/16/2020
Refunded Series 2013 Certificates of Obligation (Unrefunded portion of original issue)
& Series 2013 General Obligation Refunding Bonds

Fiscal Year	Payment Date	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
2024	2/15/2024	395,000	3.000%	58,050	453,050	
	8/15/2024			52,125	52,125	505,175
2025	2/15/2025	410,000	3.000%	52,125	462,125	
	8/15/2025			45,975	45,975	508,100
2026	2/15/2026	420,000	3.000%	45,975	465,975	
	8/15/2026			39,675	39,675	505,650
2027	2/15/2027	435,000	3.000%	39,675	474,675	
	8/15/2027			33,150	33,150	507,825
2028	2/15/2028	445,000	3.000%	33,150	478,150	
	8/15/2028			26,475	26,475	504,625
2029	2/15/2029	465,000	3.000%	26,475	491,475	
	8/15/2029			19,500	19,500	510,975
2030	2/15/2030	475,000	2.000%	19,500	494,500	
	8/15/2030			14,750	14,750	509,250
2031	2/15/2031	485,000	2.000%	14,750	499,750	
	8/15/2031			9,900	9,900	509,650
2032	2/15/2032	490,000	2.000%	9,900	499,900	
	8/15/2032			5,000	5,000	504,900
2033	2/15/2033	500,000	2.000%	5,000	505,000	
	8/15/2033			-	-	505,000
Total		\$ 4,520,000		\$ 551,150	\$ 5,071,150	\$ 5,071,150

City of Tomball
Combination Tax and Revenue Certificates of Obligation, Series 2022
\$5,255,000 - Tax Supported 100%
Issue Date : 10/27/2022
Sale Date: 10/27/2022

Fiscal Year	Payment	Principal	Coupon	Interest	Total P & I	Fiscal Year Total
	Date					
2024	2/15/2024	545,000	5.000%	394,028	939,028	1,319,431
	8/15/2024			380,403	380,403	
2025	2/15/2025	570,000	5.000%	380,403	950,403	1,316,556
	8/15/2025			366,153	366,153	
2026	2/15/2026	600,000	5.000%	366,153	966,153	1,317,306
	8/15/2026			351,153	351,153	
2027	2/15/2027	630,000	5.000%	351,153	981,153	1,316,556
	8/15/2027			335,403	335,403	
2028	2/15/2028	665,000	5.000%	335,403	1,000,403	1,319,181
	8/15/2028			318,778	318,778	
2029	2/15/2029	700,000	5.000%	318,778	1,018,778	1,320,056
	8/15/2029			301,278	301,278	
2030	2/15/2030	735,000	5.000%	301,278	1,036,278	1,319,181
	8/15/2030			282,903	282,903	
2031	2/15/2031	770,000	5.000%	282,903	1,052,903	1,316,556
	8/15/2031			263,653	263,653	
2032	2/15/2032	810,000	5.000%	263,653	1,073,653	1,317,056
	8/15/2032			243,403	243,403	
2033	2/15/2033	850,000	5.000%	243,403	1,093,403	1,315,556
	8/15/2033			222,153	222,153	
2034	2/15/2034	895,000	5.000%	222,153	1,117,153	1,316,931
	8/15/2034			199,778	199,778	
2035	2/15/2035	940,000	5.000%	199,778	1,139,778	1,316,056
	8/15/2035			176,278	176,278	
2036	2/15/2036	990,000	5.000%	176,278	1,166,278	1,317,806
	8/15/2036			151,528	151,528	
2037	2/15/2037	1,035,000	4.125%	151,528	1,186,528	1,316,709
	8/15/2037			130,181	130,181	
2038	2/15/2038	1,080,000	4.250%	130,181	1,210,181	1,317,413
	8/15/2038			107,231	107,231	
2039	2/15/2039	1,130,000	4.375%	107,231	1,237,231	1,319,744
	8/15/2039			82,513	82,513	
2040	2/15/2040	1,180,000	4.375%	82,513	1,262,513	1,319,213
	8/15/2040			56,700	56,700	
2041	2/15/2041	1,230,000	4.500%	56,700	1,286,700	1,315,725
	8/15/2041			29,025	29,025	
2042	2/15/2042	1,290,000	4.500%	29,025	1,319,025	1,319,025
Total		\$ 16,645,000		\$ 8,391,060	\$ 25,036,060	\$ 25,036,060



Capital Projects Fund

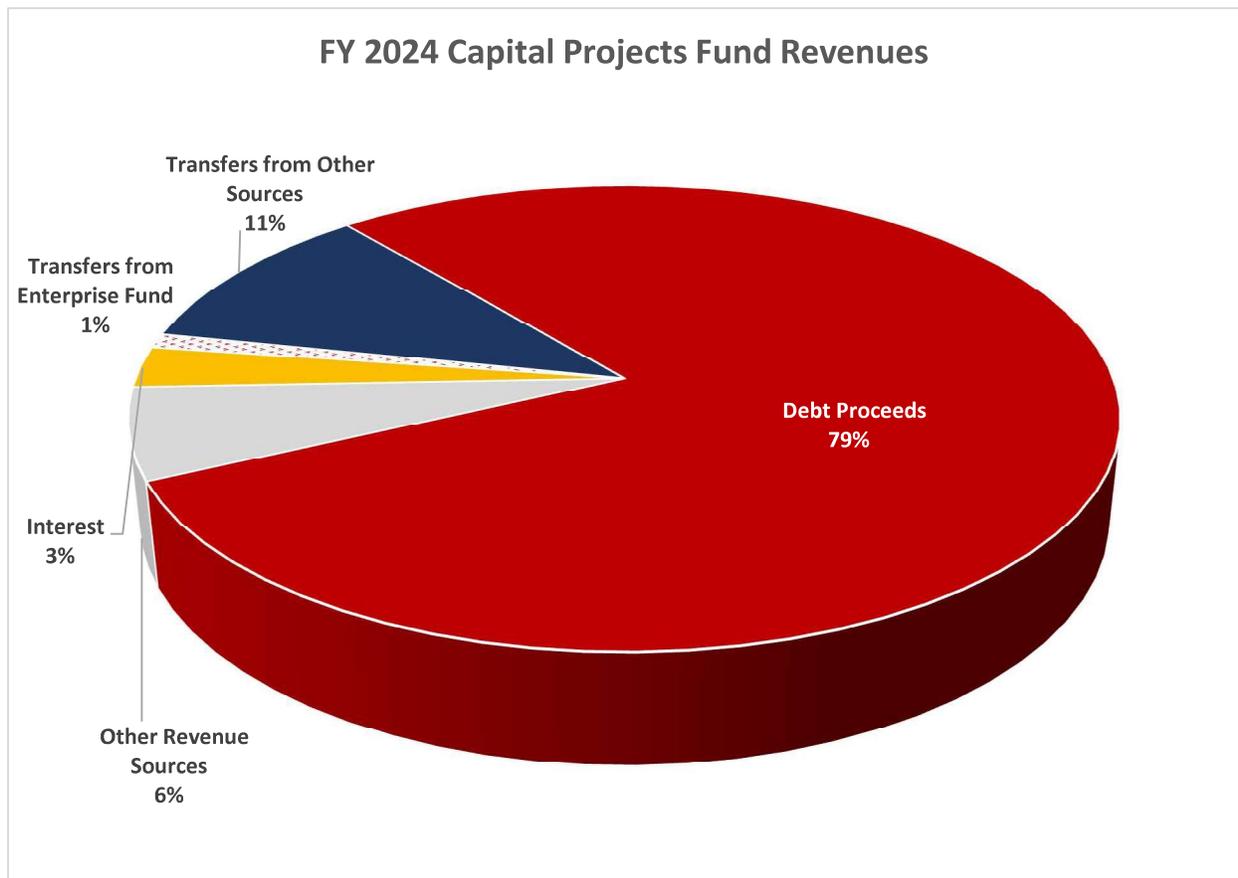
Capital Projects Fund Overview

A capital improvement plan is a multi-year plan identifying the capital projects to be funded during the planning period. The City’s goal is to maintain city facilities and infrastructure to provide services to the citizens of Tomball, meet growth related needs and comply with all state and federal regulations.

Capital expenditures are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years, or improvements that are not normally funded through the operating budgets. The City maintains and periodically updates master plans to maintain and expand it’s infrastructure including, but not limited to: City facilities, drainage, parks and recreation, streets, water and wastewater infrastructure.

Capital improvement funds provide for items such as major construction or reconstruction of facilities and infrastructure. Projects in the plan have included water distribution, wastewater collection, drainage, building improvements, parks improvements and streets projects.

The capital budget includes capital project expenditures and funding necessary to complete the projects.



400 - Capital Projects Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projections	FY 2024 Budget
Revenues:					
Debt Proceeds	\$ -	\$ -	\$ 20,000,000	\$ 20,005,000	\$ 28,000,000
TEDC Contributions	-	-	1,415,000	1,715,000	-
Other Revenue Sources	394,200	579,541	5,240,000	1,400,400	2,241,834
Interest	38,807	(62,692)	500,000	1,000,000	1,000,000
Transfers from General Fund	546,012	430,000	1,050,000	1,050,000	-
Transfers from Enterprise Fund	220,000	595,000	200,000	200,000	350,000
Transfers from Other Sources	61,620	1,193,606	5,325,000	1,490,700	3,771,135
Total	\$ 1,260,640	\$ 2,735,456	\$ 33,730,000	\$ 26,861,100	\$ 35,362,969
Expenditures:					
Capital Outlay - General Fund	\$ 10,703,154	\$ 1,630,856	\$ 4,050,000	\$ 3,149,805	\$ 6,639,895
Capital Outlay - Enterprise Fund	1,038,422	197,813	17,865,000	5,009,100	42,173,876
Capital Outlay - Sewer/Water Recovery	21,517	182,306	8,875,000	2,431,100	4,239,000
Transfers Out	600,000	-	-	-	-
Total	\$ 12,363,094	\$ 2,010,975	\$ 30,790,000	\$ 10,590,005	\$ 53,052,771
Revenues Over (Under)					
Expenditures	\$ (11,102,454)	\$ 724,481	\$ 2,940,000	\$ 16,271,095	\$ (17,689,802)
Beginning Fund Balance	\$ 15,800,699	\$ 4,698,245	\$ 5,422,726	\$ 5,422,726	\$ 21,693,821
Ending Fund Balance	\$ 4,698,245	\$ 5,422,726	\$ 8,362,726	\$ 21,693,821	\$ 4,004,019

**CITY OF TOMBALL
CAPITAL PROJECTS FUND - 400**

CAPITAL PROJECTS FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5550 MISCELLANEOUS INCOME	\$ 7,068	\$ -	\$ -	\$ -	\$ -
5740 GRANTS	-	-	1,240,000	490,000	-
5770 TEDC CONTRIBUTIONS	-	-	1,415,000	1,715,000	-
5772 COST SHARE CONTRIBUTIONS	-	149,856	3,750,000	910,400	2,241,834
5800 INTEREST INCOME	38,807	(62,692)	500,000	1,000,000	1,000,000
5820 DRAINAGE CAPITAL RECOVERY FEES	387,132	429,685	250,000	-	-
5900 DEBT PROCEEDS	-	-	20,000,000	19,328,000	28,000,000
5901 PREMIUM ON BONDS	-	-	-	677,000	-
5910 TRANSFER FROM GENERAL FUND	546,012	430,000	1,050,000	1,050,000	-
5911 TRANSFER FROM UTILITY FUND	220,000	595,000	200,000	200,000	350,000
5961 TRANSFERS IN	61,620	1,193,606	5,325,000	1,490,700	3,771,135
TOTAL CAPITAL PROJECTS FUND	\$ 1,260,640	\$ 2,735,456	\$ 33,730,000	\$ 26,861,100	\$ 35,362,969

FUND GENERAL CAPITAL PROJECTS	CITY OF TOMBALL DEPARTMENT POLICE	DIVISION 400-121 - POLICE
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	(\$88,496)	\$0	\$300,000	\$200,000	\$150,000
CAPITAL OUTLAY	(\$88,496)	\$0	\$300,000	\$200,000	\$150,000
TOTAL CAPITAL PROJECTS-POLICE	(\$88,496)	\$0	\$300,000	\$200,000	\$150,000

CITY OF TOMBALL

FUND
GENERAL CAPITAL PROJECTS

DEPARTMENT
PARKS

DIVISION
400-153 - PARKS

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$11,692	\$141,993	\$2,700,000	\$1,656,105	\$1,794,795
CAPITAL OUTLAY	\$11,692	\$141,993	\$2,700,000	\$1,656,105	\$1,794,795
TOTAL CAPITAL PROJECTS-PARKS	\$11,692	\$141,993	\$2,700,000	\$1,656,105	\$1,794,795

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	STREETS	400-154 - STREETS
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$10,779,958	\$1,488,863	\$1,050,000	\$1,293,700	\$4,695,100
CAPITAL OUTLAY	\$10,779,958	\$1,488,863	\$1,050,000	\$1,293,700	\$4,695,100
TOTAL CAPITAL PROJECTS-STREETS	\$10,779,958	\$1,488,863	\$1,050,000	\$1,293,700	\$4,695,100

CITY OF TOMBALL

FUND
GENERAL CAPITAL PROJECTS

DEPARTMENT
WATER

DIVISION
400-613 WATER

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$88,496	\$93,380	\$6,600,000	\$3,066,200	\$8,988,100
CAPITAL OUTLAY	\$88,496	\$93,380	\$6,600,000	\$3,066,200	\$8,988,100
6991 TRANSFER TO UTILITY OPERATIONS	\$600,000	\$0	\$0	\$0	\$0
TRANSFERS	\$600,000	\$0	\$0	\$0	\$0
TOTAL CAPITAL PROJECTS-WATER	\$688,496	\$93,380	\$6,600,000	\$3,066,200	\$8,988,100

CITY OF TOMBALL		
FUND GENERAL CAPITAL PROJECTS	DEPARTMENT SEWER	DIVISION 400-614 SEWER
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$899,465	\$35,127	\$11,215,000	\$1,639,700	\$32,365,776
CAPITAL OUTLAY	\$899,465	\$35,127	\$11,215,000	\$1,639,700	\$32,365,776
TOTAL CAPITAL PROJECTS-SEWER	\$899,465	\$35,127	\$11,215,000	\$1,639,700	\$32,365,776

CITY OF TOMBALL		
FUND GENERAL CAPITAL PROJECTS	DEPARTMENT GAS	DIVISION 400-615 GAS
DETAILS		

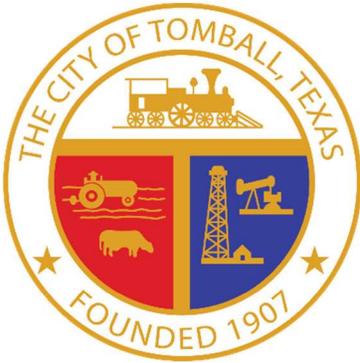
LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$50,461	\$69,305	\$50,000	\$303,200	\$820,000
CAPITAL OUTLAY	\$50,461	\$69,305	\$50,000	\$303,200	\$820,000
TOTAL CAPITAL PROJECTS-GAS	\$50,461	\$69,305	\$50,000	\$303,200	\$820,000

CITY OF TOMBALL**FUND**
GENERAL CAPITAL PROJECTS**DEPARTMENT**
WATER CAPITAL RECOVERY**DIVISION**
400-731 WATER RECOVERY**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROF.SERV.-OTHER	\$9,302	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$9,302	\$0	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$1,456	\$182,306	\$8,800,000	\$2,326,100	\$4,039,000
CAPITAL OUTLAY	\$1,456	\$182,306	\$8,800,000	\$2,326,100	\$4,039,000
TOTAL WATER CAPITAL RECOVERY	\$10,759	\$182,306	\$8,800,000	\$2,326,100	\$4,039,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
GENERAL CAPITAL PROJECTS	SEWER CAPITAL RECOVERY	400-741 SEWER RECOVERY
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROF.SERV.-OTHER	\$9,302	\$0	\$0	\$0	\$0
SERVICES AND CHARGES	\$9,302	\$0	\$0	\$0	\$0
6409 SYSTEM EXPANSION	\$1,456	\$0	\$75,000	\$105,000	\$200,000
CAPITAL OUTLAY	\$1,456	\$0	\$75,000	\$105,000	\$200,000
TOTAL SEWER CAPITAL RECOVERY	\$10,759	\$0	\$75,000	\$105,000	\$200,000



Enterprise Fund

Enterprise Fund Overview

The City of Tomball's water, wastewater and gas utilities are funded through service charges. The Enterprise Fund revenues are budgeted at \$15,926,000. A 6% increase in water rates are included in the FY 2023 budget.

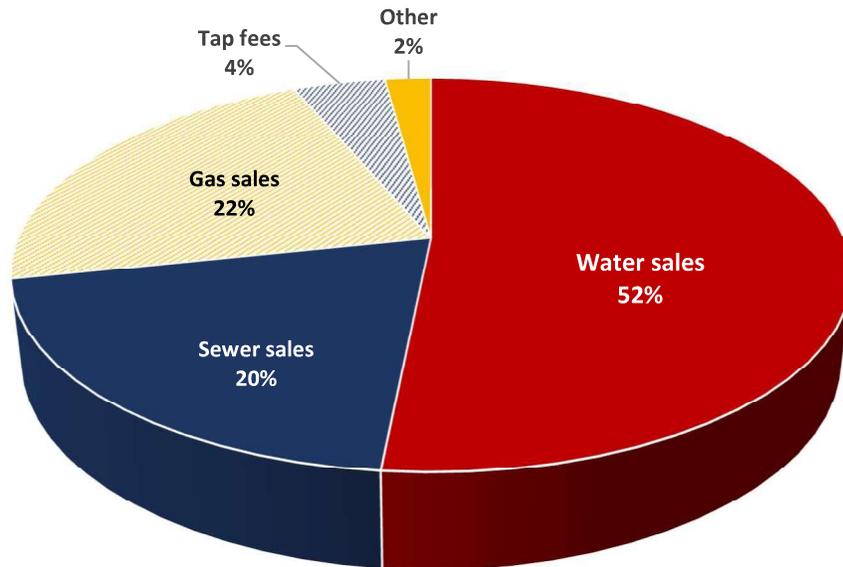
- Water sales revenue is budgeted at \$8,215,000, which is an increase of \$1,007,000 compared to the FY 2023 budget. The budgeted increase in revenues is due to the rate increase and growth in the number of customers.
- Sewer sales revenue is budgeted at \$3,200,000, which is an increase of \$550,000 compared to the FY 2023 budget. This budgeted increase is due to the rate increase and growth in the number of customers.
- Gas sales revenue is budgeted at \$3,500,000, which is an increase of \$300,000 over the FY 2023 budget.

Expenditures for FY 2023 are budgeted at \$17,478,375 which is an increase of \$1,638,002 over the FY 2023 budget. This increase is primarily due to one-time supplemental expenditures. The areas of major increases are as follows:

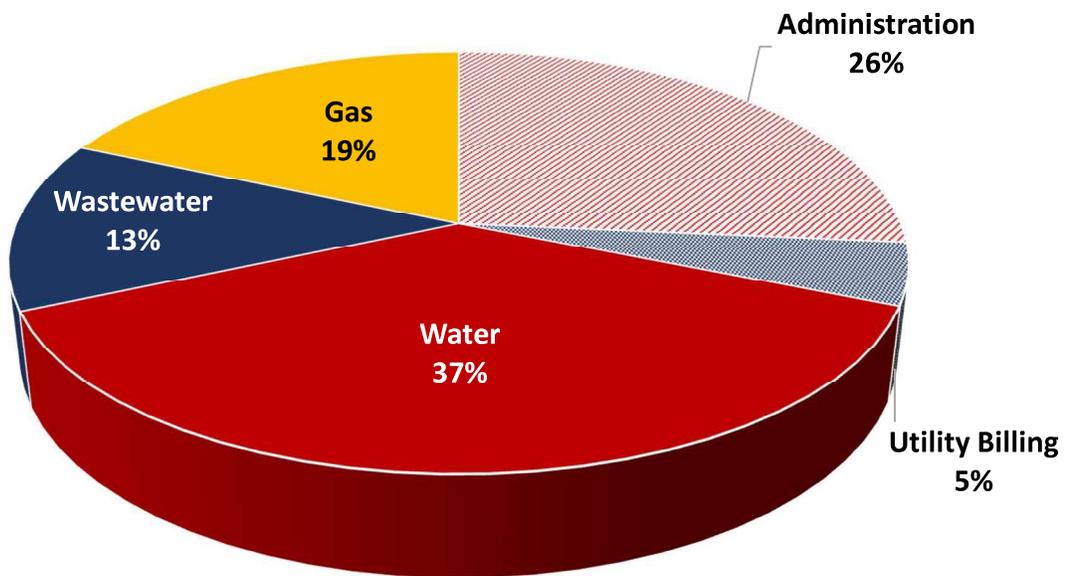
- The Water Department includes \$640,500 in one-time supplemental expenditures. These expenditures will allow for the funding of Lead and Copper Phase II, rehab for Well No. 5, UCMR5 sampling, five hydrant meters, handheld radios and a new hydrovac machine.
- The Sewer Department includes \$98,000 in one-time supplemental expenditures and \$74,300 in recurring personnel costs. These expenditures include a Centrifuge grinder and non-pot valves for the South Wastewater Treatment Plant, two equipment replacements and one new full-time employee.
- The Gas Department includes \$397,750 in one-time supplemental expenditures and \$127,500 in recurring costs. These expenditures will allow for the purchase of two new vehicles, funding for the Gas Master Plan Phase II and one new full-time employee.

In the FY 2023 budget, expenditures exceed revenue by \$1,552,375, which is attributed by one-time expenditures.

FY 2024 Enterprise Fund Revenues



FY 2024 Enterprise Fund Expenditures



600 Enterprise Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Operating Revenues:					
Water sales	\$ 6,321,715	\$ 8,007,933	\$ 7,208,000	\$ 7,750,000	\$ 8,215,000
Sewer sales	2,499,469	2,898,432	2,650,000	2,900,000	3,200,000
Gas sales	3,436,802	3,444,782	3,200,000	3,400,000	3,500,000
Tap fees	1,072,460	1,197,763	820,000	723,000	675,000
Reconnect fees	20	881	5,000	-	-
Interest	3,825	23,267	30,000	100,000	75,000
Contributions	1,359,795	3,526,833	-	-	-
Other	856,999	394,041	280,300	290,500	261,000
Transfers In	1,682,306	380,119	-	-	-
Total	\$ 17,233,391	\$ 19,874,050	\$ 14,193,300	\$ 15,163,500	\$ 15,926,000
Expenses:					
Administration	\$ 3,938,254	\$ 3,414,333	\$ 3,496,798	\$ 3,388,938	\$ 4,617,350
Utility Billing	563,337	646,158	784,875	741,400	823,300
Water	4,445,747	6,006,961	5,869,000	6,123,250	6,529,400
Wastewater	1,482,201	1,774,781	2,716,100	2,880,450	2,277,550
Gas	4,438,806	2,524,100	2,973,600	2,916,725	3,230,775
Total	\$ 14,868,345	\$ 14,366,333	\$ 15,840,373	\$ 16,050,763	\$ 17,478,375
Net Revenue Available for Debt	\$ 2,365,046	\$ 5,507,717	\$ (1,647,073)	\$ (887,263)	\$ (1,552,375)
Debt Service	\$ 468	\$ -	\$ -	\$ -	\$ -
Total	\$ 468	\$ -	\$ -	\$ -	\$ -
Net Income (Excluding Depr.)	\$ 2,364,579	\$ 5,507,717	\$ (1,647,073)	\$ (887,263)	\$ (1,552,375)
Beginning Fund Balance	\$ 10,093,770	\$ 12,458,348	\$ 17,966,066	\$ 17,966,066	\$ 17,078,804
Ending Fund Balance	\$ 12,458,348	\$ 17,966,066	\$ 16,318,994	\$ 17,078,804	\$ 15,526,430
Operating Costs per Day					
Fund Balance as % of Operating Costs	84%	125%	103%	106%	89%

CITY OF TOMBALL
ENTERPRISE FUND - 600

ENTERPRISE FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5500 SALE OF CITY PROPERTY	\$ 120,148	\$ 32,177	\$ -	\$ -	\$ -
5550 MISCELLANEOUS INCOME	501	57,732	10,000	25,000	10,000
5551 INSURANCE RECOVERIES	75,445	-	-	-	-
5560 RETURNED CHECK FINES	60	1,920	300	3,000	1,000
5561 CREDIT CARD FEES	-	111,327	120,000	100,000	100,000
5562 CASH OVER/SHORT	-	(1,667)	-	-	-
5600 WATER SALES	6,541,384	8,007,933	7,208,000	7,750,000	8,215,000
5610 WATER TAPS	497,665	651,390	500,000	425,000	400,000
5620 WATER RECONNECT FEES	20	881	5,000	-	-
5630 AMP PLAN BALANCE	734	(2,187)	-	-	-
5640 SEWER SALES	2,601,275	2,898,432	2,650,000	2,900,000	3,200,000
5650 SEWER TAPS	22,675	22,375	20,000	28,000	25,000
5670 GAS SALES	3,436,802	3,444,782	3,200,000	3,400,000	3,500,000
5680 GAS TAPS	552,120	523,998	300,000	270,000	250,000
5690 PENALTIES	98,447	156,157	100,000	90,000	100,000
5695 ADMINISTRATIVE CHARGES	56,773	38,582	50,000	50,000	50,000
5770 TEDC CONTRIBUTIONS	370,000	370,000	-	-	-
5780 OTHER REIMBURSEMENTS	504,892	-	-	22,500	-
5792 WATER SALES ADJUSTMENT	(219,670)	-	-	-	-
5793 SEWER SALES ADJUSTMENT	(101,806)	-	-	-	-
5800 INTEREST INCOME	3,825	23,267	30,000	100,000	75,000
5961 TRANSFER IN	1,082,306	380,119	-	-	-
5912 TRANSFER FROM CAPITAL PROJECTS	600,000	-	-	-	-
5963 CAPITAL ASSET CONTRIBUTIONS FROM DEVELOPERS	989,795	3,156,833	-	-	-
TOTAL ENTERPRISE FUND	\$ 17,233,391	\$ 19,874,050	\$ 14,193,300	\$ 15,163,500	\$ 15,926,000

Utilities Administration

The mission of the Utilities Administration Department is to provide leadership and support to all Utilities staff so that, together, we can provide high-quality customer service and utility services to the citizens and businesses of the City of Tomball.

The Utilities Administration Department is responsible for providing administrative support and leadership support to the Water, Sewer & Gas Departments.

FY 2023 Major Accomplishments

- ✓ Processed monthly and quarterly reports required by Texas Commission on Environmental Quality (TCEQ) by required deadlines
- ✓ Generated the Annual Water Quality Report based on information provided to TCEQ and distributed to all City of Tomball residents
- ✓ Continued construction management for capital projects for the City's infrastructure

FY 2024 Major Goals & Objectives

- Continue public outreach to increase awareness of the importance of backflow preventers and maintaining them
- Continue the Utility Infrastructure Replacement Program and identify additional areas where line upsizing can be complete
- Continue to seek out additional training opportunities

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
611 - Utilities Administration

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 413,179	\$ 559,610	\$ 500,200	\$ 590,600
Supplies	16,456	36,950	19,700	20,250
Maintenance	1,194	2,000	2,000	2,000
Services and charges	82,837	151,000	119,800	143,300
Total Operating Expenditures	\$ 513,666	\$ 749,560	\$ 641,700	\$ 756,150
Transfers	\$ 2,900,667	\$ 2,747,238	\$ 2,747,238	\$ 3,861,200
Total Expenditures	\$ 3,414,333	\$ 3,496,798	\$ 3,388,938	\$ 4,617,350

Staffing	2022	2023	2024
Director of Public Works	1.00	1.00	1.00
Utilities Superintendent	1.00	1.00	1.00
Construction Manager	1.00	1.00	1.00
Project Coordinator	1.00	0.00	0.00
Project Manager	0.00	1.00	1.00
Environmental Coordinator	0.00	1.00	1.00
Total	4.00	5.00	5.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

% of reports sent to TCEQ on time	100%	100%	100%
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CITY OF TOMBALL					
FUND	DEPARTMENT		DIVISION		
ENTERPRISE FUND	ADMINISTRATION		600-611 - ADMINISTRATION		
DETAILS					

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$167,310	\$210,135	\$0	\$0	\$0
6002 SALARIES & WAGES			\$440,800	\$397,100	\$471,000
6003 WAGES-FULL TIME	\$96,351	\$73,975	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$5,785	\$6,537	\$5,000	\$3,500	\$3,000
6009 WAGES-OTHER	\$13,083	\$13,101	\$0	\$0	\$0
6011 VACATION PAY	\$19,720	\$24,996	\$0	\$0	\$0
6012 SICK PAY	\$18,206	\$3,761	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,841	\$4,107	\$1,200	\$1,300	\$1,400
6019 LONGEVITY	\$1,725	\$1,965	\$1,860	\$1,900	\$2,200
6021 FICA-MED/SS	\$23,934	\$24,295	\$34,750	\$30,700	\$37,300
6022 TMRS-EMPLOYER	\$46,479	\$45,144	\$60,000	\$54,800	\$64,300
6025 WORKER COMPENSATION INS.	\$2,291	\$3,125	\$3,000	\$1,000	\$1,500
6030 EMPLOYEE TUITION REIMBURSEMENT	\$0	\$0	\$4,000	\$0	\$0
6031 TMRS - PENSION	(\$6,482)	(\$22,885)	\$0	\$0	\$0
6032 - TMRS DEATH BENEFIT	\$2,182	\$2,079	\$0	\$0	\$0
6033 - OPEB - RETIREMENT HEALTH	\$742	\$22,844	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$1,800	\$2,700	\$2,700
6035 AUTO ALLOWANCE	\$0	\$0	\$7,200	\$7,200	\$7,200
PERSONNEL SERVICES	\$394,166	\$413,179	\$559,610	\$500,200	\$590,600
6101 OFFICE AND COMPUTER SUPPLIES	\$2,852	\$2,175	\$23,700	\$6,000	\$4,000
6102 EDUCATIONAL SUPPLIES	\$30	\$0	\$500	\$200	\$1,000
6105 FOOD SUPPLIES	\$4,066	\$6,486	\$4,000	\$4,500	\$5,000
6106 MATERIALS AND PARTS	\$96,481	\$0	\$0	\$0	\$0
6107 CLOTHING AND UNIFORMS	\$890	\$937	\$2,200	\$2,200	\$3,350
6108 FUEL, OIL AND LUBRICANTS	\$4,251	\$5,743	\$6,000	\$6,000	\$6,000
6109 POSTAGE	\$0	\$30	\$50	\$0	\$250
6119 OTHER SUPPLIES	\$430	\$483	\$500	\$800	\$650
6130 FURNITURE <\$20,000	\$0	\$602	\$0	\$0	\$0
SUPPLIES	\$108,999	\$16,456	\$36,950	\$19,700	\$20,250
6204 OTHER EQUIPMENT MAINTENANCE	\$0	\$7	\$0	\$0	\$0
6205 VEHICLE EQUIPMENT MAINTENANCE	\$867	\$1,187	\$2,000	\$2,000	\$2,000
6206 BUILDING MAINTENANCE	\$22,700	\$0	\$0	\$0	\$0
REPAIRS AND MAINTENANCE	\$23,567	\$1,194	\$2,000	\$2,000	\$2,000
6304 PROFESSIONAL SERVICES, OTHER	\$3,140	\$24,407	\$25,000	\$21,000	\$75,000
6312 PHONE & INTERNET SERVICES	\$63,595	\$13,940	\$8,200	\$5,000	\$5,000
6332 TRAVEL AND MEALS	\$80	\$2,697	\$5,000	\$3,000	\$10,000
6333 DUES AND SUBSCRIPTIONS	\$280	\$981	\$300	\$300	\$300
6334 AUTOMOBILE ALLOWANCES	\$7,200	\$5,020	\$0	\$0	\$0
6337 TRAINING	\$15,705	\$35,752	\$52,000	\$45,000	\$52,000

CITY OF TOMBALL		
FUND ENTERPRISE FUND	DEPARTMENT ADMINISTRATION	DIVISION 600-611 - ADMINISTRATION
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6361 STUDIES AND ANALYSIS	\$0	\$0	\$60,000	\$45,000	\$0
6362 PERMITS AND LICENSES	\$0	\$40	\$500	\$500	\$1,000
SERVICES AND CHARGES	\$90,000	\$82,837	\$151,000	\$119,800	\$143,300
6691 TRANSFERS OUT	\$2,668,418	\$2,043,125	\$2,000,000	\$2,000,000	\$2,500,000
6692 TRANSFER TO EMP. BEN. TRUST	\$542,349	\$746,788	\$671,200	\$671,200	\$711,200
6998 TRANSFER TO FLEET REPLACEMENT	\$110,754	\$110,754	\$76,038	\$76,038	\$650,000
TRANSFERS	\$3,321,521	\$2,900,667	\$2,747,238	\$2,747,238	\$3,861,200
TOTAL ADMINISTRATION	\$3,938,254	\$3,414,333	\$3,496,798	\$3,388,938	\$4,617,350

Utility Billing

The mission of the Utility Billing Department is to provide the citizens and business owners of Tomball with prompt and courteous customer service, while maintaining an accurate and efficient utility billing and collection system. The department manages billing services for water, sewer, natural gas, and solid waste. This includes acting as a liaison between our customers and our third-party solid waste contractor.

FY 2023 Major Accomplishments

- ✓ Upgraded the drive-by meter reading system to the new automated meter reading system
- ✓ Filled the Customer Service Coordinator position
- ✓ Began the joint project with Public Works to install the Advanced Metering Infrastructure (AMI) water meters

FY 2024 Major Goals & Objectives

- Engage with a third-party collection agency to assist with collecting outstanding receivables
- Update website to better assist customers
- Create formal, written standard operating procedures to ensure operational consistency

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
612 - Utility Billing

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 381,999	\$ 454,675	\$ 414,300	\$ 489,100
Supplies	33,615	42,600	36,000	37,000
Maintenance	90	1,000	5,000	1,000
Services and charges	230,454	286,600	286,100	296,200
Total Operating Expenditures	\$ 646,158	\$ 784,875	\$ 741,400	\$ 823,300
Total Expenditures	\$ 646,158	\$ 784,875	\$ 741,400	\$ 823,300

Staffing	2022	2023	2024
Customer Service Manager	1.00	1.00	1.00
Customer Service Coordinator	0.00	1.00	1.00
Customer Service Specialist	4.00	4.00	2.00
Utilities Serviceperson II	2.00	2.00	2.00
Total	7.00	8.00	6.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

Average # of active accounts billed (as of year-end)	5,298	5,548	5,750
# of new accounts (water & sewer)	413	273	500
# of new accounts (gas)	394	284	450

CITY OF TOMBALL

FUND
ENTERPRISE FUND

DEPARTMENT
UTILITY BILLING

DIVISION
600-612 UTILITY BILLING

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6001 SALARIES-ADMINISTRATIVE	\$44,184	\$50,838	\$0	\$0	\$0
6002 SALARIES & WAGES	\$0	\$0	\$362,400	\$331,400	\$391,200
6003 WAGES-FULL TIME	\$164,803	\$213,936	\$0	\$0	\$0
6004 WAGES-PART TIME	\$5,693	\$227	\$0	\$0	\$0
6005 WAGES-OVERTIME	\$4,919	\$5,559	\$7,000	\$7,000	\$8,000
6009 WAGES-OTHER	\$12,739	\$14,638	\$0	\$0	\$0
6011 VACATION PAY	(\$6,963)	\$15,278	\$0	\$0	\$0
6012 SICK PAY	\$24,689	\$9,391	\$0	\$0	\$0
6013 EMERGENCY PAY	\$444	\$0	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$1,347	\$1,228	\$1,300	\$700	\$800
6019 LONGEVITY	\$2,460	\$2,040	\$2,050	\$2,000	\$2,500
6021 FICA-S.S. AND MEDICARE TAXES	\$20,776	\$22,953	\$28,575	\$25,800	\$30,900
6022 TMRS-EMPLOYER	\$37,435	\$41,497	\$49,300	\$45,400	\$53,300
6025 WORKER COMPENSATION INS.	\$1,806	\$2,544	\$2,650	\$600	\$1,000
6031 TMRS - PENSION	(\$5,220)	(\$21,038)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$1,750	\$1,911	\$0	\$0	\$0
6033 OPEB - RETIREE HEALTH	\$596	\$20,998	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$1,400	\$1,400	\$1,400
PERSONNEL SERVICES	\$311,458	\$381,999	\$454,675	\$414,300	\$489,100
6101 OFFICE AND COMPUTER SUPPLIES	\$4,713	\$2,259	\$5,500	\$5,500	\$3,000
6105 FOOD SUPPLIES	\$33	\$274	\$100	\$250	\$250
6106 MATERIALS AND PARTS	\$1,409	\$507	\$5,000	\$1,000	\$3,000
6107 CLOTHING AND UNIFORMS	\$2,083	\$2,294	\$2,500	\$2,500	\$2,500
6108 FUEL, OIL AND LUBRICANTS	\$2,428	\$4,836	\$5,000	\$3,500	\$4,000
6109 POSTAGE	\$20,730	\$23,187	\$24,000	\$23,000	\$24,000
6119 OTHER SUPPLIES	\$196	\$257	\$500	\$250	\$250
SUPPLIES	\$31,591	\$33,615	\$42,600	\$36,000	\$37,000
6205 VEHICLE MAINTENANCE	\$161	\$90	\$1,000	\$5,000	\$1,000
REPAIRS AND MAINTENANCE	\$161	\$90	\$1,000	\$5,000	\$1,000
6304 PROFESSIONAL SERVICES,OTHER	\$18,756	\$36,132	\$90,000	\$94,000	\$52,500
6312 PHONE & INTERNET SERVICES	\$2,923	\$2,841	\$1,400	\$1,400	\$1,500
6329 OTHER SERVICES	\$23,724	\$27,838	\$28,000	\$28,000	\$30,000
6332 TRAVEL AND MEALS	\$0	\$2,031	\$2,000	\$0	\$2,000
6333 DUES AND SUBSCRIPTIONS	\$90	\$0	\$200	\$700	\$5,000
6337 TRAINING	\$0	\$2,513	\$5,000	\$2,000	\$5,000
6362 PERMITS AND LICENSES	\$222	\$0	\$0	\$0	\$200
6397 CREDIT CARD PROCESSING FEES	\$174,413	\$159,100	\$160,000	\$160,000	\$200,000
SERVICES AND CHARGES	\$220,127	\$230,454	\$286,600	\$286,100	\$296,200
TOTAL UTILITY BILLING	\$563,337	\$646,158	\$784,875	\$741,400	\$823,300

Water Department

The Water Department continuously strives to provide the highest quality of water services to the citizens of Tomball, while trying to maintain a high level of customer satisfaction and ensuring all EPA and TCEQ compliance standards are met.

The Water Department manages all of the City of Tomball's water infrastructure, which includes 5 water wells, 2,150,000 gallons of storage, 136 miles of water mains, and 1,302 fire hydrants, and 3,023 water valves. Our services include delivery of water, fire hydrant maintenance and repair, water line repair, upkeep of city water storage facilities, and the delivery of the best customer service possible to our citizens.

FY 2023 Major Accomplishments

- ✓ Continued the conversion of water meters to AMI
- ✓ Continued lead and copper service line inventory throughout the City required by the EPA
- ✓ Completed update of Water Master Plan
- ✓ Completed Phase I SCADA implementation
- ✓ Completed Water Well No. 6 Rehab
- ✓ Completed design for Rudolf Rd. water main
- ✓ Continued construction of South Persimmon water main
- ✓ Completed design and started construction on Grand Parkway Elevated Storage Tank
- ✓ Licensed 7 water operators

FY2024 Major Goals & Objectives

- Continue SCADA implementation for water facilities
- Complete conversion of water meters to Sensus AMI system
- Complete lead and copper service line inventory required by EPA
- Complete Pine St. Elevated Storage Tank
- Complete Rehab Water Well No. 5
- Complete UCMR5 sampling required by EPA
- Complete update to Water Conservation & Drought Contingency Plan per TCEQ
- Complete update to Emergency Preparedness Plan per TCEQ
- Continue design and construction of East Water Plant
- Continue design and construction of Baker Water Plant
- Continue professional training and development for Water Department

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

600 - Enterprise Fund

DEPARTMENT

613 - Water Department

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 487,820	\$ 756,400	\$ 679,100	\$ 806,600
Supplies	608,957	490,500	582,550	546,600
Maintenance	82,953	223,000	418,500	349,500
Services and charges	4,552,232	4,227,700	4,288,200	4,641,700
Total Operating Expenditures	\$ 5,731,962	\$ 5,697,600	\$ 5,968,350	\$ 6,344,400
Capital Outlay	\$ -	\$ 171,400	\$ 154,900	\$ 185,000
Transfers	275,000	-	-	-
Total Expenditures	\$ 6,006,961	\$ 5,869,000	\$ 6,123,250	\$ 6,529,400

Staffing	2022	2023	2024
Water/Sewer Foreman	1.00	1.00	1.00
Utilities Crew Chief	2.00	3.00	3.00
Utilities Technician	0.00	1.00	1.00
Utilities Service Person	4.00	6.00	6.00
Locator	1.00	1.00	1.00
Total	8.00	12.00	12.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
Outputs:			
# of water meters installed	404	2,072	2,500
# of water leaks repaired	55	141	20
Efficiencies:			
# of Bacteriological water sample positives	0	0	0

CITY OF TOMBALL

FUND
ENTERPRISE FUND

DEPARTMENT
UTILITY-WATER

DIVISION
600-613 - WATER

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$546,400	\$495,700	\$607,300
6003 WAGES-FULL TIME	\$231,586	\$304,367	\$0	\$0	\$0
6004 WAGES-PART TIME	\$4,035	\$6,303	\$5,000	\$0	\$0
6005 WAGES-OVERTIME	\$11,299	\$15,677	\$14,400	\$25,000	\$20,000
6006 WAGES-ON CALL	\$14,180	\$14,294	\$45,000	\$30,000	\$30,000
6009 WAGES-OTHER	\$13,567	\$16,235	\$0	\$0	\$0
6011 VACATION PAY	\$20,755	\$33,550	\$0	\$0	\$0
6012 SICK PAY	\$5,957	\$11,243	\$0	\$0	\$0
6013 EMERGENCY PAY	\$0	\$1,352	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,205	\$1,556	\$1,300	\$700	\$800
6019 LONGEVITY	\$2,345	\$2,745	\$3,400	\$3,200	\$3,400
6021 FICA-MED/SS	\$21,416	\$24,717	\$47,500	\$41,100	\$50,700
6022 TMRS-EMPLOYER	\$40,496	\$45,320	\$80,800	\$73,500	\$83,500
6025 WORKER COMPENSATION INS.	\$6,214	\$8,415	\$12,600	\$9,300	\$10,000
6031 TMRS - PENSION	(\$5,647)	(\$22,975)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$1,905	\$2,088	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$648	\$22,933	\$0	\$0	\$0
6034 PHONE ALLOWANCE	\$0	\$0	\$0	\$600	\$900
PERSONNEL SERVICES	\$370,961	\$487,820	\$756,400	\$679,100	\$806,600
6106 MATERIALS AND PARTS	\$179,986	\$454,015	\$373,000	\$378,900	\$388,500
6107 CLOTHING AND UNIFORMS	\$6,426	\$7,127	\$12,500	\$13,450	\$11,100
6108 FUEL, OIL AND LUBRICANTS	\$15,250	\$22,254	\$20,000	\$20,000	\$22,000
6109 POSTAGE	\$0	\$16	\$0	\$200	\$0
6110 CHEMICAL SUPPLIES	\$69,225	\$113,072	\$75,000	\$160,000	\$125,000
6119 OTHER SUPPLIES	\$11,696	\$12,473	\$10,000	\$10,000	\$0
SUPPLIES	\$282,583	\$608,957	\$490,500	\$582,550	\$546,600
6204 OTHER EQUIPMENT MAINTENANCE	\$7,530	\$5,631	\$8,000	\$12,000	\$9,000
6205 VEHICLE MAINTENANCE	\$1,267	\$5,132	\$5,000	\$11,500	\$7,500
6207 SYSTEM MAINTENANCE	\$84,246	\$72,190	\$210,000	\$395,000	\$333,000
REPAIRS AND MAINTENANCE	\$93,042	\$82,953	\$223,000	\$418,500	\$349,500
6302 PROFESSIONAL SERVICES, ENGINEERING	\$199	\$4,826	\$175,000	\$207,500	\$25,000
6304 PROFESSIONAL SERVICES, OTHER	\$8,033	\$12,883	\$15,000	\$15,000	\$310,000
6305 N.HARRIS CTY.REG.WATER AUTH.	\$3,386,142	\$4,280,208	\$3,800,000	\$3,800,000	\$4,000,000
6312 PHONE & INTERNET SERVICES	\$2,947	\$3,287	\$6,000	\$6,000	\$6,000
6313 UTILITIES-ELECTRIC	\$214,376	\$190,054	\$175,000	\$200,000	\$225,000
6329 OTHER SERVICES	\$7,805	\$7,304	\$12,500	\$15,000	\$20,000
6332 TRAVEL AND MEALS	(\$77)	\$0	\$0	\$0	\$0
6333 DUES AND SUBSCRIPTIONS	\$0	\$141	\$500	\$500	\$500
6335 ADVERTISING COST	\$1,853	\$881	\$700	\$1,200	\$700

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
ENTERPRISE FUND	UTILITY-WATER	600-613 - WATER
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6336 EQUIPMENT RENTALS	\$2,057	\$30	\$1,000	\$1,000	\$2,500
6361 STUDIES AND ANALYSIS	\$50,717	\$39,602	\$25,000	\$25,000	\$35,000
6362 PERMITS AND LICENSES	\$13,782	\$13,016	\$17,000	\$17,000	\$17,000
SERVICES AND CHARGES	\$3,687,833	\$4,552,232	\$4,227,700	\$4,288,200	\$4,641,700
6403 MACHINERY AND EQUIPMENT	(\$0)	\$0	\$0	\$0	\$95,000
6404 RADIO EQUIPMENT	\$0	\$0	\$0	\$0	\$40,000
6405 VEHICLE EQUIPMENT	\$0	\$0	\$121,400	\$104,900	\$0
6409 SYSTEM EXPANSION	\$11,329	\$0	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	\$11,328	\$0	\$171,400	\$154,900	\$185,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$0	\$275,000	\$0	\$0	\$0
TRANSFERS	\$0	\$275,000	\$0	\$0	\$0
TOTAL WATER	\$4,445,747	\$6,006,961	\$5,869,000	\$6,123,250	\$6,529,400

Sewer Department

The Sewer Department operates and maintains the City of Tomball's 2 wastewater treatment plants, 11 lift stations, 2,020 manholes, and 102 miles of sewer main lines. The wastewater treatment plants treat an average of 1.55 million gallons a day. The Sewer Department prides itself on outperforming the requirements set and regulated by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA).

The City's Sewer Department plays a vital role in protecting the waters of The State of Texas and the environment in and around the City of Tomball.

FY 2023 Major Accomplishments

- ✓ Replaced roof at the North Wastewater Treatment Plant
- ✓ Completed update for Wastewater Master Plan
- ✓ Completed all required testing based on guidelines stated in permits obtained from the TCEQ and submitted results to the state of Texas
- ✓ Completed TCEQ permit renewal for NWWTP and permit amendment and SWWTP
- ✓ Continued Inflow and Infiltration investigations to improve wastewater collections system
- ✓ Continued design of SWWTP expansion
- ✓ Continued design of 2920 lift station consolidation
- ✓ Completed needed improvements to the sanitary sewer line along the identified Alley Improvement Project area before construction
- ✓ Completed repairs to electrical boxes at lift stations

FY2024 Major Goals & Objectives

- Continue design and construction of the SWWTP expansion
- Continue design and construction of the 2920 lift station consolidation
- Begin implementation of SCADA system for sewer utilities to allow for remote supervisory control
- Complete installation of isolation valves for non-pot system at SWWTP
- Complete installation of new SO₂ regulators at WWTPs
- Complete Sanitary Sewer Evaluation Survey to identify and repair Inflow & Infiltration issues on collection system
- Continue professional training and development for Wastewater Department

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND

600 - Enterprise Fund

DEPARTMENT

614 - Sewer Department

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 668,436	\$ 697,000	\$ 705,700	\$ 799,900
Supplies	213,548	208,100	288,850	378,450
Maintenance	258,691	312,000	362,200	332,200
Services and charges	384,106	754,000	778,700	642,000
Total Operating Expenditures	\$ 1,524,781	\$ 1,971,100	\$ 2,135,450	\$ 2,152,550
Capital Outlay	\$ -	\$ 695,000	\$ 695,000	\$ 125,000
Transfers	250,000	50,000	50,000	-
Total Expenditures	\$ 1,774,781	\$ 2,716,100	\$ 2,880,450	\$ 2,277,550

Staffing	2022	2023	2024
WWTP Supervisor	1.00	1.00	1.00
Utilities Crew Chief	1.00	2.00	2.00
WWTP Senior Operator	1.00	1.00	2.00
WWTP Operator	4.00	1.00	1.00
Utilities Serviceperson	1.00	3.00	1.00
Utilities Serviceperson I	1.00	0.00	3.00
Utilities Serviceperson II	1.00	1.00	0.00
Utilities Technician	0.00	1.00	1.00
Total	10.00	10.00	11.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of sewer stoppage repairs	35	120	20
# of sewer overflows	0	0	0

CITY OF TOMBALL

FUND
ENTERPRISE FUND

DEPARTMENT
UTILITY-SEWER

DIVISION
600-614 - SEWER

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$518,700	\$518,800	\$599,500
6003 WAGES-FULL TIME	\$373,057	\$421,396	\$0	\$0	\$0
6004 WAGES-PART TIME	\$10,597	\$6,699	\$5,000	\$0	\$0
6005 WAGES-OVERTIME	\$14,916	\$9,568	\$12,000	\$30,000	\$25,700
6006 WAGES-ON CALL	\$37,757	\$40,007	\$25,000	\$22,500	\$25,000
6009 WAGES-OTHER	\$21,887	\$22,856	\$0	\$0	\$0
6011 VACATION PAY	\$12,742	\$19,458	\$0	\$0	\$0
6012 SICK PAY	\$16,146	\$17,015	\$0	\$0	\$0
6013 EMERGENCY PAY	\$1,642	\$674	\$0	\$600	\$0
6015 SICK TIME BUYBACK	\$3,043	\$653	\$3,500	\$700	\$800
6019 LONGEVITY	\$4,125	\$3,765	\$4,200	\$4,200	\$4,800
6021 FICA-MED/SS	\$37,523	\$40,076	\$43,500	\$43,100	\$50,100
6022 TMRS-EMPLOYER	\$68,584	\$72,402	\$74,500	\$77,100	\$83,300
6025 WORKER COMPENSATION INS.	\$6,694	\$10,599	\$10,600	\$8,700	\$10,700
6031 TMRS - PENSION	(\$9,564)	(\$36,705)	\$0	\$0	\$0
6033 OPEB - RETIREE HEALTH	\$1,092	\$36,638	\$0	\$0	\$0
PERSONNEL SERVICES	\$603,454	\$668,436	\$697,000	\$705,700	\$799,900
6106 MATERIALS AND PARTS	\$14,840	\$25,357	\$30,000	\$30,000	\$134,500
6107 CLOTHING AND UNIFORMS	\$5,293	\$7,411	\$10,000	\$11,750	\$10,750
6108 FUEL, OIL AND LUBRICANTS	\$13,847	\$30,227	\$28,000	\$32,000	\$33,000
6109 POSTAGE	\$0	\$26	\$100	\$100	\$200
6110 CHEMICAL SUPPLIES	\$100,504	\$126,657	\$125,000	\$200,000	\$200,000
6119 OTHER SUPPLIES	\$10,007	\$23,870	\$15,000	\$15,000	\$0
SUPPLIES	\$144,491	\$213,548	\$208,100	\$288,850	\$378,450
6204 OTHER EQUIPMENT MAINTENANCE	\$7,695	\$12,278	\$15,000	\$15,000	\$18,000
6205 VEHICLE MAINTENANCE	\$18,512	\$9,097	\$10,000	\$12,200	\$12,000
6206 BUILDING MAINTENANCE	\$3,734	\$2,233	\$2,000	\$2,000	\$2,200
6207 SYSTEM MAINTENANCE	\$195,784	\$235,083	\$285,000	\$333,000	\$300,000
REPAIRS AND MAINTENANCE	\$225,725	\$258,691	\$312,000	\$362,200	\$332,200
6302 PROFESSIONAL SERVICES,ENGINEER	\$0	\$7,491	\$190,000	\$212,500	\$70,000
6304 PROFESSIONAL SERVICES,OTHER	\$22,155	\$25,505	\$25,000	\$26,000	\$27,500
6312 PHONE & INTERNET SERVICES	\$4,041	\$4,616	\$4,400	\$5,400	\$4,400
6313 UTILITIES-ELECTRIC	\$221,335	\$153,100	\$165,000	\$153,000	\$215,000
6329 OTHER SERVICES	\$78,004	\$111,446	\$140,000	\$137,000	\$175,000
6333 DUES AND SUBSCRIPTIONS	\$90	\$90	\$100	\$300	\$100
6336 EQUIPMENT RENTALS	\$3,888	\$0	\$4,500	\$4,500	\$5,000
6361 STUDIES AND ANALYSIS	\$50,957	\$56,501	\$70,000	\$85,000	\$100,000
6362 PERMITS AND LICENSES	\$28,062	\$25,357	\$155,000	\$155,000	\$45,000
SERVICES AND CHARGES	\$408,531	\$384,106	\$754,000	\$778,700	\$642,000
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$625,000	\$625,000	\$75,000
6406 LAND AND BUILDINGS	\$0	\$0	\$20,000	\$20,000	\$0

CITY OF TOMBALL

FUND
ENTERPRISE FUND

DEPARTMENT
UTILITY-SEWER

DIVISION
600-614 - SEWER

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6409 SYSTEM EXPANSION	\$0	\$0	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	\$0	\$0	\$695,000	\$695,000	\$125,000
6999 TRANSFER TO CAPITAL PROJ. FUND	\$100,000	\$250,000	\$50,000	\$50,000	\$0
TRANSFERS	\$100,000	\$250,000	\$50,000	\$50,000	\$0
TOTAL SEWER	\$1,482,201	\$1,774,781	\$2,716,100	\$2,880,450	\$2,277,550

Gas Department

The Gas Department strives to provide the highest quality of customer service to the citizens of Tomball, while providing natural gas services and ensuring the safety of all in the community.

The Gas Department manages all of the City of Tomball's natural gas infrastructure, which includes 2 City gas gates, 98 miles of gas mains, 710 gas valves, and 4,100 service connections. Our services include delivery of natural gas, line maintenance and repair, and delivery of the best customer service possible to our citizens.

FY 2023 Major Accomplishments

- ✓ Continued to install Gas meter AMI system
- ✓ Received an Excellent Gas System rating from the Texas Railroad Commission
- ✓ Completed design for steel line replacement on South Cherry Street
- ✓ Completed the annual gas audit of the City's distribution system
- ✓ Completed Gas Master Plan Phase I and system model

FY 2024 Major Goals & Objectives

- Complete Steel line replacement on South Cherry Street
- Continue gas meter conversion to Sensus AMI meters
- Continue public outreach of gas distribution systems
- Complete construction and place in service new City Gas Gate at Grand Parkway
- Secure additional gas supply for northside of City
- Complete gas maintenance Phase I atmospheric corrosion control
- Complete Gas Master Plan Phase II
- Continue professional training and development for Gas Department

CITY OF TOMBALL

2023-2024 ADOPTED BUDGET SUMMARY

FUND
600 - Enterprise Fund

DEPARTMENT
615 - Gas Department

Line Item Category	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
Personnel services	\$ 415,266	\$ 482,600	\$ 473,000	\$ 562,800
Supplies	1,937,248	1,888,000	1,877,125	1,586,825
Maintenance	69,463	135,000	95,500	128,500
Services and charges	32,123	183,000	200,400	429,350
Total Operating Expenditures	\$ 2,454,100	\$ 2,688,600	\$ 2,646,025	\$ 2,707,475
Capital Outlay	\$ -	\$ 135,000	\$ 120,700	\$ 173,300
Transfers	70,000	150,000	150,000	350,000
Total Expenditures	\$ 2,524,100	\$ 2,973,600	\$ 2,916,725	\$ 3,230,775

Staffing	2022	2023	2024
Gas Foreman	1.00	1.00	1.00
Utilities Crew Chief	1.00	1.00	1.00
Utilities Serviceperson	2.00	3.00	3.00
Utilities Technician	1.00	1.00	2.00
Locator	1.00	1.00	1.00
Total	6.00	7.00	8.00

Performance Measures	2022 ACTUAL	2023 ACTUAL	2024 TARGET
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Outputs:

# of gas meters installed	357	290	400
# of gas leaks repaired	98	13	5

CITY OF TOMBALL

FUND
ENTERPRISE FUND

DEPARTMENT
UTILITY-GAS

DIVISION
600-615 - GAS

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6002 SALARIES & WAGES	\$0	\$0	\$356,200	\$350,900	\$423,600
6003 WAGES-FULL TIME	\$244,897	\$259,401	\$0	\$0	\$0
6004 WAGES-PART TIME	\$5,824	\$4,468	\$5,000	\$2,000	\$0
6005 WAGES-OVERTIME	\$10,215	\$7,667	\$14,000	\$15,000	\$15,700
6006 WAGES-ON CALL	\$20,417	\$20,556	\$15,000	\$15,000	\$18,000
6009 WAGES-OTHER	\$13,561	\$14,466	\$0	\$0	\$0
6011 VACATION PAY	\$11,471	\$17,345	\$0	\$0	\$0
6012 SICK PAY	\$5,819	\$5,129	\$0	\$0	\$0
6015 SICK TIME BUYBACK	\$2,574	\$1,972	\$2,700	\$1,700	\$1,900
6019 LONGEVITY	\$3,085	\$3,210	\$3,500	\$3,500	\$4,000
6021 FICA-MED/SS	\$23,559	\$26,688	\$30,400	\$29,400	\$35,500
6022 TMRS-EMPLOYER	\$43,315	\$48,306	\$51,800	\$51,800	\$58,900
6025 WORKER COMPENSATION INS.	\$2,799	\$3,879	\$4,000	\$3,700	\$5,200
6031 TMRS - PENSION	(\$6,041)	(\$24,489)	\$0	\$0	\$0
6032 TMRS - DEATH BENEFIT	\$2,027	\$2,225	\$0	\$0	\$0
6033 OPEB - RETIREMENT HEALTH	\$689	\$24,444	\$0	\$0	\$0
PERSONNEL SERVICES	\$384,211	\$415,266	\$482,600	\$473,000	\$562,800
6106 MATERIALS AND PARTS	\$269,848	\$322,444	\$715,000	\$715,000	\$426,000
6107 CLOTHING AND UNIFORMS	\$4,193	\$5,604	\$7,000	\$8,375	\$7,725
6108 FUEL, OIL AND LUBRICANTS	\$12,106	\$19,082	\$20,000	\$20,000	\$22,000
6109 POSTAGE	\$176	\$151	\$500	\$500	\$600
6110 CHEMICAL SUPPLIES	\$0	\$5,156	\$7,500	\$3,000	\$7,500
6119 OTHER SUPPLIES	\$10,117	\$14,303	\$38,000	\$30,250	\$23,000
6129 GAS PURCHASES	\$3,546,073	\$1,570,508	\$1,100,000	\$1,100,000	\$1,100,000
SUPPLIES	\$3,842,514	\$1,937,248	\$1,888,000	\$1,877,125	\$1,586,825
6204 OTHER EQUIPMENT MAINTENANCE	\$5,855	\$4,195	\$5,000	\$8,000	\$6,500
6205 VEHICLE MAINTENANCE	\$7,032	\$11,816	\$5,000	\$12,500	\$7,000
6207 SYSTEM MAINTENANCE	\$19,104	\$53,452	\$125,000	\$75,000	\$115,000
REPAIRS AND MAINTENANCE	\$31,992	\$69,463	\$135,000	\$95,500	\$128,500
6302 PROFESSIONAL SERVICES, ENGINEERING	\$15,800	\$0	\$15,000	\$42,000	\$50,000
6304 PROFESSIONAL SERVICES, OTHER	\$8,714	\$2,500	\$135,000	\$130,000	\$347,750
6312 PHONE & INTERNET SERVICES	\$4,306	\$4,466	\$4,500	\$5,500	\$5,000
6313 UTILITIES-ELECTRIC	\$3,571	\$1,090	\$1,500	\$1,200	\$2,500
6329 OTHER SERVICES	\$6,204	\$5,977	\$5,000	\$6,200	\$6,000
6333 DUES AND SUBSCRIPTIONS	\$5,958	\$6,069	\$6,500	\$6,500	\$6,600
6335 ADVERTISING COST	\$10,205	\$8,204	\$7,000	\$500	\$500
6336 EQUIPMENT RENTALS	\$1,122	\$0	\$1,500	\$1,500	\$1,500
6337 TRAINING	\$1,000	\$0	\$0	\$0	\$0
6361 STUDIES AND ANALYSIS	\$50	\$175	\$3,000	\$3,000	\$5,000
6362 PERMITS AND LICENSES	\$3,161	\$3,643	\$4,000	\$4,000	\$4,500
SERVICES AND CHARGES	\$60,090	\$32,123	\$183,000	\$200,400	\$429,350

CITY OF TOMBALL

FUND
ENTERPRISE FUND

DEPARTMENT
UTILITY-GAS

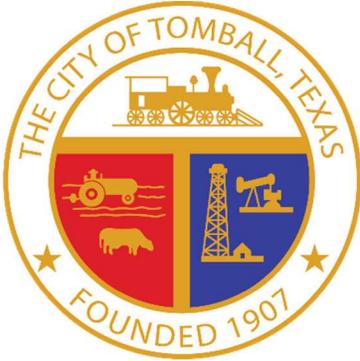
DIVISION
600-615 - GAS

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6403 MACHINERY AND EQUIPMENT	\$1	\$0	\$85,000	\$70,700	\$0
6405 VEHICLE EQUIPMENT	\$0	\$0	\$0	\$0	\$123,300
6409 SYSTEM EXPANSION	(\$1)	\$0	\$50,000	\$50,000	\$50,000
CAPITAL OUTLAY	\$0	\$0	\$135,000	\$120,700	\$173,300
6999 TRANSFER TO CAPITAL PROJ. FUND	\$120,000	\$70,000	\$150,000	\$150,000	\$350,000
TRANSFERS	\$120,000	\$70,000	\$150,000	\$150,000	\$350,000
TOTAL GAS	\$4,438,806	\$2,524,100	\$2,973,600	\$2,916,725	\$3,230,775

FUND ENTERPRISE FUND	CITY OF TOMBALL DEPARTMENT DEBT	DIVISION 600-616 DEBT
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 BUDGET	2022 PROJECTION	2023 BUDGET	2024 BUDGET
6906 BOND FEES AND COST	\$467	\$0	\$0	\$0	\$0
DEBT	\$468	\$0	\$0	\$0	\$0
TOTAL DEBT	\$468	\$0	\$0	\$0	\$0

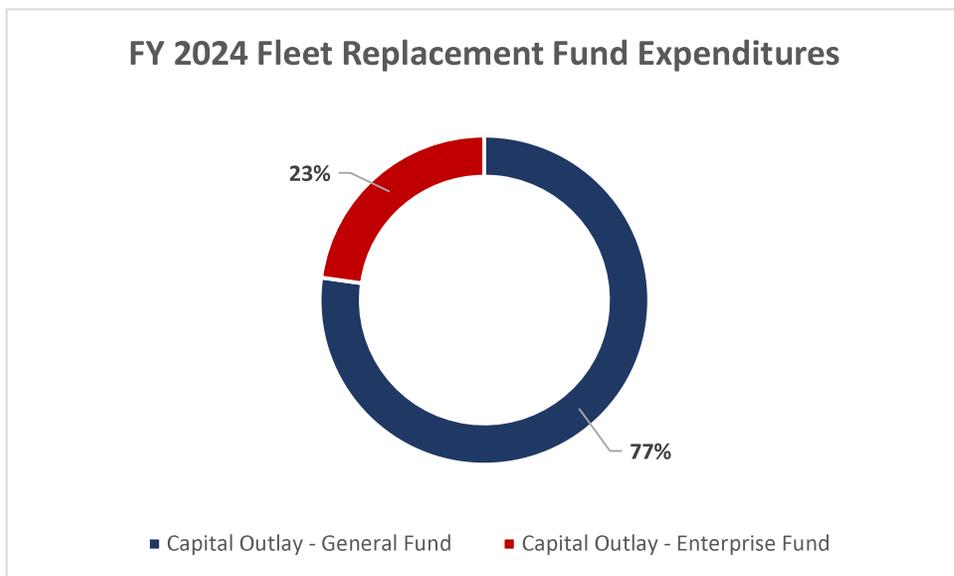
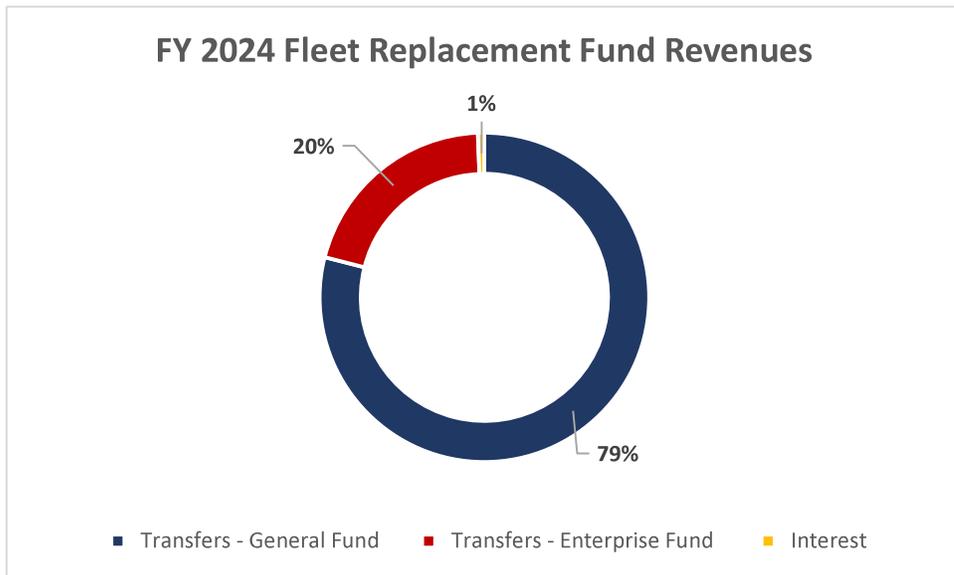


Fleet Replacement Fund

Fleet Replacement Fund Overview

The Fleet Replacement Fund was established to fund the replacement of existing vehicles and equipment with values over \$20,000 which have reached or exceeded their useful life. Funding is acquired through annual transfers from the General Fund and Enterprise Fund based on an amortized schedule.

Revenues are budgeted at \$3,178,470, which represents \$2,508,470 from the General Fund and \$650,000 from the Enterprise Fund. Expenditures are budgeted at \$1,907,780 and include the purchase of 17 vehicles & 6 pieces of equipment.



Fleet Replacement Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
2023-2024 Adopted Budget

	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024
	Actual	Actual	Budget	Projection	Budget
Revenues:					
Transfers - General Fund	\$ 415,549	\$ 435,126	\$ 503,031	\$ 503,031	\$ 2,508,470
Transfers - Enterprise Fund	110,754	110,754	76,038	76,038	650,000
Other	113,017	84,738	-	-	-
Interest	766	3,224	6,000	25,000	20,000
Total	\$ 640,086	\$ 633,842	\$ 585,069	\$ 604,069	\$ 3,178,470
Expenditures:					
Capital Outlay - General Fund	\$ 849,255	\$ 493,896	\$ 1,179,470	\$ 1,197,825	\$ 1,472,280
Capital Outlay - Enterprise Fund	190,745	60,100	156,000	146,700	435,500
Total	\$ 1,040,000	\$ 553,996	\$ 1,335,470	\$ 1,344,525	\$ 1,907,780
Revenues Over (Under)					
Expenditures	\$ (399,914)	\$ 79,846	\$ (750,401)	\$ (740,456)	\$ 1,270,690
Beginning Fund Balance	\$ 1,988,437	\$ 1,588,523	\$ 1,668,369	\$ 1,668,369	\$ 927,913
Ending Fund Balance	\$ 1,588,523	\$ 1,668,369	\$ 917,968	\$ 927,913	\$ 2,198,603

**CITY OF TOMBALL
FLEET REPLACEMENT FUND**

FLEET REPLACEMENT FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5500 SALE OF CITY PROPERTY	\$ 40,733	\$ 84,738	\$ -	\$ -	\$ -
5551 INSURANCE RECOVERIES	-	27,645	-	-	-
5740 OTHER GRANTS	72,284	-	-	-	-
5800 INTEREST INCOME	766	3,224	6,000	25,000	20,000
5910 TRANSFER FROM GENERAL FUND	415,549	435,126	503,031	503,031	2,508,470
5911 TRANSFER FROM UTILITY FUND	110,754	110,754	76,038	76,038	650,000
TOTAL FLEET REPLACEMENT FUND	\$ 640,086	\$ 661,487	\$ 585,069	\$ 604,069	\$ 3,178,470

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	GENERAL FUND FLEET REPLACEMENT	650-651 GENERAL FUND FLEET REPLACEMENT
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6403 MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$326,500
6405 VEHICLE EQUIPMENT	\$809,983	\$462,782	\$1,151,000	\$1,174,100	\$1,126,800
6901 INTEREST-NOTES	\$39,272	\$31,114	\$28,470	\$23,725	\$18,980
CAPITAL OUTLAY	\$849,255	\$493,896	\$1,179,470	\$1,197,825	\$1,472,280
TOTAL GENERAL FUND FLEET REPLACEMENT	\$849,255	\$493,896	\$1,179,470	\$1,197,825	\$1,472,280

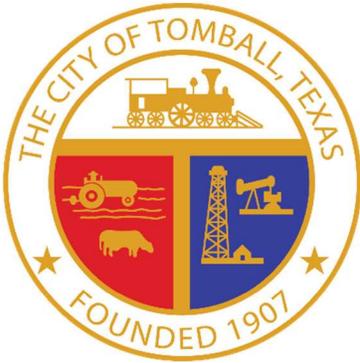
CITY OF TOMBALL

FUND	DEPARTMENT	DIVISION
FLEET REPLACEMENT	UTILITY FUND FLEET REPLACEMENT	650-652 UTILITY FUND FLEET REPLACEMENT
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6403 MACHINERY AND EQUIPMENT	\$149,950	\$60,100	\$0	\$0	\$0
6405 VEHICLE EQUIPMENT	\$40,795	\$0	\$156,000	\$146,700	\$435,500
CAPITAL OUTLAY	\$190,745	\$60,100	\$156,000	\$146,700	\$435,500
TOTAL UTILITY FUND FLEET REPLACEMENT	\$190,745	\$60,100	\$156,000	\$146,700	\$435,500

City of Tomball
2019 Lease Purchase - Pierce Velocity Fire Truck
Issue Date : September 27, 2018

Fiscal Year	Payment		Coupon	Interest	Total P & I
	Date	Principal			
2024	11/1/2023	130,000	3.650%	28,470	158,470
2025	11/1/2024	130,000	3.650%	23,725	153,725
2026	11/1/2025	130,000	3.650%	18,980	148,980
2027	11/1/2026	130,000	3.650%	14,235	144,235
2028	11/1/2027	130,000	3.650%	9,490	139,490
2029	11/1/2028	130,000	3.650%	4,745	134,745
Total		\$ 780,000		\$ 99,645	\$ 879,645



Water & Sewer Capital Recovery Funds

Water Capital Recovery Fund Overview

Water Capital Recovery fees are imposed by the City upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$1,100,000, which is generated by anticipated new development. Expenditures are budgeted at \$2,271,135 for the construction of Rudolph Road utilities, the Grand Parkway Elevated Storage Tank, and the 16" Water Line on Hufsmith Road.

730 - Water Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Water Capital Recovery Fee	\$ 1,571,435	\$ 1,740,009	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interest	1,214	34,468	50,000	210,000	100,000
Total	\$ 1,572,649	\$ 1,774,477	\$ 1,050,000	\$ 1,210,000	\$ 1,100,000
Expenditures:					
Services and Charges	\$ 18,365	\$ 106,461	\$ -	\$ -	\$ -
Transfers Out	-	249,500	4,650,000	1,415,700	2,271,135
Total	\$ 18,365	\$ 355,961	\$ 4,650,000	\$ 1,415,700	\$ 2,271,135
Revenues Over (Under)					
Expenditures	\$ 1,554,284	\$ 1,418,516	\$ (3,600,000)	\$ (205,700)	\$ (1,171,135)
Beginning Fund Balance	\$ 2,253,855	\$ 3,808,139	\$ 5,226,655	\$ 5,226,655	\$ 5,020,955
Ending Fund Balance	\$ 3,808,139	\$ 5,226,655	\$ 1,626,655	\$ 5,020,955	\$ 3,849,820

CITY OF TOMBALL
WATER CAPITAL RECOVERY FUND - 730

WATER CAPITAL RECOVERY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5800 INTEREST INCOME	\$ 1,214	\$ 34,468	\$ 50,000	\$ 210,000	\$ 100,000
5810 WATER CAPITAL RECOVERY FEE	1,571,435	1,740,009	1,000,000	1,000,000	1,000,000
TOTAL WATER CAPITAL RECOVERY FUND	\$ 1,572,649	\$ 1,774,477	\$ 1,050,000	\$ 1,210,000	\$ 1,100,000

CITY OF TOMBALL

FUND
WATER CAPITAL RECOVERY

DEPARTMENT
WATER CAPITAL RECOVERY

DIVISION
730-731 WATER CAPITAL RECOVERY

DETAILS

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6304 PROF.SERV.-OTHER	\$18,365	\$106,461	\$0	\$0	\$0
SERVICES AND CHARGES	\$18,365	\$106,461	\$0	\$0	\$0
6691 TRANSFERS OUT	\$0	\$249,500	\$4,650,000	\$1,415,700	\$2,271,135
TRANSFERS	\$0	\$249,500	\$4,650,000	\$1,415,700	\$2,271,135
TOTAL WATER CAPITAL RECOVERY	\$18,365	\$355,961	\$4,650,000	\$1,415,700	\$2,271,135

Sewer Capital Recovery Fund Overview

Sewer Capital Recovery fees are imposed by the City upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$700,000, which is generated by anticipated new development. Expenditures are budgeted at \$1,500,000 for the construction of the FM 2920 Lift Station.

740 - Sewer Capital Recovery Fund

Statement of Revenues, Expenditures and Changes in Fund Balance 2023-2024 Adopted Budget

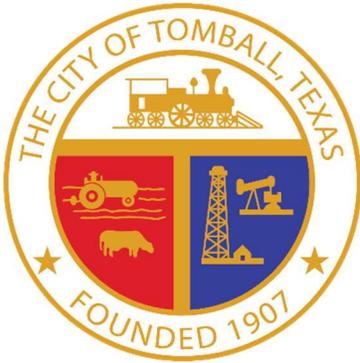
	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Sewer Capital Recovery Fee	\$ 1,306,859	\$ 1,335,482	\$ 800,000	\$ 600,000	\$ 600,000
Interest	1,000	27,476	20,000	175,000	100,000
Total	\$ 1,307,860	\$ 1,362,958	\$ 820,000	\$ 775,000	\$ 700,000
Expenditures:					
Transfers	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 1,500,000
Total	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 1,500,000
Revenues Over (Under)					
Expenditures	\$ 1,307,861	\$ 1,362,958	\$ 745,000	\$ 700,000	\$ (800,000)
Beginning Fund Balance	\$ 2,035,377	\$ 3,343,238	\$ 4,706,196	\$ 4,706,196	\$ 5,406,196
Ending Fund Balance	\$ 3,343,238	\$ 4,706,196	\$ 5,451,196	\$ 5,406,196	\$ 4,606,196

CITY OF TOMBALL
SEWER CAPITAL RECOVERY FUND - 740

SEWER CAPITAL RECOVERY FUND	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
5800 INTEREST	\$ 1,000	\$ 27,476	\$ 20,000	\$ 175,000	\$ 100,000
5840 SEWER CAPITAL RECOVERY FEE	1,306,859	1,335,482	800,000	600,000	600,000
TOTAL SEWER CAPITAL RECOVERY FUND	\$ 1,307,860	\$ 1,362,958	\$ 820,000	\$ 775,000	\$ 700,000

CITY OF TOMBALL		
FUND	DEPARTMENT	DIVISION
SEWER CAPITAL RECOVERY	SEWER CAPITAL RECOVERY	740-741 SEWER CAPITAL RECOVERY
DETAILS		

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6691 TRANSFERS OUT	\$0	\$0	\$75,000	\$75,000	\$1,500,000
TRANSFERS	\$0	\$0	\$75,000	\$75,000	\$1,500,000
TOTAL SEWER CAPITAL RECOVERY	\$0	\$0	\$75,000	\$75,000	\$1,500,000



Health Insurance Trust Fund

Health Insurance Trust Fund Overview

The Health Insurance Trust Fund facilitates accounting and oversight for the cost of health and dental insurance.

Revenues are budgeted at \$3,995,400 and expenditures are budgeted at \$3,848,500, which include the addition of 13 full-time employees.

910 Health Insurance Trust Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
2023-2024 Adopted Budget

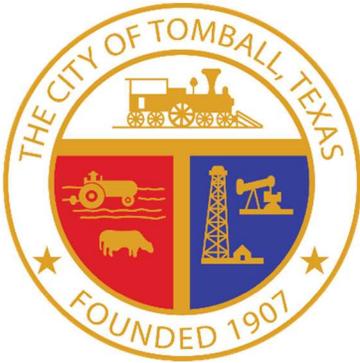
	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget
Revenues:					
Transfers	\$ 2,889,477	\$ 3,240,838	\$ 3,411,800	\$ 3,411,800	\$ 3,592,200
ESD#15 Reimbursement	123,415	179,453	312,750	185,000	328,200
Interest	1,783	11,996	15,000	110,000	75,000
Total	\$ 3,014,675	\$ 3,432,286	\$ 3,739,550	\$ 3,706,800	\$ 3,995,400
Expenditures:					
Health Insurance Costs	\$ 2,560,404	\$ 2,977,707	\$ 3,900,400	\$ 3,165,000	\$ 3,788,000
Services and Charges	54,505	53,399	60,000	60,500	60,500
Total	\$ 2,614,909	\$ 3,031,106	\$ 3,960,400	\$ 3,225,500	\$ 3,848,500
Revenues Over (Under)					
Expenditures	\$ 399,766	\$ 401,180	\$ (220,850)	\$ 481,300	\$ 146,900
Beginning Fund Balance	\$ 2,237,059	\$ 2,636,825	\$ 3,038,005	\$ 3,038,005	\$ 3,519,305
Ending Fund Balance	\$ 2,636,825	\$ 3,038,005	\$ 2,817,155	\$ 3,519,305	\$ 3,666,205

CITY OF TOMBALL
HEALTH INSURANCE TRUST FUND - 910

EMPLOYEE BENEFITS TRUST FUND	2021	2022	2023	2023	2024
	ACTUAL	BUDGET	BUDGET	PROJECTION	BUDGET
5474 ESD#15 STATION 5 PAYROLL REIMBURSEMENT	\$ 123,415	\$ 179,453	\$ 312,750	\$ 185,000	\$ 328,200
5800 INTEREST	1,783	11,996	15,000	110,000	75,000
5961 TRANSFER IN	2,889,477	3,240,838	3,411,800	3,411,800	3,592,200
TOTAL EMPLOYEE BENEFITS TRUST FUND	\$ 3,014,675	\$ 3,432,286	\$ 3,739,550	\$ 3,706,800	\$ 3,995,400

CITY OF TOMBALL**FUND**
HEALTH INSURANCE TRUST**DEPARTMENT**
HEALTH INSURANCE**DIVISION**
910-920 HEALTH INSURANCE**DETAILS**

LINE ITEMS	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2023 PROJECTION	2024 BUDGET
6024 HEALTH INSURANCE	\$2,560,404	\$2,977,707	\$3,900,400	\$3,165,000	\$3,788,000
PERSONNEL SERVICES	\$2,560,404	\$2,977,707	\$3,900,400	\$3,165,000	\$3,788,000
6304 PROF. SERVICES- OTHER	\$53,812	\$52,681	\$60,000	\$60,000	\$60,000
6329 OTHER SERVICES	\$693	\$719	\$0	\$500	\$500
SERVICES AND CHARGES	\$54,505	\$53,399	\$60,000	\$60,500	\$60,500
TOTAL HEALTH INSURANCE	\$2,614,909	\$3,031,106	\$3,960,400	\$3,225,500	\$3,848,500



5-Year Financial Forecast

City of Tomball

Revenue and Expenditure Assumptions

5-Year Financial Forecast

GENERAL FUND		
REVENUES	Annual Growth Rate	Explanation
Contributions	5%	Based on 5% increase in expenditures
Fines & Warrants	5%	Based on population growth
Franchise Taxes	0%	Based on stable historical revenues
Interest	-5%	Based on spend down of excess reserves
Other Revenue	0%	Based on stable historical revenues
Permits & Licenses	0%	Based on stabilizatoin of new development
Property Taxes	10%	Based on new homes and businesses
Sales Taxes	2%	Based on retail business growth
Services	5%	Based on solid waste account growth
Enterprise Transfers In	5%	Based on 5% increase in expenditures

EXPENDITURES	Annual Growth Rate	Explanation
All Operating Expenses	2.5%	Based on historical and projected spending

DEBT SERVICE FUND
Assumes additional debt issuances to fund future capital projects.

CAPITAL PROJECTS FUND
Assumes completion of numerous capital projects, which will be funded by bonds and other sources.

ENTERPRISE FUND		
REVENUES	Annual Growth Rate	Explanation
Water sales	6%	Based on population growth & rate increases
Sewer sales	6%	Based on population growth & rate increases
Gas sales	6%	Based on population growth & rate increases
Tap fees	2%	Based on spenddown of excess reserves
Reconnect fees	0%	Based on historical activity
Interest	0%	Based on spend down of excess reserves
Contributions	0%	Based on historical activity
Other	0%	Based on historical activity
Transfers In	0%	Based on historical activity

EXPENDITURES	Annual Growth Rate	Explanation
All Operating Expenses	2.5%	Based on historical and projected spending

City of Tomball

Additional Full-Time Employees

5-Year Financial Forecast

5-YEAR TOTAL			
NEW FTE POSITIONS	GF	EF	HOT
Administration	1	0	0
Police	7	0	0
Fire	12	0	0
Public Works - General Fund	7	0	0
Public Works - Enterprise Fund	0	15	0
Finance	1	1	0
City Secretary	1.5	0	0
Marketing & Tourism	0	0	1.5
Human Resources	1	0	0
Information Technology	2	0	0
Community Development	5	0	0
Municipal Court	1	0	0
TOTAL	38.5	16	1.5

AMOUNT PER YEAR					
NEW FTE POSITIONS	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Administration	1	0	0	0	0
Police	1	2	1	1	2
Fire	3	3	3	3	0
Public Works - General Fund	1	1	2	2	1
Public Works - Enterprise Fund	2	3	4	4	2
Finance	1	0	0	0	1
City Secretary	0.5	1	0	0	0
Marketing & Tourism	0.5	1	0	0	0
Human Resources	0	0	1	0	0
Information Technology	0	1	0	0	1
Community Development	3	0	1	0	1
Municipal Court	0	0	1	0	0
TOTAL	13	12	13	10	8

General Fund - 100

**Statement of Revenues, Expenditures, and Changes in Fund Balance
5-Year Financial Forecast**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	Actuals	Actuals	Actuals	Budget	Projection	Budget	Forecast	Forecast	Forecast	Forecast
Revenues:										
Contributions	\$ 441,777	\$ 1,383,419	\$ 875,941	\$ 930,000	\$ 662,650	\$ 35,000	\$ 36,750	\$ 38,588	\$ 40,517	\$ 42,543
Fines & Warrants	349,302	307,568	309,283	310,250	248,250	295,250	310,013	325,513	341,789	358,878
Franchise Taxes	1,084,860	973,053	948,804	930,000	940,000	930,000	930,000	930,000	930,000	930,000
Interest	167,887	(15,621)	(10,335)	300,000	1,375,000	750,000	712,500	676,875	643,031	610,880
Other Revenue	226,535	291,446	151,385	220,050	235,000	143,000	143,000	143,000	143,000	143,000
Permits & Licenses	1,113,989	1,633,906	2,099,085	1,402,500	1,492,500	1,359,500	1,359,500	1,359,500	1,359,500	1,359,500
Property Taxes	2,265,470	3,511,281	3,915,320	4,750,000	4,655,000	5,225,000	5,747,500	6,322,250	6,954,475	7,649,923
Sales Taxes	12,291,928	13,361,050	16,312,753	15,390,000	16,516,000	16,000,000	16,320,000	16,646,400	16,979,328	17,318,915
Services	2,942,033	2,988,861	3,494,928	5,742,490	4,624,234	5,627,331	5,908,698	6,204,132	6,514,339	6,840,056
Enterprise Transfers In	2,603,335	2,671,317	2,021,994	2,000,000	2,000,000	2,500,000	2,625,000	2,756,250	2,894,063	3,038,766
Total Revenues	\$ 23,487,115	\$ 27,106,280	\$ 30,119,157	\$ 31,975,290	\$ 32,748,634	\$ 32,865,081	\$ 34,092,960	\$ 35,402,508	\$ 36,800,041	\$ 38,292,459
Expenditures:										
Administrative	\$ 383,298	\$ 348,812	\$ 383,036	\$ 519,200	\$ 432,750	\$ 627,800	\$ 643,495	\$ 659,582	\$ 676,072	\$ 692,974
Building Permits and Inspections	400,824	382,202	369,924	475,400	479,000	612,150	627,454	643,140	659,219	675,699
Mayor and Council	58,628	48,948	58,874	93,230	60,950	82,800	84,870	86,992	89,167	91,396
City Secretary	327,110	334,455	403,799	572,800	514,800	475,100	486,978	499,152	511,631	524,422
Human Resources	434,353	408,710	531,622	589,100	565,800	524,700	537,818	551,263	565,045	579,171
Finance	871,849	927,993	822,872	830,300	822,350	1,061,850	1,088,396	1,115,606	1,143,496	1,172,084
Information Systems	829,172	705,256	751,470	1,216,400	1,493,600	2,024,800	2,075,420	2,127,306	2,180,488	2,235,000
Legal	144,705	108,315	132,075	145,000	145,000	160,000	164,000	168,100	172,303	176,610
Non-Departmental*	757,835	1,204,414	1,158,371	1,267,981	1,569,531	3,188,470	3,268,182	3,349,886	3,433,633	3,519,474
Police	5,915,354	6,139,796	7,118,719	8,448,010	7,633,600	8,023,700	8,224,293	8,429,900	8,640,647	8,856,663
Municipal Court	401,138	391,261	416,675	516,850	465,400	563,000	577,075	591,502	606,289	621,447
Community Center	147,274	147,307	171,666	196,825	188,300	201,600	206,640	211,806	217,101	222,529
Fire	2,747,943	2,793,929	3,213,085	3,359,300	3,290,850	3,550,300	3,639,058	3,730,034	3,823,285	3,918,867
Emergency Management	19,626	15,183	5,856	24,500	22,750	27,950	28,649	29,365	30,099	30,852
ESD#15	837,626	770,801	973,685	3,095,150	1,785,200	2,395,150	2,455,029	2,516,404	2,579,315	2,643,797
Public Works Administration	66,849	60,290	79,960	284,550	229,200	311,400	319,185	327,165	335,344	343,727
Garage	156,336	170,497	188,680	178,100	189,800	208,050	213,251	218,583	224,047	229,648
Parks	1,092,566	988,534	792,529	1,402,300	1,368,480	834,900	855,773	877,167	899,096	921,573
Streets	1,109,920	1,409,200	1,387,333	2,879,050	2,265,750	2,372,800	2,432,120	2,492,923	2,555,246	2,619,127
Sanitation	1,758,032	1,734,249	1,914,289	1,980,200	2,122,200	2,268,700	2,325,418	2,383,553	2,443,142	2,504,220
Engineering and Planning	496,003	563,340	628,399	1,182,960	908,900	1,121,000	1,149,025	1,177,751	1,207,194	1,237,374
Facilities Maintenance	605,992	1,031,576	1,027,128	913,400	940,875	1,635,900	1,676,798	1,718,717	1,761,685	1,805,728
Transfer Out to Hotel Occupancy *	126,000	126,000	126,000	126,000	126,000	126,000	129,150	132,379	135,688	139,080
Transfer Out to Health Insurance *	2,300,000	2,327,000	2,461,081	2,720,000	2,720,000	2,831,000	2,901,775	2,974,319	3,048,677	3,124,894
Total Expenditures	\$ 21,988,435	\$ 23,138,067	\$ 25,117,129	\$ 33,016,606	\$ 30,341,086	\$ 35,229,120	\$ 36,109,848	\$ 37,012,594	\$ 37,937,909	\$ 38,886,357
Revenues Over/(Under) Expenditures	\$ 1,498,679	\$ 3,968,214	\$ 5,002,028	\$ (1,041,316)	\$ 2,407,548	\$ (2,364,040)	\$ (2,016,888)	\$ (1,610,086)	\$ (1,137,868)	\$ (593,897)
Beginning Fund Balance	\$ 16,099,311	\$ 17,600,546	\$ 21,568,760	\$ 26,570,788	\$ 26,570,788	\$ 28,978,336	\$ 26,614,297	\$ 24,597,409	\$ 22,987,323	\$ 21,849,455
Ending Fund Balance	\$ 17,600,546	\$ 21,568,760	\$ 26,570,788	\$ 25,529,472	\$ 28,978,336	\$ 26,614,297	\$ 24,597,409	\$ 22,987,323	\$ 21,849,455	\$ 21,255,558
25% of Operating Expenses - Target	80%	93%	106%	77%	96%	76%	68%	62%	58%	55%

Debt Service Fund - 300

Statement of Revenues, Expenditures, and Changes in Fund Balance

5-Year Financial Forecast

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	Actual	Actual	Actual	Budget	Projection	Budget	Forecast	Forecast	Forecast	Forecast
Revenues:										
Current taxes	\$ 4,610,839	\$ 3,571,710	\$ 3,461,355	\$ 2,750,000	\$ 2,750,000	\$ 3,400,000	\$ 6,480,466	\$ 7,979,366	\$ 9,479,041	\$ 10,979,503
Delinquent taxes	21,997	83,679	(70,045)	25,000	(60,000)	-	-	-	-	-
Penalty and interest	21,415	46,381	32,732	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Interest	34,174	1,647	51,924	10,000	160,000	50,000	50,000	50,000	50,000	50,000
Bond Proceeds	9,833,352	5,790,384	-	-	241,800	-	-	-	-	-
Other	816	4,143	-	-	-	-	-	-	-	-
TEDC Contributions	755,684	757,885	759,885	761,685	761,685	768,235	769,535	770,635	770,960	770,497
Total	\$ 15,278,278	\$ 10,255,828	\$ 4,235,850	\$ 3,571,685	\$ 3,878,485	\$ 4,243,235	\$ 7,325,000	\$ 8,825,000	\$ 10,325,000	\$ 11,825,000
Expenditures:										
Principal	\$ 3,923,000	\$ 2,540,000	\$ 2,535,000	\$ 5,410,000	\$ 5,520,000	\$ 2,605,000	\$ 4,000,000	\$ 5,000,000	\$ 6,000,000	\$ 7,000,000
Interest	1,038,981	1,028,508	988,998	1,650,323	1,564,643	2,507,564	3,000,000	3,500,000	4,000,000	4,500,000
Refunded Bond Escrow Payment	9,663,255	5,652,859	-	-	-	-	-	-	-	-
Fees	271,581	186,874	11,100	14,000	253,000	250,000	250,000	250,000	250,000	250,000
Total	\$ 14,896,817	\$ 9,408,241	\$ 3,535,098	\$ 7,074,323	\$ 7,337,643	\$ 5,362,564	\$ 7,250,000	\$ 8,750,000	\$ 10,250,000	\$ 11,750,000
Revenues Over/(Under) Expenditures	\$ 381,461	\$ 847,587	\$ 700,753	\$ (3,502,638)	\$ (3,459,158)	\$ (1,119,329)	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Beginning Fund Balance	\$ 4,638,315	\$ 5,019,776	\$ 5,867,363	\$ 6,568,116	\$ 6,568,116	\$ 3,108,958	\$ 1,989,630	\$ 2,064,630	\$ 2,139,630	\$ 2,214,630
Ending Fund Balance	\$ 5,019,776	\$ 5,867,363	\$ 6,568,116	\$ 3,065,478	\$ 3,108,958	\$ 1,989,630	\$ 2,064,630	\$ 2,139,630	\$ 2,214,630	\$ 2,289,630

Capital Projects Fund - 400

**Statement of Revenues, Expenditures, and Changes in Fund Balance
5-Year Financial Forecast**

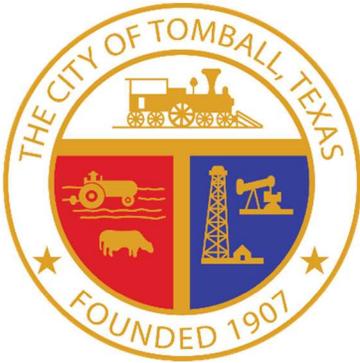
	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	Actual	Actual	Budget	Projection	Budget	Forecast	Forecast	Forecast	Forecast
Revenues:									
Debt Proceeds	\$ -	\$ -	\$ 20,000,000	\$ 20,005,000	\$ 28,000,000	\$ 30,000,000	\$ 30,000,000	\$ 15,000,000	\$ -
TEDC Contributions	-	-	1,415,000	1,715,000	-	1,000,000	1,608,200	-	-
Other Revenue Sources	394,200	579,541	5,240,000	1,400,400	2,241,834	8,049,000	7,485,000	4,612,000	8,008,000
Interest	38,807	(62,692)	500,000	1,000,000	1,000,000	1,000,000	1,000,000	750,000	500,000
Transfers from General Fund	546,012	430,000	1,050,000	1,050,000	-	-	-	-	-
Transfers from Enterprise Fund	220,000	595,000	200,000	200,000	350,000	-	-	-	-
Transfers from Other Sources	61,620	1,193,606	5,325,000	1,490,700	3,771,135	3,159,000	6,420,000	293,000	1,380,000
Total	\$ 1,260,640	\$ 2,735,456	\$ 33,730,000	\$ 26,861,100	\$ 35,362,969	\$ 43,208,000	\$ 46,513,200	\$ 20,655,000	\$ 9,888,000
Expenditures:									
Capital Outlay - General Fund	\$ 10,703,154	\$ 1,630,856	\$ 4,050,000	\$ 3,149,805	\$ 6,639,895	\$ 5,300,000	\$ 2,500,000	\$ -	\$ -
Capital Outlay - Enterprise Fund	1,038,422	197,813	17,865,000	5,009,100	42,173,876	36,258,000	39,325,081	16,636,000	8,008,000
Capital Outlay - Sewer/Water Recovery	21,517	182,306	8,875,000	2,431,100	4,239,000	3,159,000	6,420,000	293,000	1,380,000
Transfers Out	600,000	-	-	-	-	-	-	-	-
Total	\$ 12,363,094	\$ 2,010,975	\$ 30,790,000	\$ 10,590,005	\$ 53,052,771	\$ 44,717,000	\$ 48,245,081	\$ 16,929,000	\$ 9,388,000
Revenues Over (Under)									
Expenditures	\$ (11,102,454)	\$ 724,481	\$ 2,940,000	\$ 16,271,095	\$ (17,689,802)	\$ (1,509,000)	\$ (1,731,881)	\$ 3,726,000	\$ 500,000
Beginning Fund Balance	\$ 15,800,699	\$ 4,698,245	\$ 5,422,726	\$ 5,422,726	\$ 21,693,821	\$ 4,004,019	\$ 2,495,019	\$ 763,138	\$ 4,489,138
Ending Fund Balance	\$ 4,698,245	\$ 5,422,726	\$ 8,362,726	\$ 21,693,821	\$ 4,004,019	\$ 2,495,019	\$ 763,138	\$ 4,489,138	\$ 4,989,138

Enterprise Fund - 600

Statement of Revenues, Expenditures, and Changes in Fund Balance

5-Year Financial Forecast

	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	FY 2024 Budget	FY 2025 Forecast	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast
Revenues:									
Water sales	\$ 6,321,715	\$ 8,007,933	\$ 7,208,000	\$ 7,750,000	\$ 8,215,000	\$ 8,707,900	\$ 9,230,374	\$ 9,784,196	\$ 10,371,248
Sewer sales	2,499,469	2,898,432	2,650,000	2,900,000	3,200,000	3,392,000	3,595,520	3,811,251	4,039,926
Gas sales	3,436,802	3,444,782	3,200,000	3,400,000	3,500,000	3,710,000	3,932,600	4,168,556	4,418,669
Tap fees	1,072,460	1,197,763	820,000	723,000	675,000	688,500	702,270	716,315	730,642
Reconnect fees	20	881	5,000	-	-	-	-	-	-
Interest	3,825	23,267	30,000	100,000	75,000	71,250	67,688	64,303	61,088
Contributions	1,359,795	3,526,833	-	-	-	-	-	-	-
Other	856,999	394,041	280,300	290,500	261,000	-	-	-	-
Transfers In	1,682,306	380,119	-	-	-	-	-	-	-
Total	\$ 17,233,391	\$ 19,874,050	\$ 14,193,300	\$ 15,163,500	\$ 15,926,000	\$ 16,569,650	\$ 17,528,452	\$ 18,544,622	\$ 19,621,574
Expenditures:									
Enterprise Administration	\$ 3,938,254	\$ 3,414,333	\$ 3,496,798	\$ 3,388,938	\$ 4,617,350	\$ 4,732,784	\$ 4,851,103	\$ 4,972,381	\$ 5,096,690
Utility Billing	563,337	646,158	784,875	741,400	823,300	843,883	864,980	886,604	908,769
Water	4,445,747	6,006,961	5,869,000	6,123,250	6,529,400	6,692,635	6,859,951	7,031,450	7,207,236
Wastewater	1,482,201	1,774,781	2,716,100	2,880,450	2,277,550	2,334,489	2,392,851	2,452,672	2,513,989
Gas	4,438,806	2,524,100	2,973,600	2,916,725	3,230,775	3,311,544	3,394,333	3,479,191	3,566,171
Total	\$ 14,868,345	\$ 14,366,333	\$ 15,840,373	\$ 16,050,763	\$ 17,478,375	\$ 17,915,334	\$ 18,363,218	\$ 18,822,298	\$ 19,292,856
Net Revenue Available for Debt	\$ 2,365,046	\$ 5,507,717	\$ (1,647,073)	\$ (887,263)	\$ (1,552,375)	\$ (1,345,684)	\$ (834,766)	\$ (277,676)	\$ 328,718
Debt Service	\$ 468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 468	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income (Excluding Depr.)	\$ 2,364,579	\$ 5,507,717	\$ (1,647,073)	\$ (887,263)	\$ (1,552,375)	\$ (1,345,684)	\$ (834,766)	\$ (277,676)	\$ 328,718
Beginning Fund Balance	\$ 10,093,770	\$ 12,458,348	\$ 17,966,066	\$ 17,966,066	\$ 17,078,804	\$ 15,526,430	\$ 14,180,746	\$ 13,345,981	\$ 13,068,306
Ending Fund Balance	\$ 12,458,348	\$ 17,966,066	\$ 16,318,994	\$ 17,078,804	\$ 15,526,430	\$ 14,180,746	\$ 13,345,981	\$ 13,068,306	\$ 13,397,025
25% of Operating Expenses - Target	84%	125%	103%	106%	89%	79%	73%	69%	69%



Ordinances

ORDINANCE NO. 2023-29

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS, ADOPTING THE BUDGET FOR THE CITY OF TOMBALL, TEXAS, FOR FISCAL YEAR 2023-2024; AND AUTHORIZING THE CITY MANAGER TO APPROVE INTRA-DEPARTMENTAL (WITHIN THE SAME DEPARTMENT ONLY) TRANSFERS OF BUDGETED FUNDS; AND AMENDING THE BUDGET FOR THE 2022-2023 FISCAL YEAR IN ACCORDANCE WITH ACTUAL EXPENDITURES; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE

* * * * *

WHEREAS, the Budget of the City of Tomball for the Fiscal Year 2023-2024 was presented to the City Council of the City of Tomball during the Budget Workshops on the 7th day of August 2023 and the 21st day of August 2022 and was filed with the City Secretary's Office on August 15, 2023 for the purpose of Public Display; and the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; and

WHEREAS, NOTICE OF PUBLIC HEARING for the Budget of the City of Tomball, Texas, for Fiscal Year 2023-2024 was published in the City's official newspaper advising citizens of the Public Hearings to be conducted on September 5, 2023, and also advising that said Budget was available for their inspection prior to the Public Hearings; and

WHEREAS, at said Public Hearing all citizens of the City had the right to be present and to be heard, and those who requested to be heard were heard, and it being the opinion of the Mayor and City Council that said Budget should be adopted; and

WHEREAS, said Budget shall be in effect for the ensuing Fiscal Year, October 1, 2023, through September 30, 2024;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1.0 Adoption of Budget. That from October 1, 2023, through September 30, 2024, the appropriations, as stated in the Budget as proposed expenditures, shall be and are hereby appropriated to the several objects and purposes named and designated in the Budget.

Section 2.0 Public Record. The City Secretary is hereby directed to place in the Budget an endorsement which shall read as follows: **"The Original Budget of the City of Tomball, Texas for the Fiscal Year 2023-2024."** Such Budget as endorsed shall be kept on file in the office of the City Secretary as a Public Record and a copy of said Budget is attached to this ordinance and made a part of this ordinance for all purposes.

Section 3.0 Intra-Departmental Transfers. In accordance with the responsibility of the City Manager established by Section 7.01 C. (2) of the City Charter to administer the annual budget, the City Manager is authorized, as circumstances reasonably require, to approve intra-departmental (within the same department only) transfers of budgeted funds. Further, the documentation for such transfers shall be maintained as a part of the City's financial records.

Section 4.0 Beginning Fund Balances. That the Beginning Fund Balance reflected in the budget for each operating and capital project fund for which a Budget is adopted hereby automatically shall be adjusted to be the amount of the Ending Fund Balance for Fiscal Year 2023 as fully adjusted to reflect the final Annual Comprehensive Financial Report for Fiscal Year 2023 when released, for each respective fund. The revised Beginning Fund Balance shall thereafter be used to calculate the Fiscal Year 2024 Ending Fund Balance.

Section 5.0 2022-2023 Budget Amended. That the City Council has reviewed the actual expenditures for the 2022-2023 Fiscal Year and compared them to the projections contained in the 2023-2024 Fiscal Year budget. The 2022-2023 Fiscal Year budget is hereby amended in accordance with the actual expenditures for the 2022-2023 Fiscal Year.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 5TH DAY OF SEPTEMBER 2023.

COUNCILMAN FORD	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 18TH DAY OF SEPTEMBER 2023.

COUNCILMAN FORD	<u>Nay</u>
COUNCILMAN STOLL	<u>Nay</u>
COUNCILMAN DUNAGIN	<u>Aye</u>
COUNCILMAN TOWNSEND	<u>Aye</u>
COUNCILMAN PARR	<u>Aye</u>


 LORI KLEIN QUINN
 Mayor

ATTEST:


 TRACY LYNN GARCIA
 City Secretary

ORDINANCE NO. 2023-39

AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, SETTING THE TAX LEVY OF \$0.293320/\$100 VALUE ASSESSED FOR THE YEAR 2023 ON ALL TAXABLE REAL AND PERSONAL PROPERTY LOCATED IN THE CITY OF TOMBALL, TEXAS; PROVIDING FOR PENALTY, INTEREST, AND ADDITIONAL PENALTY ON TAXES NOT TIMELY PAID; AND PROVIDING OTHER MATTERS RELATING TO THE SUBJECT.

* * * * * * * * * * *

WHEREAS, pursuant to the provisions of the Constitution and Laws of the State of Texas, the City Council of the City of Tomball, Texas, is vested with the power to levy, assess and collect an annual tax upon all taxable real and personal property located within the City Limits, and said power allowing for the granting of homestead exemptions for all City of Tomball property owners sixty-five years of age and over or who are disabled; and

WHEREAS, pursuant to the Charter of the City of Tomball, this ordinance has been read two (2) times and considered at two (2) sessions of the City Council, and published in the City's official newspaper after the first reading; and

WHEREAS, the Council is required to set a tax rate, expressed as a rate per hundred-dollar valuation of said property, located in the City of Tomball, January 1, 2023; and

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th or the 60th day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

WHEREAS, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Tomball, Texas, consists of two components, a tax rate of \$0.106543 cents per \$100.00 dollars of taxable value for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City,

and a tax rate of \$0.186777 cents per \$100.00 dollars of taxable value for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

WHEREAS, City Council has approved, by separate motions, the tax rates heretofore specified for each of said components; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

Section 2. That said tax levied as aforesaid, based upon valuations established by Harris County Appraisal District, will be sufficient to meet the requirements of the City for the Budget Year 2023-2024.

Section 3. There is hereby levied, for the tax year 2023, to fund the City's fiscal year 2023-2024 municipal budget, an ad valorem tax at the total rate of twenty-nine and three hundred thirty-two ten-thousandths cents (\$0.293320) on each One Hundred Dollars (\$100.00) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Tomball, Texas. All such taxes shall be assessed and collected in current money of the United States of America.

Section 4. Of such total tax levied in Section 2 hereof, \$0.186777 is levied to fund maintenance and operation expenditures of the City for the fiscal year 2023-2024. Of the total tax levied in Section 2 hereof, \$0.106543 is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of

Tomball, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City as such installments shall respectively mature, in the fiscal year 2023-2024.

Section 5. This year's levy to fund both maintenance and operations expenditures and interest & sinking expenditures EXCEEDS last year's maintenance and operations tax levy BUT DOES NOT EXCEED last year's interest & sinking tax levy.

GENERAL FUND - TO FUND MAINTENANCE AND OPERATION EXPENDITURES OF THE CITY:	\$0.186777
INTEREST & SINKING - FOR DEBT SERVICE:	\$0.106543

With reference to the tax rate of \$0.106540 for the Interest and Sinking Fund for bonded indebtedness, this rate, representing 36.32% of the total \$0.29332 tax, shall apply to the gross amount of current taxes to be collected.

- (A) THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE; and**
- (B) THE TAX RATE WILL EFFECTIVELY BE INCREASED BY 15.75 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$6.40.**

Section 6. All ad valorem taxes levied hereby, in the total amount of \$0.293320 on each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2024. All ad valorem taxes due the City of Tomball, Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest, and if not paid before July 1st shall incur an additional penalty of twenty percent (20%), as prescribed in the Texas Property Tax Code.

Section 7. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. If any provision of this Ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force, or effect of any other provision of this Ordinance.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 2ND DAY OF OCTOBER 2023.

COUNCILMAN FORD	<u>NAY</u>
COUNCILMAN STOLL	<u>NAY</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>ABS</u>

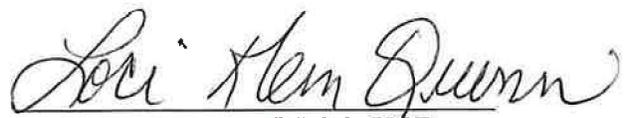
MOTION TIED WITH 2 VOTES AYE, 2 VOTES NAY.

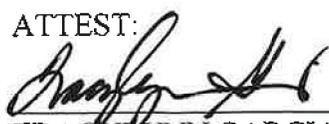
MAYOR KLEIN QUINN VOTING AYE

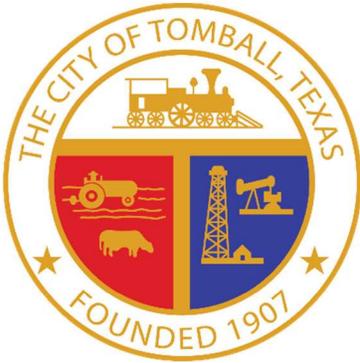
SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL, HELD ON THE 16TH DAY OF OCTOBER 2023.

COUNCILMAN FORD	<u>NAY</u>
COUNCILMAN STOLL	<u>NAY</u>
COUNCILMAN DUNAGIN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN PARR	<u>AYE</u>


 LORI KLEIN QUINN, MAYOR
 City of Tomball

ATTEST:

 TRACYLYNN GARCIA, City Secretary
 City of Tomball



Glossary

Glossary

Accounts Payables - A liability account reflecting amount of open accounts owing to private persons or organizations for goods and services received by a government (but not including amount due to other funds of the same government or to other governments).

Accounts Receivable - An asset account reflecting amounts owing to open accounts from private person or organizations for goods or services furnished by a government.

Accrual Accounting – Recognition of the financial effects of transactions, events and circumstances in the period(s) when they occur regardless of when the cash is received or paid.

Ad Valorem – Latin for “value of”. Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Amortization – Payment of principal plus interest over a fixed period of time.

Appropriation – A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligation for designated purposes.

Arbitrage – The interest earnings derived from invested bond proceeds or debt service fund balances.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets – Resources owned by the City which have monetary value.

Balance Sheet – The basic financial statement, which discloses the assets, liability and equities of an entity at a specific date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget – Annual financial plan in which expenses do not exceed revenues.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s).

Budget – A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

Budget Adjustment – A request submitted for additional funding in departmental budgets for new or existing programs or services.

Capital Outlays – Expenditures which result in the acquisition of or addition to fixed assets which are individually priced at more than \$20,000.

Certificate of Obligations (CO's) – Similar to general obligation bonds except the certificates require no voter approval.

Contractual Services – The costs related to services performed for the City by individuals, business or utilities.

Cost – The amount of money or other consideration exchanged for property or services. Costs may be incurred even before the money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

Current Asset – Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivables which will be collected within one year.

Current Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

Debt Service/ Lease – A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment. Category also includes department contribution to the Capital Replacement Fund.

Delinquent Taxes – Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

Department – An organizational unit of the City which is responsible for overall management of a group of related major governmental functions, such as Public Works.

Depreciation – Change in the value of assets (equipment, buildings, etc. with a useful life greater than one year) due to use of the assets.

Encumbrances – Commitments related to unperformed contracts for goods and services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ETJ – An acronym meaning extra-territorial jurisdiction. This is an area outside of city limits that could become an incorporated area of the city.

Exempt – Personnel not eligible to receive overtime pay and who expected to put in whatever hours are necessary to complete their job assignments. Compensatory time-off, as partial compensation for overtime hours worked, may be allowed by the respective department head.

Expanded Level of Service – A request of additional funding for a service or program that will increase operational efficiency or significantly increase the quality or scope of a service.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

Fiscal Year – A 12-month period to which the annual operating budget applies and at the end of which government determines its financial position and the results of its operations. The City of Tomball's fiscal year begins October 1st and ends the following September 30th.

FTE – Acronym for full time equivalent, a measurement of staffing. One FTE is a 40 hours per week position. A part-time position working 20 hours per week or a temporary full-time position working six months would be ½ FTE.

Fixed Assets – Assets of a long term character, which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Tax – A tax levied by the City on the utility companies, such as electricity, telephone, cable television, and natural gas.

Fund - A fiscal and accounting entity with a self-balanced set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances, and charges therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance – The difference between governmental fund assets and liabilities also referred to as fund equity.

GASB – Acronym for Governmental Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the issuing government is pledged. In issuing its general obligation bonds, the City of Tomball pledges to levy whatever property tax is needed to repay the bonds for a particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

Governmental Funds – Those funds through which most governmental functions are typically financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

Levy – The City Council has the authority to impose or collect taxes, special assessments, or service charges.

Liability – Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. This term does not include encumbrances.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maintenance – The upkeep of physical properties in condition for use of occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Maintenance Project – A project that needs additional funding in order to maintain the upkeep of physical property.

Modified Accrual Accounting – Accounting system in which revenues are recognized and recorded in the accounts when they are measurable, available and collectible in the fiscal year.

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

Operating Budget – The portion of the budget that pertains to daily operations which provides basic governmental services within a set period of time. The operating budget contains appropriations for such expenditures as personnel, commodities and contractual services.

Operating Expenditure – Expenditure on an existing item of property or equipment that is not a capital expenditure.

Ordinance – A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, usually require ordinances.

Proprietary Fund – Operation that operates like a private commercial operation, in which services are financed through user charges and expenditures include the full cost of operations.

Property Tax – Ad Valorem taxes levied on both real and personal property, according to the assessed valuation and the tax rate.

Purchase Order (PO) – A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Revenues – In governmental fund type net current assets for other than expenditures refunds and residual equity transfers.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically a future fiscal year.

ROW – Acronym for right-of-way.

Source of Revenue – The classification of revenues according to their source or point of origin.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund – A fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Supplies – A cost category for minor items (individually priced at less than \$5,000) required by departments to conduct their operations.

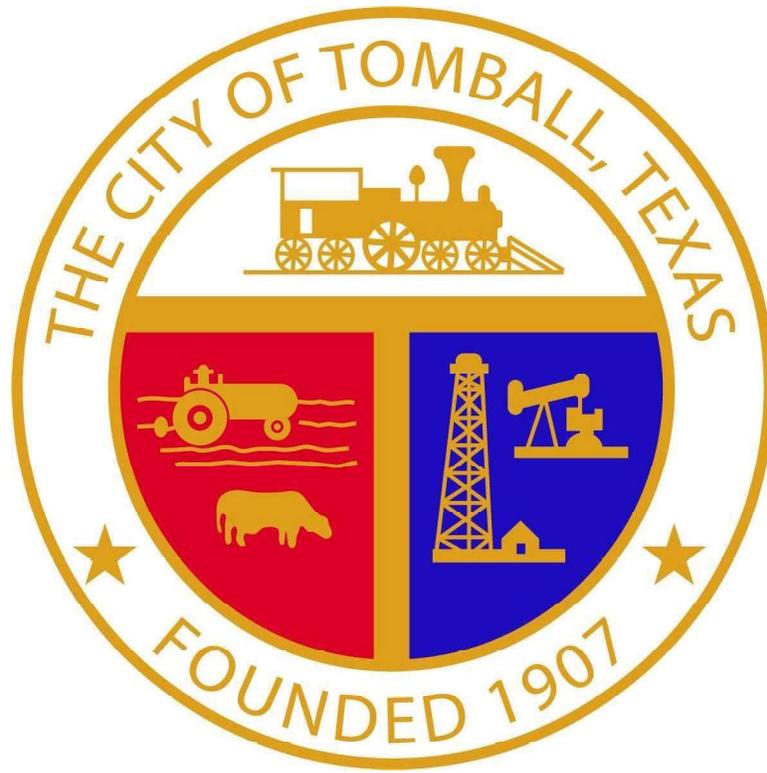
Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessment. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TCEQ – Acronym for Texas Commission on Environmental Quality, a state agency responsible for enforcing federal and state environmental laws.

TxDOT - An acronym for Texas Department of Transportation.

Working Capital – The amount of current assets which exceeds current liabilities.

City of Tomball



FY 2024-2028 Capital Improvement Plan

Mayor & City Council



Lori Klein Quinn
Mayor
Elected May 2022



John F. Ford
Council, Position 1
Elected May 2017



Mark Stoll
Council, Position 2
Elected June 2009



Dane Dunigan
Council, Position 3
Elected June 2022



Derek Townsend Sr
Mayor Pro Tem
Council, Position 4
Elected May 2009



Randall Parr
Council, Position 5
Elected May 2022

**City of Tomball
Capital Improvement Plan - Project Expenditures
FY 2024 - 2028**

Number	Category	Project Name	FY 2023 & Prior	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
235	Police	Malone Lot	200,000	150,000	-	-	-	-
Total Police			\$ 200,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
213	Parks	Matheson Park Improvements - Phase 1	1,425,205	944,795	-	-	-	-
NEW	Parks	Matheson Park Improvements - Phase 2	-	-	255,000	-	-	-
236	Parks	Depot Renovations	150,900	-	-	-	-	-
237	Parks	Louie's Playground	-	850,000	-	-	-	-
NEW	Parks	Cherry St. Park	-	-	395,000	-	-	-
246	Parks	MLK Jr. Park Improvements	80,000	-	-	-	-	-
Total Parks			\$ 1,656,105	\$ 1,794,795	\$ 650,000	\$ -	\$ -	\$ -
207	Streets	FM 2920 Reconstruction	267,900	2,000,000	1,000,000	2,500,000	-	-
224	Streets	Alley Improvement - Phase 1	892,700	995,100	-	-	-	-
NEW	Streets	Alley Improvement - Phase 2	-	-	3,650,000	-	-	-
227	Streets	Belmont Drainage	88,100	-	-	-	-	-
241	Streets	Sidewalks	-	-	-	-	-	-
244	Streets	S. Persimmon Drainage Extension	45,000	200,000	-	-	-	-
NEW	Streets	N. Sycamore St. Parking	-	1,500,000	-	-	-	-
NEW	Streets	N. Elm St. Parking	-	-	1,800,000	-	-	-
Total Streets			\$ 1,293,700	\$ 4,695,100	\$ 4,650,000	\$ 2,500,000	\$ -	\$ -
234	Water	Grand Parkway Elevated Storage Tank	1,820,800	3,857,000	-	-	-	-
238	Water	Pine Street Elevated Storage Tank	15,900	833,100	-	-	-	-
239	Water	East Water Plant	1,200,000	1,906,000	9,861,000	6,574,000	-	-
243	Water	S. Persimmon Water Line	445,300	-	-	-	-	-
NEW	Water	Baker Drive Water Plant	650,000	5,842,000	3,687,000	-	-	-
NEW	Water	Main St. Water Line	-	-	622,000	4,478,000	-	-
NEW	Water	Medical Complex 12" Water Line	-	-	-	-	293,000	1,380,000
NEW	Water	S. Persimmon 12" Water Line	-	-	198,000	1,420,000	-	-
NEW	Water	W. Hufsmith 16" Water Line	-	307,000	2,210,000	-	-	-
NEW	Water	Oak & Clayton Water Line	-	-	1,147,000	-	-	-
Total Water			\$ 4,132,000	\$ 12,745,100	\$ 17,725,000	\$ 12,472,000	\$ 293,000	\$ 1,380,000
202	Wastewater	Critical Needs	5,400,900	-	-	-	-	-
220	Wastewater	FM 2920 Lift Station Consolidation	215,600	15,178,500	-	-	-	-
242	Wastewater	South WWTP Expansion	506,100	16,977,276	20,139,000	20,788,081	12,024,000	-
NEW	Wastewater	SW Gravity Main - Telge	-	-	-	-	-	860,000
NEW	Wastewater	Lutheran Church Rd/FM 2920 Gravity Line	-	-	-	-	-	976,000
NEW	Wastewater	Sanitary Sewer Alma-James	-	-	485,000	3,485,000	-	-
NEW	Wastewater	North Willow St.	-	-	-	-	302,000	2,172,000
NEW	Wastewater	Hicks Lift Station Expansion	-	-	221,000	1,189,000	-	-
NEW	Wastewater	18" S. Persimmon Gravity Line	-	-	530,000	3,811,000	-	-
NEW	Wastewater	SSES Phase 1	-	-	317,000	4,000,000	-	-
NEW	Wastewater	SSES Phase 2	-	-	-	-	4,310,000	4,000,000
Total Wastewater			\$ 6,122,600	\$ 32,155,776	\$ 21,692,000	\$ 33,273,081	\$ 16,636,000	\$ 8,008,000
161	Combined Utility	Rudolph Road Utilities	457,600	382,000	-	-	-	-
217	Combined Utility	SCADA	121,700	310,000	-	-	-	-
240	Combined Utility	Telge Easement Acquisition	1,500,000	-	-	-	-	-
Total Combined Utility			\$ 2,079,300	\$ 692,000	\$ -	\$ -	\$ -	\$ -
245	Gas	Grand Parkway Gas Gate	250,000	470,000	-	-	-	-
NEW	Gas	Cherry Steel Main	53,200	350,000	-	-	-	-
Total Gas			\$ 303,200	\$ 820,000	\$ -	\$ -	\$ -	\$ -
Total, Excluding New City Facilities			\$ 15,786,905	\$ 53,052,771	\$ 44,717,000	\$ 48,245,081	\$ 16,929,000	\$ 9,388,000
NEW	Facilities	New City Facilities	-	9,000,000	9,000,000	70,000,000	-	-
Total Facilities			\$ -	\$ 9,000,000	\$ 9,000,000	\$ 70,000,000	\$ -	\$ -
Total, Including New City Facilities			\$ 15,786,905	\$ 62,052,771	\$ 53,717,000	\$ 118,245,081	\$ 16,929,000	\$ 9,388,000

City of Tomball
Capital Improvement Plan - Funding Sources
FY 2024 - 2028

Funding Source	FY 2023 & Prior	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Transfer from General Fund	5,857,089	-	-	-	-	-
Unobligated General Capital Funds	150,700	250,000	-	-	-	-
Transfer from Enterprise Fund	6,176,132	350,000	-	-	-	-
Unobligated Enterprise Capital Funds	156,533	156,667	-	-	-	-
Transfer from Water Capital Recovery	1,702,356	2,271,135	2,408,000	1,420,000	293,000	1,380,000
Transfer from Sewer Capital Recovery	187,088	1,500,000	751,000	5,000,000	-	-
Transfer from Seizure Fund	100,000	-	-	-	-	-
Cost-Sharing - Lovett Industrial	983,733	2,085,167	-	-	-	-
Cost-Sharing - Grand Parkway Town Center	73,333	156,667	-	-	-	-
Tomball EDC Contribution	1,715,000	-	1,000,000	1,608,200	-	-
Grants	490,000	750,000	-	-	-	-
Donations	130,000	-	-	-	-	-
ARP Funds	-	450,000	-	-	-	-
Certificates of Obligation - 2022	3,581,500	16,423,876	-	-	-	-
New Debt	-	28,000,000	30,000,000	27,362,081	11,965,100	-
Other Funding	-	9,000,000	17,049,000	77,485,000	4,612,000	8,008,000
Total Funding	\$ 21,303,465	\$ 61,393,511	\$ 51,208,000	\$ 112,875,281	\$ 16,870,100	\$ 9,388,000

Capital Improvement Project

Project Name	Malone Lot
Project Number	235
Priority	High
Department	400-121 Police
Description/Justification	
Upgrade the adjacent lot (712 Malone St.), replacing the property and evidence lot. The upgrade would include a 9' chain-link fence with barbed wire on top, an automated gate, and an awning to protect the property on the lot. Includes laying a slab of concrete. Also includes a 4-walled covered evidence processing structure.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Construction	\$ 175,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 325,000
TOTAL COST	\$ 200,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 350,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfer from Seizure Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Transfer from General Fund	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Unobligated General Capital Funds	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
TOTAL FUNDING	\$ 300,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 350,000

Capital Improvement Project

Project Name	Matheson Park Improvements Phase 1
Project Number	213
Priority	Medium
Department	400-153 Parks
Description/Justification	
The planned improvements to Jerry Matheson park will improve its appearance and safety while ensuring the compliance of the playground equipment. Offering such additional amenities is needed for the growing community. This project will be grant funded.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 133,100	\$ 22,630	\$ -	\$ -	\$ -	\$ -	\$ 22,630	\$ 155,730
Construction	\$ 1,288,155	\$ 922,165	\$ -	\$ -	\$ -	\$ -	\$ 922,165	\$ 2,210,320
Other	\$ 3,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,950
TOTAL COST	\$ 1,425,205	\$ 944,795	\$ -	\$ -	\$ -	\$ -	\$ 944,795	\$ 2,370,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfer from General Fund	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Tomball EDC Contribution	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Grants	\$ 490,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ 1,240,000
Donations	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
TOTAL FUNDING	\$ 1,620,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ 2,370,000

Capital Improvement Project

Project Name	Matheson Park Improvement Phase 2
Project Number	NEW
Priority	Low
Department	400-153 Parks
Description/Justification	
Phase 2 will include the construction of a single-stall restroom on the south side of the park near the playground, construction of adequate storage for the pool area to house chemicals and supplies, and additional parking as indicated in the Master Plan.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Construction	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000
TOTAL COST	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000
TOTAL FUNDING	\$ -	\$ -	\$ 255,000	\$ -	\$ -	\$ -	\$ 255,000	\$ 255,000

Capital Improvement Project

Project Name	Depot Renovations
Project Number	236
Priority	High
Department	400-153 Parks
Description/Justification	
Improve the interior and exterior of the Depot Museum due to deteriorating wood. Abatement will be required for lead and asbestos.	



PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Construction	\$ 150,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,900
TOTAL COST	\$ 150,900	\$ -	\$ -	\$ 150,900				

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Transfer from General Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Unobligated General Capital Funds	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
TOTAL FUNDING	\$ 150,900	\$ -	\$ -	\$ 150,900				

Capital Improvement Project

Project Name	Louie's Playground
Project Number	237
Priority	Medium
Department	400-153 Parks
Description/Justification	
Design and construction of an inclusive playground at Juergens Park. Partially funded from donations in honor of Louie Munson.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Construction	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000
TOTAL COST	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000	\$ 850,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfer from General Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Tomball EDC Contribution	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Donations	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
ARP Funds	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000
TOTAL FUNDING	\$ 400,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 850,000

Capital Improvement Project

Project Name	Cherry St. Park
Project Number	NEW
Priority	Low
Department	400-153-Parks
Description/Justification	
Cherry Street Pocket Park has been identified as a project in conjunction with the Downtown Alley Enhancement Project as part of the the Parks Master Plan and Alley project. This project will be for the construction of small play features within dirt mounding's, artificial turf, decking around the large oak tree, fencing, sidewalks, electrical/lighting, planting and irrigation.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
Construction	\$ -	\$ -	\$ 355,000	\$ -	\$ -	\$ -	\$ 355,000	\$ 355,000
TOTAL COST	\$ -	\$ -	\$ 395,000	\$ -	\$ -	\$ -	\$ 395,000	\$ 395,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 395,000	\$ -	\$ -	\$ -	\$ 395,000	\$ 395,000
TOTAL FUNDING	\$ -	\$ -	\$ 395,000	\$ -	\$ -	\$ -	\$ 395,000	\$ 395,000

Capital Improvement Project

Project Name	MLK Jr. Park Improvements
Project Number	246
Priority	High
Department	400-153-Parks

Description/Justification

Replacement of the playground at MLK Jr. Park was determined as a need during the Parks Master Plan process due to its age and repairs. The original playground was installed in 1996 with an operational lifespan of 15-20 years.



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Construction	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL COST	\$ 80,000	\$ -	\$ -	\$ 80,000				

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Unobligated General Capital Funds	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000
TOTAL FUNDING	\$ 80,000	\$ -	\$ -	\$ 80,000				

Capital Improvement Project

Project Name	FM 2920 Reconstruction
Project Number	207
Priority	High
Department	400-154-Streets
Description/Justification	
TxDOT/HGAC TIP Grant for the reconstruction of FM 2920/Main Street with City participation of \$3,000,000, plus any additional amenities or work required.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Engineering/Architecture	\$ 190,800	\$ 1,500,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,500,000	\$ 2,690,800
Construction	\$ 77,100	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000	\$ 2,577,100
TOTAL COST	\$ 267,900	\$ 2,000,000	\$ 1,000,000	\$ 2,500,000	\$ -	\$ -	\$ 5,500,000	\$ 5,767,900

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfers from General Fund	\$ 3,159,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,159,700
Tomball EDC Contribution	\$ -	\$ -	\$ 1,000,000	\$ 1,608,200	\$ -	\$ -	\$ 2,608,200	\$ 2,608,200
TOTAL FUNDING	\$ 3,159,700	\$ -	\$ 1,000,000	\$ 1,608,200	\$ -	\$ -	\$ 2,608,200	\$ 5,767,900

Capital Improvement Project

Project Name	Alley Improvement Phase 1
Project Number	224
Priority	High
Department	400-154-Streets
Description/Justification	
Improve walkability in the downtown area. Improvements to the alleys have been proposed for the 100 blocks north and south, 300 and 400 blocks north and south, and 200 block north.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 257,700	\$ 24,100	\$ -	\$ -	\$ -	\$ -	\$ 24,100	\$ 281,800
Construction	\$ 635,000	\$ 971,000	\$ -	\$ -	\$ -	\$ -	\$ 971,000	\$ 1,606,000
TOTAL COST	\$ 892,700	\$ 995,100	\$ -	\$ -	\$ -	\$ -	\$ 995,100	\$ 1,887,800

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfers from General Fund	\$ 1,113,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,113,000
Transfers from Enterprise Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Tomball EDC Contribution	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Unobligated General Capital Funds	\$ 24,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,800
TOTAL FUNDING	\$ 1,887,800	\$ -	\$ -	\$ 1,887,800				

Capital Improvement Project

Project Name	Alley Improvement Phase 2
Project Number	NEW
Priority	Medium
Department	400-154-Streets
Description/Justification	
Improve walkability in the downtown area. Improvements to the alleys have been proposed for the 100 blocks north and south, 300 and 400 blocks north and south, and 200 block north. This project would be for the 300 and 400 blocks north and south.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
Construction	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ 3,300,000	\$ 3,300,000
TOTAL COST	\$ -	\$ -	\$ 3,650,000	\$ -	\$ -	\$ -	\$ 3,650,000	\$ 3,650,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 3,650,000	\$ -	\$ -	\$ -	\$ 3,650,000	\$ 3,650,000
TOTAL FUNDING	\$ -	\$ -	\$ 3,650,000	\$ -	\$ -	\$ -	\$ 3,650,000	\$ 3,650,000

Capital Improvement Project

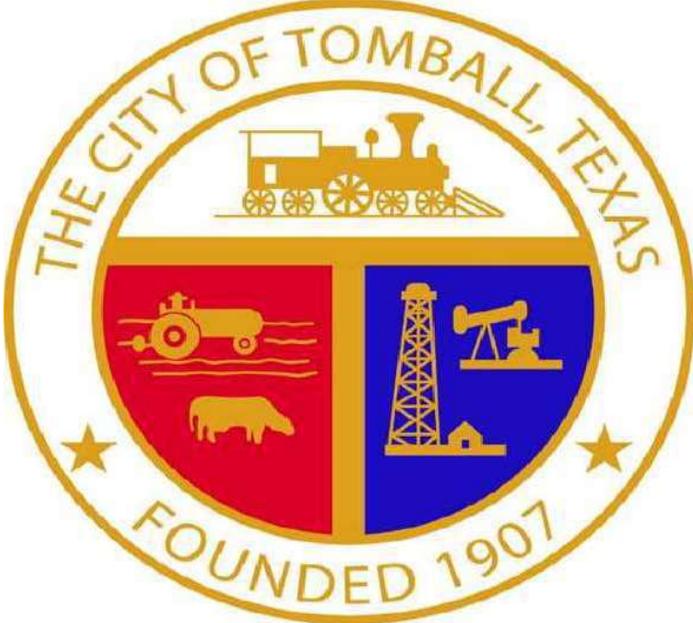
Project Name	Belmont Drainage
Project Number	227
Priority	High
Department	400-154-Streets/Drainage
Description/Justification	
Improvements to the drainage along Belmont Street to S. Cherry Street.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500
Construction	\$ 79,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,600
TOTAL COST	\$ 88,100	\$ -	\$ -	\$ 88,100				

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfers from General Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL FUNDING	\$ 150,000	\$ -	\$ -	\$ 150,000				

Capital Improvement Project

Project Name	Sidewalks	
Project Number	241	
Priority	Low	
Department	400-154-Streets	
Description/Justification		
Design and construction of sidewalks as part of the annual Sidewalk Program.		

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfer from General Fund	\$ 324,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 324,900
TOTAL FUNDING	\$ 324,900	\$ -	\$ -	\$ 324,900				

Capital Improvement Project

Project Name	S. Persimmon Drainage Extension
Project Number	244
Priority	High
Department	400-154-Streets/Drainage
Description/Justification	
Study and design of drainage improvements that can be made along S. Persimmon from Lizzie Lane to increase the flow and capacity.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 45,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Construction	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
TOTAL COST	\$ 45,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 245,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Unobligated General Capital Funds	\$ 45,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 245,000
TOTAL FUNDING	\$ 45,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 245,000

Capital Improvement Project

Project Name	N. Sycamore Parking
Project Number	NEW
Priority	Medium
Department	400-154-Streets

Description/Justification

Widen North Sycamore Street to enhance drivability and add additional parking on the east side of downtown. Approximately 40-50 parking spots could be added with the additional width of pavement, parking area, and retaining wall.



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Construction	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000	\$ 1,400,000
TOTAL COST	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
New Debt	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
TOTAL FUNDING	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000

Capital Improvement Project

Project Name	N. Elm St. Parking
Project Number	NEW
Priority	Medium
Department	400-154-Streets
Description/Justification	
Partner with BNSF for a lease of the land north of Houston Street along Elm Street to increase parking in the downtown area by 120-140 spaces, for daily use and events.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
Construction	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
TOTAL COST	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 1,800,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 1,800,000
TOTAL FUNDING	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ 1,800,000	\$ 1,800,000

Capital Improvement Project

Project Name	Grand Parkway Elevated Storage Tank
Project Number	234
Priority	High
Department	400-613-Water
Description/Justification	
Design and construction of a 1.0mgd elevated storage tank at Grand Parkway. 50% cost-sharing agreement with Lovett Industrial.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ 800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800
Engineering/Architecture	\$ 320,000	\$ 179,000	\$ -	\$ -	\$ -	\$ -	\$ 179,000	\$ 499,000
Construction	\$ 1,500,000	\$ 3,678,000	\$ -	\$ -	\$ -	\$ -	\$ 3,678,000	\$ 5,178,000
TOTAL COST	\$ 1,820,800	\$ 3,857,000	\$ -	\$ -	\$ -	\$ -	\$ 3,857,000	\$ 5,677,800

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Water Capital Recovery (Impact Fees)	\$ 910,400	\$ 1,928,500	\$ -	\$ -	\$ -	\$ -	\$ 1,928,500	\$ 2,838,900
Cost Sharing - Lovett Industrial	\$ 910,400	\$ 1,928,500	\$ -	\$ -	\$ -	\$ -	\$ 1,928,500	\$ 2,838,900
TOTAL FUNDING	\$ 1,820,800	\$ 3,857,000	\$ -	\$ -	\$ -	\$ -	\$ 3,857,000	\$ 5,677,800

Capital Improvement Project

Project Name	Pine Street Elevated Storage Tank
Project Number	238
Priority	High
Department	400-613-Water
Description/Justification	
Complete rehabilitation of the exterior of the Pine Street Elevated Storage Tank based on the engineer's recommendation following the annual tank inspection completed in Fiscal Year 2022.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 15,900	\$ 58,100	\$ -	\$ -	\$ -	\$ -	\$ 58,100	\$ 74,000
Construction	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ 775,000	\$ 775,000
TOTAL COST	\$ 15,900	\$ 833,100	\$ -	\$ -	\$ -	\$ -	\$ 833,100	\$ 849,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Certificates of Obligation - 2022	\$ 15,900	\$ 833,100	\$ -	\$ -	\$ -	\$ -	\$ 833,100	\$ 849,000
TOTAL FUNDING	\$ 15,900	\$ 833,100	\$ -	\$ -	\$ -	\$ -	\$ 833,100	\$ 849,000

Capital Improvement Project

Project Name	East Water Plant
Project Number	239
Priority	High
Department	400-613-Water
Description/Justification	
Design and construction of the East Water Plant, as recommended in the Water Master Plan based on development and growth on the east side of the City limits.	



PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Engineering/Architecture	\$ 1,200,000	\$ 1,406,000	\$ -	\$ -	\$ -	\$ -	\$ 1,406,000	\$ 2,606,000
Construction	\$ -	\$ -	\$ 9,861,000	\$ 6,574,000	\$ -	\$ -	\$ 16,435,000	\$ 16,435,000
TOTAL COST	\$ 1,200,000	\$ 1,906,000	\$ 9,861,000	\$ 6,574,000	\$ -	\$ -	\$ 18,341,000	\$ 19,541,000

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
New Debt	\$ -	\$ -	\$ 9,861,000	\$ 6,574,000	\$ -	\$ -	\$ 16,435,000	\$ 16,435,000
Certificates of Obligation - 2022	\$ 1,200,000	\$ 1,906,000	\$ -	\$ -	\$ -	\$ -	\$ 1,906,000	\$ 3,106,000
TOTAL FUNDING	\$ 1,200,000	\$ 1,906,000	\$ 9,861,000	\$ 6,574,000	\$ -	\$ -	\$ 18,341,000	\$ 19,541,000

Capital Improvement Project

Project Name	S. Persimmon Water Line
Project Number	243
Priority	High
Department	400-613-Water
Description/Justification	
Replacement of the water line along S. Persimmon from Sutton Lane to Lizzie Lane due to deteriorating conditions of the existing pipe. This project will upsize the existing line from 6" to 12" due to recommendations from the Water Master Plan.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 139,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,300
Construction	\$ 306,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 306,000
TOTAL COST	\$ 445,300	\$ -	\$ -	\$ 445,300				

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Water Capital Recovery (Impact Fees)	\$ 445,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 445,300
TOTAL FUNDING	\$ 445,300	\$ -	\$ -	\$ 445,300				

Capital Improvement Project

Project Name	Baker Drive Water Plant
Project Number	NEW
Priority	High
Department	400-613-Water
Description/Justification	
Project includes the design and construction of a new water plant at the City's existing property along Baker Drive.	
A new water plant is recommended to meet the future projected demands in the City's water distribution system. The project includes a new water supply well, a 0.5 MG ground storage tank, and a distribution system pump station with the associated electrical and disinfection equipment.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 650,000	\$ 1,000,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,850,000
Construction	\$ -	\$ 4,842,000	\$ 3,487,000	\$ -	\$ -	\$ -	\$ 8,329,000	\$ 8,329,000
TOTAL COST	\$ 650,000	\$ 5,842,000	\$ 3,687,000	\$ -	\$ -	\$ -	\$ 9,529,000	\$ 10,179,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
New Debt	\$ -	\$ 4,637,724	\$ -	\$ -	\$ -	\$ -	\$ 4,637,724	\$ 4,637,724
Certificates of Obligation - 2022	\$ 650,000	\$ 4,891,276	\$ -	\$ -	\$ -	\$ -	\$ 4,891,276	\$ 5,541,276
TOTAL FUNDING	\$ 650,000	\$ 9,529,000	\$ -	\$ -	\$ -	\$ -	\$ 9,529,000	\$ 10,179,000

Capital Improvement Project

Project Name	Main St. Water Line
Project Number	NEW
Priority	High
Department	400-613-Water
Description/Justification	
Design and construction of a 12-inch water line to replace the existing 6-inch water line along Main Street from S. Persimmon to Snook Lane, and a 16-inch water line to replace the existing 6-inch from Oak Street to Snook Lane. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	
This project was identified in the Water Master Plan in the highest priority tier of needing replacement.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 622,000	\$ -	\$ -	\$ -	\$ 622,000	\$ 622,000
Construction	\$ -	\$ -	\$ -	\$ 4,478,000	\$ -	\$ -	\$ 4,478,000	\$ 4,478,000
TOTAL COST	\$ -	\$ -	\$ 622,000	\$ 4,478,000	\$ -	\$ -	\$ 5,100,000	\$ 5,100,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Water Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 622,000	\$ 4,478,000	\$ -	\$ -	\$ 5,100,000	\$ 5,100,000
TOTAL FUNDING	\$ -	\$ -	\$ 622,000	\$ 4,478,000	\$ -	\$ -	\$ 5,100,000	\$ 5,100,000

Capital Improvement Project

Project Name	12" Water Line along Medical Complex (Agg Rd)
Project Number	NEW
Priority	Medium
Department	400-613-Water
Description/Justification	
Design and construction of a 12-inch water line to to be constructed along Medical Complex Blvd (Agg Road) from S. Cherry Street to S. Persimmon. The project would complete the 12" water line that was completed during the Medical Complex Segments.	
The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ -	\$ -	\$ -	\$ -	\$ 101,000	\$ -	\$ 101,000	\$ 101,000
Engineering/Architecture	\$ -	\$ -	\$ -		\$ 192,000	\$ -	\$ 192,000	\$ 192,000
Construction	\$ -		\$ -	\$ -	\$ -	\$ 1,380,000	\$ 1,380,000	\$ 1,380,000
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 293,000	\$ 1,380,000	\$ 1,673,000	\$ 1,673,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Water Capital Recovery (Impact Fees)	\$ -	\$ -	\$ -	\$ -	\$ 293,000	\$ 1,380,000	\$ 1,673,000	\$ 1,673,000
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 293,000	\$ 1,380,000	\$ 1,673,000	\$ 1,673,000

Capital Improvement Project

Project Name	12" Water Line S. Persimmon
Project Number	NEW
Priority	Medium
Department	400-613-Water
Description/Justification	
Design and construction of a 12-inch water line to be constructed along S. Persimmon from Lizzie Lane to FM 2920. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	
This project was identified in the Water Master Plan in the highest priority tier of needing to be constructed.	

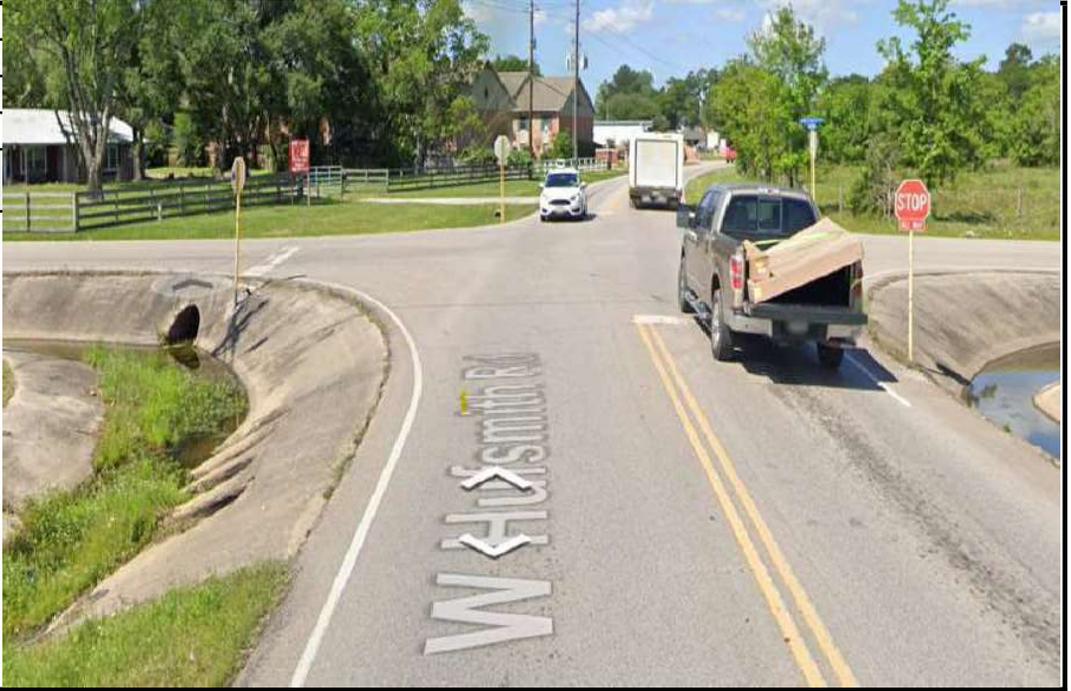


	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 198,000	\$ -	\$ -	\$ -	\$ 198,000	\$ 198,000
Construction	\$ -	\$ -	\$ -	\$ 1,420,000	\$ -	\$ -	\$ 1,420,000	\$ 1,420,000
TOTAL COST	\$ -	\$ -	\$ 198,000	\$ 1,420,000	\$ -	\$ -	\$ 1,618,000	\$ 1,618,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Water Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 198,000	\$ 1,420,000	\$ -	\$ -	\$ 1,618,000	\$ 1,618,000
TOTAL FUNDING	\$ -	\$ -	\$ 198,000	\$ 1,420,000	\$ -	\$ -	\$ 1,618,000	\$ 1,618,000

Capital Improvement Project

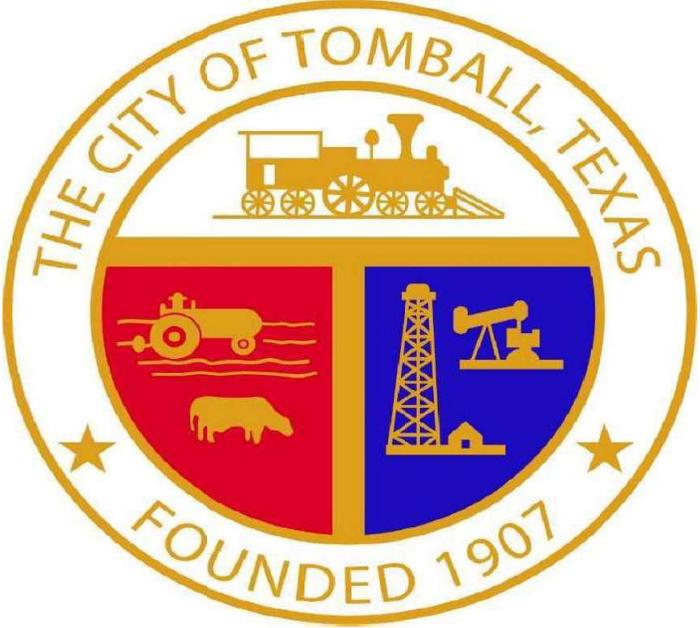
Project Name	16" Water Line Hufsmith Road
Project Number	NEW
Priority	Medium
Department	400-613-Water
Description/Justification	
Design and construction of a 16-inch water line to be constructed along W. Hufsmith from the drainage channel to N. Cherry/Ulrich Road. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.	
This project was identified in the Water Master Plan in the highest priority tier of needing to be constructed.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ 307,000	\$ -		\$ -	\$ -	\$ -	\$ 307,000
Construction	\$ -		\$ 2,210,000	\$ -	\$ -	\$ -	\$ 2,210,000	\$ 2,210,000
TOTAL COST	\$ -	\$ 307,000	\$ 2,210,000	\$ -	\$ -	\$ -	\$ 2,210,000	\$ 2,517,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Water Capital Recovery (Impact Fees)	\$ -	\$ 307,000	\$ 2,210,000	\$ -	\$ -	\$ -	\$ 2,517,000	\$ 2,517,000
TOTAL FUNDING	\$ -	\$ 307,000	\$ 2,210,000	\$ -	\$ -	\$ -	\$ 2,517,000	\$ 2,517,000

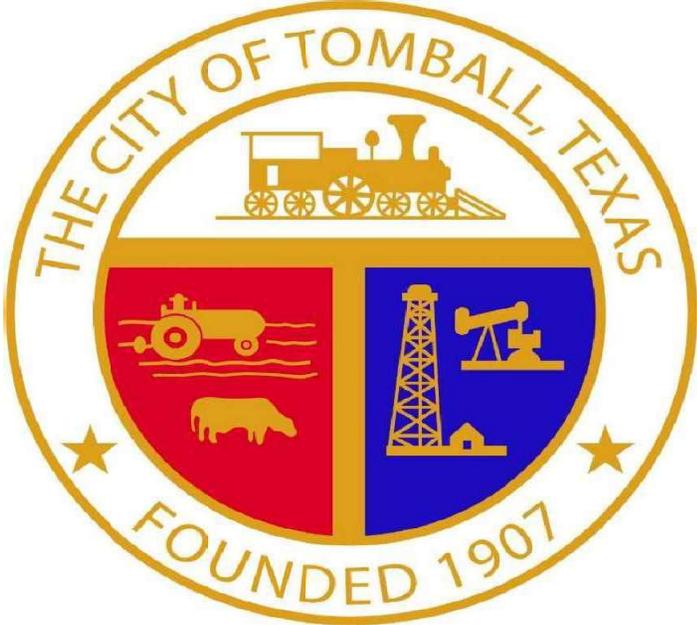
Capital Improvement Project

Project Name	Oak & Clayton Water Line	
Project Number	NEW	
Priority	Medium	
Department	400-613-Water	
Description/Justification		
<p>Design and construction of a 12-inch water line to replace the existing 6-inch water line along Oak Street and 6-inch water line to replace the existing 2-inch along Clayton street due to deteriorating conditions of the existing lines and constant disruption of service to residents for repairs. The recommended line is sized to serve through 2024 peak hourly demand and provide distribution system capacity for maintaining elevated storage tank water level and increasing available fire flow.</p>		

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000
Construction	\$ -	\$ -	\$ 1,007,000	\$ -	\$ -	\$ -	\$ 1,007,000	\$ 1,007,000
TOTAL COST	\$ -	\$ -	\$ 1,147,000	\$ -	\$ -	\$ -	\$ 1,147,000	\$ 1,147,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 1,147,000	\$ -	\$ -	\$ -	\$ 1,147,000	\$ 1,147,000
TOTAL FUNDING	\$ -	\$ -	\$ 1,147,000	\$ -	\$ -	\$ -	\$ 1,147,000	\$ 1,147,000

Capital Improvement Project

Project Name	Critical Needs	
Project Number	202	
Priority	High	
Department	400-614-Sewer	
Description/Justification		
<p>Initial Critical Needs Assessment for the North and South Wastewater Treatment Plants was conducted in 2016. Based on the assessment, required improvements and upgrades were implemented between 2017 and 2023.</p>		

PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Engineering/Architecture	\$ 742,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 742,600
Construction	\$ 4,656,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,656,800
Other	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
TOTAL COST	\$ 5,400,900	\$ -	\$ -	\$ 5,400,900				

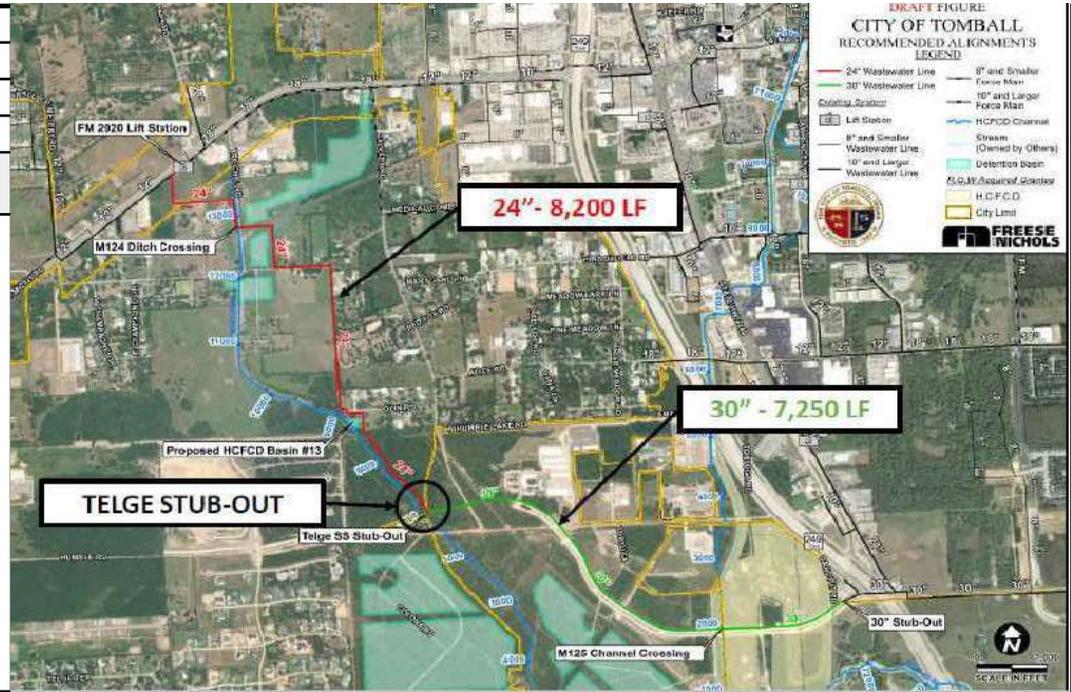
FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Transfers from Enterprise Fund	\$ 5,410,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,410,400
TOTAL FUNDING	\$ 5,410,400	\$ -	\$ -	\$ 5,410,400				

Capital Improvement Project

Project Name	FM 2920 Lift Station Consolidation
Project Number	220
Priority	High
Department	400-614-Sewer

Description/Justification

Consolidation of the lift station and design and construction of a gravity line from FM 2920 to the connection at Old Humble Road.



PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ 6,100	\$ 393,000	\$ -	\$ -	\$ -	\$ -	\$ 393,000	\$ 399,100
Engineering/Architecture	\$ 209,500	\$ 2,015,500	\$ -	\$ -	\$ -	\$ -	\$ 2,015,500	\$ 2,225,000
Construction	\$ -	\$ 12,770,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,770,000
TOTAL COST	\$ 215,600	\$ 15,178,500	\$ -	\$ -	\$ -	\$ -	\$ 2,408,500	\$ 15,394,100

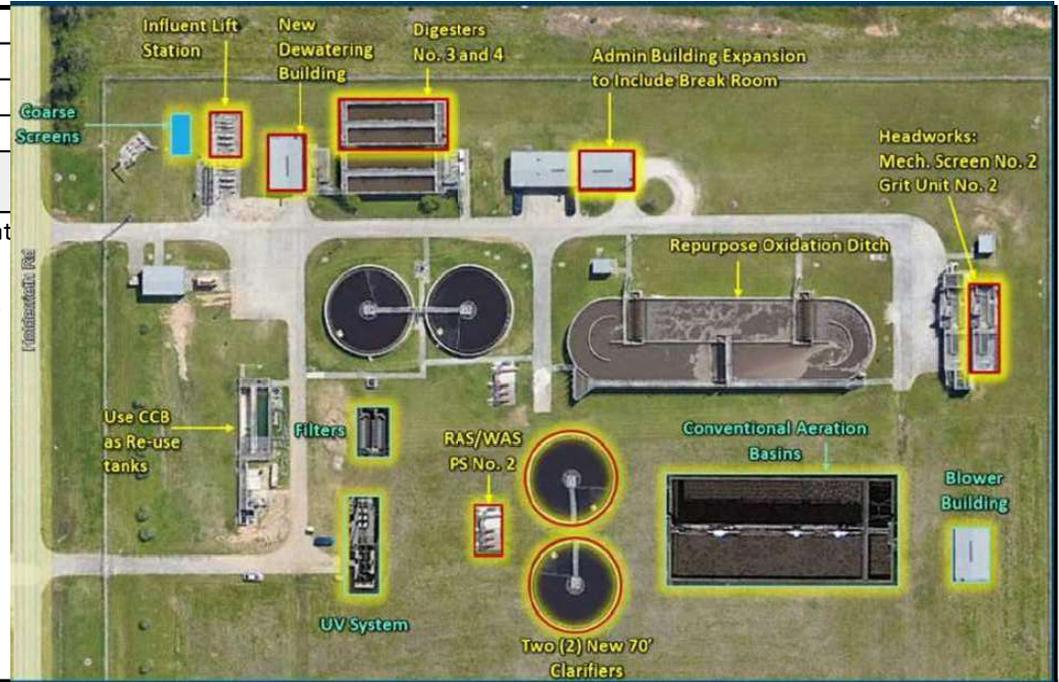
FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Certificates of Obligation - 2022	\$ 215,600	\$ 8,793,500	\$ -	\$ -	\$ -	\$ -	\$ 8,793,500	\$ 9,009,100
New Debt	\$ -	\$ 4,885,000	\$ -	\$ -	\$ -	\$ -	\$ 4,885,000	\$ 4,885,000
Sewer Capital Recovery (Impact Fees)	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
TOTAL FUNDING	\$ 215,600	\$ 15,178,500	\$ -	\$ -	\$ -	\$ -	\$ 15,178,500	\$ 15,394,100

Capital Improvement Project

Project Name	South WWTP Expansion
Project Number	242
Priority	High
Department	400-614-Sewer

Description/Justification

Design and construction of the expansion for the South Wastewater Treatment Plant required by demand and TCEQ based on allocated permitting for daily flow. Plant is nearing 75% capacity which requires design. Based on the Wastewater Master Plan, the City will be nearing 90% capacity in the next two years requiring an expansion. The proposed expansion is for 1.5mgd, making the total capacity 3.0 mgd.



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 506,100	\$ 5,535,195	\$ 4,425,000	\$ -	\$ 422,000	\$ -	\$ 10,382,195	\$ 10,888,295
Construction	\$ -	\$ 11,442,081	\$ 15,714,000	\$ 20,788,081	\$ 11,602,000	\$ -	\$ 59,546,162	\$ 59,546,162
TOTAL COST	\$ 506,100	\$ 16,977,276	\$ 20,139,000	\$ 20,788,081	\$ 12,024,000	\$ -	\$ 69,928,357	\$ 70,434,457

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfer from Enterprise Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Tomball EDC Contribution	\$ 415,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415,000
New Debt	\$ -	\$ 16,977,276	\$ 20,139,000	\$ 20,788,081	\$ 11,965,100	\$ -	\$ 69,869,457	\$ 69,869,457
TOTAL FUNDING	\$ 565,000	\$ 16,977,276	\$ 20,139,000	\$ 20,788,081	\$ 11,965,100	\$ -	\$ 69,869,457	\$ 70,434,457

Capital Improvement Project

Project Name	Telge Gravity Main
Project Number	NEW
Priority	Low
Department	400-614-Sewer
Description/Justification	
Design and construction for a 21" gravity main to service the southwest side of town (Telge) for future development and possible annexation. The gravity main along Telge would be constructed as a part of the force main extension for FM 2920 lift station consolidation.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000	\$ 95,000	\$ 95,000
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 765,000	\$ 765,000	\$ 765,000
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860,000	\$ 860,000	\$ 860,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860,000	\$ 860,000	\$ 860,000
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 860,000	\$ 860,000	\$ 860,000

Capital Improvement Project

Project Name	Lutheran Church/FM 2920 Gravity Line
Project Number	NEW
Priority	Low
Department	400-614-Sewer
Description/Justification	
Design and construction of a new 10-inch gravity line along Lutheran Church Road and 18 -inch gravity line along FM 2920. The eastern part of the 18-inch line segment will replace the existing 12-inch line along FM 2920. This line will allow the anticipated developments along the Lutheran Church Road to connect to the City's collection system.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 676,000	\$ 676,000	\$ 676,000
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,000	\$ 976,000	\$ 976,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,000	\$ 976,000	\$ 976,000
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,000	\$ 976,000	\$ 976,000

Capital Improvement Project

Project Name	Alma-James Gravity Line
Project Number	NEW
Priority	High
Department	400-614-Sewer
Description/Justification	
The replacement of the existing gravity line along Alma/James Street has been identified in the Wastewater Master Plan as the highest priority.	
The design and construction to replace the existing 8-inch gravity line along Alma/James Street with a 10-inch gravity, as well as construct a new 12-inch gravity line to replace the existing 8-inch along Magnolia Street.	
The hydraulic model completed indicates a lack of capacity in these lines to convey the existing peak wet weather flow; the recommended replacement lines are sized to convey the existing and projected peak wet weather wastewater flows through 2042. The additional capacity this replacement line provides will help the City maintain regulatory compliance.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 485,000	\$ -	\$ -	\$ -	\$ 485,000	\$ 485,000
Construction	\$ -	\$ -	\$ -	\$ 3,485,000	\$ -	\$ -	\$ 3,485,000	\$ 3,485,000
TOTAL COST	\$ -	\$ -	\$ 485,000	\$ 3,485,000	\$ -	\$ -	\$ 3,970,000	\$ 3,970,000
	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 485,000	\$ 3,485,000	\$ -	\$ -	\$ 3,970,000	\$ 3,970,000
TOTAL FUNDING	\$ -	\$ -	\$ 485,000	\$ 3,485,000	\$ -	\$ -	\$ 3,970,000	\$ 3,970,000

Capital Improvement Project

Project Name	North Willow Street Gravity Line
Project Number	NEW
Priority	High
Department	400-614-Sewer
Description/Justification	
<p>The replacement of the existing gravity line along North Willow Street has been identified in the Wastewater Master Plan as the highest priority.</p> <p>This project would replace the existing 8-inch gravity line along North Willow Street with a 21/24-inch gravity.</p> <p>The hydraulic model completed indicates a lack of capacity in these lines to convey the existing peak wet weather flow; the recommended replacement lines are sized to convey the existing and projected peak wet weather wastewater flows through 2042. The additional capacity this replacement line provides will help the City maintain regulatory compliance.</p>	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ 302,000	\$ -	\$ 302,000	\$ 302,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,172,000	\$ 2,172,000	\$ 2,172,000
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 302,000	\$ 2,172,000	\$ 2,474,000	\$ 2,474,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ 302,000	\$ 2,172,000	\$ 2,474,000	\$ 2,474,000
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 302,000	\$ 2,172,000	\$ 2,474,000	\$ 2,474,000

Capital Improvement Project

Project Name	Hicks Lift Station Expansion to 1.2 MGD
Project Number	NEW
Priority	High
Department	400-614-Sewer
Description/Justification	
Expansion of the existing lift station to a firm pumping capacity of 1.2 MGD. Expansion of the firm pumping capacity is needed to serve existing and future peak flows to the lift station. The lift station wet well and force main have capacity to serve the projected flows. The expansion includes replacement pumps, electrical , generator, piping, and valves.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 221,000	\$ -	\$ -	\$ -	\$ 221,000	\$ 221,000
Construction	\$ -	\$ -	\$ -	\$ 1,189,000	\$ -	\$ -	\$ 1,189,000	\$ 1,189,000
TOTAL COST	\$ -	\$ -	\$ 221,000	\$ 1,189,000	\$ -	\$ -	\$ 1,410,000	\$ 1,410,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Sewer Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 221,000	\$ 1,189,000	\$ -	\$ -	\$ 1,410,000	\$ 1,410,000
TOTAL FUNDING	\$ -	\$ -	\$ 221,000	\$ 1,189,000	\$ -	\$ -	\$ 1,410,000	\$ 1,410,000

Capital Improvement Project

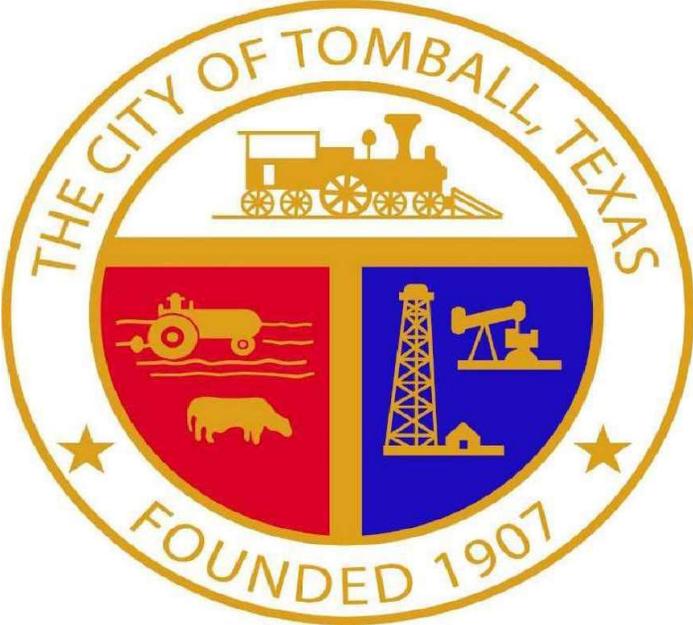
Project Name	South Persimmon Gravity Line
Project Number	NEW
Priority	High
Department	400-614-Sewer
Description/Justification	
<p>Project includes the construction of a new 18-inch gravity line along South Persimmon Street between the Persimmon Lift Station and Medical Complex Drive.</p> <p>The recommended replacement gravity line is sized to convey the existing and projected future peak wet weather wastewater flows. The additional capacity provided by this replacement line will help the City maintain regulatory compliance regarding the prevention of surcharging and sanitary sewer overflows in a gravity sewer system (TCEQ §217.53). This project will also allow for the consolidation of the existing Persimmon Lift Station.</p>	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 530,000	\$ -	\$ -	\$ -	\$ 530,000	\$ 530,000
Construction	\$ -	\$ -	\$ -	\$ 3,811,000	\$ -	\$ -	\$ 3,811,000	\$ 3,811,000
TOTAL COST	\$ -	\$ -	\$ 530,000	\$ 3,811,000	\$ -	\$ -	\$ 4,341,000	\$ 4,341,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Sewer Capital Recovery (Impact Fees)	\$ -	\$ -	\$ 530,000	\$ 3,811,000	\$ -	\$ -	\$ 4,341,000	\$ 4,341,000
TOTAL FUNDING	\$ -	\$ -	\$ 530,000	\$ 3,811,000	\$ -	\$ -	\$ 4,341,000	\$ 4,341,000

Capital Improvement Project

Project Name	SSES Phase 1	
Project Number	NEW	
Priority	High	
Department	400-614-Sewer	
Description/Justification	<p>Sanitary Sewer Rehabilitation for South Basin 3 (S-03) as recommended in the Wastewater Master Plan based on the flow monitoring completed.</p> <p>During the flow monitoring, high levels of inflow and infiltration (I&I) were detected in the S-03 Basin. This project includes SSES field work to identify specific sources of I&I in the S-03 Basin. This project also includes an allowance for the design and construction of needed rehabilitation or repairs anticipated to be identified during the field work.</p>	

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ 317,000	\$ -	\$ -	\$ -	\$ 317,000	\$ 317,000
Construction	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000
TOTAL COST	\$ -	\$ -	\$ 317,000	\$ 4,000,000	\$ -	\$ -	\$ 4,317,000	\$ 4,317,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ 317,000	\$ 4,000,000	\$ -	\$ -	\$ 4,317,000	\$ 4,317,000
TOTAL FUNDING	\$ -	\$ -	\$ 317,000	\$ 4,000,000	\$ -	\$ -	\$ 4,317,000	\$ 4,317,000

Capital Improvement Project

Project Name	SSES Phase 2
Project Number	NEW
Priority	High
Department	400-614-Sewer
Description/Justification	
Sanitary Sewer Rehabilitation for South Basin 3 (S-03) as recommended in the Wastewater Master Plan based on the flow monitoring completed.	
During the flow monitoring, high levels of inflow and infiltration (I&I) were detected in the S-03 Basin. This project includes SSES field work to identify specific sources of I&I in the S-03 Basin. This project also includes an allowance for the design and construction of needed rehabilitation or repairs anticipated to be identified during the field work.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ -	\$ 310,000	\$ 310,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 8,000,000	\$ 8,000,000
TOTAL COST	\$ -	\$ -	\$ -	\$ -	\$ 4,310,000	\$ 4,000,000	\$ 8,310,000	\$ 8,310,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ -	\$ -	\$ -	\$ 4,310,000	\$ 4,000,000	\$ 8,310,000	\$ 8,310,000
TOTAL FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 4,310,000	\$ 4,000,000	\$ 8,310,000	\$ 8,310,000

Capital Improvement Project

Project Name	Rudolph Road Utilities
Project Number	161
Priority	High
Department	400-613/614
Description/Justification	
Design and construction of the sanitary sewer and water line from Zion Road to E. Hufsmith.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ 60,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,500
Engineering/Architecture	\$ 96,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96,800
Construction	\$ 300,000	\$ 382,000	\$ -	\$ -	\$ -	\$ -	\$ 382,000	\$ 682,000
Other	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
TOTAL COST	\$ 457,600	\$ 382,000	\$ -	\$ -	\$ -	\$ -	\$ 382,000	\$ 839,600

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfers from General Fund	\$ 59,489	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,489
Transfers from Enterprise Fund	\$ 240,732	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,732
Transfers from Water Capital Recovery	\$ 346,656	\$ 35,635	\$ -	\$ -	\$ -	\$ -	\$ 35,635	\$ 382,291
Transfers from Sewer Capital Recovery	\$ 157,088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,088
TOTAL FUNDING	\$ 803,965	\$ 35,635	\$ -	\$ -	\$ -	\$ -	\$ 35,635	\$ 839,600

Capital Improvement Project

Project Name	SCADA
Project Number	217
Priority	High
Department	400-613/614/615
Description/Justification	
Design and implementation of a SCADA system for water, wastewater, and natural gas systems.	



	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 64,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 114,000
Construction	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000
Other	\$ 20,700	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 280,700
TOTAL COST	\$ 121,700	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ 431,700

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Transfers from Enterprise Fund	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Transfers from Water Capital Recovery	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Transfers from Sewer Capital Recovery	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Enterprise Fund Unobligated Capital Funds	\$ -	\$ 146,700	\$ -	\$ -	\$ -	\$ -	\$ 146,700	\$ 146,700
TOTAL FUNDING	\$ 285,000	\$ 146,700	\$ -	\$ -	\$ -	\$ -	\$ 146,700	\$ 431,700

Capital Improvement Project

Project Name	Telge Easement Acquisition	
Project Number	240	
Priority	High	
Department	400-613/614-Water/Sewer	
Description/Justification		
Cost sharing to Harris County for the easement acquisition along Telge Road.		

PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL COST	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000				

FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Certificates of Obligation - 2022	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL FUNDING	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000				

Capital Improvement Project

Project Name	Grand Parkway Gas Gate
Project Number	245
Priority	High
Department	400-615-Gas
Description/Justification	
Design and construction of a third gas gate at Grand Parkway to service new development. This project will consist of cost-sharing from Lovett Industrial and Grand Parkway Town Center.	

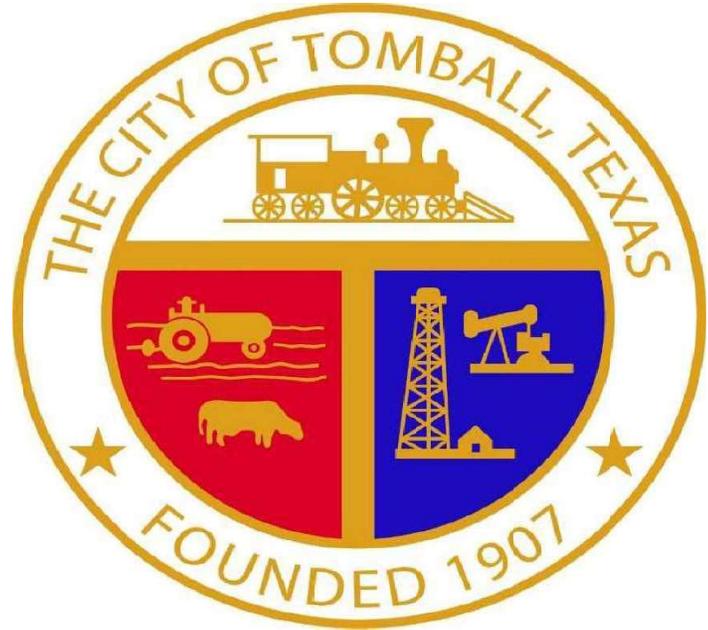


	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Engineering/Architecture	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Construction	\$ 220,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ 470,000	\$ 690,000
TOTAL COST	\$ 250,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ 470,000	\$ 720,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Cost Sharing - Lovett Industrial	\$ 73,333	\$ 156,667	\$ -	\$ -	\$ -	\$ -	\$ 156,667	\$ 230,000
Cost Sharing - Grand Parkway Town Center	\$ 73,333	\$ 156,667	\$ -	\$ -	\$ -	\$ -	\$ 156,667	\$ 230,000
Unobligated Capital Funds	\$ 103,333	\$ 156,667	\$ -	\$ -	\$ -	\$ -	\$ 156,667	\$ 260,000
TOTAL FUNDING	\$ 250,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -	\$ 470,000	\$ 720,000

Capital Improvement Project

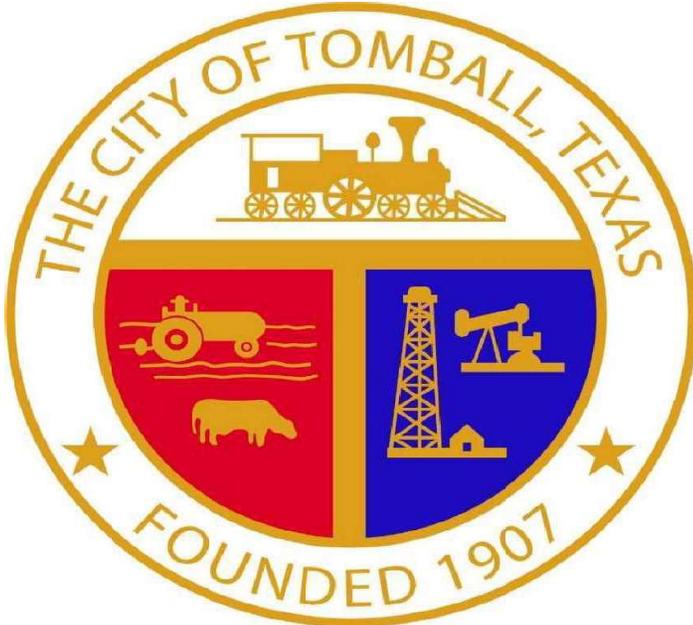
Project Name	Cherry Steel Main
Project Number	NEW
Priority	High
Department	400-615-Gas
Description/Justification	
<p>Implement required system improvements by converting steel lines to poly, per the Texas Railroad Commission which requires natural gas providers to improve 8% of their steel lines and components annually.</p> <p>The City owns and operates approximately 2 miles of steel gas lines. Steel line replacements are needed on Cherry Street, approximately 1.5 miles, following the completion of the design by Kimley Horn.</p> <p>Fiscal Year 2024 Budget Request is for construction. All other expenses have been paid from the Base Budget.</p>	



PROJECT COSTS	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
Land/Site	\$ 6,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,700
Engineering/Architecture	\$ 46,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,500
Construction	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
TOTAL COST	\$ 53,200	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 403,200

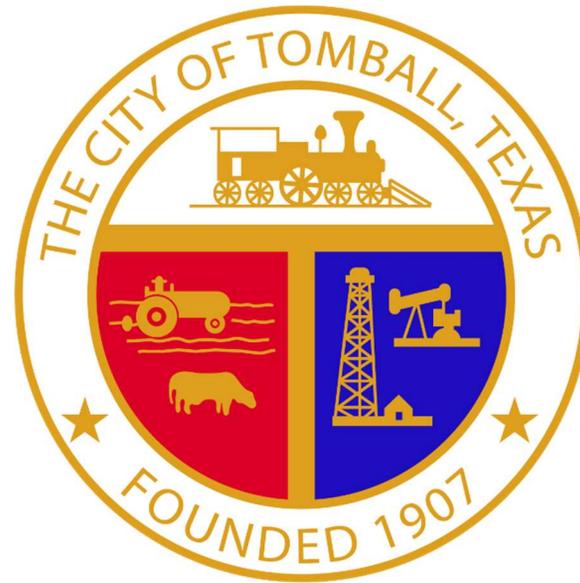
FUNDING SOURCES	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
Unobligated Enterprise Capital Funds	\$ 53,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,200
Transfer from Enterprise Fund	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
TOTAL FUNDING	\$ 53,200	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 403,200

Capital Improvement Project

Project Name	New City Facilities	
Project Number	NEW	
Priority	Medium	
Department	400-157-Facilities	
Description/Justification		
Design, construction and land acquisition for future City facilities as identified in the Facilities Needs Assessment - City Hall and Public Works.		

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Project Cost
PROJECT COSTS								
Land/Site	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000,000	\$ 9,000,000
Engineering/Architecture	\$ -	\$ -	\$ 9,000,000	\$ -	\$ -	\$ -	\$ 9,000,000	\$ 9,000,000
Construction	\$ -	\$ -	\$ -	\$ 70,000,000	\$ -	\$ -	\$ 70,000,000	\$ 70,000,000
TOTAL COST	\$ -	\$ 9,000,000	\$ 9,000,000	\$ 70,000,000	\$ -	\$ -	\$ 88,000,000	\$ 88,000,000

	FY 2023 & Prior	FY 2024 Budget	FY 2025 Budget	FY 2026 Budget	FY 2027 Budget	FY 2028 Budget	5-Year Total	Total Funding
FUNDING SOURCES								
Other Funding	\$ -	\$ 9,000,000	\$ 9,000,000	\$ 70,000,000	\$ -	\$ -	\$ 88,000,000	\$ 88,000,000
TOTAL FUNDING	\$ -	\$ 9,000,000	\$ 9,000,000	\$ 70,000,000	\$ -	\$ -	\$ 88,000,000	\$ 88,000,000



**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

Focus Area: A Livable City

Strategies that promote the livability of Tomball for residents and encourage business growth.

Proposed Strategic Initiatives	Proposed Action Strategies
Enhance beautification efforts in targeted areas across city.	<ul style="list-style-type: none"> • Complete construction of Phase 1 of Alley project and develop Implementation plan for alley aesthetic improvements with TEDC. • Implement aesthetic and beautification projects for Four Corners and Main Street to be incorporated into the FM 2920 reconstruction project. • Standardize all street signs and sign poles throughout city and replace as needed. • Develop a formal wayfinding sign program to be implemented across parks, parking lots, and pedestrian/visitor areas.
Enhance and beautify city gateways and entryways.	<ul style="list-style-type: none"> • Design and implement entryway monument program. • Explore Green Ribbon grant opportunities with TxDOT for medians and rights-of-ways. • Work with developers at key locations to incorporate enhanced designed aesthetics. • Seek grants and outside funding, such as the TxDOT Green Ribbon Program, for aesthetic enhancement projects. • Explore ways to increase public art and cultural amenities.
Improve existing park facilities and enhance natural features.	<ul style="list-style-type: none"> • Complete the implementation of the Theis Attaway Nature Center. • Complete the Matheson Park improvement project. • Complete designs and develop implementation program for the Cherry Street pocket park. • Complete the Parks Master Plan and develop implementation plan for needed park improvements.
Update long-range planning and visioning documents and develop implementation plans to foster sustainable growth and preservation of natural amenities.	<ul style="list-style-type: none"> • Complete updates to the Comprehensive Plan and Future Land Use Plan. • Develop and adopt a unified development code. • Seek funding to update and implement the Livable Centers Downtown Plan. • Update model codes as necessary to encourage safety in the built environment.
Provide programs and resources to support business growth and development.	<ul style="list-style-type: none"> • Work with TEDC to develop infrastructure and provide resources to encourage small businesses, retail, and sustainable commercial growth. • Promote TEDC façade improvement grants to local businesses

**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

Focus Area: A Connected City

Strategies that increase mobility and expand, maintain, or enhance public infrastructure

Proposed Strategic Initiatives	Proposed Action Strategies
Expand water, wastewater, and gas utility systems to meet the demands of growth and replace aging infrastructure.	<ul style="list-style-type: none"> • Complete and adopt updated Water and Wastewater Master Plans and related impact fees. • Complete and adopt Phase 1 of the Gas System Master Plan and initiate Phase 2. • Continue design and begin construction on the expansion of the South Wastewater Treatment Plant. • Complete construction of the Grand Parkway elevated storage tank. • Identify potential locations and plan for additional water wells. • Develop comprehensive Capital Improvement Program to provide for long-term, sustainable funding and development of infrastructure projects. • Seek out grants and other funding sources for capital and infrastructure needs. • Discuss timing and options with NHCRWA regarding surface water conversion.
Expand and improve drainage infrastructure.	<ul style="list-style-type: none"> • Complete and adopt the Drainage Master Plan and identify and prioritize projects to be constructed. • Seek out grants and other funding sources for capital and infrastructure needs. • Study feasibility of municipal drainage utility operation.
Continue development of east/west connections, including sidewalks and trails.	<ul style="list-style-type: none"> • Work with developers to increase pedestrian connectivity when possible. • Develop sidewalk plan and identify possible funding for key sidewalk improvements. • Incorporate trails identified in Parks Master Plan into future capital programs. • Seek grants for the funding of infrastructure projects whenever possible. • Work with Harris County Precinct 3 to complete sidewalk segment on Cherry Street.
Update visioning documents for road/street development and invest in high priority-high traffic areas.	<ul style="list-style-type: none"> • Complete updates and adopt the Major Thoroughfare Plan. • Incorporate major street projects into ongoing capital improvement program. • Explore options for sustainable funding mechanisms for roadway enhancements.
Coordinate with outside agencies to improve infrastructure.	<ul style="list-style-type: none"> • Work with TXDOT to design and construct the Main Street/FM 2920 project, and the remaining segments of FM 2920. • Work with Harris County Precinct 3 and 4 and Harris County Flood Control District on improvements to key corridors, channels, and basins. • Work with Harris County on the plans and construction for Holderrieth Road, Hufsmith Road, and Zion Road.

**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

Focus Area: An Effective City

Strategies that increase mobility and expand, maintain, or Strategies that foster innovation and a sustainable municipal government operation. public infrastructure

Proposed Strategic Initiatives	Proposed Action Strategies
Enhance transparency of City operations and functions and encourage citizen participation.	<ul style="list-style-type: none"> • Develop a new Tomball citizen academy. • Update and maintain information on City’s website with a focus on the most accessed information and pages. • Pursue State of Texas Transparency Star designations and Municipal Clerk’s Office of Excellence award. • Establish a system for regular review of the City Charter. • Establish an effective records management program for all City records.
Work with Boards & Commissions to involve members in the implementation of long-term plans.	<ul style="list-style-type: none"> • Establish a proactive process to fill board positions. • Develop training materials and hold training sessions with each board.
Provide support, clarity, and resources to City staff to ensure everyone can effectively perform their job duties.	<ul style="list-style-type: none"> • Review and update administrative, financial, and personnel policies as necessary. • Develop formal onboarding and offboarding procedures for staff. • Provide employee assistance programs for employees to maintain health, wellness, and balance.
Develop five-year IT roadmap to enhance cybersecurity, project hardware and software needs and reduce overall cost of operations through IT tool deployment.	<ul style="list-style-type: none"> • Complete initial IT assessment and develop and prioritize projects. • Work with departments to establish software and hardware needs and consolidate redundant systems whenever possible. • Complete implementation of the Community Development software and review potential expansion of software to other departments. • Review and develop digital tools to assist employees in executing tasks and managing operations.
Complete development of needed financial studies, plans, and audits to ensure long-term health of Tomball’s finances.	<ul style="list-style-type: none"> • Develop a five-year CIP to include capital projects needed city-wide. • Explore financing options for capital projects to include cash (pay-as-you-go), debt, impact fees, utility rates, grants, and development agreements. • Complete the 2023 Utility Rate Study and make recommendations regarding long-term rate adjustments. • Incorporate five-year forecast into annual budget process. • Complete cost of service analysis and develop cost allocation models for City departments and operations when needed to ensure proper cost recovery.

**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

<p>Plan for future staffing needs and facility needs.</p>	<ul style="list-style-type: none"> • Strengthen the City of Tomball employer “brand” and explore incentives to encourage recruitment and retention of highly qualified employees. • Continue to identify potential employees and provide opportunities for them to learn and develop. • Grow the college intern program as a recruitment channel. • Establish city-wide training for employees to grow leadership skills. • Complete facility needs assessment and continue developing long-term plan for City Hall and consolidation of City facilities.
<p>Continue to use development financing tools, when applicable, to foster development and ensure developments comply with financial and legal requirements.</p>	<ul style="list-style-type: none"> • Conduct regular reviews and audits of public improvement district performance. • Continue working with TIRZ No. 3 and LIT 249 Business Improvement District to ensure funding and compliance with terms of agreements.
<p>Develop strategies to continue operations during emergencies, operational system outages, or economic downturns.</p>	<ul style="list-style-type: none"> • Develop departmental business continuity of operations plans to prioritize restoration of service in the event of an emergency or system outage.
<p>Focus on the City’s core values, Professionalism, Integrity, and Respect, in all aspects of operations and service delivery.</p>	<ul style="list-style-type: none"> • Maintain best practices and accreditations across City departments. • Update and document key documents, policies, and procedures, and conduct regular reviews. • Provide regular feedback, coaching, and training to employees.

**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

Focus Area: A Strong City

Strategies that enhance and preserve public safety and uphold community values.

Proposed Strategic Initiatives	Proposed Action Strategies
Enhance public safety services to meet community growth and needs.	<ul style="list-style-type: none"> • Develop comprehensive crime fighting and traffic mitigation strategies and provide first responders additional resources to increase effectiveness. • Upgrade computer aided dispatch system. • Grow TPD Community Relations Division and continue building relationships throughout Tomball. • Deploy resources and additional patrols in strategic areas during periods of increased crime. • Complete Fire and Police departmental strategic plans and provide regular updates. • Enhance capabilities of Fire Prevention and Operations divisions. • Coordinate with ESD 15 regarding fire service area and community needs.
Encourage youth and community involvement in public safety.	<ul style="list-style-type: none"> • Expand youth programs in public safety. • Coordinate with Tomball ISD and Lone Star College-Tomball on internships and educational programs. • Re-establish the Tomball Police Department citizen academy. • Expand use of social media to engage community. • Enhance the community relations missions and fire prevention education.
Address growing traffic safety concerns.	<ul style="list-style-type: none"> • Create new traffic units to focus on hot spots and busiest accident times. • Use speed trailers and other resources to prioritize education. • Develop new traffic initiatives and enforcement strategies.
Reduce substandard property features and encourage property maintenance and advanced aesthetics across Tomball homes and businesses.	<ul style="list-style-type: none"> • Develop business and residential yard of the month program to encourage property maintenance. • Assist with the implementation of “Tidy Up Tomball” program. • Implement property maintenance and code compliance missions to address regular violations and targeted areas. • Work with property owners to resolved substandard building issues.
Work with Tomball partners and nonprofit agencies to support vulnerable populations.	<ul style="list-style-type: none"> • Participate in annual census of homeless population. • Coordinate with schools, churches, nonprofits, hospitals, and other partners to provide wrap around services to individuals in need.
Enhance emergency preparedness and emergency management capabilities.	<ul style="list-style-type: none"> • Ensure adequate preparations and management of special events. • Hold tabletop and training exercises to prepare staff for emergency situations. • Use technology to enhance public warning systems and provide real time data to public officials.

**CITY OF TOMBALL
STRATEGIC PLAN
FISCAL YEAR 2023-2024**

Focus Area: A Fun City

Strategies that develop Tomball as a family-friendly, fun-filled community with amenities for all ages.

Proposed Strategic Initiatives	Proposed Action Strategies
Develop a long-term plan for the development of parks and recreation programs.	<ul style="list-style-type: none"> • Work with Tomball Little League to enhance Wayne Stovall Park. • Work with HTX Soccer regarding youth soccer programs. • Complete Parks & Recreation Master Plan and develop implementation plan for park improvements.
Develop engaging content for web and social media.	<ul style="list-style-type: none"> • Update social media policies and guidelines. • Train staff on tools and resources and user user-driven data to develop and update content. • Develop regular communication program and schedule to post engaging and informative items for residents and visitors. • Establish webpage review process for Departments to engage in online content. • Provide engagement reports to Departments and develop plans to update outdated content across website.
Further develop amenities, activities, and programs to draw visitors to Old Town Tomball.	<ul style="list-style-type: none"> • Develop new festival, event, or program ideas to engage new audiences. • Complete a conceptual design for Depot Plaza. • Coordinate with local businesses to generate connections and promote local businesses during events. • Find new ways to attract visitors to Old Town.
Develop partnerships to foster the growth of events, promotions, and activities in Tomball.	<ul style="list-style-type: none"> • Develop event sponsorship program to encourage local participation in events. • Continue coordination with local hotels to determine success of visitor attraction and marketing programs. • Work with other entertainment-focused local entities to build on visitor attracting events.
Explore new marketing avenues and opportunities to attract visitors, residents, and businesses to Tomball.	<ul style="list-style-type: none"> • Create brand standards and style guide. • Develop an overall marketing and communications plan for City and Tomball is Texan for Fun. • Expand Tomball into new marketing channels and media. • Hold regular discussions with hotel managers regarding what is attracting people to Tomball.
Establish a plan to enhance the Tomball Information Center.	<ul style="list-style-type: none"> • Develop marketing and communications plan. • Conduct a staffing analysis and study to determine when center needs to be open. • Brainstorm interactive elements that could be incorporated into the Information Center or ways to program the space. • Develop marketing collateral for visitors.